

SINGLE LOT SUBDIVISION CHECKLIST

√ = Item is Included

N/A = Not Applicable

 Application Proposed Deed Site Plan (Original + 4 copies) Fee Access to Proposed Subdivision Public Road Municipal Road State Highway Private Road Right to Use Language Maintenance Agreement Sewage System Public System New System Connecting to an Existing Public System Municipal System Public Agency Letter from Service Provider Private System Approval from Sewage Enforcement Officer/Department of
Environmental Protection Water System Public System New System Connecting to an Existing Public System Municipal System Public Agency Letter from Service Provider**Turn page over for additional information.**

_____ Private System

_____ Letter from property owner if private water system is located on another parcel

_____ Modification Form

_____ Waiver Form

The final plan shall also include therein or be accompanied by:

1. Plats shall be certified by a registered land surveyor and shall show metes and bounds of the entire new lot created by the single lot subdivision, prepared in a manner acceptable to the Clarion County Recorder's Office on a legal size original.
2. Plats shall be located on a print or photocopy of the most current USGS quadrangle covering the property, either depicted within a portion of the Subdivision Plan or accompanying it.
3. All information or accompanying documentation required, including a new separate proposed deed, shall be submitted as part of the application, along with the specified application fee.

You must refer to the Clarion County Subdivision and Land Development Ordinance for detailed information required.

Turn page over for additional information.