

## **Commissioner's Minutes** **September 13, 2011**

**Those Present:** Ron Wilshire      Rodney Sherman      Kay Rupert      David Dunn      Jim McConnell  
                         Donna Reinsel      Jeff Himes      Greg Faller      Theresa Snyder      Patty Anderson  
                         Angi Keller      Wayne Brosius      Frank Stacy

### **Roll Call:**

Commissioner Cyphert – present  
Commissioner Hartle – present  
Commissioner Reddinger – present

**Approval of the Agenda:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to amend the agenda by adding one item “Assignment of Contract” to other business, the motion passed.

**Approval of the Minutes:** On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated August 23, 2011 as presented, the motion passed.

### **Correspondence:**

- ❖ Letter dated August 23, 2011 from Brinda Carroll Penyak at CCAP stating that as a precautionary measure due to the tremors felt in PA, municipalities with critical bridges (bridges with rocker bearings, roller bearings and/or high, flexible structures) must be inspected for possible damage.
- ❖ Letter dated August 26, 2011 from Bradford Ehrhart submitting his resignation as Executive Director of the Clarion County Economic Development Corporation effective at the close of business on September 23, 2011.
- ❖ Clarion County Park hours for the remainder of the 2011 season - September 1-30: 8am to 8pm, October 1-31: 8am to 7pm. The park will close for the season on October 31, 2011.
- ❖ Letter dated September 2, 2011 from County Commissioners Association of PA (CCAP) announcing that in celebration of the 125<sup>th</sup> anniversary of CCAP, the Association has teamed up with the PA Cable Network (PCN) for a special series entitled “Pennsylvania’s Historic Courthouses” and “The Many Services of Pennsylvania’s Counties” beginning on September 15, 2011.
- ❖ Treasurer’s Report, dated August 1 through August 31, 2011, balance as of August 31 - \$4,754,686.36
- ❖ A letter dated August 30, 2011 from the Pennsylvania Department of Public Welfare announcing the Office of Children & Youth’s Title IV-E Quality Assurance Compliance Review has been completed and the county achieved 100% compliance rate on all reviewed cases.
- ❖ A letter from the Pennsylvania Office of Child Development and Early Learning regarding an adjustment to the Child Care Information Services (CCIS) of Clarion/Jefferson Counties. An increase of \$3,500 to TANF. Clarion County: \$2,000/Jefferson County: \$1,500.
- ❖ A letter dated September 1, 2011 from the Department of Public Welfare announcing a revision to the Homeless Assistance Program (HAP) allocation for the FY 2011-2012 is \$118,266.

### **Announcements:**

- ❖ Friday, September 16, 2011 – 9 am Board of Inspector’s Meeting, Clarion County Corrections
- ❖ Friday, September 16, 2011 – 2 pm Public Meeting for CDBG, Commissioner’s Conference Room
- ❖ Saturday, September 17, 2011 – 9 am – 1 pm County Recycling Day, Clarion County Park

- ❖ Monday, September 19, 2011 – 10 am Tax Sale, Administrative Lobby
- ❖ Monday through Saturday, September 19 to September 24, paving at the County Park
- ❖ Tuesday, September 20, 2011 – 9 am Work Session, Commissioner’s Conference Room
- ❖ Tuesday, September 27, 2011 – 9 am Commissioner, Salary, and Retirement Board Meetings, Commissioner’s Conference Room.

**Public Concerns and Comments:** There are no concerns or comments at this time

**Business:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #10 as presented, the motion passed.

1. Approval of Resolution # 10 of 2011 – Designation of Agent authorized to execute for and on behalf of Clarion County OES for grant purposes – David Dunn, Deputy Director.



**DESIGNATION OF AGENT  
RESOLUTION #10 of 2011**

**BE IT RESOLVED BY THE COMMISSIONERS OF CLARION COUNTY THAT  
DAVID L. DUNN, DEPUTY DIRECTOR, CLARION COUNTY OFFICE OF  
EMERGENCY SERVICES  
Is hereby authorized to execute for and in behalf of Clarion County,**

A public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) or the Pre-Disaster Mitigation (PDM) program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707) or the Flood Mitigation Assistance (FMA) program, Repetitive Flood Claims (RFC) program or Severe Repetitive Loss (SRL) program under the National Flood Insurance Act of 1968 (42 U.S.C. 4001 et seq), National Flood Insurance Reform Act of 1994 (Public Law 103-325) and the Flood Insurance Reform Act of 2004 (Public Law 108-264), as pertains to federal mitigation grant programs indicated below (check all that apply):

HMGP     PDM     FMA     RFC     SRL

Passed and approved this 13<sup>th</sup> day of September, 2011

The Clarion County Board of Commissioners

*David G. Cyphert*  
David G. Cyphert  
*Donna R. Hartle*  
Donna R. Hartle  
*Timothy P. Reddinger*  
Timothy P. Reddinger

**CERTIFICATION**

I, Sharon D. Roxbury, duly appointed and Chief Clerk of Clarion County, do here by certify that the above is a true and correct copy of a resolution passed and approved by the Commissioners of Clarion County on the 13<sup>th</sup> day of September, 2011.

*Sharon D. Roxbury*    *Chief Clerk*    *09/13/2011*  
Sharon D. Roxbury    Official Position    Date

**Roll Call Vote:**

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #11 as presented, the motion passed.

2. Approval of Resolution #11 of 2011 – 2011 Fair Housing Resolution



COUNTY OF CLARION  
RESOLUTION NO. 11 OF 2011  
2011 FAIR HOUSING RESOLUTION

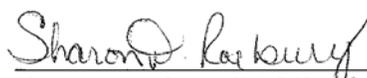
LET IT BE KNOWN TO ALL PERSONS of the County of Clarion that discrimination in the sale, rental, leasing, or financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap, disability, or familial status (families with children) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of Clarion County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap, disability, or familial status (families with children). Therefore, the County of Clarion does hereby pass the following resolution:

BE IT RESOLVED, that within available resources the County of Clarion will assist all persons who feel they have been discriminated against because of race, color, religion, ancestry, sex, national origin, handicap, disability or familial status (families with children) to seek equity under federal and state laws by filing a complaint with the Pennsylvania Human Relations Commission and the U. S. Department of Housing and Urban Development.

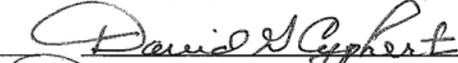
BE IT FURTHER RESOLVED, that the County of Clarion shall publicize this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the Pennsylvania Human Relations Act, and any other local laws and ordinances.

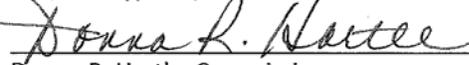
FURTHER PUBLICITY will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

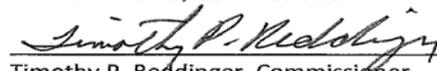
Adopted this 13th day of September, 2011.

  
Sharon D. Roxbury, Chief Clerk/  
County Administrator

BOARD OF CLARION COUNTY COMMISSIONERS

  
David G. Cyphert, Chairman

  
Donna R. Hartle, Commissioner

  
Timothy P. Reddinger, Commissioner

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the lease agreement as presented, the motion passed.

3. Approval of a lease agreement with D.R. Enterprises, Inc. for the office of the Penn State Cooperative Extension. Effective January 1, 2012 through December 31, 2012. Cost: \$1,200/month

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger - yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract as presented, the motion passed.

4. Approval of a new contract with MVS Security Services for the Clarion County Corrections facility for a Digital Video Recorder, cameras and relocation of the recording system. Effective: September 13, 2011 Cost: \$6,785.33 plus wire and labor for installation of three (3) infrared dome cameras.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract as presented, the motion passed.

5. Approval of a new contract with Century Link for the Office of Emergency Services for 911 Trunk enhancements on exchanges 724-399 and 724-659. Effective September 13, 2011 Cost: \$150.00/month and a one time \$90.00 fee for the line switch.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agreement extension as presented, the motion passed.

6. Approval of an agreement with the Pennsylvania Department of Agriculture to extend the current Emergency Food Assistance Program (TEFAP) contract expiring September 30, 2011. Effective: October 1, 2011 through December 31, 2011.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the amended contract as presented, the motion passed.

7. Approval of an amendment to the Assurance of Compliance agreement with the Department of Public Welfare for the Medical Assistance Transportation Program (MATP). Effective: 09/13/2011.

Roll Call Vote:

Commissioner Cyphert – yes  
Commissioner Hartle – yes  
Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the revision of fees as presented, the motion passed.

8. Approval of revision of fees and Data User Agreement "Terms and Conditions" for GIS produced products. Prices effective: September 13, 2011.

Discussion: Commissioner Cyphert stated this would put us in the medium of what other counties are charging.



**COUNTY OF CLARION GIS AND MAPPING DEPARTMENT**

421 MAIN STREET  
CLARION, PA 16214  
PHONE: 814-226-4000 X 2302  
FAX: 814-226-4197  
EMAIL: CABDELSAMIE@CO.CLARION.PA.US



**GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA LICENSING AGREEMENT  
"TERMS AND CONDITIONS"**

- The following Terms and Conditions of this agreement shall be applied to all GIS data products in the County of Clarion which are licensed to the end user (customer) and shall govern the use of all GIS products. By signing below, customer agrees to abide by all terms and conditions of this agreement. This document constitutes the entire agreement between the parties, and it supersedes any prior agreement, verbal or written.
- The license hereby granted unto the customer authorizes the use of the County of Clarion GIS data only for the purposes of making personal, or in the case of business, internal use of licensed data as follows:
  - The customer may create one (1) digital copy for the use as a backup copy. This copy shall be used to replace the original data if damaged.
  - The GIS data will not be altered, reformatted, copied, or further reproduced or distributed to any person, firm, corporation, association, or entity.
- County of Clarion hereby disclaims all liability or responsibility for any damage, injury, loss, claim, or lawsuit arising from any error, inaccuracy, or other problem with the data. The customer hereby releases Clarion County from liability, damage, injuries, or suits arising from any such error, inaccuracy, or problem. Furthermore, the customer agrees to indemnify and hold the County of Clarion and its officials and employees from any and all claims, liability, damages, injuries, suits, including court costs and attorney's fees arising from the use of the GIS data by the customer, customer's employees and assignees, or customers of it.
- The GIS data hereunder is provided "AS IS". County of Clarion expressly disclaims all warranties expressed or implied, including warranties to the accuracy of the data and merchantability and fitness for a particular purpose, and further disclaims responsibility for all incidental, consequential, or special damages arising out of or in connection with the use or performance of the data. The customer acknowledges such disclaimer of warranty and expressly waives all warranties expressed or implied, and waives any right of claim for damages incidental, consequential or special, arising out of or in connection with the use or performance of the GIS data.
- The GIS data provided by County of Clarion shall remain the property of Clarion County, which shall retain all rights commensurate with ownership, including the right to sell, release, license, use, or provide data to others deemed appropriate in its sole discretion. The unlicensed or unauthorized use of the GIS data will be subject to the full penalties under the law including fines and imprisonment.

I (we) agree to the above terms and conditions, and I am authorized by my employer or company to agree to the terms and conditions.

Customer (s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Approved By: \_\_\_\_\_

\_\_\_\_\_  
Date Approved: \_\_\_\_\_



**COUNTY OF CLARION GIS DEPARTMENT**  
 330 MAIN STREET – ROOM 010  
 CLARION, PA 16214  
 PHONE: 814-226-4000 x 2302  
 FAX: 814-226-5275  
 EMAIL: CABDELSAMIE@CO.CLARION.PA.US



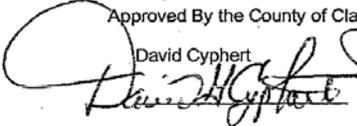
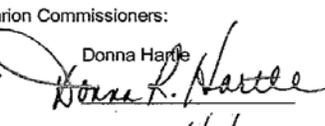
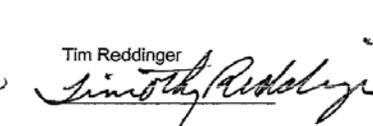
**GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA PRICE LIST**  
**"PARCEL DATA"**

Parcel count for the County of Clarion is approximately 25,500. The County offers a reduced rate for bulk purchases of parcel data. All requests for data must be accompanied by a signed copy of the **DATA USE AGREEMENT**.

Service	Description	Fee
GIS Data	* Single Parcel Polygons with Parcel ID Number ( <i>Shapefile</i> )	\$ 0.05/ Parcel
Tax Data	* Single Tax Records Data ( <i>database or excel format</i> )	\$ 0.05/ Record
GIS Data	All County Parcel Polygons with Parcel ID Number( <i>Shapefile</i> )	\$ 1250
GIS Data/Records	All County Parcel Polygons ( <i>Shapefile</i> ) & Tax Records ( <i>dbf or excel</i> ) Annual updates of 3 consecutive years for \$1,750/Year ( <i>by request</i> )	\$ 2100
GIS Data	Structures Addressing Points ( <i>Shapefile</i> )	\$500
GIS Data	Road Centerlines ( <i>Shapefile</i> )	\$250
Tax Data	All County Tax Records Data ( <i>database or excel format</i> )	\$ 600
Aerial Photos	2006 Mosaic Aerial Photos	\$500/DVD
Tax Data	Topography ( <i>Contour Lines</i> )	\$500
Hardcopy Maps	8½" x 11" Black and White Parcels	\$1.00/Sheet
Hardcopy Maps	8½" x 11" Black and White Parcels with Aerial Photo	\$3.00/Sheet
Hardcopy Maps	8½" x 11" Color Parcels	\$2.00/Sheet
Hardcopy Maps	8½" x 11" Color Parcels with Aerial Photo	\$6.00/Sheet
Hardcopy Maps	11" x 17" Black and White Parcels	\$3.00/Sheet
Hardcopy Maps	11" x 17" Black and White Parcels with Aerial Photo	\$5.00/Sheet
Hardcopy Maps	11" x 17" Color Parcels with Aerial Photo	\$8.00/Sheet
Hardcopy Maps	36" x 42" Black and White Parcels	\$10.00/Sheet
Hardcopy Maps	36" x 42" Black and White Parcels with Aerial Photo	\$25.00/Sheet
Copies	Wide Format Copies ( <i>Black and White</i> )	\$2.00/Sheet
Copies	Wide Format Copies ( <i>Color</i> )	\$4.00/Sheet
Scans	Wide Format Scans	\$4.00/Sheet
Books	County Plat Book	\$50.00
Emails/Fax	<i>Plus Hardcopies Charges</i>	\$5.00/Sheet
Mailing	Shipping and Handling ( <i>Limited Weight</i> )	\$5.00
Projects	Custom GIS Projects	\$40/Hour

\* Plus \$25.00 processing fee. Customer should request an estimate.

Approved By the County of Clarion Commissioners:

David Cyphert      Donna Hartle      Tim Reddinger  
            

Date Approved: 4/1/11

**Roll Call Vote:**

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the expenditure report as presented, the motion passed.

9. Approval of the Human Services Development Fund (HSDF) Expenditure Report for FY 2010-2011.

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Statement of Assurances as presented, the motion passed.

10. Approval of the Statement of Assurances for Community Development Block Grant (CDBG)

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Statement of Goals as presented, the motion passed.

11. Approval of the Statement of Goals, National Program for Minority and Women Business Enterprises, Executive Order 116235

Roll Call Vote:

Commissioner Cyphert – yes

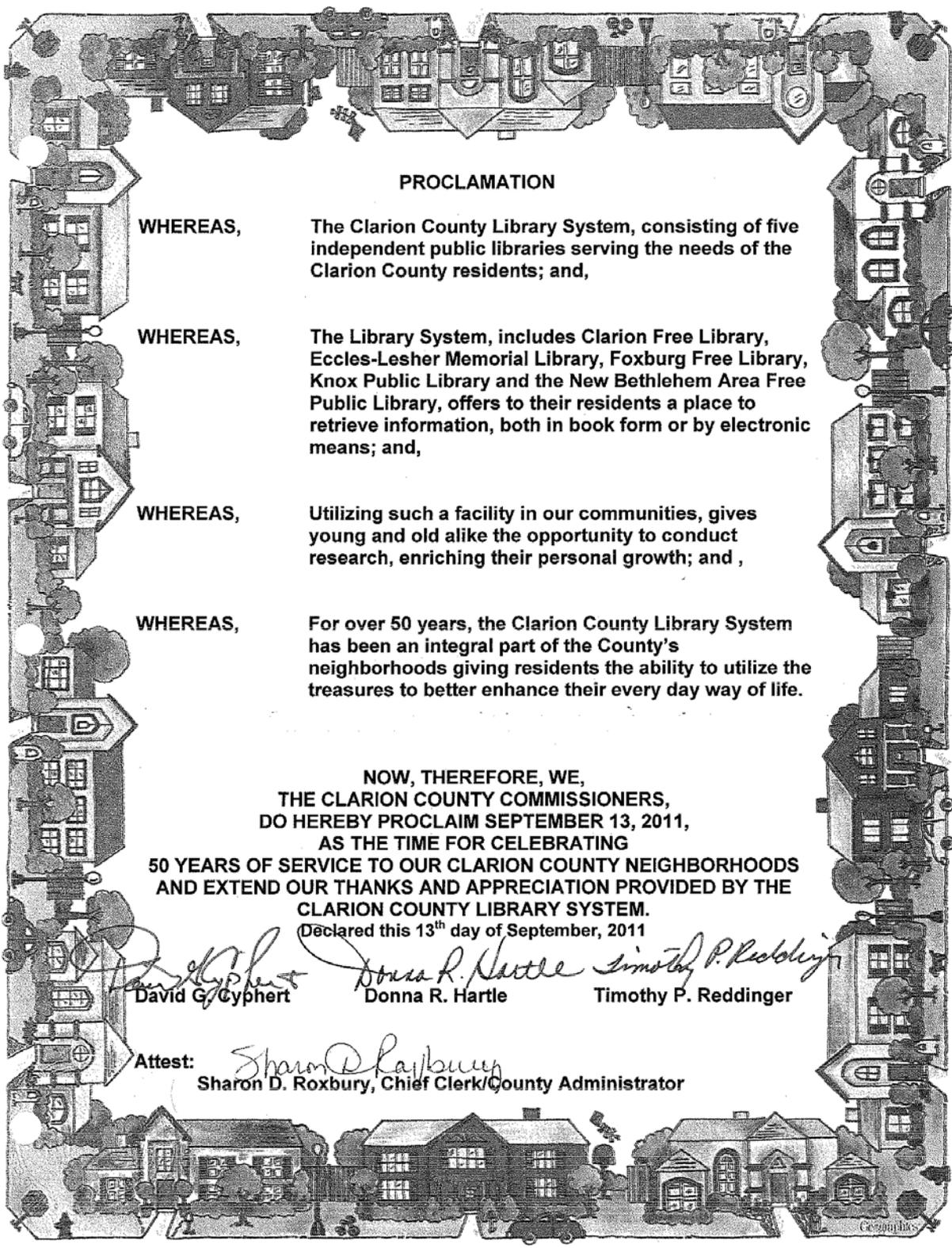
Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the proclamations as presented, the motion passed.

12. Approval of Proclamations:

- September 13, 2011 as Clarion County Library System Appreciation Day. 50 years of service to our Clarion County Neighborhoods. Clarion County Library consists of five (5) independent public libraries.
  - Clarion Free Library
  - Eccles-Lesher Memorial Library
  - Foxburg Free Library
  - Knox Public Library
  - New Bethlehem Area Free Public Library



**PROCLAMATION**

**WHEREAS,** The Clarion County Library System, consisting of five independent public libraries serving the needs of the Clarion County residents; and,

**WHEREAS,** The Library System, includes Clarion Free Library, Eccles-Lesher Memorial Library, Foxburg Free Library, Knox Public Library and the New Bethlehem Area Free Public Library, offers to their residents a place to retrieve information, both in book form or by electronic means; and,

**WHEREAS,** Utilizing such a facility in our communities, gives young and old alike the opportunity to conduct research, enriching their personal growth; and ,

**WHEREAS,** For over 50 years, the Clarion County Library System has been an integral part of the County's neighborhoods giving residents the ability to utilize the treasures to better enhance their every day way of life.

**NOW, THEREFORE, WE,  
 THE CLARION COUNTY COMMISSIONERS,  
 DO HEREBY PROCLAIM SEPTEMBER 13, 2011,  
 AS THE TIME FOR CELEBRATING  
 50 YEARS OF SERVICE TO OUR CLARION COUNTY NEIGHBORHOODS  
 AND EXTEND OUR THANKS AND APPRECIATION PROVIDED BY THE  
 CLARION COUNTY LIBRARY SYSTEM.  
 Declared this 13<sup>th</sup> day of September, 2011**

*David G. Cyphert*      *Donna R. Hartle*      *Timothy P. Reddinger*  
 David G. Cyphert      Donna R. Hartle      Timothy P. Reddinger

**Attest:** *Sharon D. Roxbury*  
 Sharon D. Roxbury, Chief Clerk/County Administrator

- September 4 – 10, 2011 as Fetal Alcohol Spectrum Disorder (FASD) Awareness Week, encouraging all Clarion County residents, both adults and children, to support those individuals and families affected by Fetal Alcohol Spectrum Disorder.

PROCLAMATION  
CLARION COUNTY

**Fetal Alcohol Spectrum Disorder (FASD) Awareness Week  
September 4-10, 2011**

WHEREAS, Healthy children are among Clarion County's most important resources, and FASD is the leading preventable cause of mental retardation and developmental disabilities; and

WHEREAS, FASD is a set of mental, physical, and neurobehavioral birth defects, which are the direct result of alcohol use during pregnancy, and as many as one in every 100 births are impacted by prenatal exposure to alcohol; and

WHEREAS, Children who grow up with FASD are at high risk of serious secondary problems, such as dropping out of school or getting expelled; getting into trouble with the law; abuse of alcohol and other drugs; inappropriate or risky sexual behavior; inability to maintain employment; and mental health issues such as clinical depression; and

WHEREAS, each year, taxpayers spend an estimated \$4 billion to treat children and adults diagnosed with FASD; and

WHEREAS, more that 50 percent of women of childbearing age drink alcohol and only 39 percent of woman of childbearing age are aware of the impact of FASD; and

WHEREAS, it is the goal of the Clarion Drug and Alcohol Services to raise awareness among its residents, especially women of childbearing age, regarding FASD education, prevention, and intervention, and to improve awareness; and

WHEREAS, International FASD Day was first observed on September 9, 1999, so that the ninth day of the ninth month would always be a reminder that during the nine months of pregnancy a woman should abstain from alcohol.

THEREFORE, We, Clarion County Commissioners, do hereby proclaim the week of September 4-10, 2011 as **FETAL ALCOHOL SPECTRUM DISORDER AWARENESS WEEK** in Clarion County. We encourage all Clarion County residents, both adults and children, to support those individuals and families affected by Fetal Alcohol Spectrum Disorder.

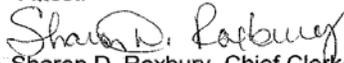
  
David G. Cyphert

Clarion County Board of Commissioners

  
Donna R. Hartle

  
Timothy P. Reddinger

Attest:

  
Sharon D. Roxbury, Chief Clerk/County Administrator

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointments as presented, the motion passed.

13. Approval of Appointments effective September 13, 2011

- David M. Speer of Clarion, PA to the Board of Assessments Appeals. Mr. Speer will be filling a vacancy.
- Lesley Landers of Clarion, PA to the Board of Assessments Appeals as Interim Chief Assessor.

Roll Call Vote:

Commissioner Cyphert – yes  
 Commissioner Hartle – yes  
 Commissioner Reddinger - yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the request submitted as presented, the motion passed.

14. Approval of a request submitted by Greg Jacobs on behalf of Clarion College Conservatives for use of the lawn at Memorial Park on September 9 at 5:00 pm until September 12, 2011 at 2:00 pm to place 3,000 miniature American flags in memory of the lives lost on September 11.

Discussion: Commissioner Cyphert stated “This request came in late but, all those flags are quite a sight.”

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the general fund bills as presented, the motion passed.

15. Approval of the General Fund bills which includes all expenditures including those over \$300; dated August 20 through September 8, 2011 Total: \$807,220.71

Roll Call Vote:

Commissioner Cyphert – yes  
 Commissioner Hartle – yes  
 Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the budget transfers as presented the motion passed.

16. Budget Transfers dated August 20 through September 8, 2011 Total: \$17,560.00

**August 20 TO September 8, 2011  
 CLARION COUNTY  
 BUDGET TRANSFERS**

DEPARTMENT	FROM	TO	TOTAL
HUMAN RESOURCE DEPT	MEDICAL INSURANCE	MATERIALS & SUPPLIES	\$1,000.00
HUMAN RESOURCE DEPT	MEDICAL INSURANCE	CAPITAL EXPENDITURE	\$10,000.00
HUMAN RESOURCE DEPT	CONTINGENCY RESERVE	CAPITAL EXPENDITURE	\$4,560.00
PUBLIC DEFENDER	CONTINGENCY RESERVE	COURT APPOINTED	\$2,000.00
TOTAL			\$17,560.00

Roll Cal Vote:

Commissioner Cyphert – yes  
 Commissioner Hartle – yes  
 Commissioner Reddinger – yes

**Other Business:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the assignment of lease as presented, the motion passed.

1. Approval of assignment of the Main Street Center lease from Clarion County to the Clarion Area Agency on Aging, Inc. Effective: July 1, 2011

Roll Call vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

**Questions and Answer Period:** There are no questions at this time

**Adjournment:** On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn, the motion passed at 9:10 am.