

Commissioners' Minutes

May 22, 2012

Those in Attendance:

Kay Rupert Susan Kerr Kristi Ditz Twila Rifemberrick Becky Hetrick Scott Seeley
Frank Stacy Steve Allison Angi Keller Randal Stahlman Donna Reinsel Theresa Snyder
Tyler Cotherman

Roll Call:

Commissioner Brosius – present
Commissioner Campbell – present
Commissioner Faller – present

Approval of the Agenda: Commissioner Brosius asked for a motion with a change of date to business item No. 8. On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda with a change to business item No. 8, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated May 8, 2012 as presented, the motion passed.

Formal Guest: At this time, Commissioner Brosius turned the floor over to Commissioner Faller to introduce Rear Admiral Craig Faller, U.S. Navy. Commissioner Faller advised that Rear Admiral Faller is a family member, a nephew, and is headed to Florida for a promotion and a new assignment. Rear Admiral Faller explained the promotion was to Director of Operations for the Middle-East.

** At this time, Commissioner Faller excused himself from the meeting.

Correspondence:

- ❖ A letter dated May 1 was received from the Pennsylvania Department of Conservation and Natural Resources (DCNR), Bureau of Facility Design and Construction advising the county was entitled to a Payment in Lieu of Taxes (PILT) for land owned by DCNR. A partial payment of \$2,137.35 was received from the FFY 2011/2012 funds and a supplemental PILT of \$5,385.60 is to be received from the FFY 2011/2012 funds totaling \$7,522.95. The FFY 2012/2013 PILT amount of \$7,522.95 is to be received at the normal time.
- ❖ A letter dated May 1 was received from Pennsylvania Department of Public Welfare (DPW) advising Medical Assistance Transportation Program (MATP) supplemental payment one for FFY 2011/2012 of \$35,294 is being processed for the county program.
- ❖ A letter dated May 4 was received from Mobilcom of Meadville, PA, required by the FCC, advising Mobilcom has elected to not participate in the transmissions of Commercial Mobile Alert Service (CMAS) Emergency Alerts; there are no changes that will affect normal operation of the county pager(s).
- ❖ A letter dated May 2 was received from Fox & Fox, Inc., advising an application for coverage under the Erosion and Sediment Control General Permit for Earth Disturbance associated with oil & gas transmissions facilities from the Pennsylvania DEP on behalf of John Emmerling, Abarta Oil & Gas Co., Inc., of Pittsburgh, PA. Project location follows existing gas line trails from the compressor site along T-426 to the Piney Creek Power Plant along T-950.
- ❖ An email dated May 17 was received announcing the Allegheny Valley Land Trust and Redbank Valley Trails Association sponsoring a National Trails Day event with "Ride the Redbank" on Saturday, June 2 at 9:00 a.m. This is a free 17-mile guided bicycle tour along the Redbank Trail. Information can be obtained by calling John Pozza at (814) 849-8854.

Announcements:

- ❖ Monday, May 28, the County offices will be closed in observance of Memorial Day.
- ❖ Tuesday, May 29, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Tuesday, June 5, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Tuesday, June 12, at 9 a.m. is the Commissioner and Salary board meetings in the commissioners' conference room.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Steve Allison, a citizen of Clarion County, asked if the PILT, in the correspondence dated May 1, is a pass through to the municipalities of Clarion County. Treasurer Snyder explained this money was from the University and it was directed to the County.

Business:

Commissioner Brosius entertained a motion to approve the contract with JPH Consulting as presented. It was second by Commissioner Campbell, the motion passed.

- 1) Approval of a new contract with JPH Consulting of Brookville, PA, and the Office of the Commissioners for consultation services on the interior renovations of the county courthouse. JPH will provide consulting services which are to include: reviewing contractors bids received; interviewing and selection of an architectural firm; and reviewing finished drawings & specifications. Cost: \$25/hr or \$100/day; not to exceed \$2,000.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – absent

Commissioner Brosius entertained a motion to approve the contract with MVS Security as presented. It was second by Commissioner Campbell, the motion passed.

- 2) Approval of a new contract with MVS Security Services of Ford City, PA, and the Office of the Commissioners for an additional camera to the video surveillance system in the courthouse. The equipment includes infrared/night vision, high resolution; outdoor weatherproof; and vandal resistant dome. All necessary cables, connectors, hardware, and labor for installation are included. Cost: \$687.02.

Discussion: Commissioner Campbell explained the camera was an addition and it was for outside of the courthouse.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – absent

Commissioner Brosius entertained a motion to approve the lease agreement with Cornerstone Development as presented. It was second by Commissioner Campbell, the motion passed.

- 3) Approval of a lease amendment with Cornerstone Development of Clarion, PA, and the Office of the Commissioners for office rental space in the Haskell Building. This would be an extension of the current lease, which expires July 11, 2012. Lease term: July 11, 2012, to January 11, 2013, with a month to month option there after. Cost: \$2,800/month.

Roll Call Vote:

Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – absent

Commissioner Brosius entertained a motion to approve the purchase of a new vehicle as presented. It was second by Commissioner Campbell, the motion passed.

- 4) Approval of the purchase of a new Clarion Response Vehicle for the Office of Emergency Services from New Holland Auto Group of New Holland, PA. The vehicle is funded by the Pennsylvania Emergency Management Agency (PEMA) – Homeland Security Procurement; delivery date still pending. Cost: \$37,575.

Discussion: Randall Stahlman, Director of the OES, advised the delivery date for the 4-door Dodge 3500 has been set between late June and early July. Commissioner Campbell explained the vehicle and lighting is paid for by the State and the County would be paying for the transfer of the radio from the old vehicle to the new one and any signage to be added. The funds to pay for the transfer would be coming out of the Hazardous Materials and no money from the general fund.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – absent

Commissioner Brosius entertained a motion to approve the purchase of emergency lights as presented. The motion was second by Commissioner Campbell, the motion passed.

- 5) Approval of the purchase of Emergency Lights for the Clarion Response Vehicle from Whelen Engineering Co., Inc., of Chester, CT. Order includes: light-bar, clear LED, grill lighting, LED surface mount light, red end flashers, mounting kit, and installation. This purchase is funded by PEMA – Homeland Security Procurement. Cost: \$4,050.78.

Discussion: Commissioner Campbell advised a cap and roll out tray would also be purchased for the vehicle but it would also be covered by Haz-Mat funds. Stahlman explained there are two different contracts for the whole package (vehicle and lights) due to the State's contract.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – absent

**At this time, Commissioner Faller rejoined the meeting.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new grant agreement with PEMA as presented, the motion passed.

- 6) Approval of a new grant agreement with Pennsylvania Emergency Management Agency (PEMA) and the Office of the Commissioners for the Hazardous Material Emergency Preparedness Grant. PEMA agrees to award Clarion County to conduct hazardous materials planning and/or training within the jurisdictional boundaries. The county agrees to encumber all funding no later than August 31, 2012. Grant period: September 30, 2011, to August 31, 2012. Grant award: \$7,600 (allocation is \$2,400 for planning and \$5,200 for training). County Match: 20% totaling \$1,900.

Discussion: Stahlman advised the 20% county match will come from the Haz-Mat funds, not the general fund.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamation as presented, the motion passed.

- 7) Approval of the proclamation – May 25 as “National Center for Missing & Exploited Children® National Missing Children’s Day.” According to the US Department of Justice, there were an estimated 800,000 children missing in one year, with an estimated average of 2,200 children reported missing to law-enforcement agencies daily and of these children, 58,200 are abducted by non-family members. Clarion County Commissioners urge local government, law enforcement, and communities to participate in the protection and education of child abduction and exploitation. May 25 is a reminder to parents, grandparents, foster-parents and any other individuals to “Take 25” minutes to help children stay safer.



PROCLAMATION

**National Center for Missing & Exploited Children®
National Missing Children’s Day**

Whereas, according to the U.S. Department of Justice, in one year there were an estimated nearly 800,000 children missing; and

Whereas, on average, there is an estimated average of 2,200 children reported missing to law-enforcement agencies daily; and

Whereas, 58,200 of these children are victims of non-family abductions and more than 200,000 are the victims of family abductions; and

Whereas, the National Center for Missing & Exploited Children® (NCMEC) exists as a resource to help prevent child abduction and sexual exploitation; help find missing children; and assist victims of child abduction and sexual exploitation, their families, and the professionals who serve them; and

Where as, this special day is a time to remember those children who are missing and give hope to their families.

Now therefore be it resolved that, in partnership with NCMEC and its collaborative organizations, the Clarion County Commissioners proclaim May 25 as National Missing Children’s Day.

Therefore, be it further resolved that the Commissioners urge the participation of local government, law enforcement, and communities in the protection and education about child abduction and sexual exploitation, and ways to respond and seek help from law enforcement, social services, and NCMEC.

Therefore, be it further resolved that the Commissioners encourage all individuals to take 25 minutes to help children stay safer.

Therefore, be it resolved by the Clarion County Commissioners:

That May 25, 2012, is set aside as National Missing Children’s Day as part of Clarion County’s continuing efforts to prevent the abduction and sexual exploitation of children.

In testimony whereof, we subscribe our name this day 22nd day of May, 2012.

Clarion County Board of Commissioners

Wayne R. Brosius
Wayne R. Brosius

G. Butch Campbell
G. Butch Campbell

Gregory R. Faller
Gregory R. Faller

Attest:
Anjanelle M. Keller
Anjanelle M. Keller/Chief Clerk

Discussion: Allison asked if there was any information or hand-outs for the public on the “Take 25”. Kay Rupert of Children and Youth, explained information would be found at the website for Missing & Exploited Children.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve a 2 year term ending November 30, 2013 for Dr. Schweichler, the motion passed.

- 8) Approval of the appointment term date for Dr. Jason Schweichler of Shipperville, PA. Dr. Schweichler was appointed to the Mental Health/Developmental Disability Advisory Board at the November 23, 2011 Commissioner's meeting without a term date due to the uncertainty of his longevity in the community.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointment of Cyphert as presented, the motion passed.

- 9) Approval of the appointment of Dave Cyphert of Sligo, PA, to the Clarion County Housing Authority as Assistant Secretary Treasurer. Cyphert would be filling the vacant seat of Larry Jamison through January 2013.

On a motion made by Commissioner Faller and second by Commissioner Campbell to table to appointment as to clarify the term period for the re-appointment of Dr. Fotos, the motion passed.

- 10) Approval of the re-appointment of Dr. Joseph P. Fotos of Clarion, PA, to the Clarion County Airport Zoning Board for a two-year term. Term expires August 31, 2014.

Discussion: Commissioner Faller advised the term was to be three years and Commissioner Campbell stated the letter from the Planning Commission asked for a four year term. Due to uncertainty of the term period, Commissioner Faller withdrew his first motion to approve the re-appointment.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request submitted by Harriger for use of the park and gazebo as presented, the motion passed.

- 11) Approval of a request submitted by Tina Harriger to use Veterans Memorial Park and gazebo on:
- Friday, July 6, from 5 p.m. to 9 p.m. for a wedding rehearsal.
 - Saturday, July 7, which will include, set up in the morning, wedding ceremony at 3 p.m. and clean up thereafter.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the general fund as presented, the motion passed

- 12) Approval of the General Fund bills which include all expenditures over \$300; dated, May 3 through May 18, 2012, totaling \$682,283.04.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

- 13) There are no budget transfers for the dates of May 4, 2012, to May 18, 2012.

Other Business: There is no other business at this time.

Public Questions and Answer Period: Susan Kerr of the Leader Vindicator asked if there were other plans the Commissioners could share in regards to the courthouse renovations. Commissioner Brosius stated the heating and cooling system was being looked at and the boiler room needed updated. Some items have been "grandfathered in" there for didn't need any changes but would be looked at for updates. Commissioner Brosius also advised the Judge would like courtroom updates as it has audio issues during court sessions.

Adjournment: On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn at 9:44 a.m., the motion passed.