

## Commissioners' Minutes

August 28, 2012

**Those in Attendance:** Kristi Ditz Angi Keller Michelle Lander Tyler Cotherman Twila Rifenberrick  
Donna Reinsel Becky Hetrick Kay Rupert Scott Seeley Randall Stahlman Steve Allison Susan Kerr

### Roll Call:

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

**Approval of the Agenda:** Commissioner Brosius asked for an approval of the agenda with an amendment to business item No. 3, changing the cost of the vehicle to \$7,962.15. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda with the amendment to item No.1, the motion passed.

**Approval of the Minutes:** On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated August 14, 2012, as presented, the motion passed.

### Correspondence:

- ❖ A letter dated August 10, 2012, was received from Lourdes R. Padilla, Deputy Secretary for the Office of Income Maintenance for the Pennsylvania Department of Public Welfare (DPW) in Harrisburg, PA, announcing the county's Homeless Assistance Program (HAP) allocation for FY 2012-2013 is \$106,439 and will be paid to the county on a quarterly basis.
- ❖ A municipal notice dated July 31, 2012, was received from Carl David Hill of Clinton, OH, giving notice to the county of his application to the Department of Environmental Protection (DEP) and stating his intention to remove a culvert from his driveway and build a bridge over the stream on his property in Millcreek Township.
- ❖ A letter dated July 30, 2012, from the Pennsylvania DPW, Office of Medical Assistance Programs Bureau of Managed Care Operations in Harrisburg, PA, announcing a Medical Assistance Transportation Program (MATP) payment in the amount of \$158,890 is currently being processed for the county's program. This payment represents the first quarter advance for FY 2012-2013.
- ❖ A letter dated August 1, 2012, from Michael G. Gould, Brigadier General (PA), Deputy Adjutant General of Veterans Affairs for the PA Department of Military and Veterans Affairs thanking the county and the County Office of Veterans Affairs for the outstanding work being done for the veterans of Clarion County.
- ❖ A letter dated August 10, 2012, was received from DPW in Harrisburg, PA, announcing the county's FFY 2012-2013 Human Services Development Fund (HSDF) allocation of \$50,000.
- ❖ A report dated August 16, 2012, was received from The Emergency Food Assistance Program (TEFAP) inventory & expense reimbursement request for local food bank expenses for July 2012 to the Pennsylvania Department of Agriculture Bureau of Food Distribution:
  - Total number of people served: 988.
  - Reimbursement amount: \$265.01.
- ❖ A flyer was received from the Clarion County Airport regarding the Clarion County Airport Fly-in, Cruise-in: September 9, 2012. Noon to 4 p.m. free admission. For more information call (814) 226-9993.
- ❖ A flyer was received from Armstrong Trail announcing the Annual Armstrong Trail Ride (rain or shine): September 29, 2012. 10 a.m. For more information call (412) 759-9152.
- ❖ A flyer was received from the Clarion County Trails Association announcing a free class, Geocaching 101: August 25, 2012. 9 a.m. to 2 p.m., classes to start on each hour at the Clarion County Park. For more information please call (814) 319-5058.

\*\*At this time, Commissioner Campbell presented a letter from Pennsylvania Emergency Management Agency (PEMA), announcing Randall Stahlman is now a certified Emergency Management Coordinator. The final test was a mock disaster conducted by PEMA. Stahlman thanked the Commissioner and everyone on the emergency response team. Commissioner Campbell also explained that PEMA would increase the funding to Clarion County by 25% which would reimburse Stahlman's salary.

**Announcements:**

- ❖ Monday, September 3, the County offices will be closed in observance of Labor Day.
- ❖ Tuesday, September 4, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Tuesday, September 11, at 9 a.m. is the Commissioner and Salary board meetings in the commissioners' conference room.

**Public Concerns and Comments:** There are no questions or concerns at this time.

**Business:**

At this time, Commissioner Brosius presented and opened two RFPs.

Commissioner Faller made a motion to award one of them pending final review, and was second by Commissioner Campbell, the motion passed.

- 1) Opening and awarding, pending review, of the Request for Proposals (RFP) for computer and electronic material collection, transportation, recycling, and disposal collection contractor.
  - Commonwealth Computer Recycling of Mount Pleasant, PA. Twila advised Commissioner Brosius he would find pricing on Appendix A and would be what the company would charge individuals for recycling. Cost: Varies by item. Requires a one-year contract.
  - Intercon Solutions of Chicago Heights, IL. Cost: \$0.15/lb.

**REQUEST FOR PROPOSALS FOR  
COMPUTER AND ELECTRONIC MATERIAL  
(CEM)  
COLLECTION, TRANSPORTATION, RECYCLING  
AND  
DISPOSAL COLLECTION CONTRACTOR  
CLARION COUNTY, PA**

**PROPOSALS DUE BY:  
3:00 P.M.  
AUGUST 17, 2012**

COUNTY OF CLARION  
DEPARTMENT OF PLANNING AND DEVELOPMENT  
ADMINISTRATIVE BUILDING  
330 MAIN STREET, ROOM 12  
CLARION, PA 16214

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 15 as presented, the motion passed.

2) Approval of Resolution No. 15 of 2012, Stormwater Management Plan and Model Stormwater Management amendments. Adopted August 28, 2012.

Discussion: Commissioner Brosius stated, “Due to DEP’s requirements, we are making amendments to the Stormwater Management Plan.”

## **COUNTY OF CLARION** **RESOLUTION NO. 15 OF 2012**

WHEREAS, the Clarion County Stormwater Management Plan (Stormwater Management Plan) was completed in accordance with a grant agreement between the County of Clarion and the Commonwealth of Pennsylvania known as, Department of Environmental Protection Grant Program Agreement No. 4100048883;

WHEREAS, pursuant to the recommendation of the Clarion County Planning Commission, dated May 19, 2011, the Stormwater Management Plan was approved and adopted by the Clarion County Commissioners; and,

WHEREAS, on or about June 9, 2011, Pennsylvania Department of Environmental Protection received copies of the Stormwater Management Plan; and,

WHEREAS, on June 17, 2011, Clarion County provided additional information to the Department of Environmental Protection regarding the Stormwater Management Plan; and,

WHEREAS, by correspondence dated September 7, 2011, the Pennsylvania Department of Environmental Protection informed Clarion County that pursuant to Section 5 the Stormwater Management Act, 32, P.S. §680.5 the Department of Environmental Protection was unable to commence its formal review of the Stormwater Management Plan as it remained incomplete and did not meet the mandatory requirements of the Stormwater Management Act; and,

WHEREAS, Clarion County has completed an Amended Stormwater Management Plan, in compliance with 32 P.S. §680.5 for review and approval of the Department of Environmental Protection.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Clarion, a 6<sup>th</sup> class county under the laws of the Commonwealth of Pennsylvania, as follows:

1. The Amended Clarion County Stormwater Management Plan attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted.
2. The Board of Commissioners, for and on behalf of the County of Clarion, is hereby authorized to execute this Resolution.
3. The Chief Clerk of the County of Clarion is hereby directed to attest the execution of the Amended Storm Water Management Plan and to affix the Seal of the County of Clarion thereto.
4. Following proper execution, the Chief Clerk of the County of Clarion is hereby direct to enter this Resolution in the Minutes of the Clarion County Commissioners dated August 28, 2012.
5. The Chief Clerk of the County of Clarion is hereby authorized and directed to forward a fully executed copy of the within Resolution and the attached Amended Stormwater Management Plan to the Pennsylvania Department of Environmental Protection for formal review pursuant to the Storm Water Management Act.

Adopted this 28<sup>th</sup> day of August, 2012.

BOARD OF COMMISSIONERS  
COUNTY OF CLARION

  
Wayne R. Brosius, Chairman

  
G. Butch Campbell

  
Gregory A. Faller

(SEAL)  
ATTEST:

  
Anjanette M. Keller, Chief Clerk

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the purchase of the vehicle in the amount of \$7,962.15, the motion passed.

- 3) Approval of the request submitted by Clarion County Warden, Jeff Hornberger, to purchase a used 2005 Ford Crown Victoria transport vehicle from Washington Ford, Inc., of Washington, PA, for the Clarion County Jail. VIN: 2FAFP71W65X102824. Cost: \$7,956.15; the fees will be paid from the inactive commissary funds.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract as presented, the motion passed.

- 4) Approval of a proposal for Clarion County Buildings and Grounds department from TruGreen Commercial of Poland, OH, for aeration/over-seeding at Veterans Memorial Park, after October 7, 2012. Cost: \$460. Term: One time treatment.

Discussion: Commissioner Campbell stated, “This is done annually after Autumn Leaf Festival and is subsidized by the Chamber.”

Kelsey Huebert of C-93 asked if the total amount was subsidized by the Chamber. Commissioner Campbell stated, “No, we split the cost.” Huebert also wanted to know why the county did not utilize a local business. Commissioner Brosius stated, “TruGreen has a local office.”

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the cancellation of the contract with an amendment to the cancellation date as August 17, 2012 and cancellation date as November 17, 2012, the motion passed.

- 5) Approval of terminating a contract between MCM Telecommunication Consulting Group of McMurray, PA and the Clarion County Commissioners. The contract was for the services of Office of Emergency Services Director/Consultant and was entered into on September 27, 2011, at a regular Commissioners’ business meeting and was set to expire June 23, 2013. This is a 90 day notice. Cancellation Date: August 28, 2012; To be effective: November 28, 2012.

Discussion: Commissioner Campbell stated, “Cancelling this contract will save the county money. MCM has done an excellent job, but Mike Rearick is working two days a week and we have decided it is time to hire a full-time OES director and we are currently working on finding one.”

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant agreement as presented, the motion passed.

- 6) Approval of the Hazardous Material Response Fund Grant Agreement for FY 2012/2013. This grant allocates money to assist with training programs, public and facility owner education, information and participation programs, general administrative and operational expenses, and to support the activities of counties under the Act 165, and the hazardous material safety program. Grant Award: \$7,253.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the grant application as presented, the motion passed.

7) Approval of the Juvenile Court Judges' Commission Grant application for FY 12-17. This grant reimburses salaries for juvenile probation officers. Term: 5 years, July 1, 2012, to June 30, 2017.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamations as presented, the motion passed.

8) Approval of the Proclamations:

- September 6, 2012, as Altman Farm Centennial – The Altman Family Farm in Limestone Township has attained its 100th anniversary of operation in Clarion County.

## **PROCLAMATION**

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### ***ALTMAN FARM CENTENNIAL***

**WHEREAS,** the Altman Family Farm in Limestone Township has attained its 100<sup>th</sup> anniversary of operation in Clarion County.

**WHEREAS,** since the building of the farm on September 6, 1912, by Charles David Altman and his wife, Elsie Violet Wilcox Altman, the farm has been in continuous use in the Clarion County community.

**WHEREAS,** the farm is now owned and operated by the Altmans' granddaughter Gwen Wills and her husband, Bud.

**WHEREAS,** the community has benefited from the exceptional dedication and outstanding achievement that the generations of Altman families have displayed.

**NOW, THEREFORE,**

**THE CLARION COUNTY COMMISSIONERS**

**DO HEREBY PROCLAIM AND CONGRATULATE**

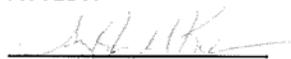
**THE ALTMAN FAMILY FARM ON ATTAINING A MILESTONE IN THE FARMING INDUSTRY, AND HONOR THIS ACHIEVEMENT ON SEPTEMBER 6, 2012, WITH A CENTENNIAL ANNIVERSARY MESSAGE ON THIS SPECIAL MOMENT IN LOCAL HISTORY.**

  
Wayne R. Brosius

  
G. Butch Campbell

  
Gregory A. Faller

**ATTEST:**



Anjanette M. Keller  
Chief Clerk/County Administrator  
Declared this 28<sup>th</sup> day of August, 2012

- September 11, 2012, as Patriots Day – Urging all Clarion County residents to stop and reflect on this day.

## **PROCLAMATION**

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WHEREAS, September 11, 2001 will always be a reminder for each of us as a day of attack on American soil; and,

WHEREAS, The United States of America, lost citizens, both from America and foreign soil, to a terrorism force that invaded our world; and,

WHEREAS, We have become a country that stands taller, firmer and more vigilant to a force that will not diminish our resolve in the “American Dream;” and,

WHEREAS, Patriotism, the display of the flag of the United States of America, and the donning of the “Red, White and Blue,” along with heads held high, and a camaraderie and support of our military men and women as our troops fight for the cause, makes this day significant in our every day world; and,

WHEREAS, Let each of us continue to be ever mindful of our pride and concern for the land which we hold dear.

**NOW, THEREFORE, WE,  
THE CLARION COUNTY COMMISSIONERS,  
URGE ALL CLARION COUNTY RESIDENTS TO STOP AND  
REFLECT ON THIS DAY,**

**PATRIOTS DAY, SEPTEMBER 11, 2012**

**MAY IT BE EACH OF OUR OWN PERSONAL CONVICTION  
TO STRIVE TO MAKE OUR COUNTRY, COUNTY, AND TOWN AWARE OF  
THE HONOR AND PRIVILEGE OF A FREE SOCIETY.**

### **BOARD OF COUNTY COMMISSIONERS**

  
Wayne R. Brosius

  
G. Butch Campbell

  
Gregory A. Faller

**Attest:**

  
Anjanette M. Keller  
Chief Clerk/County Administrator

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

9) Approval of the General Fund bills which include all expenditures over \$300; dated, August 11, through, August 23, 2012, totaling \$555,222.06.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

10) Approval of the budget transfers for the dates of August 11, through August 23, 2012, totaling \$525.

AUGUST 11 to 23, 2012			
CLARION COUNTY			
BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
ELECTIONS	DUES	TRAVEL	\$150.00
COMMUNICATIONS	TRAVEL	ADVERTISING	\$10.00
EMERGENCY MANAGEMENT	TRAINING	DUES	\$30.00
DOMESTIC RELATIONS	CONSTABLES	POSTAGE	\$75.00
DOMESTIC RELATIONS	CONSTABLES	TRAINING	\$260.00
<b>TOTAL</b>			<b>\$525.00</b>

**Roll Call Vote:**

Commissioner Brosius – yes  
 Commissioner Campbell – yes  
 Commissioner Faller – yes

**Other Business:**

There is no other business at this time.

**Public Questions and Answer Period:**

Steve Allison asked if the Commissioners could explain the resolution. Commissioner Faller explained, “The DEP contacted the county to advise they had not approved the storm water management plan, this led us to review the plan. Many of the changes are in the wording. One of the amendments will cut the threshold level of requiring property storm water plan during construction in half; from 10,000 square feet to 5000 square feet.” Allison also commended the Commissioners for reaching out to the municipalities for insight on the plans. Commissioner Faller commented, “We are not done yet, but it is a big step for the county.”

Allison also asked how much money was the county spending for the OES consulting. Commissioner Campbell stated, “I am not exactly sure, but it’s about \$60,000 per year and right now, Mike Rearick is on-site two days a week. None of our employees are being displaced by this change.”

**Adjournment:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn at 9:35 a.m., the motion passed.