

## **Commissioner's Minutes** **August 23, 2011**

**Those Present:** Kay Rupert   Jim Schepis   Kevin Reichard   Ron Wilshire   Rodney Sherman  
Donna Reinsel   John McConnell   Wayne Brosius   Steve Allison  
Angi Keller   Sharon Roxbury   Brianna Kline   Frank Stacy

### **Roll Call:**

Commissioner Cyphert – present  
Commissioner Hartle – present  
Commissioner Reddinger – present

**Approval of the Agenda:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented, the motion passed.

**Approval of the Minutes:** On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated August 9, 2011 as presented, the motion passed.

### **Correspondence:**

- ❖ Clarion County Recycling Day. September 17, 2011 - 9:00 am to 1:00 pm at the Clarion County Park. Next recycling day – May 12, 2012.
- ❖ Letter dated July 2011 from the Pennsylvania Office of Child Development and Early Learning stating an increase of \$3,691.43 in TANF grant funds for CCIS of Clarion/Jefferson Counties. Clarion County's increase: \$3,191.43. Jefferson County's increase: \$500.00
- ❖ News Release dated August 16, 2011. Conservation District Director nominations solicited.
- ❖ A letter dated August 2, 2011 from the Commonwealth of Pennsylvania announcing the Fiscal Year (FY) 2011-2012 Human Services Development Fund (HSDF) allocation for Clarion County in the amount of \$50,000
- ❖ An email dated August 17, 2011 from National Association of Counties (NACo) regarding "A National Moment of Remembrance at 1 pm est., on September 11, 2011" Counties, cities, and towns across America are to sound sirens and ring bells at 1 pm Eastern Daylight Time.
- ❖ A letter dated August 17, 2011 from the Pennsylvania Department of Public Welfare announcing the Medical Assistance Transportation Program (MATP) payment in the amount of \$140,373 is being processed for Clarion County.

At this time Chief Clerk Sharon Roxbury presented Commissioner Cyphert, Commissioner Hartle, and Commissioner Reddinger with a Certificate of Appreciation award from the County Commissioner Association of Pennsylvania (CCAP) for their years of service.

### **Announcements:**

- ❖ Sunday, August 28, 2011 – Burn Ban Lifted
- ❖ Tuesday, August 30, 2011 – 9 am Work Session, Commissioner's Conference Room
- ❖ Monday, September 5, 2011 – Closed In Observance of Labor Day
- ❖ Tuesday, September 6, 2011 – 9 am Work Session, Commissioner's Conference Room
- ❖ Tuesday, September 13, 2011 – 9 am Commissioner and Salary Board Meeting, Commissioner's Conference Room

**Public Concerns and Comments:** There are no concerns or comments at this time.

**Business:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #9 as presented, the motion passed.

1. Approval of Resolution #9 of 2011 – Clarion County Joining the National Moment of Remembrance of the 10<sup>th</sup> Anniversary of September 11th



County of Clarion  
Resolution #9 of 2011

CLARION COUNTY JOINING THE NATIONAL MOMENT OF REMEMBRANCE OF THE 10<sup>TH</sup>  
ANNIVERSARY OF SEPTEMBER 11<sup>TH</sup>

**WHEREAS**, the governing body of Clarion County expresses their support of the United State's Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 pm Eastern Daylight Time on September 11, 2011, in honor of the 10th anniversary of the terrorist attacks committed against the United States on September 11, 2001; and

**WHEREAS**, at 8:46 am on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York; and

**WHEREAS**, 17 minutes later, at 9:03 am, hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center; and

**WHEREAS**, at 9:37 am, the west wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense; and

**WHEREAS**, at approximately 10:00 am, the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others; and

**WHEREAS**, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

**WHEREAS**, tens of thousands of individuals narrowly escaped the attacks at the Pentagon and World Trade Center and, as witnesses to this tragedy, are forever changed; and

**WHEREAS**, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

**WHEREAS**, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response agency in United States history; and

**WHEREAS**, the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in United States history in a single day; and



**WHEREAS**, the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

**WHEREAS**, the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk of or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored; and

**WHEREAS**, 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fateful day; and

**WHEREAS**, 10 years later, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States; and

**WHEREAS**, on the 10th anniversary of this tragic day, the thoughts of the people of the United States are with all of the victims of the events of the September 11, 2001 and their families; and

**WHEREAS**, the lives of Americans were changed forever on September 11, 2001, when events threatened the American way of life; and

**WHEREAS**, in 2009, Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111 – 13; 123 Stat. 1460); and

**WHEREAS**, in September 2009 and 2010, President Obama issued a Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (75 Fed. Reg. 56463) proclaiming September 11, 2009, and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

**WHEREAS**, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States;

**NOW, THEREFORE BE IT RESOLVED** that the governing body of the County of Clarion:

- (1) Recognizes September 11, 2001, as a day of solemn commemoration of the events of September 11, 2001, and a day to come together as a Nation; and
- (2) offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001, terrorist attacks; and
- (3) honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives; and



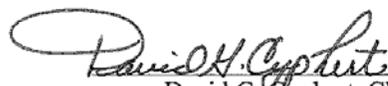
- (4) recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States Armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and wellbeing, to support the cause of freedom and defend the security of the United States; and
- (5) reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and

**BE IT FURTHER RESPOLVED** that on the 10th anniversary of this tragic day in United States history the governing body of the County of Clarion calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011, including (i) media outlets; (ii) houses of worship; (iii) military organizations; (iv) veterans organizations; (v) airlines; (vi) airports; (vii) railroads; (viii) sports teams; (ix) the Federal Government; (x) State and local governments; (xi) police, fire and other public institutions; (xii) educational institutions; (xiii) business; and (xiv) other public and private institutions; and

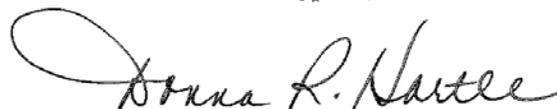
**BE IT FURTHER RESPOLVED** that the governing body of the County of Clarion encourages the observance of the moment of remembrance to last for 1 minute beginning at 1:00 pm Eastern Daylight Time by, to the maximum extent practicable ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

Approved this 23<sup>rd</sup> day of August, 2011

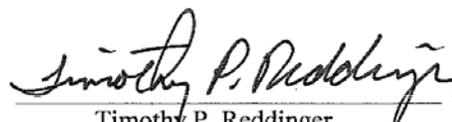
Clarion County Board of Commissioners

  
David G. Cyphert, Chair

Attest:

  
Donna R. Hartle

  
Sharon D. Roxbury, Chief Clerk

  
Timothy P. Reddinger

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle to table the submitted bids until the County Engineer and PennDOT Engineer were able to review the submitted bids and second by Commissioner Reddinger, the motion passed.

2. Opening of the bids submitted for seal coat and surface treatment for various roads within the Clarion County Park; these were approved for advertisement at a regular Commissioner’s meeting on July 26, 2011.

Discussion: Commissioner Cyphert stated “we have two engineers that will review the bids after we open and announce them. We will have a recommendation and a decision at the end of this meeting.” Commissioner Cyphert opened and announced the bids as follows: “Hager Paving: Option #2 in the amount of \$35,292.40 or Option #1 in the amount of \$46,875.40. “Cottles Asphalt Maintenance: Option #1 in the amount of \$33,099.50 or Option #2 in the amount of \$33,099.50.”

At this time, Commissioner Cyphert turned over the bids to the county engineer and PennDOT representative for review.

Company/Name of Bidder	Bid Amount
Cottles 13136 Lincoln Hwy Everett PA 15537	Option #1 \$65,728.27 Option #2 \$53,278.30
Hager Paving, Inc 191 9th Street Strattanville PA 16258	<b>Option #1</b> <b>\$46,875.40</b> Option #2 \$35,292.40
Winner of bid is :	
Hager Paving Option #1 at \$46,875.40	

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to dispose of the safes, the motion passed.

3. Approval of disposal of the surplus safes no longer in use by the county due to no bids submitted; these were approved for posting for bids at a regular Commissioner’s meeting on July 26, 2011.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the grant agreement and assurance of compliance as presented, the motion passed.

4. Approval of the Medical Assistance Transportation Program (MATP)
  - A. Grant Agreement for Fiscal Year (FY) 2011-2012 in the amount of \$561,490
  - B. Medical Assistance Transportation Program (MATP) Participation Agreement and Assurance of Compliance. Term: July 1, 2011 – June 30, 2012

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the assurance of compliance as presented, the motion passed.

5. Approval of the Human Service Development Fund (HSDF) Assurance of Compliance of the Pre-Expenditure Plan for FY 2011-2012.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract as presented, the motion passed.

6. Approval of a new contract with Zelenkofske Axelrod LLC for the Clarion County Corrections to provide audit services of the Clarion County Prison Commissary Accounts for the years ending December 31, 2010; 2011; 2012. Cost: \$7,500 for 2010 with a 2% inflationary adjustment for years ended December 31, 2011 and 2012.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the new contract for transportation and aging as presented, the motion passed.

7. Approval of a new contract with Zelenkofske Axelrod LLC for Clarion County to provide close out audits. Total Cost: \$12,500.00
  - A. Clarion County Transportation Program for the period of January 1, 2011 – March 31, 2011. Cost: \$5,000
  - B. Clarion County Agency on Aging for the period of January 1, 2011 – June 30, 2011. Cost: \$7,500.00

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve items A-F with an amendment on business item 8-E from \$500/yr to \$5,000/yr the motion passed.

8. Approval of contract renewals for Clarion County Offices of Children and Youth Services with:
  - A. Cindy Fleming for office cleaning. Cost: \$80/wk Effective: FY 11-12
  - B. AAA Life Services for Community Based Abstinence Program. Cost: \$38,336/yr Effective: FY 11-12
  - C. H. John Drayer for Agency Solicitor. Cost: \$600/mo; \$80/hr; \$32,000/maximum Effective: FY 11-12
  - D. Big Brothers Big Sisters of Venango, Forest & Clarion Co for Youth Mentoring services. Effective: FY 11-12 Cost: \$15,000/yr
  - E. A-C Valley School District for Intensive In-Home Parenting Services. Cost: ~~\$500~~/yr  
\*\*Correction \$5,000/yr Effective: FY 11-12
  - F. Misty Isle Bridges, Inc., for
    - o Kids in Common Program. Cost: \$39,062.75 Effective: FY 11-12
    - o Kids Konnection for Visitation with incarcerated parents. Cost: \$28,000 Effective: FY 11-12

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve items G-M as presented, the motion passed.

- G. Penncrest School District Thurston House for New Baby packages. Cost: \$250/baby; \$3000 maximum. Effective: FY 11-12
- H. PA Family Support Alliance for Parent Support groups in Clarion County. Cost: \$6,150 Effective: FY 11-12
- I. Mars Home for Youth for Multi-Systemic Therapy. Cost: \$65/day Effective: FY 11-12
- J. BI Incorporated for Unit Rental Charge/Monitoring Service Charge. Cost: \$4.25/day Effective: FY 11-12
- K. Clarion Project Point of Light for
  - o Reimbursement for phone calls. Cost: Actual costs Effective: FY 11-12
  - o 250 hours of clerical support. Cost: \$10/hour; \$2,500 maximum Effective: FY 11-12
- L. James R Young for
  - o Disclosure Polygraph. Cost: \$250.00 Effective: FY 11-12
  - o Maintenance Polygraph. Cost: \$150.00 Effective: FY 11-12
  - o Legal Testimony. Cost: \$60.00/hr Effective: FY 11-12
- M. Clarion County Promise for
  - o Network of collaboration of services to families in Clarion County – 6 ¼ positions (PAT) + one (1) new position for ASQ. Cost: \$185,497/yr Effective: FY 11-12
  - o Family Group Decision Making. Cost: \$52,000/yr Effective: FY 11-12
  - o CYS share of Collaborative Board. Cost: \$10,000/yr Effective: FY 11-12

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the general fund bills as presented, the motion passed.

- 9. Approval of the General Fund bills which includes all expenditures including those over \$300; dated August 9 through August 19, 2011 Total: \$507,727.34

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the budget transfers as presented, the motion passed.

- 10. Budget Transfers dated August 9 through August 19, 2011 Total: \$6,740.00

DEPARTMENT	FROM	TO	TOTAL
ASSESSMENT	MATERIALS & SUPPLIES	ADVERTISING	\$483.00
ASSESSMENT	CONTINGENCY RESERVE	TRAINING	\$1,690.00
ASSESSMENT	CONTINGENCY RESERVE	TRAVEL	\$2,275.00
COMMUNICATIONS	TRAINING	TRAVEL	\$450.00
ASSESSMENT	MATERIALS & SUPPLIES	CONT. SCCS-OUTSIDE ADDESSOR	\$12.00
PUBLIC DEFENDER	COURT REPORTER	COURT APPOINTED	\$1,000.00
PUBLIC DEFENDER	COURT REPORTER	INVESTIGATOR'S EXPENSE	\$830.00
TOTAL			\$6,740.00

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger - yes

**Other Business:** There is no other business at this time.

**Questions and Answer Period:** There are no questions at this time.

At 9:15 am, Commissioner Cyphert asked for a recess. On a motion made by Commissioner Hartle and second by Commissioner Reddinger to recess the Commissioner’s meeting until the county engineer completed the review of the bids submitted, the motion passed.

At 9:19 am, the Commissioner’s meeting reconvened. County engineer Kevin Reichard stated “upon review of the two bids submitted. Hager Paving Inc. submitted Option #1 at \$46,875.40 and Option #2 at \$35,252.40. Cottles Asphalt Maintenance submitted Option #1 at \$65,728.27 and Option #2 at \$53,278.30. It is the suggestion that Hager’s Option #1 is the best most responsible price.”

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept Hager Paving Inc. of Strattanville, PA., option #1 as submitted, the motion passed.

Roll Cal Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

**Adjournment:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn, the motion passed at 9:22 am.