

Commissioner's Minutes May 10, 2011

Those Present:

Kay Rupert	Steve Allison	Donna Reinsel	Theresa Snyder
Angi Keller	Ryan Barrett	Frank Stacy	Brianna Kline

Roll Call:

Commissioner Cyphert – present
Commissioner Hartle – present
Commissioner Reddinger – absent

Approval of the Agenda: On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the agenda with a change to the date on the Correspondence letter from PA office of Children Development and Early Learning from April 13 to April 28, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the minutes dated April 26, 2011 as presented, the motion passed.

Correspondence:

- ❖ Letter dated April 13, 2011 from the Pennsylvania Office of Children Development and Early Learning regarding CCIS of Clarion/Jefferson Counties. There is an increase adjustment in the Subsidized Child Care Grant TANF fund of \$2,000.00. Jefferson County will receive \$2,000.00.
- ❖ A flyer from Clarion County Department of Planning and Development announcing Clarion County Recycling Day, May 14 at Clarion County Park, from 9 am – 1 pm. Please note, it is requested that you notify the Planning Department if you intend to bring electronics in advance. If you have any questions, please feel free to email or visit the Planning Department in the Administrative Building.
- ❖ Clarion County Treasurer's Report dated April 1 through April 30, 2011 ending balance \$2,337,193.90 of which \$2 million is General Fund monies.
- ❖ News release from the Board of Elections regarding May 17, 2011 Primary Elections activities. Commissioner Hartle stated "We will have more information for you as it is available, currently we will have up to the minute results running for the candidates and their family and friends that gather at the Main Street Senior Center, lower level. Steve Allison asked "When you say lower level do you mean they have a lower one?" Commissioner Hartle responded, "Yes." Angi Keller from the Leader-Vindicator asked "Is that where the information will be going from the precincts?" Commissioner Hartle responded "No, what we did at the Courthouse will be done again. The Administration Building is too small to accommodate the candidates, families, and friends. IT will update the information as it comes in from each precinct and that information will be available at the Senior Center." Commissioner Cyphert stated "The phone system here is still not ready for that kind of use." Angi Keller asked "About your phone service, are you hooked up yet?" Commissioner Hartle answered "No, we have Magic Jacks. On Friday we had to give Verizon a Right Away so Verizon would be able to bring down wires to hook them up to the building, and we are still waiting for Verizon." Angi Keller asked "Are you going to Verizon?" Commissioner Hartle responded "No, we are with One Communications, but the lines are owned by Verizon and we are waiting for them to essentially, 'flip the switch'." Commissioner Hartle explained "Verizon is the owner of the lines but by going with One Communications we are saving 50% on long distance and phone usage. When we started this project in the fall, we were

told we would have it up and going by the second week of February.” Angi Keller asked “Why are you waiting for Verizon, I don’t understand.” Commissioner Hartle stated “The phone lines belong to them. They own many lines here in town and sublet to other phone companies and they decide when to release the lines.” Angi Keller asked “Were the phone lines installed in this building previously?” Commissioner Hartle replied “Yes, this building was completely wired for internet and phone system. As a matter of fact, there were just a few places that needed lines; the office where GIS department is located and the area where Voter Registration and Elections are.” Commissioner Cyphert stated “We will be okay for election as before we have contracted cell phones and this year we added a few more.” Angi Keller asked “What will you gain once the work is completed?” Commissioner Hartle stated “Full connection.” Commissioner Cyphert continued “Right now the MagicJacks are voice over internet so there is a few seconds delay. The offices have one to use and our office has one to share between the three Commissioners, the Chief Clerk, and the Deputy Chief Clerk. When you call over to the courthouse the MagicJacks can connect you to our office or any of the offices here. If you call the Commissioner’s line then Sharon sometimes Arloue will answer it for us.” Commissioner Hartle stated “It makes it easier so they can find us through out the building and we are able to get our calls.”

Announcements:

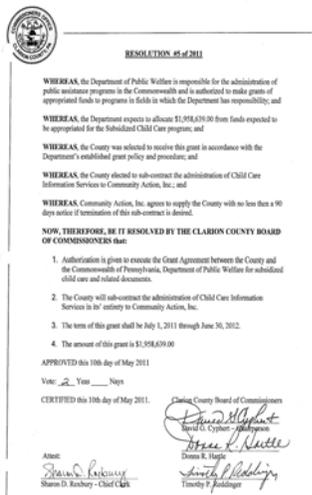
- ❖ Saturday, May 14th – 9 am to 1 pm Clarion County Recycling Day – Clarion County Park
- ❖ Tuesday, May 17th – 7 am to 8 pm Election Day
- ❖ Tuesday, May 17th – 9 am Work Session, Commissioner’s Conference Room
- ❖ Friday, May 20th – 9 am Return Board Meeting, Commissioner’s Conference Room
- ❖ Friday, May 20th – 9 am Board of Inspector’s Meeting, Commissioner’s Conference Room
- ❖ Tuesday, May 24th – 9 am Commissioner/Salary/and Retirement Board Meetings, Commissioner’s Conference Room

Public Concerns and Comments: (1 person per issue or concern – 3 minute time limit.)

Business:

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve Resolution #5 as presented, the motion passed.

1. Approval of Resolution #5 of 2011 – CCIS Grant Pass through funds – the County will sub-contract the administration of Child Care Information Services in its entirety to Community Action, Inc. FY: July 1, 2011 through June 30, 2012. Total funding allocation: \$1,958,639.00.



Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – absent

Commissioner Cyphert stated “Congress has already approved a resolution this year. On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve Resolution #6 as presented, the motion passed.

2. Approval of Resolution #6 of 2011 – The Need for an Education Center at the Vietnam Veterans Memorial.

Commissioner Cyphert “Thank you to the news media for printing this information, due to that action those citizens from Clarion County who lost their lived in the Vietnam War were recognized and hopefully we can get any photos sent up to the Education Center.”



Commissioner Cyphert stated “MVS currently does our security at the County Corrections and at the Office of Emergency Services and now here at the Administration Building. On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the contract with some changes to location and cost, the motion passed.

3. Approval of a new contract for the County of Clarion Administration Building with MVS Security Services for two additional indoor cameras. Cost: \$963.15.

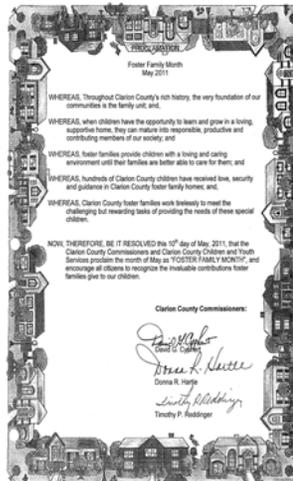
Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – absent

Commissioner Cyphert stated “We have a Proclamation in honor of those in the Corrections field. They are hard working and have a hard job. For Children and Youth, thank heaven for foster parents that do so much for the kids. Kay would you like to say anything bout it?” Kay Rupert, director of Children and Youth stated “We couldn’t do it without the foster parents. We are grateful for them” Commissioner Cyphert stated “We also have National Community Action Month for all that they do.” On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the Proclamations as presented, the motion passed.

4. Approval of Proclamations as listed

- May 1-7 2011 Pennsylvania Corrections Employee Week
- For Children and Youth Services declaring May as Foster Family Month
- For Community Action declaring May 2011 as National Community Action Month



On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the request for use of Memorial Park as requested, the motion passed.

5. Approval for use of County Park as listed

- A request submitted by 63rd District State Rep. Donna Oberlander to change the date of the Ice Cream Social – to Wednesday July 27, 2011, times to remain the same.
- A request submitted by Richard Devey to use the gazebo at Memorial Park for his wedding on July 30, 2011 from 1pm – 5 pm. This request includes decorating before and clean up after the ceremony.

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the general fund bill as presented, the motion passed.

6. Approval of the General fund Bills dated April 21 – May 5, 2011 totaling \$722,494.38

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the budget transfers as presented, the motion passed.

7. Approval of Budget Transfers dated April 21 to May 5, 2011 totaling \$4,892.00

DEPARTMENT	FROM	TO	TOTAL
COMMISSIONERS	CONTIGENCY RESERVE	TRANSITIONAL COST	\$400.00
COMMISSIONERS	CONTIGENCY RESERVE	TRANSITIONAL COST	\$3,390.00
VETERAN'S AFFAIRS	BURIAL	CONTRACTED MAINTENANCE	\$295.00
COMMISSIONERS	CONTIGENCY RESERVE	TRANSITIONAL COST	\$212.00
COMMISSIONERS	CONTIGENCY RESERVE	TRANSITIONAL COST	\$595.00
TOTAL			\$4,892.00

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes

Commissioner Reddinger – absent

On a motion by Commissioner Hartle and second by Commissioner Cyphert to approve the County Requisitions as presented, the motion passed.

8. Approval of County Requisitions dated April 21 through May 6, 2011 totaling \$270,274.93

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
4/21/2001	71170	\$ 854.20	Miscellaneous	911 surcharge account
4/21/2011	81811	\$ 59,589.00	Central Acct	county match
4/21/2011	71293	\$ 305.00	CC Corrections	medical
4/21/2011	71294	\$ 490.03	CC Corrections	repairs & maint
4/21/2011	71484	\$ 2,175.00	Sheriff's Office	various
4/21/2011	71171	\$ 500.00	911 Comm Ctr	training
4/21/2011	71168	\$ 1,450.00	911 Comm Ctr	telephone
4/21/2011	71615	\$ 365.00	District Atty	law library
4/21/2011	71233	\$ 825.94	Human Resource	misc ins
4/21/2011	818911	\$ 59,589.00	Accounting	county match
4/21/2011	71293	\$ 305.00	Co Corrections	medical
4/21/2011	71484	\$ 2,175.00	Sheriff's Office	various
4/21/2011	71171	\$ 500.00	Communications 911	training
4/21/2011	71168	\$ 1,450.00	District Atty	telephone
4/21/2011	71615	\$ 365.00	District Atty	law library
4/21/2011	71233	\$ 825.94	Human Resource	misc ins
4/21/2011	71294	\$ 490.03	Co Corrections	maint & repairs
4/21/2011	59871	\$ 751.42	Transportation	maint & repairs
4/21/2011	59869	\$ 500.00	Transportation	maint & repairs
4/21/2011	59862	\$ 1,573.00	Transportation	maint & repairs
4/18/2011	71395	\$ 10,000.00	Miscellaneous	Clarion Conservation
4/18/2011	59869	\$ 500.00	Transportation	vehicles - maint
4/18/2011	59871	\$ 751.42	Transportation	tire & alignment
4/18/2011	59862	\$ 1,573.00	Transportation	vehicles - maint
4/18/2011	75789	\$ 1,800.00	CYS	guardianship
4/27/2011	81817	\$ 1,204.50	Co Buildings/Admin Building	buildig maintenance
4/27/2011	71520	\$ 870.38	Treasurer	MDJ Account
4/27/2011	71653	\$ 2,772.94	Treasurer	transfer
4/27/2011	71486	\$ 422.50	Sheriff's Office	repairs & maint
4/27/2011	71180	\$ 6,300.00	Communications 911	contracted maint
4/27/2011	71619	\$ 334.42	District Atty	telephone
4/27/2011	71618	\$ 307.73	District Atty	CNET
4/28/2011	71434	\$ 450.00	Assessment	training
4/28/2011	71435	\$ 396.27	Assessment	travel
4/28/2011	75794	\$ 14,700.00	CYS	splc/adopt subsidies
4/28/2011	75793	\$ 1,350.00	CYS	guardianship
4/29/2011	71234	\$ 449.40	Human Resource	misc ins
4/29/2011	70570	\$ 1,046.00	Coroner	salaries/autopsy transport
4/29/2011	71510	\$ 2,250.00	Public Defender	
4/29/2011	71506	\$ 548.75	Public Defender	materials
4/29/2011	71042	\$ 6,110.97	Various	facility improve/admin build
4/29/2011	81821	\$ 312.00	County Park	park maint
4/29/2011	71654	\$ 10,000.00	Treasurer	Health Account Transfer
4/29/2011	71298	\$ 2,858.00	Co Corrections	contracted maint

4/29/2011	81618	\$ 800.00	Co Corrections	training
4/29/2011	81621	\$ 709.19	Co Corrections	food
4/29/2011	81622	\$ 1,776.92	Co Corrections	food
4/29/2011	71300	\$ 1,833.44	Co Corrections	food
5/3/2011	81683	\$ 373.75	Communications 911	contracted maint
5/3/2011	71655	\$ 1,349.72	Jury	pay
5/3/2011	71584	\$ 400.00	Court	mediation
5/3/2011	71585	\$ 450.00	Court	court appt counsel
5/3/2011	71582	\$ 750.00	Court	court appt counsel
5/3/2011	71578	\$ 300.00	Court	court appt counsel
5/3/2011	71329	\$ 350.00	Court	court appt counsel
5/3/2011	70965	\$ 504.80	DJ 18-03-01	materials & supplies
5/3/2011	81265	\$ 467.75	Juvenile Prob	materials & supplies
5/3/2011	71580	\$ 1,087.50	Court	pt court reporter
5/3/2011	71402	\$ 8,750.00	Miscellaneous	Co op extension
5/3/2011	71399	\$ 18,750.00	Miscellaneous	airport auth
5/3/2011	75801	\$ 892.50	CYS	print & dup
5/4/2011	81687	\$ 2,857.80	Wireless e911 Misc	wireless e911 misc
5/4/2011	81623	\$ 4,376.84	Co Corrections	
5/4/2011	71511	\$ 580.65	Public Defender	court appt counsel
5/4/2011	71512	\$ 439.00	Public Defender	training
5/4/2011	81688	\$ 1,521.98	Communications 911	contracted maint
5/4/2011	81684	\$ 17,574.00	Communications 911	contracted maint
5/4/2011	81627	\$ 352.25	Co Corrections	training
5/4/2011	81625	\$ 640.00	Co Corrections	medical
TOTAL		\$ 270,274.93		

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – absent

Other Business:

Two plaques were presented by Clarion County Chamber of Business and Industry to the County. First was to the Parks and Recreation for their continued support and commitment of the Autumn Leaf Festival. The second to the Clarion County Commissioners also for their continued support and commitment to the Autumn Leaf Festival.

Questions and Answer Period:

Angi Keller asked “Is the MVS contract new?” Commissioner Hartle stated “This is for the inside of the building.” Angi Keller asked “It’s not part of the original contract?” Commissioner Hartle stated “It’s in addition to the original contract.” Commissioner Cyphert stated “It is for the main lobby and hallway. We will be able to see who is coming and going.” Commissioner Hartle stated “The system will be tied in to the sheriff’s monitor this way the sheriffs can watch and ensure all is okay.”

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to adjourn at 9:21am, the motion passed.