

Commissioner's Minutes June 28, 2011

Those Present:

Lindsay Sturgeon Frank Stacy Randall Stahlman Donna Reinsel Stephanie Wilshire
Kay Rupert Theresa Snyder Wayne R. Brosius Steve Allison Scott Bell Ryan Barrette

Roll Call:

Commissioner Cyphert – present
Commissioner Hartle – present
Commissioner Reddinger – present

Approval of the Agenda: On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated June 14, 2011 as presented, the motion passed.

Correspondence:

- ❖ An announcement from Department of Environmental Protection regarding the 2011 Black Fly Suppression Program. They will conduct the fourth treatment on Thursday June 23 and Friday June 24, 2011.

Announcements:

- ❖ Monday, July 4, 2011 – County offices will be closed in observance of Independence Day
- ❖ Tuesday, July 5, 2011 – 9 am Work Session, Commissioner's Conference Room
- ❖ Wednesday, July 13, 2011 – 9 am Commissioners and Salary Board Meeting, Commissioner's Conference Room

Public Concerns and Comments: (1 person per issue or concern. Concerns and Comments need to pertain to the actions taken on this agenda only – 3 minute time limit.)

Scott Bell stated he was concerned about not having flags in front of the Administration building as it was a government building and that the flag in the conference room was on the wrong side and we needed to fix that. Commissioner Cyphert stated we didn't need to have any at the Administration building because they were located at Memorial Park and the flag in the Commissioner's conference room was fine in the current location.

Business:

The bids received were from Sulli Motors of Ambridge PA and Asia Motors of Chicago, IL. Sulli Motors submitted bids for three vehicles; for vehicle ending in VIN#2366 in the amount of \$2,030, VIN#1553 in the amount of \$1,560, VIN#3021 in the amount of \$330. Asia Motors submitted one bid for vehicle ending in VIN#1553 in the amount of \$2,779. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to table the bid offers pending further review, the motion passed.

1)2004 Ford E350 VIN#1FTSS34L X4HB53002	2)2003 Ford E350 VIN#1FTSS34L 83HB82366	3)2004 Ford E350 VIN#1FBSS31L 74HB37364	4)2004 Ford E350 VIN#1FBSS31L 74HB43701	5)2006 Chevy Uplander VIN#1GBDV1 3L46D231553	6)2001 Ford Windstar VIN#2FTZA544 X1BC13021
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Sulli Motors 321 8th Street Ambridge PA 15003	Sulli Motors 321 8th Street Ambridge PA 15003				
x	x	x	x	Asia Motors Inc 1659 W Grand Ave Chicago IL 60622	x

Opening of bids for the six (6) surplus county vehicles

- a) 2004 Ford E-350 VIN#1FTSS34LX4HB53002
- b) 2003 Ford E-350 VIN#1FTSS34L83HB82366
- c) 2004 Ford E-350 VIN#1FBSS31L74HB37364
- d) 2004 Ford E350 VIN#1FBSS31L74HB43701
- e) 2006 Chevy Uplander VIN#1GBDV13L46D231553
- f) 2001 Ford Windstar VIN#2FTZA544X1BC13021

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract as presented, the motion passed.

1. Approval of a new contract for Clarion County Children and Youth Services with Shaffer Technologies for document imaging software, user licenses, installation of software, and training.
Cost: \$47,195.00 Effective date: June 28, 2011

Commissioner Reddinger stated “This will help modernize record keeping as required by law.”

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

2. Approval of contracts for Clarion County Children and Youth Services

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve part a: i-iii as presented, the motion passed.

- a. An amendment of an agreement with George Junior Republic in PA for
 - i. Special Needs Services. Rate \$233.85/day Effective date: July 1, 2010-June 30, 2011
 - ii. Drug & Alcohol Services. Rate \$159.67/day Effective date: July 1, 2010-June 30, 2011
 - iii. Residential Services. Rate \$136.35/day Effective date: July 1, 2010-June 30, 2011

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve part b: i-vii as presented, the motion passed.

- b. A renewal of a contract with Children’s Center for Treatment &ED. d/b/a Beacon Light
 - i. Residential/JCAHO-Bradford Rate: 100% MA funded Effective date: July 1, 2010-June 30, 2011
 - ii. Residential/JCAHO-Towanda Rate:100% MA funded Effective date: July 1, 2010-June 30, 2011
 - iii. Children’s Center for Treatment and Education – Emergency Service Rate: \$187.42/day Effective date: July 1, 2010-June 30, 2011

- iv. Children's Center for Treatment and Education – Emergency Service Rate: \$187.42 Effective date: July 1, 2010-June 30, 2011
- v. Children's Center for Treatment and Education – Treatment Foster Care Rate: \$83.68/day Effective date: July 1, 2010-June 30, 2011
- vi. RTF/JCAHO – Youngsville Rate: 100% MA funded Effective date: July 1, 2010-June 30, 2011
- vii. JSO RTF/JCAHO – Bradford Rate: 100% MA funded Effective date: July 1, 2010-June 30, 2011

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the renewal as presented, the motion passed.

- 3. Approval of a renewal agreement between the County of Clarion and Service Access & Management, Inc. (SAMs) for the Purchase of Service Agreement for continued management of Mental Health/Mental Retardation Services. Effective date: July 1, 2011 through June 30, 2013

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the annual agreement as presented, the motion passed.

- 4. Approval of the annual agreement between Clarion County and Butler County Mental Health/Early Intervention/Intellectual Disabilities for the implementation and oversight of a shared Health Care Quality Unit (HCQU) FY 2011 – 2012 Effective date: July 1, 2011 Program total \$6,000.00

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract as presented, the motion passed.

- 5. Approval of a new three (3) year contract for Clarion County Office of Emergency Services with MCM Consulting Group will provide professional services for a Wireline/Wireless Planning and Telephony & Network Review project. Cost: \$14,000/year Effective date: July 1, 2011.

Commissioner Reddinger stated “this is part of the continuing modernization.”

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the rental agreement as presented, the motion passed.

- 6. Approval of a rental agreement for Central Accounting with Neopost for the lease of IJ-40 Postage Meter. Cost \$24.95/month with the first three (3) months free. Effective June 28, 2011

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the lease agreements as presented, the motion passed.

7. Approval of revised rental rate for Fiscal Year (FY) 2011/2012 on lease agreements for the Human Service Building, South 7th Avenue between the County of Clarion and:

- a. Mental Health, Mental Retardation, and Infant Stimulation Administration. Rent \$17,524/equal to \$1,460.33/month
- b. Children and Youth Services. Rent \$73,906/equal to \$6,158.83/month
- c. Clarion Vocation Services. Rent \$19,970/equal to \$1,664.16/month
- d. Armstrong County Council on Alcohol and Other Drugs, Inc D/B/A Arc Manor. Rent: 23,693/equal to \$1,974.41/month
- e. Service Access Management, Inc. (SAMS) an amendment to the 2009 Lease Agreement for office space. Effective Date: June 28, 2011 through June 30, 2013. Cost: to be determined on July 1 of each fiscal year.
 - i. Addendum for the cost \$132,807.00/equal to \$11,067.25/month

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the report as presented, the motion passed.

8. Approval of Clarion County Hazardous Materials Emergency Response Preparedness Assessment report for calendar year 2010.

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the general fund bills as presented, the motion passed.

9. Approval of the General Fund bills dated June 13 through June 24, 2011 Total: \$771,078.22

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the budget transfers as presented, the motion passed.

10. Approval of Budget Transfers dated June 13, 2011 through June 24, 2011 Total: \$103.23

DEPARTMENT	FROM	TO	TOTAL
SHERIFF	TRANSPORT	TRAVEL	\$103.23
TOTAL			\$103.23

Roll Call Vote:

Commissioner Cyphert – yes
 Commissioner Hartle – yes
 Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the county requisitions as presented, the motion passed.

11. Approval of County Requisitions dated June 10, 2011 through June 24, 2011 Total: \$304,292.00

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
6/10/2011	82175	\$ 1,300.00	Prothonotary	professional services
6/10/2011	82176	\$ 1,105.92	Prothonotary	travel
6/10/2011	82141	\$ 341.52	CC Corrections	food
6/10/2011	82096	\$ 375.84	Veteran's Affairs	flags & markers
6/13/2011	75856	\$ 4,661.85	CYS	purch svc ind/client travel
6/13/2011	75869	\$ 506.85	CYS	travel
6/13/2011	75858	\$ 1,000.00	CYS	personal care cost
6/14/2011	82049	\$ 632.00	County Park	park maint
6/14/2011	82142	\$ 2,145.56	CC Corrections	food
6/14/2011	82052	\$ 205,458.00	Misc	retirement
6/14/2011	81895	\$ 389.41	EMA	gas exp
6/14/2011	82204	\$ 10,163.50	Mapping & GIS	capital expend
6/14/2011	75876	\$ 600.00	CYS	guardianship
6/15/2011	71552	\$ 624.70	Adult Probation	travel
6/15/2011	81878	\$ 300.00	Court	court appt counsel
6/15/2011	81875	\$ 450.00	Court	court appt counsel
6/15/2011	81872	\$ 500.00	Court	court appt counsel
6/15/2011	81877	\$ 1,215.00	Court	pt court reporter
6/15/2011	81876	\$ 862.50	Court	pt court reporter
6/15/2011	81871	\$ 800.00	Court	mediation
6/15/2011	71555	\$ 3,700.00	Adult Probation	treatment court
6/15/2011	81278	\$ 780.11	Juvenile Probation	travel
6/15/2011	81900	\$ 1,300.00	911 Communications	contracted maint
6/15/2011	82146	\$ 357.41	CC Corrections	maint & repairs
6/15/2011	82144	\$ 519.32	CC Corrections	med/mat/supp/food
6/15/2011	82149	\$ 512.50	CC Corrections	medical
6/16/2011	77220	\$ 4,212.00	Aging	
6/16/2011	77223	\$ 500.00	Aging	peer
6/16/2011	77224	\$ 1,290.84	Aging	peer
6/16/2011	77217	\$ 459.83	Aging	peer
6/16/2011	75871	\$ 7,876.54	HAP	bridge house
6/16/2011	75873	\$ 495.00	HSDF	homemaker
6/20/2011	82189	\$ 307.00	Sheriff	materials/supplies
6/20/2011	81840	\$ 599.00	Public Defendes	materials/supplies
6/20/2011	75881	\$ 1,822.29	CYS	travel
6/20/2011	82111	\$ 481.58	Misc	facility improvement
6/20/2011	70990	\$ 8,750.00	Misc	community action
6/20/2011	82152	\$ 1,716.04	CC Corrections	food
6/20/2011	82151	\$ 301.98	CC Corrections	food
6/20/2011	75883	\$ 450.00	CYS	guardianship
6/20/2011	75884	\$ 323.10	CYS	housekeeping
6/20/2011	75879	\$ 555.00	CYS	personal care cost
6/21/2011	82059	\$ 650.29	County Park	gas exp
6/21/2011	81736	\$ 695.44	Register & Recorder	travel
6/21/2011	82436	\$ 3,456.69	Accounting	materials/supplies
6/22/2011	71200	\$ 444.91	Domestic Relations	jcp fee
6/22/2011	71206	\$ 375.00	Domestic Relations	legal services
6/22/2011	70508	\$ 2,500.00	DJ 18 3 04	postage
6/22/2011	81881	\$ 1,200.00	Court	court appt counsel

6/22/2011	81884	\$ 499.75	Court	court appt counsel
6/22/2011	81888	\$ 637.50	Court	pt court reporter
6/22/2011	81883	\$ 400.00	Court	mediation
6/22/2011	81917	\$ 1,450.00	911 Communications	telephone
6/22/2011	81778	\$ 300.00	Admin	admin
6/22/2011	81779	\$ 300.00	Admin	admin
6/22/2011	75887	\$ 1,104.60	CYS	it grant 6
6/22/2011	75890	\$ 1,125.00	CYS	personal care cost
6/22/2011	75886	\$ 1,000.00	CYS	personal care cost
6/23/2011	81919	\$ 1,350.15	Wireless E911	wireless e911
6/23/2011	81923	\$ 893.55	Wireless E911	wireless e911
6/23/2011	81922	\$ 8,182.92	Wireless E911	wireless e911
6/23/2011	81924	\$ 5,895.57	Wireless E911	wireless e911
6/23/2011	81921	\$ 1,088.44	Wireless E911	wireless e911
TOTAL		\$ 304,292.00		

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

Other Business:

1. Received a letter from McCutcheon Enterprise, Inc requesting Clarion County to confirm to Pennsylvania Emergency Management Agency (PEMA) that McCutcheon is our hazard team. Discussion: Randall Stahlman advised this is a year recertification that McCutcheon has to do and we simply need to sign a form stating they are our hazard team.

Roll Call Vote:

Commissioner Cyphert- yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

Questions and Answer Period: There was no other question at this time.

Adjournment: On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn, the motion passed at 9:15 am.