

Commissioners' Minutes

June 12, 2012

Those in Attendance:

Susan Kerr David L. Dunn Frank Stacy Tyler Cotherman Donna Reinsel
Scott Seeley Judge Arner

Roll Call:

Commissioner Brosius – present
Commissioner Campbell – present
Commissioner Faller – present

Approval of the Agenda: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated May 22, 2012, as presented, the motion passed.

Correspondence:

- ❖ A letter dated May 14 was received from the Clarion Borough Zoning Officer, Robert Ragon, informing the county of a building/zoning permit issued to construct a barrier wall to the north side of Toby Hill Bar & Grill at 28 North Fifth Avenue.
- ❖ A memo dated May 18 was received from the County Commissioners Association of Pennsylvania (CCAP) outlining the proposed change in the governor's FFY 2012-2013 budget. Under this proposal, non-Medicaid and non-IDEA, county appropriations would be consolidated into one appropriation, the Human Services Block Grant. This grant will provide counties with the flexibility to prioritize funds based on local needs.
- ❖ A letter dated May 16 was received from W.J. Young & Associates of Indiana, Pa., notifying the county that Northeast Natural Energy, LLC is applying for coverage under the Erosion and Sediment Control General Permit in Porter and Toby Township from the Pennsylvania Department of Environmental Protection (DEP).
- ❖ A letter dated May 22 was received from the Pennsylvania Office of Child Development and Early Learning informing the county of an adjustment to the subsidized child care grant. A decrease of \$1,000 in TANF funds and an increase of \$5,000 in Fund C-FT bringing the grant total to \$1,668,511.
- ❖ A letter dated May 25 was received from Snyder Brothers, Inc of Kittanning, Pa., informing the county of the intent to file an application with the DEP for a Chapter 105 permit for utility line stream crossing (GP-5) and a temporary road crossing general permit (GP-8) in Porter Township.
- ❖ A press release dated June 4 was received from the Pennsylvania Department of Community & Economic Development (DCED) announcing a website offering new digital flood insurance rate maps to help residents and business to be better prepared for the risk of flooding. The website was established by the Federal Emergency Management Agency (FEMA) and can be accessed at www.pafloodmaps.com.
- ❖ A letter dated May 31 was received from the Pennsylvania Emergency Management Agency, 9-1-1 office, informing the county it was approved for \$814,802.79 in the SFY 2012-2013 Wireless E-911 budget. However, the actual allocation to the county will be \$455,764.81, which is to be paid in quarterly installments of \$113,941.20.
- ❖ A letter dated June 6 was received from Pennsylvania Department of Public Welfare announcing an increase adjustment to the county's Medical Assistance Transportation Program (MATP) allocation by \$32,128, bringing the Clarion County revised MATP allocation total to \$646,532.

- ❖ Clarion County Treasurer's report was received dated May 1 through May 31, 2012, totaling a balance of \$5,976,105.70.

Announcements:

- ❖ Friday, June 15, at 9 a.m. is the Board of Inspectors' meeting at Clarion County Corrections.
- ❖ Tuesday, June 19, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Tuesday, June 26, at 9 a.m. is the Commissioner, Salary, and Retirement board meetings in the commissioners' conference room.

**Commissioner Brosius announced that Clarion was hosting a CCAP event on June 25 at the Clarion Holiday Inn.

Public Concerns and Comments: There are no public comments or concerns at this time.

Business:

Two proposals were presented and opened by Commissioner Brosius.

On a motion made by Commissioner Campbell and second by Commissioner Faller to award the contract, pending final review by the Solicitor and the Office of Emergency Services, Agosti Fire & Safety Services, Inc., the motion passed.

- 1) Opening and approval, pending final review by the Commissioners and County Solicitor, of the proposals submitted for a qualified consultant to provide assistance for development and completion of a FEMA approved Hazardous Mitigation Plan Update (HMP) advertised by the Clarion County Office of Emergency Service (OES). The request to advertise for proposal was approved at a regular commissioners' meeting on May 8, 2012.
 - Michael Baker, Inc., of Philadelphia, Pa., proposal at \$65,000.
 - Agosti Fire & Safety Services, Inc., of St. Mary's, Pa., proposal at \$44,000.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the advertising for bids as presented, the motion passed.

- 2) Approval to advertise for bids of county surplus vehicles. The ads are to run for two weeks; the county has three surplus vehicles available for bid. Bid and spec sheets are available in the office of the Commissioners and online at the county website, www.co.clarion.pa.us. Bids are due back to the office of the Chief Clerk; in a sealed envelope by July 6, 2012 at 4 p.m. Viewing of vehicles is by appointment only, contact information is listed on the bid packets. Vehicles for bid:

2000 Chevrolet	Impala	2G1WF55K9Y9373290	121,798.
2001 Chevrolet	Impala	2G1W55K619300187	103,478.
2003 Pontiac	Grand Am	1G2NV52E03M633595	154,682.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to table the water-user's agreement with PTMWA due to the cost of construction, the motion passed.

- 3) Approval of the water user's agreement with Paint Township Municipal Water Authority (PTMWA) and Clarion County Park for the mandatory tap-in connection of the water service line, at the park, to

the PTMWA's main water line, with the understanding that this is not water for drinking. Cost: \$1,000 tap fee (waived if completed by June 30, 2012). All construction costs related to labor, and meter purchase and installation to be paid by the county.

Discussion: Commissioner Campbell explained the letter received only provides 30 days to comply, but due to the pricing of the construction the county may have to advertise for bids. The county will also be requesting an extension of the deadline.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve a contract with InterAct as presented, the motion passed.

4) Approval of a new contract with InterAct Public Safety of Winstone-Salem, NC, and Clarion County Office of Emergency Services for InterAct CAD and GIS Update. This is for an upgrade on previously purchased and licensed InterAct Software which is to include: Tech services, project management, and training services. Term: Two year annual support. Effective: June 12, 2012. Cost: \$53,176.34

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal as presented, the motion passed.

5) Approval of a contract renewal with Harborcreek Youth Services of Harborcreek, PA, and the office of Children and Youth Services for Transitional Living, levels 1, 2, and 3. Cost: \$281.94/day for transitional living with a county match of \$53.39/day. \$313.85/day for level 1 and no county match; \$314.15/day for level 2 with no county match; and \$226.86/day for level 3 with no county match. Level 1-3 are Medical Assistance funded. Term: July 1, 2011 – June 30, 2012.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract for audit as presented, the motion passed.

6) Approval of contract with Brooks & Rhoads of Clarion, PA, and 9-1-1 Communication Center for an audit of the Clarion County 9-1-1 Fund for the years ended December 31, 2009, 2010, and 2011, as well as an audit of the Public Safety Emergency Telephone Act special purpose statements for the years ending December 31, 2009, 2010, and 2011. The audits are required to be completed every three years. Term: retroactive May 22, 2012, to end no later than June 30, 2012. Cost: not to exceed \$4,800.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to table the memorandum of understanding as Forest County has not provided an original contract for signatures, the motion passed.

- 7) Approval of the memorandum of understanding between Clarion County and Forest County concerning necessary actions for the revision of the Counties’ municipal waste management plans. The solid waste plan update will ensure that the counties are in compliance with Act 101 and show there is sufficient capacity to handle solid waste generated within our borders for the next ten years. The current plan, last updated in 2002, is due to expire in December 2012.

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the reappointment as presented, the motion passed.

- 8) Approval of the re-appointment of Dr. Joseph P. Fotos of Clarion, PA, to the Clarion County Airport Zoning Board for a three-year term, retroactive to September 1, 2011. Term expires August 31, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the general fund as presented, the motion passed.

- 9) Approval of the General Fund bills which include all expenditures over \$300; dated, May 19 through June 8, 2012, totaling \$1,196,834.08.

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the transfers as presented, the motion passed.

- 10) Approval of the budget transfers for the dates of May 21, 2012, to June 8, 2012 totaling \$18,480.

MAY 21 TO JUNE 8, 2012			
CLARION COUNTY			
BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
HUMAN SERVICE BLDG	UTILITIES/ELECTRIC	INSURANCE	\$7,420.00
CORRECTIONS	MAINTENANCE BUILDING	MAINTENANCE EQUIPMENT	\$500.00
COMMUNICATIONS	TRAVEL	TRAINING	\$200.00
COMMUNICATIONS	TRAVEL	TRAINING	\$300.00
COMMUNICATIONS	TRAVEL	TRAINING	\$60.00
HUMAN SERVICE BUILDING	ELECTRIC	MAINTENANCE EQUIPMENT	\$10,000.00
TOTAL			\$18,480.00

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

Other Business: There is no other business at this time.

Public Questions and Answer Period: There is no question from the public at this time.

Adjournment: On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn at 9:18 a.m.