

Commissioner's Minutes
March 8, 2011

Those Present:

Steve Allison
Jayne Smail

Stephanie Wilshire
Ryan Barrett

Donna Reinsel
Frank Stacy

Jeff Himes
Angi Keller

Roll Call:

Commissioner Cyphert – present
Commissioner Hartle – present
Commissioner Reddinger – present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented.

Approval of the Minutes dated February 22, 2011

On a motion made by Commissioner Reddinger second by Commissioner Hartle to approve the minutes dated; February 22, 2011 as presented. The motion passed.

Correspondence:

- ❖ Letter dated February 8, 2011 from Passages, Inc. extending the organization's appreciation for the continued grant support from the County. 2011 allotment is \$5,000.00.
- ❖ Letter dated February 11, 2011 from PA Office of Child Development and Early Learning regarding CCIS informing of a grant decrease in the Subsidized Child Care grant of \$10,640.13.
- ❖ Letter dated February 17, 2011 from PA Office of Child Development and Early Learning regarding CCIS informing of a grant decrease in the Subsidized Child Care grant of \$5,859.87.
- ❖ Letter dated February 15, 2011 from DPW Office of Children, Youth and Families stating a correction to a letter dated February 8, 2011. The correction was issued because the previous letter incorrectly stated the amended budget amount for the Institutional Placement Service Category.
- ❖ Letter dated February 24, 2011 from the Federal Emergency Management Agency (FEMA) commending Clarion County and the staff of the County for support and assistance in the development of the county hazard mitigation plan. This plan contains mitigation strategies to reduce future disaster losses, allowing your communities to be safer and more resilient to hazards. FEMA recognizes Clarion County staff's dedication and support during the development of the plan. The final product will allow for risks to be mitigated prior to a disaster and will assist the constituents of the county in the event that a disaster should occur.
Commissioner Cyphert stated the county had received a phone call from FEMA about a month ago advising that we were not in compliance. The county provided proof to FEMA of meetings held to show the county had been in compliance, FEMA realized they had called the wrong county.
- ❖ Letter dated February 15, 2011 from the PA Board of Probation and Parole announcing a payment of the first six (6) months of the 2010-2011 Supervision Fund fiscal year.
- ❖ Clarion County Treasurer's report dated February 1 through February 28, 2011. Balance as of February 28, 2011: \$1,330,819.18
Commissioner Cyphert asked Treasurer Snyder if there were any changes and she replied there were no changes at this time. Commissioner Reddinger stated we would see what would happen after the Governor's announcement today. Commissioner Hartle stated there were three places to listen to the Governor's announcement today, correction four places to listen live at 11:30 am and Commissioner Cyphert stated they would keep an eye on that today.

Announcements:

Tuesday, March 15, 2011 – 9:00a.m. – Work Session

Friday, March 18, 2011 – 9:00a.m. – Prison Board of Inspectors at the Prison

Tuesday, March 22, 2011 – 9:00a.m. – Commissioner's/Salary/Retirement Board meetings

Commissioner Cyphert announced the meetings from here on out would be at the 330 Main St building
March 18, 2011 Prison Board of Inspector's Meeting was to be held at the Corrections Facility and the
March 22, 2011 meeting was to be held at the 330 Main St building. Commission Cyphert stated there
were a few snags but there were contractors there now finishing up and it looks like a mid-March move.

Public Concerns and Comments:

There were no public concerns or comments at this time.

Business:

On a motion made by Commissioner Hartle second by Commissioner Reddinger to approve a new lease purchase for the Sheriff's Office of a 2011 Ford Crown Vic Police Interceptor as presented, the motion passed.

1. Approval of a new lease purchase for the Sheriff's Office of a 2011 Ford Crown Vic Police Interceptor purchased from Day Ford through the Central Westmoreland Council of Governments Cooperative Purchasing Program 10-MV-010-011. Cost: \$29,170.00.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve a (2) year contract between Clarion County and Medical Transportation Management, Inc. as presented, the motion passed.

2. Approval of a new (2) year contract between Clarion County and Medical Transportation Management, Inc. with optional extensions for Clarion County Transportation Services pending approvals from State Agencies and County solicitor.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a new consulting agreement with MCM Telecommunication Consulting Group, Inc as presented, the motion passed.

3. Approval of a new consulting agreement with MCM Telecommunication Consulting Group, Inc. for consulting services for the Office of Emergency Services (OES). Total not to exceed \$5,196.00/mo.

Effective date: February 22, 2011

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a new contract between Clarion County and Delta Technology Solutions, Inc. (DTS) as presented, the motion passed.

4. Approval of a new contract between Clarion County and Delta Technology Solutions, Inc. (DTS) for voice and data cable system installation at the Admin Building at 330 Main St. Cost: \$\$5,850.00

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve new contracts with MVS Security Services as presented, the motion passed.

5. Approval of new contracts with MVS Security Services for:

a. Transfer an existing burglar/fire alarm system at the new Administration Building, a (3) three year monitoring agreement at \$24.95/mo.

b. Run an additional cable for the video surveillance system for cameras at the front security area of the Courthouse. This will tie the County Admin Building at 330 Main to the Courthouse. Total cost: \$162.85.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve an agreement for services with King Communications as presented, the motion passed.

6. Approval of an agreement for services with King Communications for NEC SV8300 Telephone system and voicemail system for the County Admin Building at 330 Main Street. Total cost: \$25,790.00.

Discussion – per Commissioner Reddinger, there were 3 bids and this was the lowest of the three.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve an agreement for services with Scott Pangallo Contracting as presented the motion passed.

7. Approval of an agreement for services with Scott Pangallo Contracting for carpentry work to be done at the County Administration Building at 330 Main Street. Total cost: \$1,200.00.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve an agreement for services with Joshua Anthony as presented, the motion passed.

8. Approval of an agreement for services with Joshua Anthony to mow and trim the County Cemetery for 2011. Cost: \$35.00 per mowing.

Discussion – Commissioner Cyphert stated the cemetery is located behind the Old County Home.

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a new contract for Children and Youth Services as presented, the motion passed.

9. Approval of a new contract for Children and Youth Services FY 2010-2011 with:

- a. Interim Health Care for home health aide services at \$27.36/hr
- b. Charitable Deeds & Services for emergency assistance to families. Total: \$15,000.00

Roll call vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the return of grant funds as presented, the motion passed.

10. Approval of the return of grant funds in the amount of \$15,081.00 to PCCD- re: Treatment Court Discussion – Commissioner Cyphert asked Jayne Smail about the return of the grant and she stated that the money was for treatment court through Community Fund not the state fund and if we returned it now we would not be docked on it next year.

Roll call vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Hazardous Materials Emergency Preparedness (HEMP) Grant FY 2011 as presented, the motion passed.

11. Approval of the Hazardous Materials Emergency Preparedness (HEMP) Grant FY 2011. Grant approved total: \$9,200.00. This includes a county match of (20%) totaling \$1,840.00 to be paid out of the Clarion County Hazardous Materials Fund.

Roll call vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment of Melissa Gruver-Crawford to represent the New Bethlehem Area Free Public Library as presented, the motion passed.

12. Approval of the appointment of Melissa Gruver-Crawford to represent the New Bethlehem Area Free Public Library on the Clarion County Library System Board of Trustees, replacing Angela Shirey. Discussion – Commissioner Cyphert stated that this was an appointment position.

Roll call vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Proclamations as presented, the motion passed.

13. Approval of Proclamations for awards as selected by the Clarion Area Chamber of Business and Industry.

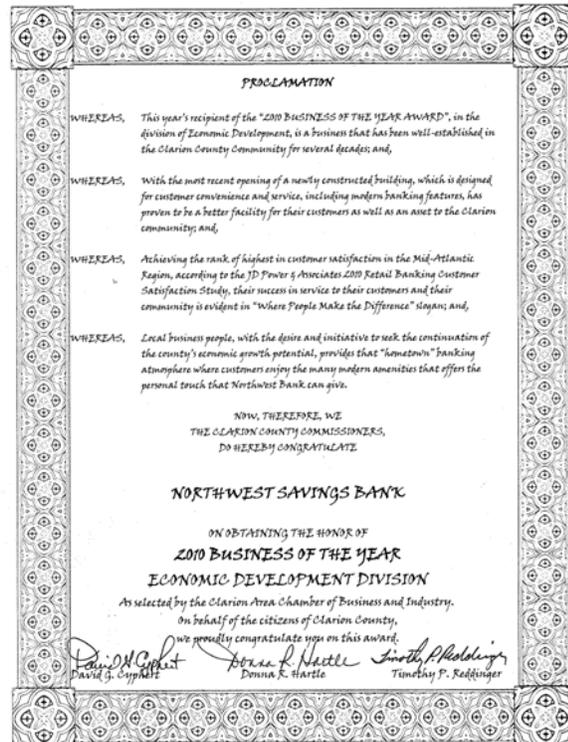
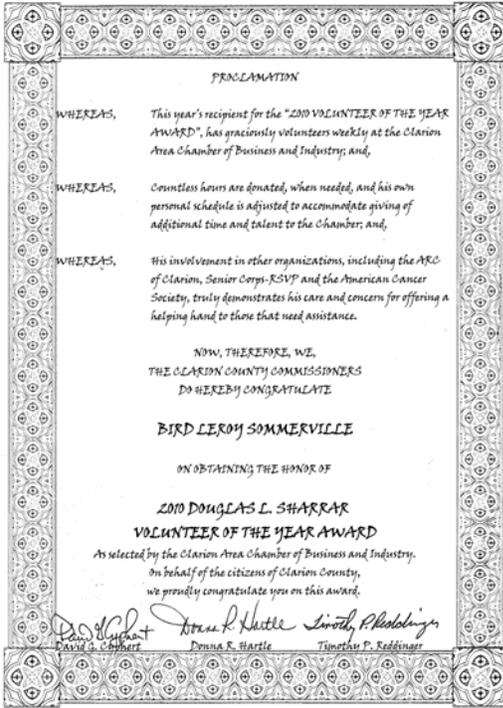
- a. 2010 Lifetime Achievement Award: Judge Charles Alexander
- b. 2010 Citizen of the Year Award: Richard G. Tote
- c. 2010 Business of the Year Award, Community Service Division: United Way of Clarion

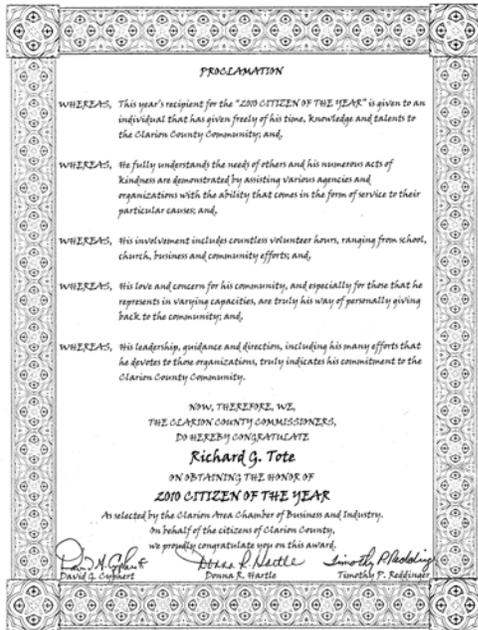
County.

d. 2010 Business of the Year Award, Economic Development Division: Northwest Savings Bank

e. 2010 Business Education Partnership Award: Clarview Nursing & Rehabilitation Center

f. 2010 Douglas L. Sharrar Volunteer of the Year Award: Bird Leroy Sommerville





All approve: Ayes 3

Nays 0

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the request submitted by 63rd District State Representative Donna Oberlander as presented, the motion passed.

14. Approval of the request submitted by 63rd District State Representative Donna Oberlander for the use of the Clarion County Memorial Park and the Gazebo on Thursday, June 9, 2011 from 11:30 am until 1:00 pm and from 6:30 pm until 7:30 pm for an ice cream social in the park.

All approve: Ayes 3

Nays 0

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the request submitted by Alysha Cypher, on behalf of the Clarion University Bios Club as presented, the motion passed.

15. Approval of the request submitted by Alysha Cypher, on behalf of the Clarion University Bios Club to reserve the Clarion County Memorial Park on Friday, April 15th, 2011 from 7 – 9 p.m. for an open mic. This is part of their Earth Week Celebration being held between April 15th and April 22nd, 2011.

All approve: Ayes 3

Nays 0

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve General Fund Bills as presented, the motion passed.

16. Approval of the General fund Bills dated 2/22/2011 through 3/4/2011 totaling: \$548,645.01 Roll call vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

17. Approval of Budget Transfers –

- ❖ There are no budget transfers at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the County Requisitions as presented, the motion passed.

18. Approval of county Requisitions dated 2/16/2011 through 3/1/2011 totaling: \$244,027.56

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
2/16/2011	81477	\$ 419.50	CYS	personal care
2/16/2011	81481	\$ 1,217.79	CYS	travel
2/16/2011	81483	\$ 539.13	CYS	personal care
2/17/2011	70704	\$ 800.00	Register & Recorder	supplies
2/17/2011	70391	\$ 828.75	Communications 911	contracted computer maint
2/17/2011	70719	\$ 1,350.00	Court	court appt counsel
2/17/2011	70720	\$ 450.00	Court	court appt counsel
2/17/2011	70722	\$ 33.50	Court	court appt counsel
2/17/2011	70723	\$ 3,110.87	Court	law library
2/17/2011	70596	\$ 695.19	Treasurer	MDJ account
2/17/2011	70395	\$ 439.00	Communications 911	training
2/17/2011	70394	\$ 599.00	Communications 911	training
2/17/2011	70754	\$ 5,000.00	Accounting	mis insurance
2/17/2011	70550	\$ 940.55	Sheriff	vehicle equipment
2/17/2011	70548	\$ 2,175.00	Sheriff	supplies
2/17/2011	70749	\$ 1,657.14	Prothonotary	supplies
2/17/2011	70659	\$ 486.98	Co Corrections	maint & repairs
2/17/2011	70641	\$ 312.31	Human Resources	mis insurance
2/17/2011	70642	\$ 750.00	Human Resources	mis insurance
2/17/2011	70642	\$ 313.29	Human Resources	mis insurance
2/17/2011	70639	\$ 576.54	Human Resources	mis insurance
2/17/2011	70664	\$ 312.20	Co Corrections	medical
2/17/2011	70661	\$ 806.00	Co Corrections	medical
2/17/2011	70657	\$ 344.54	Co Corrections	food-medical-supplies
2/17/2011	70662	\$ 1,430.87	Co Corrections	medical
2/17/2011	70561	\$ 3,341.50	Public Defender	court appt counsel
2/18/2011	81490	\$ 528.04	Children and Youth	Clothing allotment
2/18/2011	81491	\$ 369.00	Children and Youth	Office supplies
2/22/2011	77083	\$ 2,314.83	Aging	waiver/reimbursable
2/22/2011	77079	\$ 2,314.83	Aging	waiver/reimbursable
2/22/2011	81492	\$ 600.00	CYS	guardianship
2/22/2011	81494	\$ 384.09	CYS	travel
2/22/2011	70319	\$ 382.59	District Attorney	travel
2/22/2011	70320	\$ 815.00	District Attorney	supplies
2/22/2011	70323	\$ 473.00	District Attorney	drug testing
2/22/2011	70326	\$ 515.79	District Attorney	CNET
2/22/2011	70672	\$ 1,993.08	CC Corrections	food-medical-supplies
2/24/2011	70779	\$ 381.50	Sheriff	travel
2/24/2011	70383	\$ 2,228.56	Communications 911	contracted maintenance
2/24/2011	70756	\$156,711.01	Daycare-food Bank	a/R daycare
2/24/2011	70667	\$ 555.77	Co Corrections	food
2/25/2011	75689	\$ 13,720.00	Children and Youth	subsidies
2/25/2011	70176	\$ 534.70	MH Admin	supplies
2/25/2011	70815	\$ 300.00	Accounting	training
2/25/2011	70811	\$ 15,000.00	Elections	contracted maintenance
2/25/2011	70472	\$ 1,054.00	Miscellaneous	Admin building expenses
2/25/2011	70562	\$ 1,109.50	Public Defender	court appt counsel
2/25/2011	70551	\$ 483.67	Sheriff	supplies

2/25/2011	70757	\$ 364.61	Tax Collector	tax expense
2/25/2011	70758	\$ 301.59	Tax Collector	tax expense
3/1/2011	70609	\$ 1,100.00	Adult Probation	assoc dues
3/1/2011	70607	\$ 948.00	Adult Probation	treatment court
3/1/2011	70605	\$ 476.00	Adult Probation	contracted maintenance
3/1/2011	70604	\$ 2,825.00	Adult Probation	software maintenance
3/1/2011	70827	\$ 500.00	Auditors	dues
3/1/2011	70829	\$ 1,442.77	Auditors	medical insurance
3/1/2011	70567	\$ 396.00	Coroner	autopsy - transport
3/1/2011	70678	\$ 1,536.98	CC Corrections	food
3/1/2011	70675	\$ 561.00	CC Corrections	uniforms - required
3/1/2011	81245	\$ 846.72	Juvenile Probation	restitution grant
3/1/2011	81244	\$ 704.02	Juvenile Probation	travel
3/1/2011	70760	\$ 326.26	Tax Collector	tax collector expense
Total		\$244,027.56		

Other Business:

There was no other business at this time.

Questions and Answers Period:

There were no questions at this time

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:14 a.m. The motion passed.