

**Salary Board Minutes
February 28, 2012**

Those present:

Kay Rupert Jeff Hornberger Donna Reinsel Susan Kerr Scott Seeley

Roll Call:

Commissioner Brosius: present
Commissioner Campbell: present
Commissioner Faller: present
Treasurer Snyder: present
Judge Arner: absent

Approval of the Agenda:

On a motion made by Commissioner Faller and second by Treasurer Snyder to accept the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Campbell and second by Treasurer Snyder to accept the minutes dated February 14, 2012. The motion passed.

Business:

1.) Courts- Create a position - Judicial Administrative Assistant. Requested Hourly Rate: \$10.10 / 19 hours or less /wk. Level 3. Part time position added to the 2012 budget. Effective Date: 03/01/2012. On a motion made by Treasurer Snyder and second by Commissioner Faller to approve Business Item #1 as presented. The motion passed.

Roll Call:

Commissioner Brosius: yes
Commissioner Campbell: yes
Commissioner Faller: yes
Treasurer Snyder: yes
Judge Arner: absent

2.) CYS – Caseworker 2- Promotion. Requested Salary Wage: \$ 27,041 / 35 hours/wk. Range 22/ Step E/ Level 1. Cheryl has completed training and has been certified by DPW as a direct services worker. Cheryl Miller. Effective Date: 02/28/2012. On a motion made by Commissioner Campbell and second by Treasurer Snyder to approve Business Item #2 as presented. The motion passed.

Roll Call:

Commissioner Brosius: yes
Commissioner Campbell: yes
Commissioner Faller: yes
Treasurer Snyder: yes

3.) CYS – Caseworker 1 – Promotion. Requested Salary Wage: \$25,464 /35 hours/wk. Range 20/ Step E/ Level 1. Jarad has completed training and has been certified by DPW as a Direct Services Worker. Jarad McClellan. Effective Date: 02/28/2012. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Business Item #3 as presented. The motion passed.

Roll Call:

Commissioner Brosius: yes
Commissioner Campbell: yes
Commissioner Faller: yes
Treasurer Snyder: yes

4.) Corrections – Correctional Officer – New Hire. Requested Hourly Rate: \$ 9.00/ 19 hours or less/ wk. Level 3. Ronald will be filling the position left vacant by Shelly Summerville’s resignation. Ronald Sethman. Effective Date: 02/28/2012. On a motion made by Treasurer Snyder and second by Commissioner Faller to approve Business Item #4 as presented. The motion passed.

Roll Call:

Commissioner Brosius: yes
Commissioner Campbell: yes
Commissioner Faller: yes
Treasurer Snyder: yes

5.) Corrections – On Call Services – Requested Rate: \$ 45 / per month. \$45 will be added to the first pay of each month for on call services provided; reimbursed by the Commissary Account. The following employees will receive the on-call rate: Michelle Magness, Maurice McBride, Donald Owens, and Barbara Stahlman. Effective Date: 02/28/2012. On a motion made by Treasurer Snyder and second by Commissioner Campbell to approve Business Item #5 as presented. The motion passed.

Roll Call:

Commissioner Brosius: yes
Commissioner Campbell: yes
Commissioner Faller: yes
Treasurer Snyder: yes

Other Business: No other business was brought before the Board at this time.

Question and Answer Period: There were no questions asked of the Board at this time.

Adjournment: On a motion made by Commissioner Campbell and second by Treasurer Snyder to adjourn the meeting at 9:20 a.m. The motion passed.