

Salary Board Minutes
June 14, 2011

Those present:

Steve Allison
Stephanie Wilshire
Kay Rupert
Wayne Brocious

Randall Stahlman
Greg Faller
Donna Reinsel
Rex Munsee

Ryan Barrett
Danielle Kunselman
Angie Keller

Roll Call:

Commissioner Cyphert: present
Commissioner Hartle: present
Commissioner Reddinger: present
Treasurer Snyder: absent

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the minutes dated May 24, 2011. The motion passed.

Business:

1.) Communications- Create Position- CAD/RMS Quality Assurance Officer. Requested Salary: \$34,600. Range 22 /Step R/ Level 1.To oversee quality assurance to ensure employees are properly trained. Effective Date: 06-06-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #1 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

2.) Communications – Promotion – CAD/RMS Quality Assurance Officer. Requested Salary: \$34,600. Range 22/ Step R/ Level 1. Michelle Lander will oversee quality assurance to ensure employees are properly trained. Michelle Lander. Effective Date: 06-06-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #2 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

3.) CYS- New Hire- Caseworker 2 – Requested Salary: \$24,710. Range 22/ Step A/ Level 1. To fill vacant position. Billie Patton. Effective Date: 06-13-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #3 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: yes

4.) CYS- New Hire- Caseworker 2 – Requested Salary: \$24,710. Range 22 /Step A/ Level 1. To fill vacant position. Cheryl Miller. Effective Date: 06-13-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #4 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

5.) CYS- New Hire- Caseworker 1 – Requested Salary: \$23,292. Range 20/ Step A/ Level 1. To fill vacant position. Jared McClellan. Effective Date: 06-13-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #5 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

6.) Information Technology – New Hire – IT Specialist. Requested Salary: \$30,122. Range 22/ Step K/ Level 1. To fill vacant position. Charles A. Thomas. Effective Date: 06-13-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #6 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

7.) Assessment – New Hire – Field Assessor Apprentice. Requested Salary: \$28,133. Range 15/ Step R /Level 1. To fill vacant position. Emily Huebert. Effective Date: 06-13-2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #7 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

8.) Assessment – Promotion – Senior Assessor. Requested Salary: \$30,122. Range 22/ Step K/ Level 1. Roxanne will train and oversee new Field Assessor Apprentices. Roxanne Randolph. Effective 06/13/2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #8 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

9.) Assessment – Promotion – Administrative Assistant – Requested Salary: \$ 33,951. Range 16/Step Z/ Level 1. Cheryl will be taking on additional responsibilities of office management. Cheryl Anthony. Effective Date 06/13/2011. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Business Item #9 as presented. The motion passed.

Roll Call Vote:

Commissioner Cyphert: yes
Commissioner Hartle: yes
Commissioner Reddinger: yes
Treasurer Snyder: absent

Other Business: No other business was brought before the Board at this time.

Question and Answer Period: There were no questions asked of the Board at this time.

Adjournment: On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:25 a.m. The motion passed.