

## Commissioners' Minutes

July 11, 2012

### Those in attendance:

Kay Rupert	Susan Kerr	Tyler Cotherman	Scott Seeley
Michelle Lander	Cindy Fleming	Angi Keller	Kelsey Huebert

### Roll Call:

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

### Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

### Approval of the Minutes:

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated June 26, 2012, as presented, the motion passed.

### Correspondence:

- ❖ A letter dated June 21 was received from Northeast Natural Energy LLC., of Charleston, W. Va., announcing its intention to utilize water purchased from Rimersburg Borough Municipal Authority, Rimersburg System for natural gas well development activities.
- ❖ A municipal noticed dated June 22 was received from Gibson-Thomas Engineering Company, Inc., of Latrobe, Pa., informing the county that Emlenton Area Municipal Authority intends to apply for a permit from the DEP for an interceptor replacement at the end of the influent line conveying raw sewage to the treatment plant crossing Richey Run under the railroad bridge from the Borough of Emlenton, Venango County, to the treatment plant in Richland Township, Clarion County.
- ❖ A notice dated June 30 was received from the County Commissioners Association of Pennsylvania outlining the Human Service Policy and budget changes. The legislature approved and the Governor signed the 2012-2013 Commonwealth budget along with several related statutes.
- ❖ A letter dated July 3 is being sent to the Department of Conservation & Natural Resources, Bureau of Forestry Division, Forest Pest Management asking for the retention of gypsy moth spraying eligibility and services for Clarion County.
- ❖ A letter dated June 27 was received from Pennsylvania Commission on Crime and Delinquency informing that the County's application for state Intermediate Punishment (IP) Treatment Programs funds has been approved. The State funds awarded to Clarion County for the 2012 IP program is \$10,000.

### Announcements:

- ❖ Tuesday, July 17, at 9 a.m. is work session in the commissioners' conference room
- ❖ Friday, July 20, at 9 a.m. is the Board of Inspectors' meeting in the commissioners' conference room.
- ❖ Tuesday, July 24, at 9 a.m. is the Commissioner, Salary, and Retirement board meetings in the commissioners' conference room

**Public Concerns and Comments:** There are no public concerns or comments at this time.

## **Business:**

Commissioner Brosius presented and opened the three bids received before July 6, 2012.

On a motion made by Commissioner Campbell and second by Commissioner Faller to accept the bids, pending final review by the Chief Clerk, the motion passed.

- 1) Opening and awarding, pending final review by the Chief Clerk, of the county surplus vehicles. The vehicles were first approved for bid at a regular Commissioners' business meeting on June 12, 2012.
  - Weiser Auto Sales bid for the 2000 Chevrolet Impala VIN # 2G1WF55K9Y9373290.  
Bid Amount: \$811.00. Deposit check: \$81.00
  - Weiser Auto Sales bid for the 2001 Chevrolet Impala VIN# 2G1W55K619300187.  
Bid Amount \$811.00. Deposit Check: \$81.00.
  - Weiser Auto Sales bid for the 2003 Pontiac Grand Am VIN# 1G2NV52E03M633595.  
Bid Amount: \$511.00. Deposit Check: \$51.00.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the lease agreement as presented, the motion passed.

- 2) Approval of a lease renewal with D.R. Enterprises, Inc., of Templeton, Pa., and the County of Clarion for the property occupied by Penn State Cooperative Extension, located at 8 Grant Street in Clarion. This business item was tabled for further review at a regular Commissioners' business meeting on June 26, 2012. Term: 5 years. Effective: January 1, 2013. Cost: \$1,200/month from 1/1/2013 – 12/31/2015 and \$1,250/month from 1/1/2016 to 12/31/2017.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

Commissioner Brosius presented the consolidated contract and stated “various offices had various contracts with Paris Uniform and this will help the county save money, about \$21/month.”

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the consolidated contract as presented, the motion passed.

- 3) Approval of the consolidation of four county accounts with Paris Uniform Services of Dubois, Pa., and the County of Clarion for rental of uniforms, hallway/entry carpet mats, and mops. The consolidation of the four accounts will save the county approximately \$21/month. Term: 3 years. Effective: July 11, 2012. Cost: varies by service.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to table the Big Brothers Big Sisters of Venango, Forest, & Clarion Counties contract for further review, but to approve all other contracts as presented, the motion passed.

- 4) Approval of contract renewal for the office of Clarion County Children and Youth Services and:
  - Cindy Fleming of Clarion, Pa., for office cleaning. Rate: \$80/wk. County match: \$16.77/wk.

- AAA Life Services of Clarion, Pa., for community based abstinence program. Rate: \$38,336/yr. County match: \$7,667/yr.
- H. John Drayer of Clarion, Pa., for agency solicitor. Rate: \$600/mo; \$80/hr; \$32,000 max. County match: \$5,757/yr max.
- Big Brothers Big Sisters of Venango, Forest, & Clarion Counties in Oil City, Pa., for youth mentoring services. Rate: \$15,000/yr. County match: \$3,000/yr.
- A/C Valley School District of Foxburg, Pa., for intensive in-home parenting. Rate: \$5,000/yr. County match: \$1,000/yr.
- Misty Isle Bridges, Inc., of Clarion, Pa., for Kids in Common Program. Rate: \$39,062.75/yr. And Kid Konnection – visitation with incarcerated parents. Rate: \$28,000/yr. County Match: \$12,412/yr.
- PENNCREST School District-Thurston House of Saegertown, Pa., for new baby packages. Rate: \$250/baby; \$3,000/max. County match \$600/yr.
- PA Family Support Alliance of Harrisburg, Pa., for program services – parent support groups in Clarion County. Rate: \$6,150/yr. County match: \$1,230/yr.
- Mars Home for Youth of Mars, Pa., for multi-systemic therapy. Rate: \$65/day. County match: \$13/day.
- BI Inc., of Boulder, Co., for unit rental charge/monitoring service charge. Rate: \$4.25/day. County match \$0.85/day.
- Brenda Manno, Project Point of Light for sex offender and victim assessments and treatments. Rate: \$83,000 max. County match \$16,600/yr. \*\*Note: All payments received from offenders is received by agency and deposited monthly as program income; approximately \$3,500/mo – this revenue reduces the County match.
- Clarion Project Point of Light of Shippenville, Pa., for reimbursement for phone calls. Rate: 250 hours of clerical support at \$10.00/hr; \$2,500 max. County match: \$500/yr max.
- James R. Young of Mahaffey, Pa., for disclosure polygraph. Rate: \$250/hr. County match: \$50/hr. Maintenance polygraph. Rate: \$150/hr. County match: \$30/hr. Legal testimony. Rate: \$60/hr. County match: \$12/hr.

\*\*NOTE: All approved contracts on business item No. 4 are effective: July 1, 2012, through June 30, 2013.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to accept a three-month contract extension as presented, the motion passed.

- 5) Approval of a contract extension with Verizon Select Services, Inc., of King of Prussia, Pa., and the Office of Emergency Services for CML maintenance. Term: three months. Effective: July 11, 2012. Cost: \$4,114.20.

Discussion: Commissioner Campbell explained the reason for a three month contract was due to the County originally contracted with Verizon in 2006 and had renewed once through June 2012. Currently, the County is working with several other Counties on a Telephony project that could be up and running within three months and the County will no longer need this service.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the appointments as presented, the motion passed.

6) Approval of new appointments to the following boards:

- Jessica D. Modrzejewski of Lucinda, Pa., as a Member at Large on the Board of Trustees of the Clarion County Library System. The request came from the Clarion County Library System to replace a member that recently resigned.
- Dr. Patty H. Laswick of Shippenville, Pa., as a Public Director on the Clarion Conservation District Board. Dr. Laswick will be fulfilling the unexpired term of Walter Fye through December 31, 2013.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

7) Approval of the General Fund bills which include all expenditures over \$300; dated, June 22 through July 6, 2012, totaling \$910,058.30.

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

8) Approval of the budget transfers for the dates of June 26 to July 6, 2012, totaling \$22,350.00.

<b>CLARION COUNTY</b>			
<b>BUDGET TRANSFERS</b>			
<b>DEPARTMENT</b>	<b>FROM</b>	<b>TO</b>	<b>TOTAL</b>
HUMAN SERVICE BLDG	UTILITIES/ELECTRIC	INSURANCE	\$7,420.00
CORRECTIONS	MAINTENANCE BUILDING	MAINTENANCE EQUIPMENT	\$500.00
COMMUNICATIONS	TRAVEL	TRAINING	\$200.00
COMMUNICATIONS	TRAVEL	TRAINING	\$300.00
COMMUNICATIONS	TRAVEL	TRAINING	\$60.00
HUMAN SERVICE BUILDING	ELECTRIC	MAINTENANCE EQUIPMENT	\$10,000.00
<b>TOTAL</b>			<b>\$18,480.00</b>

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

**Other Business:**

There is no other business at this time.

**Public Questions and Answer Period:**

Kelsey Huebert reporter for C-93 news asked what expenditures does the general fund bill encompasses. Commissioner Brosius explained that it covered any and all expenditures for the time period listed. Commissioner Campbell further explained that if a bill needed to be paid the bill would be listed in the general fund report.

**Adjournment**

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn at 9:25 a.m., the motion passed.