

## **Commissioners Re-Organization Minutes January 2, 2012**

### **Those Present:**

Kay Rupert    Rayburn Smith    Arlene Smith    Isaiah Smith    Donna Reinsel  
Rodney Sherman    Brandi Stretavski    Frank Stacy

### **Roll Call:**

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

### **Approval of the Agenda:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda with a revision to the Holiday Schedule, the motion passed.

At this time Commissioner Campbell stated “We wanted to thank the outgoing Commissioners for the help of transitioning to a new leadership. We also wanted to thank the outgoing Commissioners for their years of public service; Dave Cyphert for his twelve years, Donna Hartle for her 38 years, and Tim Reddinger for his 3 years.” Commissioner Faller stated “The packets the outgoing Commissioners provided us were a big help. They were but the tip of the iceberg, and very helpful.”

### **Public Concerns and Comments: (1 person – 3-minute time limit.)**

There are no concerns or comments at this time.

### **Business:**

#### **Officers of the Board of County Commissioners:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to name Commissioner Brosius as Chairman of the Clarion County Board of Commissioners, the motion passed.

❖ Chairperson

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Brosius to name Commissioner Campbell as Vice – Chairman of the Clarion County Board of Commissioners, the motion passed.

❖ Vice-Chairperson

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Brosius to name Commissioner Faller as Secretary of the Clarion County Board of Commissioners, the motion passed.

❖ Secretary

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Brosius to name Commissioner Campbell as Chair of Election Board, the motion passed.

❖ Election Board, Chair

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Brosius to name Commissioner Faller as Chair of Board of Inspectors, the motion passed.

❖ Board of Inspectors, Chair

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Brosius to name Commissioner Faller as Chair of Records Improvement, the motion passed.

❖ Records Improvement, Chair

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the assignments for Commissioner Brosius as presented, the motion passed.

**Boards/Assignments for 2012: Commissioner Wayne R. Brosius**

- Aging
- Children & Youth
- Human Services
- Library
- Mental Health/Developmental Disabilities
- Communications/Emergency Mgt.
- Local Elected Planning Committee (LEPC)
- Retirement Board

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the assignments for Commissioner Campbell as presented, the motion passed.

### **Boards/Assignments for 2012: Commissioner G. Butch Campbell**

- Community Action
- Economic Development
- Clarion County Fair Board
- Housing Authority
- Workforce Investment Act Board
- Communications/Emergency Mgt.
- Local Elected Planning Committee (LEPC)
- Retirement Board

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the assignments for Commissioner Faller as presented, the motion passed.

### **Boards/Assignments for 2012: Commissioner Gregory A. Faller**

- Airport
- Clarion County Criminal Justice Advisory Board
- Conservation District
- Cooperative Extension
- Planning Commission
- Communications/Emergency Mgt.
- Local Elected Planning Committee (LEPC)
- Retirement Board

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

### **Appointments:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to appoint Anjanette M. Keller as Chief Clerk/County Administrator as presented, the motion passed.

- ❖ Chief Clerk/County Administrator

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to appoint Arloue Galan as Deputy Chief Clerk, the motion passed.

- ❖ Deputy Chief Clerk

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to appoint Thomas W. King III of Dillon McCandless, King, Coulter, & Graham LLP as County Solicitor, the motion passed.

❖ County Solicitor

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to appoint the following banks of deposit for Clarion County as presented, the motion passed.

**Banks of Deposits for 2012**

- Clarion County Community Bank
- Farmer’s Bank
- First Community
- First United National Bank
- PNC
- Northwest Savings
- PLGIT
- S & T Bank

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell to approve the Commissioner’s Meeting Schedule as presented, the motion passed

**Commissioner’s Meeting Schedule for 2012**

2<sup>nd</sup> and 4<sup>th</sup> Tuesday’s of each month at 9:00am, unless otherwise scheduled.

January 11 (Wednesday)	July 11 (Wednesday)
January 24	July 24
February 14	August 14
February 28	August 28
March 13	September 11
March 28 (Wednesday)	September 25
April 11 (Wednesday)	October 10 (Wednesday)
April 24	October 23
May 8	November 13
May 22	November 27
June 12	December 11
June 26	December 26 (Wednesday)

Discussion: Commissioner Brosius stated “The dates at this time will remain the same.”

On a motion made by Commissioner Campbell to approve the Work session schedule as presented, the motion passed.

**Work Session Schedule for 2012**

Tuesday’s at 9:00 a.m. (Unless otherwise scheduled)

January 3	July 3
January 17	July 17
January 31	July 31
February 7	August 9 (Thursday)
February 21	August 21
March 6	September 4
March 20	September 18
April 3	October 2
April 17	October 16
	October 30
May 1	
May 15	November 6
May 29	November 21 (Wednesday)
June 5	December 6
June 19	December 18

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Prison Board meeting as presented, the motion passed.

**Prison Board Meeting Schedule for 2012**

3<sup>rd</sup> Friday of each month at 9:00am

January 20	July 20
February 17	August 17
March 16 (Prison)	September 21 (Prison)
April 20	October 19
May 18	November 16
June 15 (Prison)	December 21 (Prison)

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Retirement Board meetings as presented, the motion passed.

**Retirement Board Meeting Schedule for 2012**

4<sup>th</sup> Tuesday of each month immediately following Commissioner's Meeting

January 24	July 24
February 28	August 28
March 28	September 25
April 24	October 23
May 22	November 27
June 26	December 26

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Elected Officials and Department Head meeting schedule as presented, the motion passed.

**Elected Officials/Department Head Meeting Schedule for 2012**

Meetings scheduled for 10:00am

February 24	August 24
May 25	November 30

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Records improvement meetings as presented, the motion passed.

**Records Improvements meetings for the year 2012**



**2012  
PAY DAY SCHEDULE**

Payday

JANUARY							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31				
FEBRUARY							AUGUST						
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29				26	27	28	29	30	31	
MARCH							SEPTEMBER						
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	31	23	24	25	26	27	28	29
							30						
APRIL							OCTOBER						
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30						28	29	30	31			
MAY							NOVEMBER						
			1	2	3	4					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29	30	
JUNE							DECEMBER						
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
							30	31					

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution #1 as presented, the motion passed.

**Resolution #1 of 2012 – For Execution of Grant Agreements and Contracts**



RESOLUTION #1 OF 2012  
FOR EXECUTION OF GRANT AGREEMENTS AND CONTRACTS

BE IT RESOLVED,

By the authority of the Board of Commissioners of the County of Clarion, any member of the Board of Commissioners may be authorized and directed to sign any and all agreements, contracts, or grants for the County of Clarion and on behalf of all county-related offices and departments.

Upon such signing, these signed documents will then be presented and placed on the next Commissioner's Board Agenda, for official Commissioner Board approval.

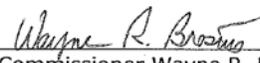
This Resolution #1 of 2012 shall remain in effect until December 31, 2012, or until rescinded or replaced with a new resolution.

Approved and adopted this 2<sup>ND</sup> day of January, 2012.

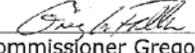
ATTEST:

  
\_\_\_\_\_  
Chief Clerk/  
County Administrator

COUNTY OF CLARION  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Commissioner Wayne R. Brosius

  
\_\_\_\_\_  
Commissioner G. Butch Campbell

  
\_\_\_\_\_  
Commissioner Gregory A. Faller

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution #2 as presented, the motion passed.

**Resolution #2 of 2012 – Adopting a Budget and Fixing the Tax Rate for the Year 2012**



**RESOLUTION NO. 2 OF 2012  
COUNTY OF CLARION**

A Resolution of the County of Clarion, Pennsylvania adopting a budget and fixing the tax rates for the year 2012 and thereafter until taxing rate changes.

**BE IT RESOLVED**, Clarion County anticipates revenues for the 2012 taxing year for the purpose of county government expenditures.

**BE IT RESOLVED**, Clarion County prepared and adopted a budget on December 22, 2011 to include the following taxing information.

**BE IT FURTHER RESOLVED**, Clarion County tax levy for the year 2012.

\*A tax rate for general revenue purposes, the sum of 20 mills on assessed valuation and 1 mill for debt service. Per capita tax at a rate of \$5.00 per individual residing within the County of Clarion.

\*Discounts and penalty: at the following rate of 2% for discount and 5% for penalty.

\*Hotel Room Excise Tax adopted May 25, 2004 at a rate of 3%.

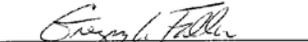
**NOW, THEREFORE, BE IT RESOLVED**, that the effective date of the resolution: January 1, 2012.

**ADOPTED THIS 2<sup>ND</sup> DAY OF JANUARY, 2012**

**CLARION COUNTY BOARD OF COMMISSIONERS**

  
Commissioner WAYNE R. BROSIUS

  
Commissioner G. BUTCH CAMPBELL

  
Commissioner GREGORY A. FALLER

ATTEST:

  
Chief Clerk/County Administrator

**Roll Call Vote:**

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

**Questions and Answer Period:**

Rodney Sherman asked “Was there any change in the tax rates or the budget?” Commissioner Brosius answered “No, there were no changes.”

Rayburn Smith asked “Who will be in charge of the Park?” Commissioner Campbell stated “It isn’t official at this time. Each Commissioner will have specific offices in which they will be the lead on.” Commissioner Faller stated “We are all going to be more involved with all offices and to oversee them and have more of a connection with the employees.” Commissioner Brosius added “We will have specific offices that we will take a lead on so one Commissioner could go to the others Commissioners. This will lead to better availability of the Commissioners for the County offices.

**Adjournment:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn at 1:23 pm, the motion passed.