

## **Commissioner's Meeting Minutes**

### **July 26, 2011**

#### **Those Present:**

Kay Rupert    Angi Keller    Greg Faller    Wayne Brosius    Donna Reinsel    Ron Wilshire  
John McConnell    Randall Stahlman    Michelle Lander    Frank Stacy    Ryan Barrette  
Jeff Himes

#### **Roll Call:**

Commissioner Cyphert – present  
Commissioner Hartle – present  
Commissioner Reddinger – present

**Approval of the Agenda:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented, the motion passed.

**Approval of the Minutes:** On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated July 13, 2011 as presented, the motion passed.

#### **Correspondence:**

- ❖ A letter dated July 13, 2011 from Clarion County Emergency Food and Shelter Program (EFSP) Board recommending Second Harvest Food Bank of NW PA be awarded the full administration and distribution of the Clarion Co State Food Purchase Program (SFPP) for the FY 11 – 12.
- ❖ An announcement from the Emergency Food and Shelter Program regarding a Phase 29 under the EFSP Funding announcing an award in the amount of \$20,032
- ❖ A letter dated June 23, 2011 from United States Department of Agriculture advising Clarion County has been designated eligible for Farm Service Agency (FSA) Emergency loans to cover loss for established family farm operations that occurred during March 7 through June 12, 2011.
- ❖ A news release dated July 14, 2011 from Pennsylvania Department of Transportation (PENNDOT) regarding night work to begin on State Route 322 in Clarion County for approximately three (3) weeks from 6pm to 6 am. From the Clarion University football field to the intersection with 9<sup>th</sup> Avenue.
- ❖ An email dated July 12, 2011 from Community Action, Inc regarding an extension of the SFPP FY 10 – 11 distribution agreement between Community Action, Inc and Second Harvest Food Bank of NWPA. The agreement has been extended from June 30, 2011 to September 30, 2011.
- ❖ A news release dated July 22, 2011 from Clarion County Records Improvement Committee announcing they will meet on July 28, 2011 at 9 am in the Commissioners Conference Room.
- ❖ A letter dated June 29, 2011 from Pennsylvania Commission on Crime and Delinquency announcing the grant for the Probation Offices, “Clarion County Treatment Court”. Project period July 1, 2011 – June 30, 2012. Award \$140,762

#### **Announcements:**

- ❖ Tuesday, August 2, 2011 – 9 am Work Session, Commissioner's Conference Room
- ❖ Tuesday, August 9, 2011 – 9 am Commissioners and Salary Board Meeting, Commissioner's Conference Room

**Public Concerns and Comments:** There were no comments or concerns at this time.

#### **Business:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #8 of 2011 as presented, the motion passed.

1. Approval of Resolution #8 of 2011 – Imposing of a Temporary Ban on Outdoor Burning in the County of Clarion and Establishing Penalties For Violation of the Ban. Approval date: July 26, 2011 Effective date: July 28, 2011

Discussion: Commissioner Cyphert stated “thirteen (13) of the seventeen (17) Fire Companies requested we institute the fire ban.”



**County of Clarion  
Resolution #8 of 2011**

**IMPOSING OF A TEMPORARY BAN ON OUTDOOR BURNING IN  
THE COUNTY OF CLARION AND ESTABLISHING PENALTIES FOR  
VIOLATION OF THE BAN.**

WHEREAS, the County Code, 16 P.S. Sec. 13201, grants to the County Commissioners the power, by resolution, to impose a temporary county-wide burn ban on open fires; and

WHEREAS, the County Commissioners upon receipt of a written recommendation from the district forester requesting the imposition of a county-wide burn ban, based on a majority of the requests of the fire chiefs and a majority of the fire departments within the County; and

WHEREAS, the County Commissioners deem it to be in the best interest of the County, for the protection of the health, welfare and safety of the residents and property within the County, to impose a burn ban;

NOW, THEREFORE, be it resolved that:

- 1) **BURNING BAN DEFINITION:**  
“Open burning” is defined as the ignition and subsequent burning of any combustible material, including garbage, leaves, grass, twigs, litter, paper, vegetative matter involved with land clearing, or any sort of debris, out-of-doors either in a burn barrel or on the ground. The use of propane or gas stoves, charcoal briquette grills, or the use of tobacco in any form is not covered under this Resolution.  
**Campfires are allowed in fire rings that confine and contain the Campfire (or covered burn barrel) in designated state, federal or Department of Environmental Protection licensed and any other campgrounds.**
- 2) **PROHIBITION:**  
After the approval and publication of this Burn Ban Resolution, the County Commissioners have the authority to issue a county wide Burn Ban. Enactment of this Burn Ban will be based on a written request by the District Forester. The Burn Ban will become effective within 48 hours after the announcement and will remain in effect for 30 days without further notice from the County Commissioners.
- 3) **DURATION:**  
Unless a written declaration states a specific duration, a burn ban imposed shall remain in effect until removed by the County Commissioners or the statutory maximum period of thirty (30) days has expired, whichever first occurs.



The County Commissioners, upon the recommendation of the district forester may extend the ban for up to an additional 30 days.

4) ENFORCEMENT:

Any sworn police officer when available, including the Pennsylvania State Police, shall be responsible for enforcing the provisions of this Resolution. Where a municipal ordinance prohibits open burning, the police officer may cite the violation under either the municipal ordinance or this Resolution. No persons shall be cited for violations of both the municipal ordinance and this Resolution for the same violation.

5) PENALTY:

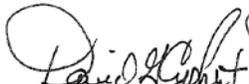
Any person who violates this Resolution commits a summary offense and shall, upon conviction, be sentenced to pay a fine of not more than \$100 for the first offense, \$200 for the second offense, and \$300 for the third and subsequent offense, together with costs of prosecution.

6) EFFECTIVE DATE – The Resolution shall require a minimum notice of 48 hours prior to the imposition of a temporary countywide burn ban.

Authority Act 1995 – 52 of the General Assembly of the Commonwealth of Pennsylvania.

ADOPTED THIS 26th day of July, 2011. EFFECTIVE: JULY 28, 2011

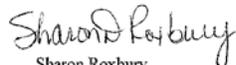
CLARION COUNTY COMMISSIONERS

  
David G. Cyphert

  
Donna R. Hartle

  
Timothy P. Reddinger

Attest:

  
Sharon Roxbury  
Chief Clerk/County Administrator

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle to award Grace Quality the three (3) 2004 Ford E350 VINs# 1FTSS34LX4HB53002, 1FBSS31L74HB37364, 1FBSS31L74HB43701 and John Smail Jr be awarded the 2001 Ford Windstar VIN#2FTZA544X1BC13021, and second by Commissioner Reddinger pending further review, the motion passed.

2. Opening of the bids submitted for the four (4) surplus county vehicles no longer in use; these were approved for advertisement at the Commissioners regular business meeting on July 13, 2011.

- A. 2004 Ford E350 VIN# 1FTSS34LX4HB53002
- B. 2004 Ford E350 VIN#1FBSS31L74HB37364
- C. 2004 Ford E350 VIN#1FBSS31L74HB43701
- D. 2001 Ford Windstar VIN#2FTZA544X1BC13021

1) 2004 Ford E350 VIN#1FTSS34LX4HB53002	2) 2004 Ford E350 VIN#1FBSS31L74HB37364	3) 2004 Ford E350 VIN#1FBSS31L74HB43701	4) 2001 Ford Windstar VIN#2FTZA544X1BC13021
The Hat Man - Allan M. Povanda - 196 Peaceful Ln Greensburg PA 15601 Bid \$1,100	The Hat Man - Allan M. Povanda - 196 Peaceful Ln Greensburg PA 15601 Bid \$1,001	The Hat Man - Allan M. Povanda - 196 Peaceful Ln Greensburg PA 15601 Bid \$1,201	X
Weiser Auto Sales - Jeff Weiser - 29128 Rt. 66 Lucinda PA 16235 Bid \$510	Weiser Auto Sales - Jeff Weiser - 29128 Rt. 66 Lucinda PA 16235 Bid \$510	Weiser Auto Sales - Jeff Weiser - 29128 Rt. 66 Lucinda PA 16235 Bid \$510	Weiser Auto Sales - Jeff Weiser - 29128 Rt. 66 Lucinda PA 16235 Bid \$110
X	X	X	<b>John Smail, Jr. - 216 Spang Ave Leechburg PA 15656 Bid \$200</b>
X	X	X	Sulli Motors - Al Gaudino 321 8 th St Ambridge PA 15003 Bid \$130
<b>Grace Quailty Used Cars - Milana Baron - 945 Lincoln Hwy Morrisville PA 19067 Bid \$2,450</b>	<b>Grace Quailty Used Cars - Milana Baron - 945 Lincoln Hwy Morrisville PA 19067 Bid \$2,450</b>	<b>Grace Quailty Used Cars - Milana Baron - 945 Lincoln Hwy Morrisville PA 19067 Bid \$1,750</b>	X

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the advertisement for bids as presented, the motion passed.

3. Approval to advertise bids for seal coat/surface treatment for various roads within the Clarion County Park. Bids packets are available at the Commissioner’s Office and sealed bids are due back to the Commissioner’s office August 19, 2011 no later than 4 pm and to be opened at a regular Commissioner’s meeting on August 23, 2011.

Discussion: Commissioner Cyphert stated “the money will be from Liquid Fuels 2008-2009 allocations. This money has been allocated for this project.”



LEGAL AD

The Clarion County Commissioners will accept sealed bids for seal coat/surface treatment for various roads within the Clarion County Park, located at 41 Clarion County Park Road, Shippenville, PA.

Bid specification packages are available at the Commissioners Office, Administrative Bldg., 330 Main Street, Room 203, Clarion, PA or by viewing the County’s website at [www.co.clarion.pa.us](http://www.co.clarion.pa.us).

Sealed proposals are to be received on or before Friday, August 19, 2011 at 4:00 p.m., in the Commissioners Office, Room 203.

The County of Clarion reserves the right to accept or reject any or all bids or parts thereof.

County of Clarion  
By David G. Cyphert, Chair

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the posting for bids as presented, the motion passed.

4. Approval to post for bid for SAFE #1 and SAFE #2, surplus safes no longer in use by the county. Bids are to be submitted in a sealed envelope marked either SAFE #1 or SAFE #2 due to the office of the Chief Clerk August 19, 2011 no later than 4 pm and will be open at a regular Commissioner's meeting on August 23, 2011.



The Board of Clarion County Commissioners is issuing an offer for bid on a surplus safe no longer in use by the county. If the sale value of the safe to be disposed of, and if the estimate be less than one thousand (\$1,000) dollars, they shall require notice of the proposed sale to be posted, for at least ten (10) days, in a prominent place in the courthouse and Administration building, describing and itemizing the property to be sold.

The item is available to be viewed at the Clarion County Courthouse.

After receiving notification of the bid, the successful bidder must present the County with a money order or certified check (payable to County of Clarion) for the total bid price. The item is to be removed within ten (10) days of notification of the bid award. Bidder will be responsible for all liability, including but not limited to Courthouse property damage and personal injury. If not removed by the successful bidder, the bidder will be charged the price to remove the item.

Bid forms are available in the Commissioner's Office 330 Main Street, second floor. Bids must be in a sealed envelope and labeled: Surplus Safe Bid Safe #1 and delivered to the Chief Clerk in the Commissioner's Office no later than August 19, 2011 by 4 pm. All bids will be opened at the Commissioner's regular business meeting starting at 9 am on August 23, 2011.

Safe Details:

Unknown make and model safe; two doors with a combination dial (combination numbers included) open to 4 shelves and 6 drawers. Measurements: 81 3/4" in height; 42" in width; and 29" deep; sits on 4 wheeled legs; weighs approximately 1,500 pounds.



The Board of Clarion County Commissioners is issuing an offer for bid on a surplus safe no longer in use by the county. If the sale value of the safe to be disposed of, and if the estimate be less than one thousand (\$1,000) dollars, they shall require notice of the proposed sale to be posted, for at least ten (10) days, in a prominent place in the courthouse and Administration Building, describing and itemizing the property to be sold.

The item is available to be viewed at the Clarion County Courthouse.

After receiving notification of the bid, the successful bidder must present the County with a money order or certified check (payable to County of Clarion) for the total bid price. The item is to be removed within ten (10) days of notification of the bid award. Bidder will be responsible for all liability, including but not limited to Courthouse property damage and personal injury. If not removed by the successful bidder, the bidder will be charged the price to remove the item.

Bid forms are available in the Commissioner's Office 330 Main Street, second floor. Bids must be in a sealed envelope and labeled: Surplus Safe Bid Safe #2 and delivered to the Chief Clerk in the Commissioner's Office no later than August 19, 2011 by 4 pm. All bids will be opened at the Commissioner's regular business meeting starting at 9 am on August 23, 2011.

Safe Details:

MacNeal & Urban of Cincinnati safe, two doors with a combination knob (combination numbers included) on the outside opens to another set of doors when opened there are five slot style opening, 2 drawers and a center door with 2 shelves and one drawer inside. Measures: 45 3/4" height; 37" length and 30" deep; sits on 4 wheeled legs; weighs between 2500 to 3000 pounds.

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the new lease as presented, the motion passed.

5. Approval of a new lease with Dollar Bank FSB for the Sheriff's office new vehicle, a 2011 Ford Crown Vic Police Interceptor, first approved for purchase at a regular Commissioner's Meeting on March 8, 2011. Term: 2011-2013, 3 year lease with option to purchase at lease end.

Subject to the terms and conditions contained in this Lease, the undersigned Lessee ("Lessee") agree to lease the items of personal property of Schedule "A" (such items are hereinafter referred to as "Vehicle") from Dollar Bank Leasing Corp., a Pennsylvania Corporation, ("Lessor") and upon acceptance of this Lease, Lessor shall lease the Vehicle to Lessee. Lessor shall have forty (40) days from the date of application by Lessee to accept Lessee's offer to lease the Vehicle during which period Lessee's offer to lease the Vehicle shall not be withdrawn without Lessor's consent. In the event Lessee's offer to lease the Vehicle but shall thereafter be unable to lease the Vehicle because of unavailability of the Vehicle or any other reason the Lessor's control, this Lease shall terminate and Lessee and Lessor shall have no further obligations hereunder, except for Lessee's obligation application fee specified in the Terms and Conditions.

LESSEE:  
**County of Clarion**  
**421 Main Street Courthouse**  
**Clarion, PA 16214**  
 VENDOR/SUPPLIER OF VEHICLE:  
**Day Fleet Sales**  
**1600 Golden Mile Highway**  
**Monroeville, PA 15146**

**SCHEDULE B**  
 EACH PAYMENT SHALL BE PAYABLE ON THE FIRST DAY OF EACH PERIOD.  
 TERM: The Lease Term shall commence when the Vehicle is delivered to Lessee ("Commencement Date") and shall continue to and include the last day of the last Period specified in this Schedule B. The first Period shall commence on the first day of the month following the Delivery Date.  
 There shall be 3 consecutive Periods each of which is twelve (12) months  
 RENTAL: Lessee shall pay to Lessor the Total Initial Payment specified in this Schedule B or at additional rentals and amounts due as specified in this Lease, which payments shall not be in arrears during the term of this Lease.

**SCHEDULE A**  
 Description of Vehicle  
 1 (one) 2011 Ford Crown Victoria  
 VIN: \_\_\_\_\_  
 Complete with all present and future attachments, accessories exchanges, accessions thereto, now existing or hereafter arising and all accounts and general intangibles associated therewith and resulting therefrom.

SCHEDULE OF RENTAL PAYMENTS:  
 1. Payments of \$0,000.00 plus tax \$ Exempt Total \$ 11  
 2. 10,488.29 Exempt 11  
 PLACE OF PAYMENT: Dollar Bank Leasing Corp.  
 PLACE OF USE OF VEHICLE:  
 (complete address) **421 Main Street Courthouse**  
**Clarion, PA 16214** (phone)

TOTAL VEHICLE COST \$ 39,170.00

INITIAL PAYMENT:  
 1. advance rental payments \$ 10,000.00  
 2. Closing Costs \$ 100.00  
 3. Security Deposit \$ 0.00  
 4. \_\_\_\_\_ \$ \_\_\_\_\_  
 5. \_\_\_\_\_ \$ \_\_\_\_\_  
 TOTAL INITIAL PAYMENT \$ 10,100.00

**PURCHASE OPTION**  
 Provided Lessee is not in default hereunder, Lessee shall have the option to purchase the Vehicle at the expiration of the original Lease Term in accordance with the attached Purchase Option Addendum.

**EXCESS MILEAGE**  
 Lessee may be charged for excessive mileage based upon mileage in excess of \_\_\_\_\_ miles per month at the rate of \_\_\_\_\_ cents per mile.

**DOLLAR BANK LEASING CORP., LESSOR**  
 By: X \_\_\_\_\_  
 (Name) (Title)  
 Date: \_\_\_\_\_

**EXCLUSION OF WARRANTIES**  
 Lessee acknowledges that Lessee has selected the Vehicle without the advice or assistance of Lessor, and that Lessor has made no representations or warranties of any kind or nature, directly or indirectly, express or implied, in connection with the Vehicle, its durability, quality, condition or suitability for Lessee's purpose. As between Lessor and Lessee, Lessee leases the Vehicle "as is, where is". Lessor also disclaims any warranty of merchantability or fitness for a particular purpose or use whether arising by operation of law or otherwise. No representation or warranty made by the Vendor or others with respect to the Vehicle shall be binding on Lessor, nor shall any breach thereof relieve Lessee from any of Lessee's obligations hereunder. Lessor makes no warranty as to the treatment of this Lease for accounting or tax purposes.  
 If the Vehicle is not satisfactory for any reason Lessee shall make any claim on account thereof solely against the Vendor or manufacturer, and Lessee shall nevertheless pay Lessor all sums payable under this Lease. Lessor agrees to assign to Lessee, solely for the purpose of making such claim, any rights Lessor may have against the Vendor or manufacturer arising out of a breach of any representation or warranty with respect to the Vehicle.  
 Lessor shall not be liable to Lessee or to any person or entity for any loss, cost, expense or damage whatsoever or howsoever arising, whether from or arising out of the use, possession, condition, loss of use of any item of or all of the Vehicle, interruption of service, loss of business, injury to property or any person, death of any person, repair, maintenance and service of the Vehicle (including latent or patent defects, whether or not discoverable), and whether or not Lessor is claimed to be, or is, negligent or legally liable for any of the foregoing.

LESSEE: **County of Clarion**  
 (Complete Name)  
 By: X David Cyphert Commissioner  
 (Authorized Signature) (Title)  
 (Print Name) (Date)  
 By: X Donna R. Hartle Commissioner  
 (Authorized Signature) (Title)  
DONNA R. HARTLE 7/21/11  
 (Print Name) (Date)

LESSEE WARRANTS AND REPRESENTS THAT THE VEHICLE WILL BE USED PRIMARILY FOR BUSINESS, AGRICULTURAL OR COMMERCIAL PURPOSES AND THAT THIS LEASE IS NOT MADE OR GIVEN IN A CONSUMER TRANSACTION.

**TERMS AND CONDITIONS**  
 1. RENT, TERM AND SECURITY DEPOSIT: The sum of the rent payments including advance rent shall constitute the Total Rent reserved under this Lease. The term of this Lease shall commence on the date the Vehicle is delivered to Lessee (the "Commencement Date") and continue until all of Lessee's obligations hereunder have been satisfied. Any Security Deposit required by Lessor shall be held by Lessor to secure Lessee's performance hereunder, and Lessor may elect to terminate this Lease and recover the Security Deposit if Lessee fails to perform its obligations under this Lease.

to the Vehicle, whether or not covered by insurance, and no such loss shall relieve Lessee of its obligations hereunder. Lessee agrees to keep the Vehicle insured and provide proof of insurance to Lessor, to protect all interests of Lessor, at Lessee's expense, against all risks of loss or damage by any cause whatsoever for not less than the unpaid balance of the Total Rent due hereunder purchase insurance in not less than the following sums: (A) automobile liability insurance with

- Roll Call Vote:
- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the grant agreement as presented, the motion passed.

6. Approval of the Emergency Management Performance Grant Agreement FFY 2011 from PEMA for the Office of Emergency Service; this covers 50% of the wages and salaries. Award: \$79,494. Grant period: October 1, 2010 – September 30, 2011

- Roll Call Vote:
- Commissioner Cyphert – yes

Commissioner Hartle – yes  
 Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the general fund bills as presented, the motion passed.

7. Approval of the General Fund bills dated July 9 through July 25, 2011 Total: \$812,353.33

Roll Call Vote:

Commissioner Cyphert – yes  
 Commissioner Hartle – yes  
 Commissioner Reddinger – yes

8. There are no Budget Transfers at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the county requisitions as presented, the motion passed.

9. Approval of County Requisitions dated July 13 through July 21, 2011 Total: \$250,899.56

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
7/13/2011	75918	\$ 550.00	CYS	educ & rec supplies
7/14/2011	82606	\$ 6,564.11	Tax Claim	advertising
7/14/2011	82425	\$ 300.00	Veterans Affairs	headstone ap
7/14/2011	71052	\$ 1,533.29	Miscellaneous	insurance
7/14/2011	82129	\$ 10,000.00	Miscellaneous	clarion co library system
7/14/2011	82429	\$ 154,827.12	Treasurer's Office	food bank
7/14/2011	71053	\$ 3,467.00	Miscellaneous	facilities improvement
7/14/2011	71573	\$ 4,282.00	Adult Probation	treatment court
7/14/2011	82587	\$ 971.69	Adult Probation	treatment court
7/14/2011	82588	\$ 891.00	Adult Probation	treatment court
7/14/2011	71571	\$ 4,640.00	Adult Probation	treatment court
7/14/2011	82586	\$ 418.98	Adult Probation	travel
7/14/2011	82231	\$ 377.52	Juvenile Probation	clerk of courts disburse
7/14/2011	82339	\$ 4,225.99	Law Library & Court	library
7/14/2011	82337	\$ 885.00	Courts	pt court reporter
7/14/2011	82335	\$ 1,200.00	Courts	court appt counsel
7/14/2011	82333	\$ 450.00	Courts	court appt counsel
7/14/2011	82230	\$ 606.00	Juvenile Probation	restitution grant - county match
7/14/2011	82229	\$ 546.92	Juvenile Probation	travel
7/14/2011	71207	\$ 305.25	Domestic Relations	jcp fee
7/14/2011	71209	\$ 389.60	Domestic Relations	repairs & maintenance
7/14/2011	71211	\$ 1,500.00	Domestic Relations	legal services
7/14/2011	82589	\$ 8,204.82	Adult Probation	pass through
7/15/2011	75923	\$ 2,463.00	CYS	clothing
7/15/2011	75924	\$ 560.00	CYS	building maintenance
7/15/2011	81950	\$ 476.50	Wireless e911 Misc	wireless e911 acct
7/18/2011	75932	\$ 900.00	CYS	guardianship
7/19/2011	82614	\$ 800.00	Tax Claim	training
7/19/2011	82607	\$ 300.00	Veterans Affairs	headstone ap
7/19/2011	82299	\$ 606.00	Public Defender	court appt counsel
7/19/2011	82301	\$ 1,328.50	Public Defender	court appt counsel
7/19/2011	82130	\$ 3,983.48	Miscellaneous	admin build/facilities improve

7/19/2011	82131	\$ 1,245.00	Parks	mowing
7/19/2011	82132	\$ 1,125.00	Miscellaneous	safe
7/19/2011	82460	\$ 331.91	Parks	park maintenance
7/19/2011	81951	\$ 358.64	Emergency Mgt	gas exp
7/19/2011	80473	\$ 320.00	District Atty	rasa - travel/training
7/19/2011	82417	\$ 1,003.86	Sheriff	materials/supplies
7/19/2011	82648	\$ 1,014.47	Human Resouce	materials/supplies
7/19/2011	75939	\$ 557.90	CYS	personal care cost
7/19/2011	75940	\$ 880.00	CYS	postage
7/19/2011	75938	\$ 709.71	CYS	office supplies
7/19/2011	82694	\$ 9,222.82	Tax Claim	postage
7/19/2011	82428	\$ 749.84	Treasurer's Office	mdj pass thru
7/19/2011	71644	\$ 575.12	District Atty	cnet
7/19/2011	71643	\$ 465.00	District Atty	transcripts
7/19/2011	71646	\$ 423.25	District Atty	transcripts
7/19/2011	82470	\$ 495.00	Coroner	transport
7/19/2011	82611	\$ 624.66	Veterans Affairs	flags and markers
7/21/2011	75944	\$ 1,185.92	HSDF	emer shelt
7/21/2011	75943	\$ 784.80	HSDF	emer shelt
7/21/2011	75945	\$ 5,557.42	HAP	bridge house
7/21/2011	75941	\$ 429.00	HSDF	homemaker
7/21/2011	75942	\$ 205.68	HSDF	hdm
7/21/2011	75947	\$ 1,611.52	CYS	travel
7/21/2011	75946	\$ 1,634.27	CYS	office supplies
7/21/2011	75948	\$ 835.00	CYS	ps preoffessional
<b>TOTAL</b>		\$ 250,899.56		

**Roll Call Vote:**

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

**Other Business:**

At this time Commissioner Hartle stated the letter dated July 13, 2011 from Clarion County Emergency Food and Shelter Program (EFSP) Board recommending Second Harvest Food Bank of NW PA be awarded the full administration and distribution of the Clarion Co State Food Purchase Program (SFPP) for the FY 11 – 12, should be a business item and not a correspondence.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the recommendation of Clarion County Emergency Food and Shelter Program to award the Second Harvest Food Bank the full administration and distribution of the Clarion County State Food Purchase Program for the FY 11-12 as presented, the motion passed.

**Roll Call Vote:**

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

**Questions and Answer Period:** There were no questions at this time.

**Adjournment:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn at 9:20 am, the motion passed.