

Commissioners' Minutes

June 26, 2012

Those Present:

Susan Kerr Frank Stacy Treasurer Snyder Scott Seeley Randall Stahlman John Hegburg
Chief Clerk Keller Donna Reinsel

Roll Call:

Commissioner Brosius – present
Commissioner Campbell – present
Commissioner Faller – present

Approval of the Agenda: Commissioner Brosius asked for a motion to amend the business section by adding a business item to the agenda. Commissioner Campbell made a motion second by Commissioner Faller to amend the agenda by adding Liquid Fuels distribution to the business section, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated June 12, 2012, as presented, the motion passed.

Correspondence:

- ❖ A letter dated June 11 was received from the Pennsylvania Department of Public Welfare announcing a Medical Assistance Transportation Program (MATP) payment of \$10,868 is being processed for Clarion County. This payment is reimbursement for actual expenditures incurred during the period July 1, 2011, through March 31, 2012.
- ❖ A letter dated June 4 was received from Gwin Dobson & Foreman (GD&F), of Altoona, Pa., notifying the County of their intent to submit an application to Pennsylvania Department of Environmental Protection (DEP) for the following: Shippenville Borough Municipal Authority Act 537 Sewage Facilities Plan Amendment for Shippenville Borough Municipal Authority. As required by DEP, the Shippenville Borough Municipal Authority is required to amend its existing Act 537 plan to correct hydraulic and organic overloading to the system at its wastewater treatment plant located off Route 208 in Elk Township.
- ❖ A letter dated June 8 was received from Pennsylvania Department of Community & Economic Development announcing the acceptance of the Single Audit Report for the fiscal year ending December 31, 2010. The scope of the review covered financial data presented on the Schedule of Federal Financial Assistance.
- ❖ A letter dated June 14 was received from Pennsylvania DEP, Bureau of Abandoned Mine Reclamation, advising a final inspection of Project Shamburg Southwest in Piney Township on June 21 at 11 am.

Announcements:

- ❖ Tuesday, July 3, at 9 a.m. is work session in the commissioners' conference room
- ❖ Wednesday, July 4, the county offices will be closed in observance of Independence Day.
- ❖ Friday, July 6, is the last day to submit bids for the county surplus vehicles to the office of the Chief Clerk.
- ❖ Tuesday, July 10, the Commissioners will be attending the Northwest County Commissioners' Association meeting.
- ❖ Wednesday, July 11, at 9 a.m. is the Commissioner and Salary board meetings in the commissioners' conference room.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)
There are no public comments or concerns at this time.

Business:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the letter of intent as presented, the motion passed.

- 1) Approval to seek Letters of Intent (LOI) from qualified Architectural/Engineering firms to provide assistance for the development of plans to renovate the interior of the Clarion County courthouse located at 421 Main Street in Clarion. Packets, which include all essential dates, are available in the Office of the Commissioners, 330 Main Street, second floor and at www.co.clarion.pa.us. Signed and sealed LOI's are due back to the office of the Chief Clerk no later than 4 p.m. on Monday, August 13, 2012. Letters of Intent are scheduled to be opened at a regular Commissioners' business meeting on Tuesday, August 14, at 9 a.m.

Discussion: Commissioner Faller introduces John Hegburg of JPH Consultant in Brookville, Pa., who will be working with the Commissioners due to his expertise in construction. Hegburg is contracted to review LOI's with the Commissioners. Hegburg explained he had 40 years of experience as an engineer, after retirement Hegburg decided to become a consultant.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve resolution No. 13 as presented, the motion passed.

- 2) Approval of Resolution No. 13 of 2012, supporting the Clarion Chamber of Business and Industry to pursue grant funding. The Chamber is applying for a 2012 Pennsylvania Wilds Community Signage Grant program which is designated to assist grantees to add an approved PA Wilds logo to an existing sign or to purchase a new sign with the PA Wilds logo. Retroactive: June 22, 2012.



COUNTY OF CLARION, PENNSYLVANIA
RESOLUTION NUMBER 13 OF 2012

WHEREAS, the County of Clarion will be applying to the Pennsylvania Wilds Planning Team for a Pennsylvania Wilds Signage Program grant; and,

WHEREAS, the proposed project has been reviewed and approved by the County of Clarion; and,

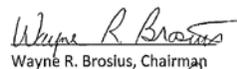
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Clarion County hereby supports the Clarion Chamber of Business and Industry to pursue grant funding to complete the proposed sign project.

Adopted this 22 of June, 2012.

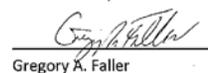
The Clarion County Board of
Commissioners:

ATTEST:


Anjanette M. Keller, Chief Clerk


Wayne R. Brosius, Chairman


G. Butch Campbell


Gregory A. Faller

Discussion: Commissioner Campbell advised the Chamber of Business and Industry will be investing the money to refurbish the five signs in Clarion County. The signs will be taken down, repainted, and updated with the information of the organizations that are listed on the current signs.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Dasco Plumbing, Inc as presented, the motion passed.

3) Approval of a new contract with Dasco Plumbing, Inc., of Shippenville, Pa., and the Clarion County Board of Commissioners for a water meter and connection of the county park's water service line to the main water line of Paint Township Municipal Water Authority. The county received two quotes and Dasco was the lowest most responsible quote. Cost: \$4,500.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the water user agreement with Paint Township as presented, the motion passed.

4) Approval of the Water User's Agreement with Paint Township Municipal Water Authority (PTMWA) of Shippenville, Pa., and the Clarion County Board of Commissioners of a mandatory tap-in ordinance for connection of the county park's water service line to the PTMWA's main water line. This business item was tabled at a regular business meeting on June 12, 2012, due to determination of cost for the purchase and installation of a water meter, and the work of connecting to the water line. Cost: \$1,000 to be waived if completed by June 30, 2012.

Discussion: Commissioner Campbell explained due to the timing of the letter we were unable to get this completed before the deadline. Commissioner Campbell contacted Paint Township and asked for an extension of the due date and Paint Township declined and will be charging the \$1,000 if not completed as specified and Dasco has been diligently working with us to get this completed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to table the lease renewal for further review with the Co-op extension office, the motion passed.

5) Approval of a lease renewal with D.R. Enterprises, Inc., and the County of Clarion for the property occupied by Penn State Cooperative Extension, located at 8 Grant Street in Clarion. Term: 5 years. Effective: January 1, 2013. Cost: \$1,200/month from 1/1/2013 – 12/31/2015 and \$1,250/month from 1/1/2016 to 12/31/2017.

Roll Call Vote:

Commissioner Brosius –yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the lease renewal for the District Court, 18-3-01, as presented, the motion passed.

- 6) Approval of a lease renewal with D.R. Enterprise, Inc., and the County of Clarion for the property occupied by the office staff of Clarion County District Court, 18-3-01, located at 14 Grant Street in Clarion. Term: 5 years. Effective: December 1, 2012. Cost: \$1,250/month from 12/1/12 – 11/30/15 and \$1,300/month from 12/1/15 – 11/30/17.

Discussion: Commissioner Campbell advised the rent is currently at \$1,250 per month so there is no increase at this time.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

Commissioner Brosius presented the new rate offered as \$.052/kWh. Currently, the rate for the offices listed is at \$6.9/kWh.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the service agreement with Direct Energy as presented, the motion passed.

- 7) Approval of the power supply coordination service agreement with Direct Energy Business, LLC of Pittsburgh, Pa., and the County of Clarion for distribution of electricity. Rate: To be announced at the meeting, locked in for two years. Effective: July 1, 2012. Service area to include:

- 214 South 7th Avenue, Clarion.
- 421 Main Street, Clarion.
- 421 Madison Road, Clarion.
- A 9-1-1 Tower in New Bethlehem.
- 500 Main Street, Clarion.
- Veteran's Memorial Park, Main Street, Clarion.

Discussion: Commissioner Faller stated the County was working with two different companies to get a lower pricing and Direct Energy was actually a better rate. Commissioner Brosius advised the savings would be into the \$17,000 if all three contracts were approved. Commissioner Campbell explained the \$0.52/kWh rate also included the distribution cost.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

Commissioner Brosius presented the new rate offered as \$.052/kWh for the offices listed below. The current rate is at \$6.9/kWh.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the service agreement with Direct Energy as presented, the motion passed.

- 8) Approval of the power supply coordination service agreement with Direct Energy Business, LLC of Pittsburgh, Pa., and the County of Clarion for distribution of electricity. Rate: To be announced at the meeting, locked in for two years. Effective July 1, 2012. Service area to include:

- 14 Grant Street, Clarion.
- 330 Main Street, Clarion.
- A 9-1-1 Tower in Rimersburg.
- 237 West Broad Street, New Bethlehem.
- 214 South 7th Avenue, Clarion.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

Commissioner Brosius presented the new rate offered as \$0.0636/kWh for the offices listed below.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the service agreement with Direct Energy as presented, the motion passed.

9) Approval of the power supply coordination service agreement with Direct Energy Business, LLC of Pittsburgh, Pa., and the County of Clarion for distribution of electricity. Rate: To be announced at the meeting, locked in for two years. Effective: July 1, 2012. Service area to include:

- 309 Amsler Road, Shippenville.
- A 9-1-1 Tower in Knox.

Discussion: Commissioner Campbell advised the higher rate is due to the rate with Penelec not due to the distributor.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the memorandum of understanding as presented, the motion passed.

10) Approval of the memorandum of understanding between Clarion and Forest counties concerning necessary actions for the revision of a mutual municipal waste management plan. The solid waste plan update will ensure that the counties are in compliance with Pennsylvania's Act 101 of 1988, and show there is sufficient capacity, within the municipalities, to handle solid waste generated within the counties for the next ten years. The current plan, last updated in 2002, is due to expire in December 2012. Effective: June 26, 2012.

Discussion: Commissioner Brosius stated that Clarion County would administer the grant between the counties. Commissioner Faller advised that the plan could take 5 to 6 months to create and may not be ready till the end of the year.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commission Campbell and second by Commissioner Faller to approve the assessment reporting as presented, the motion passed.

11) Approval of the Clarion County Hazardous Material Emergency Response Preparedness Assessment reporting for the year 2011. This report is prepared by the Clarion County Office of Emergency Services and gives a summary of events and developments during the 2011 calendar year.

Discussion: Commissioner Campbell thanked the Office of Emergency Services for all of the hard work.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the certificates as presented, the motion passed.

12) Approval of the Certificate of Equivalent Service and the Federal Fiscal Year 2011 Federal Transit Act Certifications and Assurances on behalf of Clarion County Transportation.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the corrections to the A-C Valley School Board District as presented, the motion passed.

13) Approval of the corrections made to the regional designation of the school district board of directors in the Clarion County regions of the Allegheny-Clarion Valley School Board District.

Discussion: Commissioner Campbell explained during the preparations for next year's primary election, the new elections director, Cindy Callihan, discovered that in 2007 A-C Valley had nine regions, three of which were for Clarion and that in 2009 the Clarion regions had been consolidated into one region. There were no issues with the elections in 2009 due to the consolidation, Commissioner Campbell stated. After Callihan reportedly discussed the issue with the other three counties that serve the A-C Valley School District and the A-C Valley School Board, the three Clarion County regions have been corrected.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the request to use Memorial Park and the gazebo as presented, the motion passed.

14) Approval of the request to reserve Veterans Memorial park and the gazebo submitted by:

- Kristi Wolbert, on behalf of the Main Street Center in Clarion, for a senior citizen's picnic, on Thursday, July 12, 2012, from 11 a.m. until 1:30 p.m.
- Representative Donna Oberlander for an ice cream social on Thursday, July 19, 2012, from 11:30 a.m. until 1:00 p.m. and from 6:30 p.m. until 7:30 p.m.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund as presented, the motion passed.

15) Approval of the General Fund bills which include all expenditures over \$300; dated, June 12 through June 20, 2012, totaling \$335,127.43.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

**At this time Commissioner Brosius presented a liquid fuels project for a business item as amended in the approval of the agenda.

Approval of Liquid Fuels funds distributed to Toby Township's application request of \$10,600 for guiderail on Stahlman Road.

Commissioner Faller made a motion to approve Toby Township's request and Commissioner Campbell second. The motion passed.

Discussion: Commissioner Brosius stated the request submitted totaled to \$287,000 but the county only has \$65,000 to distribute and the Commissioners decided to approve one that had been submitted earlier this year.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

16) There are no budget transfers for the dates of June 9 to June 21, 2012.

Other Business:

There is no other business at this time.

Public Questions and Answer Period:

There are no questions at this time.

Commissioner Campbell congratulated Treasurer Snyder on a successful CCAP Treasurers' conference as he heard comments from the staff at the Holiday Inn. Treasurer Snyder thanked the Commissioners for attending.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn at 9:37 a.m., the motion passed.