

RETIREMENT BOARD MINUTES

October 25, 2011

Those Present: Steve Allison Greg Faller Ron Wilshire Randall Stahlman
Jim McConal Donna Reinsel Danielle Kunselman Rodney Sherman Scott Seeley
Angi Keller Wayne Brosius Renee Wingard Brianna Kline

Roll Call:

Commissioner Cyphert – present
Commissioner Hartle – present
Commissioner Reddinger – present
Treasurer Snyder – present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented, the motion passed.

Approval of the Minutes:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated September 27, 2011 as presented, the motion passed.

Correspondence:

Retirement Status Report: As of September, 2011
County Retirees on Pension: 139
Death of Retirees: 1
Funds Distributed: \$71,327.78
Total Rollovers/Cash Refunds to Date: 22 TOTALING: \$137,814.66
Total Active Members: 167

BUSINESS:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the resignation of Chief Clerk Roxbury as Secretary of the Retirement Board due to her resignation as Chief Clerk as presented, the motion passed.

1. Accept resignation of a Board member.

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes
Treasurer Snyder – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a contract between the County of Clarion Commissioners and Sharon Roxbury as presented, the motion passed.

2. Approve Contract with consultant for retirement secretarial work.

Commissioner Hartle stated: It is with regret that we no longer have Sharon here, a majority of her time was filled with retirement work, and therefore we will have her

continue the duties of retirement secretary on a contractual basis through the end of the year.

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

Treasurer Snyder – yes

Questions and Answers:

Steve Allison asked “Will you be looking for a replacement for Sharon Roxbury?”

Commissioner Cyphert stated “We will not be replacing Sharon at this time. After the new board is elected they can decide whom they would like to appoint.”

Commissioner Hartle stated “The fifth board member must be the Chief Clerk or Controller. Sharon did a lot of reports and work on the retirement and as we are moving into the fourth quarter we felt it was best to contract with her to complete our reports.”

At this time, Commissioner Hartle advised the Board members that they needed to amend business item #2 as they did not include information of the contract.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to amend business item #2 to include the work to be contracted was through December 31, 2011 and at a rate of \$500/week, the motion passed.

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

Treasurer Snyder – yes

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:17 am, the motion passed.