

Re-Organizational Minutes January 3, 2011

Those present:

Donna Reinsel

Greg Renninger

Angi Keller

Frank Stacy

Kay Rupert

The meeting was called to order a 9:00 a.m. by the Deputy Chief Clerk.

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Approval of the Agenda:

Deputy Chief Clerk presented the agenda to the board for consideration.

On a motion made by Commissioner Cyphert and second by Commissioner Hartle to approve the agenda as presented. The motion passed.

Public Concerns and Comments:

There were no public concerns or comments at this time.

Business:

Officers of the Board of County Commissioners:

Deputy Chief Clerk entertained a motion for the new board for the year 2011.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to name Commissioner David G. Cyphert as chairman of the Clarion County Board of Commissioners.

The motion passed.

❖ Chairperson

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

At this time (9:04a.m.) the meeting was turned over to Chairman David G. Cyphert.

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to name Commissioner Donna R. Hartle as vice chair to the Clarion County Board of Commissioners.

The motion passed.

❖ Vice-Chairperson

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to name Timothy P Reddinger as secretary to the Clarion County Board of Commissioners. The motion passed.

❖ Secretary

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to name Commissioner Donna R. Hartle as chairman of the Clarion County Election Board. The motion passed.

❖ Election Board, Chair

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to name Commissioner David G. Cyphert as chairman of the Board of Inspectors. The motion passed.

❖ Board of Inspectors, Chair

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to name Commissioner Donna R. Hartle as vice-chair of the Board of Inspectors. The motion passed.

❖ Board of Inspectors, Vice-chair

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to name Commissioner David G. Cyphert as chairman of the Records Improvement. The motion passed.

❖ Records Improvement, Chair

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the assignments of all Commissioners as listed. The motion passed.

Boards/Assignments for 2011: David G. Cyphert

- Airport
- Clarion County Criminal Justice Advisory Board
- Communications/Emergency Management
- Economic Development
- Housing Authority
- Human Services
- Lake Advisory Committee
- LEPC (Local Elected Planning Committee)
- Library
- Pandemic Flu Task Force
- OES - RACES
- Retirement Board
- Transportation

CCAP

- Resolutions Committee

Boards/Assignments for 2011: Donna R. Hartle

- Aging
- Children & Youth
- Child Death Review Team
- Clarion County Technology Task Force
- Clarion Hospital
- Communications/Emergency Management
- Economic Development
- FEMA/VOCA
- Human Services
- LEPC (Local Elected Planning Committee)
- Mental Health/Mental Retardation/Drug & Alcohol
- Northwest Regional Planning & Development -
 - Alternate - David G. Cyphert
- Pandemic Flu Task Force
- Retirement Board
- Senior Wellness Council
- Soil Conservation
- Technology Advisory Group
- Tourism

CCAP

- Treasurer
- Board of Directors
- Personnel Committee
- Strategic Planning Committee
- County Governance Committee
- Academy for Excellence Advisory Board
- PComp Board of Directors- Vice-Chair
- PComp Investment Committee Representative
- PComp Finance Committee

STATE

- State Planning Board

Boards/Assignments for 2011: Timothy P. Reddinger

- Clarion County Fair Board
- Cooperative Extension
- Communications/Emergency Management
- Community Action
- Economic Development
- Human Services
- LEPC (Local Elected Planning Committee)
- Pandemic Flu Task Force
- Penn Soil
- Planning Commission
- Retirement Board
- Solid Waste
- Workforce Investment Act Board -
 - Alternate - Donna R. Hartle

CCAP

- Energy, Environment and Land Use Committee

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

Appointments:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to appoint Sharon D. Roxbury as Chief Clerk/County Administrator as presented. The motion passed.

❖ Chief Clerk/County Administrator Sharon D. Roxbury

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to appoint Carol A. Clinger as Deputy Chief Clerk as presented. The motion passed.

❖ Deputy Chief Clerk Carol A. Clinger

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to appoint the appointment of Thomas W. King III of Dillon McCandless, King, Coulter, & Graham LLP as presented. The motion passed.

❖ County Solicitor
Thomas W. King III
Dillon McCandless King Coulter & Graham L.L.P.
128 West Cunningham St.,
Butler, PA 16001

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to appoint the following banks of deposit for the County as presented. The motion passed.

Banks of Deposits for 2011

- Clarion County Community Bank
- Farmer's Bank
- First Community Bank
- First United National Bank
- PNC
- Northwest Savings
- PLGIT
- S & T Bank

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the Commissioner Meeting Schedule for 2011 as presented. The motion passed.

Commissioner's Meeting Schedule 2011(2nd and 4th Tuesday's of each month at 9:00am, unless otherwise scheduled).

January 12 (Wednesday)	July 13 (Wednesday)
January 25	July 26
February 8	August 9
February 22	August 23
March 8	September 13
March 22	September 27
April 13 (Wednesday)	October 12 (Wednesday)
April 26	October 25
May 10	November 8
May 24	November 23 (Wednesday)
June 14	December 13
June 28	December 22 (Thursday)

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Work Session Schedule for 2011 as presented. The motion passed.

Work Session Schedule 2011

January 4	July 5
January 18	July 19
February 1	August 2
February 15	August 18 (Thursday)
March 1	August 30
March 15	September 6
March 30	September 20 (Wednesday)
April 5	October 4
April 19	October 18
May 3	November 1
May 17	November 15
May 31	November 29
June 7	December 6
June 21	December 20

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the Prison Board Meeting Schedule for 2011 as presented. The motion passed.

Prison Board Meeting Schedule 2011(3rd Friday of each month at 9:00am)

January 21	July 15
February 18	August 19
March 18 (Prison)	September 16 (Prison)
April 15	October 21
May 20	November 18
June 17 (Prison)	December 16 (Prison)

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Retirement Board Meeting Schedule for 2011 as presented. The motion passed.

Retirement Board Meeting Schedule 2011(4th Tuesday of each month immediately following Commissioner's Meeting)

January 25	July 26
February 22	August 23
March 22	September 27
April 26	October 25
May 24	November 23 (Wednesday)
June 28	December 22

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Elected Officials/Department Head Meeting Schedule for 2011 as presented. The motion passed.

Elected Officials/Department Head Meetings for the year 2011(Meetings scheduled for 10:00am)

February 25
May 27
August 26
November 18

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Holiday Schedule for 2011 as presented. The motion passed.

2011 Holiday Schedule

**January 1	Saturday	New Year's Day
January 17	Monday	Martin Luther King's Birthday
February 21	Monday	President's Day
April 22	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September	Monday	Labor Day
October 7	Friday	Columbus Day/ALF Crafter's Day
November 11	Friday	Veteran's Day
November 24	Thursday	Thanksgiving Day
November 25	Friday	Friday after Thanksgiving
December 23	Friday	Christmas Eve Observance
**December 24	Saturday	Christmas Eve Observance
**December 25	Sunday	Christmas Day
December 26	Monday	Day after Christmas
December 30	Friday	New Year's Observance

** Applies only to those Employees working in a 24 Hour Operations.

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Payday Schedule for 2011 as presented. The motion passed.

2011 Payday Schedule

2011
PAY DAY SCHEDULE

JANUARY							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					7	8						1	2
2	3	4	5	6			3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30	31						31						

FEBRUARY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5		1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28						28	29	30	31			

MARCH							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					4	5						2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29	30	

APRIL							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					7	8						7	8
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
							30	31					

MAY							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1	2
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30			
29	30	31											

JUNE							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1	2
5	6	7	8	9	10	11	4	5	6	7	8	9	10
12	13	14	15	16	17	18	11	12	13	14	15	16	17
19	20	21	22	23	24	25	18	19	20	21	22	23	24
26	27	28	29	30			25	26	27	28	29	30	31

Roll call vote:

- Commissioner Cyphert-yes
- Commissioner Hartle-yes
- Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #1 for 2011 for Execution of Grant Agreements and Contracts as presented. The motion passed.

Resolution #1 of 2011



RESOLUTION #1 OF 2011
FOR EXECUTION OF GRANT AGREEMENTS AND CONTRACTS

BE IT RESOLVED,

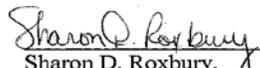
By the authority of the Board of Commissioners of the County of Clarion, any member of the Board of Commissioners may be authorized and directed to sign any and all agreements, contracts, or grants for the County of Clarion and on behalf of all county-related offices and departments.

Upon such signing, these signed documents will then be presented and placed on the next Commissioner's Board Agenda, for official Commissioner Board approval.

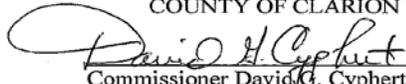
This Resolution #1 of 2011 shall remain in effect until December 31, 2011, or until rescinded or replaced with a new resolution.

Approved and adopted this 3rd day of January, 2011.

ATTEST:


Sharon D. Roxbury,
Chief Clerk/County Administrator

COUNTY OF CLARION


Commissioner David G. Cyphert, Chair


Commissioner Donna R. Hartle


Commissioner Timothy P. Reddinger

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Questions and Answer Period: Open forum 3 minute time limit. (1 person per subject)

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:24. The motion passed.