

Commissioner's Minutes

November 23 2011

Those in Attendance:

Steve Allison Donna Reinsel Josh Walzak Brandi Stretavski
Frank Stacy Wayne Brosius Butch Campbell Greg Faller
Arlene Smith Rayburn Smith Rex Munsee

Roll Call:

Commissioner Cyphert – present
Commissioner Hartle – present
Commissioner Reddinger – present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda with an amendment for two additional items under other business, the motion passed.

Approval of the Minutes:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated November 8, 2011 as presented, the motion passed.

Correspondence:

- ❖ Clarion County Economic Development Corporation presented a 2011 Special Recognition award to Commissioners Cyphert, Hartle and Reddinger for years in service.
- ❖ The County Commissioners Association of Pennsylvania honored Commissioner Donna Hartle for her dedicated service on the PComp Board of Directors – Board Member from 2001 – 2007 and service as Vice Chair 2008 – 2011
- ❖ A letter dated November 17, 2011 from Clarion Area School District announcing the appointment of Mr. Michael Stahlman as a delegate to the tax collection committee to replace Dr. George White.
- ❖ A letter from the Pennsylvania Office of Child Development and Early Learning regarding CCIS of Clarion/Jefferson Counties and a decrease of TANF \$20,000 from Clarion County and \$33,000 from Jefferson County for a total decrease of \$53,000.
- ❖ A letter from the Pennsylvania Department of Environmental Protection regarding Clarion County's 2011 contribution of \$19,164.00 for Black Fly Suppression services.

Announcements:

- ❖ Thursday and Friday, November 24-25, 2011 – Closed in Observance of Thanksgiving
- ❖ Tuesday, November 29, 2011 – 9 am Commissioners Work Session, Commissioner's Conference Room
- ❖ Tuesday, December 6, 2011 – 9 am Commissioners Work Session, Commissioner's Conference Room
- ❖ Tuesday 13, 2011 – 9 am Commissioners and Salary Board Meetings, Commissioner's Conference Room

Commissioner Cyphert asked if either Commissioner had any other announcements at this time; Commissioner Hartle stated "We finalized all results late Friday night. They will be available on the County website in three sections, the website is very interactive. We had close to 2,000 absentee ballots and a couple of write-ins beat the delegates. We had a few write in individuals that have declined the position when notified so you will see 'declined' on the website.

Public Concerns and Comments:

There are no concerns or comments at this time.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the re-advertisement of the surplus County Transportation vehicle.

1. Approval for re-advertisement for the surplus County Transportation vehicle. Bids will be due on Friday December 9, 2011 before 4pm to the office of the Commissioners. Bids will be open on a regular business meeting on December 13, 2011 starting at 9 am. This was first approved for advertisement at a regular Commissioners Meeting on October 25, 2011.

Discussion: Commissioner Cyphert stated "we have to re-advertise due to the incorrect information, the vehicle has more mileage then we advertised."

LEGAL NOTICE:

INVITATION FOR BID

The Board of Clarion County Commissioners is issuing an invitation to bid surplus vehicles as listed below. Bids must be valid for 30 days. Bid submittal forms are available from 8:30 am to 4:30 pm. Monday through Friday in office of the Commissioners in the Clarion County Administrative Building at: 330 Main Street, 2nd Floor, Clarion, PA 16214. Bids are due to the Chief Clerk in the Commissioners' Office, 330 Main Street, 2nd Floor, Clarion, PA 16214, **by 4:00 pm Friday December 9, 2011**. Bids will be opened at the Commissioners' regular business meeting starting at 9:00 am on **Wednesday, December 13, 2011** in the Commissioners' Conference Room. Details: 10% deposit is required with sealed bid. The county has the right to refuse all bids. Vehicle will be shown by appointment only. For appointment or questions call Clarion County MH/MR 226-1080, ext. 540 between the hours of 8:30 am and 4:30 pm M-F. Please refer to the County website at www.co.clarion.pa.us for more details.

2007 Dodge Minivan VIN# 1D4GP25E17B209940

Roll Call:

Commissioner Cyphert – yes
Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to properly dispose of the surplus furniture and electronic items the motion passed.

2. Approval to dispose the County surplus furniture and electronic items no longer in use by the County. These were first approved for posting at a regular Commissioners Meeting on November 8, 2011 and no bids were received.

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to adopt the tentative budget as presented, the motion passed.

3. Adoption of the Clarion County 2012 Tentative General Fund Budget. – A full copy is available in the Commissioner’s Office for public view and a full copy will be available to download and print from the county website.

Discussion: Commissioner Cyphert stated “There will be no tax increase, we will be staying at 20 mills and the per capita will remain at \$5.00 and 1 mill.” Commissioner Cyphert “Thank you Donna Reinsel for all your hard work on this.” Commissioner Hartle “This year’s budget will be available in a different format due to the GASB required format. There will no longer be a miscellaneous department.

CLARION COUNTY TENTATIVE BUDGET 2011

DESCRIPTION , DEPT	BUDGET
Commissioners: 10	
Salary - Full Time	233,850
Salary-Part Time	-
Employer Soc. Sec. Tax	17,450
Workers Compensation	2,650
Medical Insurance	54,800
Life Insurance	330
Unemployment tax	1,600
Retirement Contribution	29,300
Advertising	1,300
Telephone	2,300
Postage	500
Assoc Dues	8,000
Subscriptions & Publications	100
Training - others	1,500
Training Exp. - Hartle	800
Travel Exp. - Hartle	2,000
Training Exp - Cyphert	800
Travel Exp - Cyphert	2,000
Training Exp	800
Travel Exp - Tim	2,000
Travel Exp - Chief Clerk	1,500
Training Exp - Chief Clerk	1,000
Materials & Supplies	2,000
Contracted Maintenance	1,220
Maintenance & Repairs	
Maintenance - Vehicles	-
Bonds	
TOTAL	367,800
County Buildings: 12	
Salary - Full Time	39,740
Salary - Part Time	-
Employer Soc. Sec. Tax	3,040
Workers Compensation	1,410
Medical Insurance	21,060
Life Insurance	90
Unemployment tax	270
Retirement Contribution	3,840
Telephone	250
Postage	100
Materials & Supplies	8,000
Utilities - Fuel	9,000
Utilities - Lights	19,000
Utilities - Water	3,500
Utilities - Sewage	2,000
Maintenance- Equipment	5,000
Maintenance- Building	11,000
Maintenance-Old Jail	-

TOTAL 127,300

Voter Registration: 13

Salary - Full Time	27,580
Employer Soc. Sec. Tax	1,930
Workers Compensation	70
Medical Insurance	13,680
Life Insurance	60
Unemployment tax	270
Retirement Contribution	3,760
Telephone	350
Postage	1,400
Training Exp.	400
Travel Expense	800
Voter Confirmation Expense	1,200
Materials & Supplies	1,500
Maintenance & Repairs	100
TOTAL	53,100

Elections: 14

Salary - Full Time	27,570
Employer Soc. Sec. Tax	2,110
Workers Compensation	140
Medical Insurance	1,490
Life Insurance	60
Unemployment tax	270
Retirement Contribution	3,760
Advertising	4,000
Telephone	2,500
Postage	2,400
Printing & Reproduction	3,000
Dues Exp.	275
Training	600
Travel	500
Contracted services- Elect. Officers	48,000
Materials & Supplies	4,500
Contracted Maintenance	54,400
Rent of Polling Places	3,100
TOTAL	158,675

Election Revenues: 5,000

Assessor: 15

Salary - Full Time	98,217
Employer Soc. Sec. Tax	7,510
Workers Compensation	410
Medical Insurance	50,300
Life Insurance	290
Unemployment tax	1,070
Retirement Contribution	13,270
Advertising	500
Telephone	1,600
Postage	1,100
Dues Expense	200
Training	2,500
Travel Expense	1,500
Board of Assess. Appeals	2,000
Infocon Computer Access	17,500
Homestead / Farmstead Expense	1,000
Professional Services - Solicitor	2,000
Contracted serv.--Outside Assessors	-
Materials & Supplies	5,000
Materials & Supplies-- (Mapping)	-
Contracted computer maint	950
Vehicle Maintenance	2,000
TOTAL	208,917

Assessor Revenue: 18,000

Treasurer: 16

Salary - Full Time	76,490
Salary - Part Time	5,000
Employer Soc. Sec. Tax	6,340
Workers Compensation	760

Medical Insurance	10,515
Life Insurance	120
Unemployment tax	430
Retirement Contribution	10,640
Telephone	500
Postage	500
Dues Expense	500
Training	900
Travel Expense	600
Professional Serv.-- - Solicitor	1,300
Materials & Supplies	1,500
TOTAL	116,095
License & Permits	28,000
Hotel/ Motel Tax Fees	5,000

Tax Collectors: 17

Commissions	115,000
Social Security tax	8,800
Bonds	-
Materials & Supplies	10,000
TOTAL	133,800

Tax Claims: 18

Salary - Full Time	32,020
Part Time	15,000
Employer Soc. Sec. Tax	3,600
Workers Compensation	230
Medical Insurance	13,680
Life Insurance	90
Unemployment tax	530
Retirement Contribution	4,370
Advertising	9,500
Telephone	400
Postage	29,000
Dues Exp	100
Training	800
Travel	400
Tax Claim Posting	1,500
Other - Title Searches	8,400
Infocon Computer Access	7,600
Professional Serv. -- Solicitor	1,500
Materials & Supplies	1,000
Mat & Sup - Notices	5,000
TOTAL	134,720

Tax Claims Revenue 823,000

Auditors: 19

Salary - Auditors	46,630
Employer Soc. Sec. Tax	3,560
Workers Compensation	660
Medical Insurance	20,910
Life Insurance	180
Unemployment tax	
Retirement Contribution	4,370
Advertising	600
Telephone	250
Postage	100
Dues Expense	530
Training Exp.	600
Travel Expenses	5,000
Contracted Intern	
Materials & Supplies	300
Contracted Maintenance	100
TOTAL	83,790

Planning: 20

Salary - Full Time	62,560
Employer Soc. Sec. Tax	4,380
Workers Compensation	250
Medical Insurance	25,920
Life Insurance	120
Unemployment tax	540
Retirement Contribution	8,540

Advertising	1,100
Telephone	900
Postage	1,000
Dues Exp	530
Training Exp.	800
Travel Expenses	1,000
Infocon Computer Access	480
Recycling Expense	2,000
Contracted Services	15,000
Materials & Supplies	2,200
Materials & Supplies - REIMB.	500
Maintenance & Repairs	100
Contracted Computer Maintenance	1,100
TOTAL	129,020
Planning Revenue	7,000
CDBG Reimbursement	29,000
Total Planning Revenue	36,000

Central Accounting: 22

Salary - Full Time	114,495
Employer Soc. Sec. Tax	8,300
Workers Compensation	390
Medical Insurance	46,570
Life Insurance	240
Unemployment tax	1,060
Retirement Contribution	15,630
Advertising	500
Telephone	1,200
Postage	150
Dues Exp.	50
Training Exp.	800
Travel Exp.	500
Professional Service - Payroll	22,000
Materials & Supplies	2,000
Contracted Computer Maintenance	5,500
TOTAL	219,385
Central Accounting Revenue	90,000

Central Telephone 21	2,000
Central Purchasing 23	2,500
Consultant Services 29	35,000
Cost of Litigation-Courts 11-7120	5,000
Central Postage 24	2,500
Solicitor: 12	25,000

Human Services: 25

Salary - Full Time	3,000
Employer Soc. Sec. Tax	230
Workers Compensation	20
Medical Insurance	700
Life Insurance	10
Unemployment tax	10
Retirement Contribution	400
Postage	50
Dues Expense	1,370
Travel Expense	200
Materials & Supplies	150
Rent	960
Housekeeping	90
TOTAL	7,190
Human Services Revenue	6,740

Human Resources: 26

Salary - Full Time	60,000
Employer Soc. Sec. Tax	4,590
Workers Compensation	270
Medical Insurance	15,770
Life Insurance	60
Unemployment tax	530
Retirement Contribution	8,440
Advertising	300
Telephone	1,000
Postage	500

Dues Expense	200
Subscriptions & Publications	700
Training Exp.	700
Travel Expense	700
Materials & Supplies	2,000
Maintenance - Equipment	600
TOTAL	96,360

Information Technology 76

Salary - Full Time	62,800
Employer Soc. Sec. Tax	4,400
Workers Compensation	160
Medical Insurance	20,700
Life Insurance	120
Unemployment tax	540
Retirement Contribution	8,560
Telephone	1,000
Postage	50
Association Dues	100
Training Exp.	1,500
Travel Expense	1,000
Materials & Supplies	2,000
Contracted Computer Maintenance	4,000
Internet Service- County	25,200
TOTAL	132,130

IT Revenue 15,000

Geographic Information Services

Salary - Full Time	31,000
Employer Soc. Sec. Tax	2,370
Workers Compensation	90
Medical Insurance	1,200
Life Insurance	60
Unemployment tax	270
Retirement Contribution	4,360
Telephone	500
Postage	750
Training Exp.	1,600
Travel Expense	2,420
Materials & Supplies	4,500
Infocom expense	1,200
Contracted Computer Maintenance	3,750
TOTAL	54,070

GIS Revenue 40,000

Administrative Building: 27

Salary - Full Time	14,000
Employer Soc. Sec. Tax	1,071
Workers Compensation	600
Unemployment tax	270
Utilities - fuel	3,960
Utilities - electric	6,500
Utilities - water/ sewage	900
Contracted Maintenance	1,300
Maint & Repairs	2,000
Long Tern Debt-Principle	52,700
Long Term Debt-Interest	48,250
TOTAL	131,551

Total Administrative 2,225,902

JUDICIAL:

Register & Recorder: 40

Salary - Full Time	96,450
Salary - Part Time	-
Employer Soc. Sec. Tax	7,690
Workers Compensation	840
Medical Insurance	15,780
Life Insurance	180
Unemployment tax	540
Retirement Contribution	13,370
Advertising	3,000
Telephone	1,100
Postage	1,000

Other - Printing & Reproduction	3,200
Dues Expense	1,000
Training Expense	700
Travel Expense	1,200
Recording	20,300
Infocon Computer Access	22,200
Professional Services - Solicitor	1,300
Materials & Supplies	8,000
Contracted Maintenance	5,000
Premium on Bonds	
TOTAL	202,850
Register & Recorder Revenue	350,000

Sheriff: 41

Salary - Full Time	266,000
Salary - Part Time	35,000
Salary - OVER Time	2,000
Salary - Spec Deputy Reimbursed	3,000
Employer Soc. Sec. Tax	23,500
Workers Compensation	7,800
Medical Insurance	88,100
Life Insurance	500
Unemployment tax	3,670
Retirement Contribution	27,900
Telephone	5,000
Postage	1,500
Dues Expense	700
Training	3,500
Uniforms	3,500
Gasoline	12,000
Transport Expenses	3,000
Maint-Repair Vehicles	11,000
Travel	2,500
Professional Services -- Solicitor	2,500
Contracted Maint	
Materials & Supplies	9,000

Sheriff: 41 cont:

Byrne Justice Assistance Grant

Salary	55,380
Employer Soc. Sec. Tax	4,200
Workers Compensation	2,190
Medical Insurance	30,800
Life Insurance	120
Unemployment tax	410
Retirement Contribution	8,620
Supplies	5,399
TOTAL	618,789
Transports	6,000
Reimbursements	10,000
Byrne Grant	80,343
Misc.	85,000
Total Sheriff Revenue	181,343

Coroner: 42

Salary - Coroner	24,490
Salary - Part Time	1,280
Employer Soc. Sec. Tax	2,030
Workers Compensation	370
Medical Insurance	1,250
Life Insurance	60
Unemployment tax	50
Retirement Contribution	
Telephone	1,600
Postage	100
Dues Expense	570
Training	500
Travel Expense	400
Autopsy Transportation	8,500
Autopsy Expense	17,500
Coroner's COMP charges	3,300
Professional Services -- Solicitor	
Materials & Supplies	1,800
TOTAL	63,800

Coroner Revenue 3,300

Prothonotary: 43

Salary - Full Time	120,030
Salary - Part Time	9,000
Employer Soc. Sec. Tax	9,870
Workers Compensation	910
Medical Insurance	52,270
Life Insurance	300
Unemployment tax	1,330
Retirement Contribution	16,590
Advertising	350
Telephone	1,200
Postage	6,500
Dues Expense	500
Training Expense	800
Travel Expenses	1,500
Infocon Computer Access	15,000
Professional Services -- Solicitor	1,300
Materials & Supplies	6,500
Contracted Maintenance	1,500
Bond	
TOTAL	245,450
Prothonotary Revenue	105,000
Clerk of Courts Revenue	160,000

Public Defender: 44

Salary - Full Time	113,560
Employer Soc. Sec. Tax	8,670
Workers Compensation	440
Medical Insurance	44,800
Life Insurance	180
Unemployment tax	800
Retirement Contribution	15,500
Advertising	150
Telephone	3,000
Postage	600
Dues Expense	600
Training Expense	600
Travel Exp.	1,000
Investigators Expense	10,000
Court Appointed Attorneys	26,000
Research & Supplements	1,700
Prof. Services -- Attorney	79,000
Prof. Services -- Court Reporters	3,500
Materials & Supplies	1,100
Utilities - Fuel	1,000
Utilities - Electric	900
Utilities - Water	300
Utilities - Sewer	300
Maintenance & Repairs	750
Contracted Maint & Repair	2,250
Rent	8,100
TOTAL	324,800

District Attorney: 45

Salary - Full Time	317,200
Salary - Part Time	35,000
Employer Soc. Sec. Tax	30,000
Workers Compensation	3,480
Medical Insurance	64,900
Life Insurance	400
Unemployment tax	1,870
Retirement Contribution	42,850
Telephone	6,000
Postage	1,000
Dues Expense	3,200
Training	3,000
Travel Expenses	3,000
Drug Testing	4,000
Witnesses	2,000
Extraditions	1,500
Law Library	1,000

Transcripts	2,000
Materials & Supplies	4,000
Contracted Services	25,000
VOJO EXPENSE	670
RASA EXPENSE	3,590
Maintenance & Repairs	200
Cont. Computer Maintenance	6,100
Rent	12,000
TOTAL	573,960
RASA Grant	34,855
Victim Witness Revenue	37,500
VOJO Grant	13,086
Central Booking Fees	1,200
District Attorney Reimbursed-State	80,000
Total DA Revenue	166,641

Courts: 47

Salary - Full Time	124,900
part time salaries	6,000
Employer Soc. Sec. Tax	10,000
Workers Compensation	370
Medical Insurance	44,870
Life Insurance	240
Unemployment tax	1,290
Retirement Contribution	17,770
Telephone	3,000
Postage	6,500
Dues Expense	720
Training	2,000
Travel Expense	1,000
Other - Board of Viewers	1,000
Mediation Fees	17,000
Jury Duty	20,000
Court Cost Printing	3,000
Library	9,000
Court Appointed	40,000
Arbitration	10,000
Infocon Computer Access	360
Prof. Services- Court Reporter	25,000
Prof. Services - Transcribers	7,000
Prof. Services - Appointed Experts	6,000
Materials & Supplies	4,500
Contract Maintenance & Repairs	4,500
Homicide Expense	12,000
Discretionary Fund	5,000
TOTAL	383,020

Law Library 46

Law Library	30,000
Courts Revenue	67,200
Mediation Revenue	11,000
TOTAL COURTS REVENUE:	78,200

DJ - #01 48 QUINN

Salary - Full Time	40,820
Employer Soc. Sec. Tax	3,100
Workers Compensation	120
Medical Insurance	18,940
Life Insurance	120
Unemployment tax	540
Retirement Contribution	5,570
Telephone	3,100
Postage	6,000
Subscriptions & Publications	500
Seminars	250
Travel	1,000
Constable Fees	800
Custodian	1,260
Materials & Supplies	2,500
Utilities -electric	3,600
Utilities - water	400
Utilities - sewer	250
Contracted Maintenance	510

Maintenance & Repairs	600
Rent	15,000
Other - Magistrate Bond	
TOTAL	104,980
DJ 18 3 01 Revenue	65,000

DJ - #2 49 SCHILL

Salary - Full Time	49,200
Salary - Part Time	
Employer Soc. Sec. Tax	3,500
Workers Compensation	150
Medical Insurance	10,520
Life Insurance	120
Unemployment tax	540
Retirement Contribution	6,310
Telephone	4,300
Postage	5,000
Subscriptions & Publications	500
Seminars	250
Travel	1,000
Constable Fees	1,000
Materials & Supplies	4,000
Contracted Maintenance	840
Maintenance & Repairs	600
Other - Magistrate Bond	0
TOTAL	87,830
DJ 18 3 02 Revenue	54,000

DJ - #3 50 LONG-TURK

Salary - Full Time	58,560
Salary - Part Time	
Employer Soc. Sec. Tax	4,480
Workers Compensation	150
Medical Insurance	46,730
Life Insurance	180
Unemployment tax	800
Retirement Contribution	9,300
Telephone	4,500
Postage	5,000
Subscriptions & Publications	500
Seminars	250
Travel	1,000
Constable Fees	800
Custodian	1,200
Materials & Supplies	2,500
Contracted Maintenance	200
Maintenance & Repairs	600
Rent	12,900
Other - Magistrate Bond	
TOTAL	149,650
DJ 18 3 03 Revenue	50,000

DJ - #4 51 MILLER

Salary - Full Time	46,000
Employer Soc. Sec. Tax	1,250
Workers Compensation	120
Medical Insurance	2,400
Life Insurance	120
Unemployment tax	540
Retirement Contribution	6,280
Telephone	4,500
Postage	6,500
Subscriptions & Publications	300
Seminars	250
Travel	1,000
Constable Fees	1,200
Custodian	1,200
Materials & Supplies	3,000
Utilities - fuel	2,000
Utilities - electric	1,000
Utilities - sewer	600
Contracted Maintenance	540
Maintenance & Repairs	600

Rent	8,400
Other - Magistrate Bond	
TOTAL	87,800
DJ 18-3-04 Revenue	31,000

Domestic Relations 65

Salary - Full Time	118,000
Salary - Part time	6,100
Employer Soc. Sec. Tax	9,500
Workers Compensation	310
Medical Insurance	46,000
Life Insurance	240
Unemployment tax	1,270
Retirement Contribution	16,570
Telephone	4,000
Postage	6,000
Training & Seminars	200
Travel Expenses	1,000
Paternity Testing	3,400
Materials & Supplies	5,000
Dues Expense	110
Constable Fees	2,000
JCP Fees	5,300
Incentive Expenses Restricted	22,000
Legal Services	24,000
Contract. Maintenance & Repairs	2,000
Maintenance & Repairs	700
Professional Services	5,000
Rent Expense	22,800
Indirect Costs	5,000
TOTAL	306,500
Title IV D	150,000
Incentive Restrictive Domestic Relations	60,000
JCP Revenue Domestic Relations	5,300
2009 Carryover Incentive	10,000
Domestics Revenue	45,000
Total Domestic Relations Revenue	270,300

Jury Commissioners: 52

Salary - Jury Commissioners	15,790
Employer Soc. Sec. Tax	1,250
Workers Compensation	230
Medical Insurance	19,200
Unemployment tax	
Life Insurance	120
Retirement Contribution	2,220
Telephone	250
Postage	4,000
Dues Expense	500
Seminars	350
Travel	800
Infocon Computer Access	250
Materials & Supplies	1,000
TOTAL	45,960

Adult Probation: 60

Salary - Full Time	341,550
Wages - On Call	
Employer Soc. Sec. Tax	26,130
Workers Compensation	10,110
Medical Insurance	112,200
Life Insurance	640
Unemployment tax	2,930
Retirement Contribution	50,040
Advertising	400
Telephone	6,700
Postage	7,000
Dues Expense	1,500
Subscriptions & Publications	150
Training & Seminars	700
Travel Expenses	6,000
Drug Testing	3,000

Custodian	1,690
Materials & Supplies	2,500
Contract. Maintenance & Repairs	1,500
Utilities - fuel	1,000
Utilities - electric	3,000
Utilities - water/ sewage	1,000
Maintenance & Repairs	600
Vehicle Maintenance	4,500
State Software Maintenance	2,825
Rent Expense	16,800
Comm. Service Insurance	500
TOTAL	604,965

REVENUE

Retention Grant	100,000
Adult Probation OSF	132,000
Grant-in Aid	59,600
IPP	7,089
Work Release-Restitution	24,000
Total Adult Probation Revenue	322,689

Juvenile Probation: 61

Salary - Full Time	65,615
Employer Soc. Sec. Tax	5,500
Workers Compensation	2,600
Medical Insurance	31,340
Life Insurance	120
Unemployment tax	540
Retirement Contribution	12,860
Advertising	200
Telephone	4,800
Postage	1,800
Dues Expense	300
Training	3,900
Travel Expenses	6,000
Drug Testing	1,000
Custodian	1,690
Materials & Supplies	3,000
Contracted Maintenance & Repairs	1,100
Maintenance & Repairs	400
Maintenance - vehicles	3,500
Utilities - fuel	1,000
Utilities - electric	3,000
Utilities - water/ sewage	1,000
Rent Expense	16,800
Sub-total JPO	168,065

JP- Grant In Aide 61

Salary - GIA	55,310
Employer Soc. Sec. Tax-GIA	4,230
Workers Compensation- GIA	2,200
Medical Insurance -GIA	18,940
Life Insurance - GIA	120
Unemployment tax - GIA	540
Retirement Contribution	13,800
Training - GIA	3,000
Drug Testing - GIA	735
Sub-total JPO-GIA	98,875
TOTAL	266,940

REVENUE

Title IVE	10,000
GIA-JP	7,059
JCJC Grant	99,014
JCJC Drug Testing Grant	735
JCJC Training	3,000
Juvenile Probation Revenue	119,808
Total Judicial	4,097,294

County Prison: 62

Salary - Full Time	965,000
Salary - Part Time	85,000
Salary- Overtime	62,000
Employer Soc. Sec. Tax	81,340
Workers Compensation	41,500
Medical Insurance	275,900
Life Insurance	2,160

Unemployment tax	9,630
Retirement Contribution	132,230
Advertising	400
Telephone	6,000
Postage	100
Dues Expense	200
Training	7,500
Travel	1,500
Uniforms	9,000
Food	135,000
Medical	200,000
Contracted Serv. - Work Release	5,500
Materials & Supplies	8,000
Utilities - fuel	18,000
Utilities - electric	40,000
Utilities - water	18,000
Utilities - sewer	15,000
Utilities - trash	1,500
Contracted Maintenance	5,000
Maintenance & Repairs	25,000
Vehicle Maint	3,000
Cont. Computer Maintenance	4,000
TOTAL	2,157,460
Prison Revenue	850

Communications: 70

Salary - Full Time	344,000
Salary - Part Time	92,000
Salary-Overtime	57,000
Employer Soc. Sec. Tax	37,700
Workers Compensation	1,300
Medical Insurance	171,820
Life Insurance	950
Unemployment tax	5,590
Retirement Contribution	54,550
Advertising	500
Telephone	190,000
Training	15,950
Travel	11,200
Uniforms Expense	1,200
Materials & Supplies	5,000
Fuel-Generators	700
Maintenance & Repairs	6,000
Contracted Maintenance & Repairs	162,000
Contracted Computer Maintenance	25,000
Consultant Services	40,000
Public Relations	
Tower Rent	49,360
Tower Utilities	2,160
TOTAL	1,273,980
Communications Revenue	871,980

Emergency Management: 71

Salary Full Time	113,190
Employer Soc. Sec. Tax	8,650
Workers Compensation	500
Medical Insurance	50,300
Life Insurance	220
Unemployment tax	1,070
Retirement Contribution	11,930
Telephone	9,280
Postage	1,000
Dues Expense	150
Training	500
Travel	1,500
Uniforms	1,000
Haz Mat Team	3,000
Gasoline expense	3,600
Weather Radar	
Materials & Supplies	2,000
Contracted Maintenance & Repairs	4,700
Utilities	20,000
Maintenance & Repairs	-

Vehicle Maintenance	1,500
Contracted Computer Maintenance	1,000
Consultant Services	
TOTAL	235,090
EMA Revenue	66,670
Total Public Safety:	1,509,070

Veteran Affairs: 72	
Salary - Full Time	24,030
Salary - Part Time	
Employer Soc. Sec. Tax	1,840
Workers Compensation	120
Medical Insurance	5,270
Life Insurance	60
Unemployment tax	270
Retirement Contribution	3,420
Advertising	100
Telephone	650
Postage	500
Dues Exp	360
Subscriptions & Publications	100
Training	300
Travel	500
Payments to Vet. Organizations	200
Burial	10,000
Headstones	6,000
Flags/Markers	5,500
Infocon Computer Access	600
Materials & Supplies	1,000
Materials & Supplies - Resold/Reimb.	300
Contracted Maintenance	700
TOTAL	61,820
VA- Sale of Flags	600

County Parks: 73	
Salary - Full Time	28,200
Salaries - Part Time	25,000
Employer Soc. Sec. Tax	4,070
Workers Compensation	1,390
Medical Insurance	400
Life Insurance	60
Unemployment tax	1,060
Retirement Contribution	2,210
Advertising	500
Telephone	1,900
Postage	200
Uniforms Expense	1,500
Gasoline/ Diesel	3,600
Helen Furnace Mowing/ East Brady	8,000
Materials & Supplies	8,000
Utilities - Fuel Oil/ Coal	2,500
Utilities - Electric	8,800
Utilities - Water	1,600
Utilities - Sewage	800
Utilities - Trash	1,300
Maintenance - Equipment	5,000
Maintenance - Park	9,000
TOTAL	115,090
Park Revenue	14,000

Human Services Building 80	
Salary - Full Time	26,000
Employer Soc. Sec. Tax	1,900
Workers Compensation	1,110
Medical Insurance	13,700
Life Insurance	60
Unemployment tax	270
Retirement Contribution	3,550
Postage	50
Materials & Supplies	2,500
Utilities - Fuel	12,500
Utilities - Electric	43,130
Utilities - Water	3,000

Utilities - Sewer	2,000
Utilities - Trash	1,600
Maintenance	8,500
Insurance	16,000
Debt Service - Principal	67,760
Interest Expense	62,100
TOTAL	265,730
Rental Income	292,860

Misc. County Obligations 90

Clerk of Court Disbursed	135,000
Motel Tax Disbursed	193,000
Motel Tax Administration	5,000
Insurance	254,000
Capital Expenditures	221,210
Contingency Reserve	205,245
Facilities Improvement-Admin	70,000
Facilities Improvement- Courthouse	70,000
Court Security	5,000
Gnat Eradication Expense (Black Fly)	22,500
Certifying Deeds	2,500
Single Audit	53,700
Indirect Cost Auditor	5,200
Long Term Debt Service - Principal	130,500
Long Term Debt Service - Interest	119,450
Airport Authority	75,000
Clarion County Economic Development	65,000
County Library	40,000
Community Action, Inc	35,000
Penn State Agricultural Extension	70,000
Clarion Conservation District	40,000
Knox Kane Rail Corridor	3,200

Misc. County Obligations, Cont: 90

NW Regional Planning	2,594
Child Care Information Services	2,054,900
Clarion County Promise	15,000
ACT 198 Substance Abuse	16,000
APO Treatment Court Grant	140,762
MH/MR/EI ADMIN	15,337
MH/MR/EI SERVICES	119,178
Children & Youth Match	530,000
SAFE	4,500
PASSAGES	5,000
Drug Task Force Exp.	29,000
Parking Expense	1,000
JAIBG Restitution Expense	11,112
Misc Personnel Exp 1	6,500
Stormwater Management	1,500
Transition Costs	40,000
Treatment Court Incentive	500
TOTAL	4,813,388
Total Miscellaneous	5,256,028
TOTAL EXPENDITURES	15,245,754

REVENUES:

Taxes: 01

Real Estate -- Current Year	6,942,270
Real Estate- Debt Service	347,000
Real Estate - Prior Years	330,000
Real Estate- Debt Service Prior years	20,000
Per Capita -- Current Year	76,000
Per Capita - Prior Years	15,000
Total Taxes	7,730,270

2009 Millage for Real Estate: 20 Mills
2009 Millage for Debt Service: 1 Mill
2009 County Per Captita Tax Rate: \$5.00

Licenses & Permits: 02

Treasurer's Receipts	28,000
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Revenue Use of Money/Property:	
Interest on Investments	20,000

State Grants: 04

Planning - C.D.B.G.- Reimbursed	29,000
Courts	65,000
Adult Probation	132,000
Inter. Punish. Grant - Adult Prob.	7,089
Juvenile Probation-Spec Probation JCJC	99,014
Juvenile Probation Training	3,735
JPO -- Title IV - E	10,000
Grant-in-Aid APO	56,496
Grant-in-Aid JPO	7,059
Emergency Management EMPG GRANT	66,670
JAIBG Restitution Grant	10,000
Drug Testing Grant JCJC	735
Act 198 Substance Abuse	16,000
DA --- Drug Task Force	29,000
APO Treatment Court Grant	140,762
RASA Grant	34,855
VOJO Grant	13,086
Title IV D Reimbursements	150,000
Retention Grant AP	100,000
Child Day Care & Development	2,054,900
Byrne Justice Grant 2011	80,343
Total State Grants	3,105,744

Departmental Charges & Reimb.: 05

Commissioners Revenue	30
Voter Registration / Elections	5,000
Assessors Revenue	18,000
Tax Claims - Bureau	796,000
Tax Claims - Postings	27,000
Planning Revenue	7,000
Central Accounting	90,000
Human Resources (Personnel)	
Human Services	6,740
Indirect Cost Revenue	115,000
Information Technology	15,000
Tax Notices	15,000
Register / Recorder	350,000
Sheriff	85,000
Sheriff-Transports	6,000
Sheriff- Reimbursement	10,000
Prothonotary	105,000
Clerk of Courts	160,000
DJ - 01	65,000
DJ- 02	54,000
DJ- 03	50,000
DJ-04	31,000

Dept Charges cont:

Treatment Court Incentive	500
Coroner Fees Act 138	3,300
Central Booking Fees (DA)	1,200
Victim Witness Fee (DA)	37,500
Motel Tax Pass-through	193,000
Prison	1,000
Park Revenue	14,000
JURY Reimbursement	500
VA - Sale of Flags	500
Court Mediation Revenue	11,000
Motel Tax Administration	5,000
Parking Fees	1,060
Clerk of Court Pass-through	135,000
District Attorney Reimbursed-State	80,000
GIS Receipts	40,000
911 Wireless	506,356
E911 Wireline	345,534
VOIP	20,000
Incentive Restrictive Domestic Relations	60,000
JCP Revenue Domestic Relations	5,300
2009 Carryover Incentive	10,000
Domestics Revenue	45,000

Total Dept Chgs. & Reimb. 3,526,520

Payments In Lieu of Taxes: 06

Payment In Lieu of Taxes 56,600
Public Utility Realty Tax 9,800
Total Other Taxes 66,400

Other Revenues: 07

State Equalization 100
Work Release 24,000
Hauler Registration
Rental income - Human Services 320,720
Loan Draw Admin Building 374,000
Miscellaneous - Other Revenue 50,000
Total Other Revenue 768,820

TOTAL REVENUE 15,245,754

ESTIMATED CARRYOVER

TOTAL REVENUES 15,245,754
TOTAL EXPENSES 15,245,754
(0)

CLARION COUNTY CAPITAL BUDGET

Prothonotary 5,000
Sheriff- Vehicle Lease 8,500
Sheriff new vehicle 20,000
Communications-generators 26,240
LAN / 911 Phone Project 130,000
GIS Equipment 9,990
GIS Equipment 6,990
GIS Equipment 6,300
GIS Equipment 8,190
Administrative Building- Building
Total Capital Expenditures: \$ 221,210

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adopt the 2012 Tentative Liquid Fuels Budget as presented, the motion passed.

4. Adoption of the Clarion County 2012 Tentative Liquid Fuels Budget.

Liquid Fuels Budget 2012

Estimated Balance in Account: December 31, 2011 \$258,000

Anticipated Expenses

Bridge Inspections \$85,000
Encumbered Projects \$124,492
2012 County Aid for New Projects \$120,000

Anticipated Receipts

State Grants \$120,000
Interest \$550
Total \$120,550

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the name change as presented, the motion passed

5. Approval of the name change for the Clarion County Mental Health/Mental Retardation to Clarion County Office of Mental Health and Developmental Disabilities. Effective December 1, 2012

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the agreement as presented, the motion passed.

6. Approval of an agreement between West Penn Power (dba Allegheny Power) and the County of Clarion for Pole Attachment Permit Cost: \$1,150.00 - \$250.00/pole (4 poles) and \$150.00 prep fee. Effective: November 17, 2011

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract renewal as presented, the motion passed.

7. Approval of a contract renewal for the Clarion County Department of Human Services and Second Harvest Food Bank of Northwestern PA to be the Lead Agency agreement for The Emergency Food Assistance Program (TEFAP). Effective: January 1, 2012 to September 30, 2012.

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract renewal as presented, the motion passed.

8. Approval of a contract renewal for the Clarion County Children and Youth Services with Pathways Adolescent Center for Community Residential Services. Effective July 1, 2011 to June 30, 2012. Cost: \$125.00-135.00/day with a County Match of \$12.50-27.00/day.

Discussion: Commissioner Hartle stated: as always we need to have these contracts in place before we need them.

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the exoneration as presented, the motion passed.

9. Approval of a request for exoneration on the \$5.00 per capita tax in Monroe Township.

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment as presented, the motion passed.

10. Approval of an Appointment of Dr. Jason Schweichler to the Board of Mental Health and Developmental Disabilities. Effective: November 23, 2011

Roll Call Vote:

Commissioner Cyphert – yes
Commissioner Hartle – yes
Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the proclamation as presented, the motion passed.

11. Approval of a Proclamation for Corry J. Burkhardt – having completed the requirements for, and having been examined by an Eagle Scout Board Review – was found worthy of the rank of Eagle Scout.



CONGRATULATIONS

COREY BURKHARDT

**on your achievement of attaining the
EAGLE SCOUT AWARD
of the Boys Scouts of America,
Troop 58
French Creek Council
on September 8, 2011.**

Your project, that included the restoration of the Walter Cemetery, located in Lucinda, PA included the extensive research of identification of deceased individuals, landscaping and erecting a monument dedicated to those who are buried at this cemetery is an achievement that is commendable and respectable.

Clarion County is very fortunate to have you, and your efforts are a great inspiration to those who will follow in your footsteps.

May your example show others your compassion and true dedication to a project that will be remembered for a lifetime.

CLARION COUNTY COMMISSIONERS

David G. Cyphert *Donna R. Hartle* *Timothy P. Reddinger*
David G. Cyphert Donna R. Hartle Timothy P. Reddinger

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the general fund as presented, the motion passed.

- 12. Approval of the General Fund bills which includes all expenditures including those over \$300; dated November 7 to November 18, 2011 Total: \$496,591.34

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the transfers as presented, the motion passed

- 13. Budget Transfers dated November 5 to November 18, 2011 Total: \$1,698.92

November 5 to 18, 2011

CLARION COUNTY BUDGET TRANSFERS

DEPARTMENT	FROM	TO	TOTAL
COUNTY BUILDINGS	MAINTENANCE EQUIPMENT	UTILITIES FUEL	\$50.00
SHERIFF	TRAVEL	MAINTENANCE VEHICLES	\$299.16
SHERIFF	TRANSPORT	MAINTENANCE VEHICLES	\$154.76
EMERGENCY MANAGEMENT	COMMUNICATION TRAVEL	EMA GASOLINE	\$450.00
COMMISSIONERS	SALARIES	MATERIALS & SUPPLIES	\$150.00
CENTRAL ACCOUNTING	TRAINING	POSTAGE	\$50.00
CENTRAL ACCOUNTING	ADVERTISING	MATERIALS & SUPPLIES	\$300.00
DISTRICT COURT 18-3-03	MAINTENANCE BUILDING	TRAINING	\$145.00
DISTRICT COURT 18-3-01	COURT/TRAVEL	DISTRICT COURT 18-3-01 TRAVEL	\$100.00
TOTAL			\$1,698.92

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

Other Business:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the grant as presented, the motion passed.

- 1) Approval of the Juvenile Block Grant to be utilized to pay restitution owed by a juvenile in exchange for community service. Grant Amount \$10,000.00

Roll Call Vote:

- Commissioner Cyphert – yes
- Commissioner Hartle – yes
- Commissioner Reddinger – yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the contract upon receiving the resignation letter from Jacqueline Mizerock, the motion passed.

- 2) Approval of a new contract for the Clarion County Public Defender’s office with Attorney Robbie Taylor to be Assistant Public Defender.

Discussion: Commissioner Cyphert stated “Our previous Assistant Public Defender has been assigned to a capitol murder case and expects to be absent through February 2012. “

Commissioner Cyphert stated the motion needed to be amended to state that he can start pending the receiving of the letter of resignation from Attorney Jacqueline Mizerock.”

Roll Call Vote:

Commissioner Cyphert – yes

Commissioner Hartle – yes

Commissioner Reddinger – yes

Questions and Answer Period: There are no questions at this time

Adjournment: On a motion made by Commissioner Reddinger and second by Commissioner Hartle to adjourn the meeting at 9:19 am, the motion passed.