

## **Commissioners' Minutes**

### **July 24, 2012**

#### **Those in attendance:**

Rodney Sherman	Kay Rupert	Susan Kerr	Theresa Snyder
Danielle Kunselman	Donna Reinsel	Kelsey Huebert	Angi Keller

#### **Roll Call:**

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

#### **Approval of the Agenda:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented, the motion passed.

#### **Approval of the Minutes:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated July 11, 2012, as presented, the motion passed.

#### **Correspondence:**

- ❖ A letter dated June 20 was received from the Pennsylvania Board of Probation and Parole regarding the 2011-2012 Offender Supervision Funds. A payment in the amount of \$54,164.53 is expected to be received for the second six months of the 2011-2012 Supervision Funds FY November 1, 2011, through April 30, 2012.
- ❖ A letter dated July 9 was received from Pennsylvania Commission on Crime and Delinquency (PCCD) regarding the Intermediate Punishment Treatment Programs funds. Clarion County has been awarded \$136,539 for the fiscal year July 1, 2012, through June 30, 2013.
- ❖ A letter dated July 17 was received from the PCCD stating that a copy of the single audit report for the Schedules of Expenditures of Federal Awards (SEFA) FY ended December 31, 2010, was received from the Office of the Budget, Bureau of Audits. The report showed no material variances from information reported to PCCD in the fiscal reports submitted by the County, therefore the FY ended December 31, 2010 is considered cleared.
- ❖ A news release dated July 19 was received from the Pennsylvania Department of Environmental Protection (DEP) – DEP Declares Drought Watch for 15 Western Pennsylvania counties. Clarion County has been included in the drought watch, which is the first and least severe level of the state's three drought classifications. Level one calls for a voluntary five percent reduction in nonessential water use and puts large water consumers on notice to begin planning for the possibility of reduced water supplies.

\*\*Commissioner Brosius, "As of July 1st, there have been two wildfires. On July 4th a transformer blew, in Toby Township, causing a brush fire. And on a second fire, cause unknown, at mile marker 57 on Route 80."

- ❖ An email dated July 20 was received from Clarion Conservation District announcing a public meeting for private landowners to discuss interest in the Gypsy Moth Program. The meeting is scheduled for 7 p.m. on August 1 at the Department of Conservation & Natural Resources conference center on Second Avenue.

\*\*Commissioner Faller stated, “a letter for funds for Gypsy Moth control was submitted to DCNR. The moth has been spotted in Clarion county so if money is available next year, hopefully we will receive some.”

- ❖ A letter dated July 11 was received from the Clarion County Department of Planning and Development informing the Commissioners of the FFY 2011 Community Development Block Grant (CDBG) Program contract. The contract amount is \$253,887.

#### **Announcements:**

- ❖ Tuesday, July 31, at 9 a.m. is work session in the commissioners’ conference room.
  - ❖ Tuesday, August 7, the commissioners will be attending The County Commissioners Association of Pennsylvania’s Annual Conference.
- \*\*Commissioner Brosius stated, “Commissioners Campbell and Faller will be attending the CCAP conference, and I will be here.”
- ❖ Thursday, August 9, at 9 a.m. is work session in the commissioners’ conference room.
  - ❖ Tuesday, August 14, at 9 a.m. is the Commissioner and Salary board meetings in the commissioners’ conference room.

#### **Public Concerns and Comments:**

There are no questions or concerns at this time.

#### **Business:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract as presented, the motion passed.

- 1) Approval of a new contract with Central Counties Youth Center of Bellefonte, Pa., and Clarion County Office of Children and Youth Services for secure juvenile detention. Term: January 1, 2012, through December 31, 2012. Effective: July 24, 2012. Cost: \$230/day. County Match: \$115/day.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the service agreement as presented, the motion passed.

- 2) Approval of a service agreement with Mandy Reid of Shippenville and District Court 18-3-01 for cleaning of the office located at 14 Grant Street, no more than three times per month. Effective: August 1, 2012. Cost: \$35/cleaning plus reimbursement of cleaning supplies purchased by Reid, with receipt.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract as presented, the motion passed.

- 3) Approval of a new contract with Rick Schlauder/Ferguson Environmental Consulting of Camp Hill, Pa., and the County of Clarion for consultation on the Clarion County/Forest County Waste Management Plan Revision. Effective: July 24, 2012. Cost: not to exceed \$48,000 plus any additional pass thru project expense for items or services that the Consultant has been asked to purchase on behalf of the client shall apply to direct costs as defined by the DEP.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the amendment as presented, the motion passed.

- 4) Approval of a contract amendment with Avanco International Inc., of Mclean, Va., and the Clarion County Office of Children and Youth Services for conversion of AFCARS data system implementation, and staff training. The amendment of the contract is for a total maximum amount; the original contract was for the work with a cost per activity. The contract was first approved at a regular Commissioners' business meeting on April 11, 2012. New Cost: \$31,500 – Previous Rate Approved: \$20,000. New County Match: \$9,607.50 – Previous County Match: \$6,119.20. This is still funded through the Information Technology grant. Effective: July 24, 2012. Term: July 1, 2012 to June 30, 2013.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

\*\*Commissioner Brosius asked the Board for a motion of the first two contracts, individually, and then group the remaining contracts as one due to the terms of the contracts.

- 5) Approval of various contract renewals for the Clarion County Office of Mental Health and Developmental Disabilities with:

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve housekeeping services as presented, the motion passed.

- Clarion Vocation Services for housekeeping services. Cost: \$179.26/ month. Term: July 1, 2012 to June 30, 2013.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the IM4Q activities as presented, the motion passed.

- Community Voices for IM4Q activities as per State Mandate. Total Cost: \$26,810 (\$503.81/unit – authorized for 52 units totaling \$26,198; \$612/a one time service for data input.) Term: July 1, 2012 to June 30, 2013.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the EI Waivers contracts as presented, the motion passed.

- Family Links for Early Intervention (EI) Waiver. Cost: Special Instruction Evaluation \$27.99/unit. Term: July 1, 2012 to June 30, 2015.
- Linda Miller for EI Waiver. Cost: Special Instructions \$27.99/unit. Term: July 1, 2012 to June 30, 2015.

- The Guidance Center for EI Waiver. Cost: Special Instructions \$27.99; Speech Pathology: \$31.76. Term: July 1, 2012 to June 30, 2015.
- Next Step Therapy for EI Waiver. Cost: Occupational Therapy \$31.76; Physical Therapy \$31.76; Speech Pathology \$31.76; Special Instruction \$27.99; Special Instruction – vision \$27.99; Nutrition Support \$27.99. Term: July 1, 2012 to June 30, 2015.
- Achieva Support for EI Waiver. Cost: Evaluation Occupational Therapy \$31.76; Evaluation Physical Therapy \$31.76; Evaluation Special Instruction \$27.99; Evaluation Speech Pathology \$31.76. Term: July 1, 2012 to June 30, 2015.
- Pediatric Therapy Professionals, Inc., for EI Waiver. Cost: 92507 Speech Pathology \$31.76. W0020 Special Instructions \$27.99. 97110 Physical Therapy \$31.76. 97530 Occupational Therapy \$31.76. W4407 Nutrition \$27.99. Term: July 1, 2012 to June 30, 2015.
- Amazing Kids for EI Waiver. Cost: Occupational Therapy \$31.76. Special Instruction \$27.99. Speech Pathology \$31.76. Physical Therapy \$31.76. Term: July 1, 2012 to June 30, 2015.

Discussion: Commissioner Brosius stated, “We, as the county, do not negotiate the rates on these contracts, the state does and the contracts are a formality. The EI service is for children ages 0-3.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request for liquid fuel county aid as presented, the motion passed.

- 6) Approval of a request for county aid, Liquid Fuels, submitted by Porter Township. The request is for additional encumbrance for the construction phase of Leisure Run Bridge replacement on Township Road 750. This project was first approved in 2003. Requested allocation: \$15,000.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the probation grant agreement as presented, the motion passed.

- 7) Approval of the FY 2012-2013 Grant-In-Aid Continuing Program agreement through the Pennsylvania Board of Probation and Parole for the improvement of adult probation services. Amount requested: \$295,127. Approved retroactively: July 13, 2012.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the planning grant agreement as presented, the motion passed.

- 8) Approval of the 901-Planning Grant agreement through the Pennsylvania DEP for the Clarion and Forest County Solid Waste Plan Update. Total cost of project: \$53,420.24. Grant amount: \$42,736; County match: \$10,684.24

Discussion: Commissioner Campbell stated, “The county match is split between the two counties, Clarion and Forest.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes  
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointments as presented, the motion passed.

9) Approval of two new appointments to the Clarion County Mental Health/Developmental Disability Advisory Board:

- Judy Fitzgerald of Leeper, Pa., to be the representative of the Community Group of Retirees. Term: August 1, 2012 to July 31, 2014.
- Rose Shreckengost of Shippenville, Pa., to be the Local Health representative on the Advisory Board. Term: August 1, 2012 to July 31, 2015.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamations as listed, the motion passed.

10) Approval of the Proclamations, for having completed the requirements for, and having been examined by an Eagle Scout Board Review – was found worthy of the rank of Eagle Scout:

- Ryan H. Leahy of Knox, Pa., Troop 55 from Nineveh, Pa. Ryan's project consisted of the basketball court and hoop installation at an elementary school.
- Sean D. Leahy of Knox, Pa., Troop 55 from Nineveh, Pa. Sean's project consisted of a bench replacement project at an elementary school.
- Shawn J. Deitz of Knox, Pa., Troop 56. Deitz's project consisted of painting the new Knox Public library.



### CONGRATULATIONS

**Ryan Howard Leahy**

On your achievement of attaining the

**RANK OF EAGLE SCOUT**

Of the Boy Scouts of America,

Troop 55

French Creek Council

On March 22, 2012

Your project that included work done on the basketball court and installation of basketball hoops at the Keystone Elementary School is an achievement that is admirable and highly regarded.

Clarion County is very fortunate to have you and your efforts are a great inspiration to those who will follow in your footsteps.

May the pride that you take in your community show others your compassion and true dedication to a project that will be used and enjoyed by the Keystone School District Community for many years to come.

CLARION COUNTY BOARD OF COMMISSIONERS

  
Wayne R. Brosius

  
G. Butch Campbell

  
Gregory A. Faller



### CONGRATULATIONS

**Sean David Leahy**

On your achievement of attaining the

**RANK OF EAGLE SCOUT**

Of the Boy Scouts of America,

Troop 55

French Creek Council

On March 22, 2012

Your project of replacing the benches at the Keystone Elementary School is an achievement that is commendable and respectable.

Clarion County is very fortunate to have you and your efforts are a great inspiration to those who will follow in your footsteps.

May your example show others your true loyalty and how much you care for a project that will be used and enjoyed by the Keystone School District Community for many years to come.

CLARION COUNTY BOARD OF COMMISSIONERS

  
Wayne R. Brosius

  
G. Butch Campbell

  
Gregory A. Faller



**CONGRATULATIONS**

**Shawn Jeffrey Deitz**

On your achievement of attaining the

**RANK OF EAGLE SCOUT**

Of the Boy Scouts of America,

Troop 56

French Creek Council

On April 19, 2012

Your project that included painting the new Knox Library is an achievement that is commendable and highly regarded.

Clarion County is very fortunate to have you and your efforts are a great inspiration to those who will follow in your footsteps.

May your example show others your compassion and true dedication to a project that will be enjoyed by the Knox Community for many years to come.

**CLARION COUNTY BOARD OF COMMISSIONERS**

*Wayne R. Brosius* *G. Butch Campbell* *Gregory A. Faller*  
Wayne R. Brosius G. Butch Campbell Gregory A. Faller

Discussion: Commissioner Faller stated, "The Eagles Court of Honors is on July 29 at 1 p.m. in Fern on Golf Course Road, for both Ryan and Sean Leahy. And Shawn Deitz is at 3 p.m., at Immaculate Conception Church in Clarion."

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the general fund bills as presented, the motion passed.

11) Approval of the General Fund bills which include all expenditures over \$300; dated, July 7 through July 19, 2012, totaling \$683,278.42.

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

12) Approval of the budget transfers for the dates of July 7 to July 19, 2012, totaling \$4,500.

JULY 7 to 19, 2012			
CLARION COUNTY			
BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
DOMESTIC RELATIONS	COURT/LEGAL FEES	PROFESSIONAL SERVICES	\$4,500.00
TOTAL			\$4,500.00

**Roll Call Vote:**

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

**Other Business:**

There is no other business at this time

**Public Questions and Answer Period:**

Kelsey Huebert of C-93 asked if the funds from the grants go straight to probation or to the County.

Treasurer Snyder explained the funds go into the general fund.

Huebert also asked when the due date for the waste management plan was. Commissioner Campbell stated, “as long as it takes.” Commissioner Faller stated, “The due date is December 31, 2012 but it could take longer.”

**Adjournment:** On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn at 9:23 a.m., the motion passed.