

Clarion County Commissioners

Meeting Minutes

May 28, 2013

Those present: Donna Reinsel Angi Keller Trisha Douglas Kay Rupert Carol Clinger Steve Allison
Treasurer Tess Snyder Michelle Lander Mary Lutz Scott Seeley (Clarion News) Brandi Stretavski (LV)

Roll Call: Commissioner Brosius-absent Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda:

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented, the motion passed.

Approval of the Minutes: dated May 14, 2013.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated May 14, 2013, as presented, the motion passed.

Correspondence:

- ❖ A Press Release was received from the County Commissioners Association (CCAP) and the state Department of Military and Veterans Affairs (DMVA) stating that Veterans, active military personnel and their dependents should never pay for help to apply for veteran's benefits. According to Brig. Gen. Mike Gould, the state's deputy adjutant general for veterans affairs, they have seen advertisements from businesses that offer veterans assistance in applying for benefits for free, and then end up charging a fee for financial planning services. Gould added that free assistance is readily available from an accredited veterans service officer at the Department of Military and Veterans Affairs, the County director of Veterans Affairs, or through a chartered veterans service organization such as the American Legion, VFW, Disabled American Veterans (DAV), or American Veterans (AMVETS).
- ❖ A municipal notice dated May 16, 2013, was received from Civil & Environmental Consultants, Inc. of North Central, Pa. on behalf of Republic Services, LLC informing the county of County Landfill, Inc.'s intent to submit an application to the state DEP for a water quality management permit amendment to replace the existing effluent cartridge filtration system with a pressure sand filter with automatic self-source backwash in Farmington Township.
- ❖ A letter dated May 13, 2013, from the state Department of Public Welfare informing the county that a Medical Assistance Transportation Program (MATP) reimbursement payment for \$191,830 is currently being processed for the county's program from expenditures incurred during the reporting period of July 1, 2012 through December 31, 2012.
- ❖ A letter of support dated May 14, 2013, was received from the PA CareerLink® Clarion County Office located in Clarion expressing support for the county's Emergency Shelter and Rental Assistance Program. The PA CareerLink staff work with job seekers who are experiencing housing issues. According to the agency these issues hinder a person's ability to seek employment. The workforce development system endorses the Clarion Commissioners' Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) proposal to provide emergency shelter and rental assistance.

Announcements:

- ❖ Tuesday, June 4, 2013, 9 a.m. Work Session
- ❖ Tuesday, June 11, 2013, 9 a.m. Commissioners/Salary Board meetings.

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

1. Opening of bids for a county vehicle purchase for the Office of Mental Health/Developmentally Disabled (MH/DD). Awarding the purchase to the lowest bidder pending review and approval, noting that the county reserves the right to refuse any or all bids.

On a motion made by Commissioner Faller and second by Commissioner Campbell to table the awarding of the purchase bid pending further review, the motion passed.

Two bids were received from Clarion Ford.

- 1) 2013 Ford Edge: \$17,748 which includes \$9,000 credit for the trade-in.
- 2) 2013 Ford Escape SE: \$15,546 which includes \$9,000 credit for the trade-in.

2. Approval of a letter of engagement with Dinsmôre & Shohl, LLP of Pittsburgh for financial/bond counseling services on the county renovations and capital improvements to the Courthouse.

Effective date: May 28, 2013 Cost: \$15,000 plus reimbursement of expenses (not to exceed \$1,250)

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the letter of engagement with Dinsmore & Shohl, LLP as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of an intergovernmental agreement with PennDOT on behalf of the District Attorney's Office to authorize electronic access to PennDOT systems. This agreement must be in place to access dotGrant applications.

Effective date: May 28, 2013

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the intergovernmental agreement with PennDOT as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of an operating agreement renewal between the County Office of Child Development/Early Learning (OCDEL) and the county MH/DD to provide oversight of contracted programs and therapies based on DPW/OCDEL and Federal guidelines. The county agrees to accept the state OCDEL allocation and to administer the mandated Early Intervention services for children birth to three years old.

Effective date: July 1, 2013 through June 30, 2014 County match: Up to ten percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the operating agreement between OCDEL and the county MH/DD as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a maintenance agreement renewal on behalf of OES with Palco Sales Corp. of Norvelt, Pa., for multiple county tower sites. The towers are located at Leeper, Knox, St. Petersburg, Rimersburg, and New Bethlehem.

Effective: May 20, 2013, through May 19, 2014 Cost: \$1,999

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the maintenance agreement renewal with Palco Sales Corp. as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of five contract renewals on behalf of the County Children and Youth Services with:

- 1) Keystone Adolescent Center of Greenville for multiple community residential placement facilities (foster homes for youth and mother/baby).

Effective: July 1, 2013 – June 30, 2014 Cost: \$75-\$163.25/day County match: 10-20 percent.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Keystone Adolescent Center as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

- 2) Bair Foundation of New Wilmington for foster family care.

Effective: July 1, 2013 – June 30, 2014 Cost: \$53.76-\$80.97/day County match: 10-20 percent.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Bair Foundation as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

- 3) CRC Health Group dba White Deer Run, Inc. of Allenwood for residential placement of delinquent youth.

Effective: July 1, 2013 – June 30, 2014 Cost: \$265/day County match: 40 percent.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with CRC Health Group dba White Deer Run, Inc. as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

- 4) Pathways Adolescent Center of Oil City for community residential & independent living placement facilities.

Effective: July 1, 2013 – June 30, 2014 Cost: \$125-\$135/day County match: 10-20 percent.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Pathways Adolescent Center as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

- 5) George Junior Republic of Grove City for multiple residential placement facilities.

Effective: July 1, 2013 – June 30, 2014 Cost: \$136.65-\$284.37/day County match: 10-40 percent.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with George Junior Republic as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of an application on behalf of the District Attorney's Office for the Victims of Juvenile Offenses (VOJO) Grant. This grant will be applied to help cover the salary of the part time Juvenile Victim/Witness Coordinator.

Grant period: July 1, 2013 through June 30, 2014 Grant total: \$6,382

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the VOJO grant application as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

Commissioner Campbell said that state funding for VOJO had been eliminated and recently reinstated, but the award amount is for 6 months instead of a year. Fiscal Director, Donna Reinsel stated that the county had asked for permission to use the funds within 6 months, rather than one year.

8. Approval of the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant proposal. The PHARE program administrator for the county will be Community Action, Inc. PHARE grant request: \$190,000. County match: \$10,000 to be paid from Marcellus gas well impact fees.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the PHARE grant proposal as present, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

Note: The purpose of the PHARE program is to fund Clarion County's Emergency Shelter and Rental Assistance (ESRA) Project which will provide emergency shelter and rental assistance to Clarion County households who are homeless or at risk of becoming homeless.

9. Approval of a proclamation congratulating Terry L. Wensel Jr. of Fairmount City, Troup 51 French Creek Council, for attaining the rank of Eagle Scout in the Boy Scouts of America.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamation for Terry Wensel as presented, the motion passed.

10. Approval of a request submitted by Kristi Wolbert, Manager, on behalf of the Main Street Center, for two gatherings of the center attendees in the Veterans Memorial Park on July 30 and August 20, 2013, from 11 a.m. to 1:30 p.m.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request by the Main Street Center as presented, the motion passed.

11. Approval of a request submitted by Elise Deitz, Market Manager, on behalf of the County Farmers Market to use the county employee parking lot for parking and Veterans Memorial Park for a fund raising dinner event on August 17, 2013, starting at 5 p.m. The dinner will be set up on Jefferson Place; various other entertainment activities will take place in the park.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request by the Farmers Market as presented, the motion passed.

12. Approval of the General Fund bills dated May 11 through May 23, 2013, totaling \$593,503.93.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

13. Approval of a budget transfer for the dates of May 11 through May 23, 2013, totaling \$500.

DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	EXTRADITION	TRAVEL	\$500.00
TOTAL			\$500.00

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfer as presented, the motion passed.

Roll call vote: Commissioner Brosius-absent Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business brought before the board at this time.

Public Questions and Answer Period:

Steve Allison asked what the cost of the courthouse renovations would be. Commissioner Faller said that the cost is not known at this time. There are many different facets to the renovation. The architects will be working on office designs and correct steps toward financing must be in place. Allison also asked if the VOJO grant could be renewed in six months. Commissioner Campbell said that the grant is set up for one full year, but the grant award of \$6,382 will be used up in six months.

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:34 a.m., the motion passed.