

Commissioner's Minutes February 14, 2012

Those in attendance:

Steve Allison Scott Seeley Donna Reinsel Frank Stacy Tess Snyder Greg Mortimer
Angi Keller Linda Slike Kay Rupert Jeff Hornberger Randall Stahlman
Susan L. Kerr Rebecca Maguire

Roll Call:

Commissioner Brosius – present
Commissioner Campbell – present
Commissioner Faller – present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented. The motion passed.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated January 24, 2012, as presented. The motion passed.

Correspondence:

- ❖ A letter dated January 24, 2012, from the Pennsylvania American Water Co. of Hershey, PA, announcing an Environmental Grant Program.
- ❖ A letter dated January 18, 2012, from the Pennsylvania Board of Probation and Parole announcing that Clarion County's 2011-2012 Grant-In-Aide Continuing Program application for Adult Probation Services has been approved.
- ❖ A municipal notice dated January 25, 2012, from Hampton Technical Associates of Pittsburgh, PA, informing us that Guos Enterprises, Inc. is applying for a permit from the DEP for storm water discharges in Monroe Twp.
- ❖ A municipal notice dated January 26, 2012, from Civil & Environmental Consultations, Inc., of Columbus, OH, informing us that NiSource Gas Transmission & Storage/Columbia Gas Transmission is applying for a permit from the state DEP for stream impacts within Patton Run in Redbank Twp.
- ❖ A municipal notice dated February 1, 2012, from Civil & Environmental Consultations, Inc., of Columbus, OH, informing us that NiSource Gas Transmission & Storage/Columbia Gas Transmission is applying for a permit from the DEP for stream impacts to Leisure Run in Porter Twp.
- ❖ A notice dated January 30, 2012, from the Water Resources Education Network (WREN) announcing the availability of education grants.
- ❖ A notice dated January 27, 2012, from the state DCNR Bureau of Recreation and Conservation announcing it is now accepting nominations to the Pennsylvania Trails Advisory Committee.
- ❖ A notice dated February 1, 2012, from PA Wilds Planning Team announcing a PA Wilds workshop from April 25 through April 27, 2012, in St. Marys, PA.
- ❖ A notice dated February 1, 2012, from PA Wilds seeking Champion of the PA Wilds award nominations.
- ❖ A publication from the Northwest Commission Transportation Enhancement Programs offering funding opportunities to help expand and enhance the transportation experience.
- ❖ Clarion County Treasurer's report dated January 1, 2012, through January 31, 2012. Ending balance of \$2,070,223.98.

Announcements:

- ❖ 9:00 am – Friday, February 17, Board of Inspector’s meeting, commissioners’ conference room.
- ❖ Monday, February 20, Clarion County offices closed in observance of President’s Day.
- ❖ 9:00 am – Tuesday, February 21, Work Session, commissioners’ conference room.
- ❖ 10:00 am – Friday, February 24, Elected Officials and Department Head meeting, commissioners’ conference room.
- ❖ 9:00 am – Tuesday, February 28, Commissioner, Salary, and Retirement board meetings, commissioners’ conference room.

Public Concerns and Comments:

There were no public concerns or comments at this time.

Business:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve resolution No.5 of 2012 authorizing and directing the emergency succession of county offices and the continuity of county government as presented. The motion passed.

1. Approval of Resolution No. 5 of 2012 – Authorizing and Directing the Emergency Succession of County Officers and the Continuity of County Government. This resolution establishes a lawful order of succession to exercise the powers and discharge the duties of Clarion County government in the event that one or more Commissioners are absent or unable to exercise his/her powers and duties of office during an emergency that occurs within Clarion County.



RESOLUTION #5 of 2012

CLARION COUNTY February 14, 2012

A RESOLUTION OF CLARION COUNTY AUTHORIZING AND DIRECTING THE EMERGENCY SUCCESSION OF COUNTY OFFICERS AND THE CONTINUITY OF COUNTY GOVERNMENT

WITNESSETH:

WHEREAS, pursuant to Sections 779.6 and 779.7 of the Emergency Interim Executive and Judicial Succession Act of 1959 (71 P.S. 779.1 et seq.) All counties of the Commonwealth are authorized to enact resolutions or ordinances in order to assure the continuity of government through a legally constituted leadership process that will provide for the effective operation of county government during an emergency; and

WHEREAS, the Board of Commissioners of Clarion County desires to establish a lawful order of succession to exercise the powers and discharge the duties of County government in the event that one or more Commissioners are absent or unable to exercise his or her powers and duties of office during an emergency that occurs within this County; and

WHEREAS, The Commissioners of Clarion County believe that the public health, safety, and welfare of all the residents of this County will be better served and protected by the adoption of this Resolution.

NOW THEREFORE, be it resolved by the Board of Commissioners of Clarion County, as follows:

Section 1. This Resolution shall take effect whenever any Commissioners of Clarion County are unavailable to exercise the powers and duties of his or her office during the occurrence of any man-made disaster, natural disaster, or war-caused disaster as defined by Section 7102 of the Emergency Management Services Code (35 Pa. C.S. 7101 et seq. as amended). Unavailable shall mean either that a vacancy in a commissioner's office exists and there is no individual authorized to exercise all of the powers and discharge the duties of that office or that the lawful incumbent Commissioner(s) is absent from the County or unable to exercise the powers and discharge the duties of his or her office due to illness, accident, or injury, or some other preventive circumstance.



Section 2. During the occurrence of any man-made disaster, natural disaster, or war-caused disaster in Clarion County and the unavailability of any County Commissioner, the following order of succession shall be exercised in order to assure the continuity of County Government:

- (1) Commissioner Chairperson
- (2) Commissioner Vice-Chairperson
- (3) Commissioner Secretary
- (4) Chief Clerk
- (5) Emergency Management Director
- (6) Deputy Emergency Management Director
- (7) Deputy Chief Clerk

Section 3. Each succeeding Acting Commissioner listed above shall, during the occurrence of a disaster, assume and discharge the powers and duties of any unavailable Commissioner or Acting Commissioner, and shall retain those powers and duties until the exercise of the powers and discharge the duties of his or her office or until such time as a vacancy which may exist shall be filled in accordance with the law.

Section 4. The order of succession listed above in Section 2 of this Resolution shall be revised whenever a vacancy occurs and a new Commissioner is appointed to fill that vacancy. Otherwise, at the first organizational meeting held at the beginning of each new term of office, the elected Commissioners shall adopt a Resolution that contains a renewed order of succession that will provide for the continuity of County government during that term of office.

Section 5. All other county elected officers shall designate, by order of succession, three (3) deputies or emergency interim successors to exercise the powers and discharge the duties of his or her office whenever the elected officer is unavailable during the occurrence of any man-made disaster, natural disaster, or war-caused disaster. A written list of the designated successors for each officer shall be delivered to the County's Emergency Management Agency for verification purposes.

Section 6. All resolutions or parts of resolutions heretofore enacted, as those resolutions shall be inconsistent with this Resolution, shall be and are expressly repealed and declared to be null and void.

Section 7. This Resolution shall be effective immediately.



DULY ADOPTED BY THE BOARD OF COMMISSIONERS, CLARION COUNTY,
PENNSYLVANIA, in lawful session duly assembled this 14th day of February, 2012.

CLARION COUNTY COMMISSIONERS


Wayne R. Brosius, Commissioner


G. Birch Campbell, Commissioner


Gregory A. Faller, Commissioner

ATTEST:


Anjanette M. Keller
Chief Clerk

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proposed liquid fuels funding of \$35,000.00 for maintenance on county owned bridges as presented. The motion passed.

2. Approval of proposed Liquid Fuels funding of \$35,000.00 for maintenance on county-owned bridges. Currently, Clarion County owns Millcreek Bridge and co-owns Climax, Hawthorn, and St. Charles bridges with Armstrong County.

Discussion: Commissioner Campbell stated that the money was encumbered to give the commissioners time to look at the needed maintenance on the bridges.

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract for Domestic Relations with Catalano, Case, Catalano & Fannin, CPA of Clearfield, PA, as presented. The motion passed.

3. Approval of a new contract for the office of Domestic Relations with Catalano, Case, Catalano & Fannin, CPA of Clearfield, PA. Services to include examination of financial records for the period of January 1, 2007, through June 30, 2010, and a detailed report of the findings. Cost: \$130.00/hour per (partner rate) \$50.00-\$75.00/hour (staff rate).

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract between the county Mapping and GIS Department and the county OES for comprehensive maintenance and updating services to OES addressing data as presented. The motion passed.

4. Approval of a new contract between County of Clarion Mapping and GIS Department and the Clarion County Office of Emergency Services (OES) for comprehensive maintenance and updating services to OES addressing data. This would include the Geographic Information System (GIS) addressing data, the generation of new addresses, and the distribution of the new address to the constituents of Clarion County. Cost: \$45.00/hour
Term: January 1, 2012 through December 31, 2012.

Discussion: In the past this job was outsourced to HAAS Associates Addressing Systems of State College, Pa. We can do this job through the county Mapping and GIS Department and the money coming in from the 911 surcharge can now come through the county general fund.

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal for CYS with Western PA Child Care of Emlenton, PA, as presented. The motion passed.

5. Retroactive approval of a contract renewal for the office of Clarion County Children and Youth Services and Western PA Child Care of Emlenton, PA, for residential services. Cost: \$255.00/day with a county match of \$25.00 – \$102.00/day. Term: July 1, 2010 through June 30, 2011.

Discussion: Commissioner Campbell reported that CYS director, Kay Rupert, stated at a recent work session that this is retroactive to get federal funding through the state. The state must first set the rate for reimbursement and then the county can set the rate of the contract.

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal for OES with Computer Support of Clarion, PA, as presented. The motion passed.

6. Approval of a contract renewal for the Clarion County Office of Emergency Services and Computer Support of Clarion, PA, for computer maintenance. Services to include ISM&SA coverage, 24 hours/7 days with a two-hour response time. ISM&SA covers hardware repairs, parts, technical support, network services, applications, training and labor. Cost: \$65.00/hour; \$125.00/after hours. Terms: January 1, 2012, through January 1, 2014.

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the service agreement renewal for OES and Motorola Solutions Service as presented. The motion passed.

7. Approval of a service agreement renewal for the Clarion County Offices of Emergency Services and Motorola Solutions Service. Services to include maintenance on Motorola hardware and software. Cost: \$21,253.92. Terms: April 1, 2012, through March 31, 2013.

Roll call vote:

Commissioner Brosius-yes
Commissioner Campbell-yes
Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the maintenance agreement for the county Prothonotary's office and McCleary Business Machines, Inc. of Knox, PA, as presented. The motion passed.

8. Approval of a maintenance agreement for the Clarion County Prothonotary's office and McCleary Business Machines Inc., of Knox, PA, for copier maintenance. Cost: \$821.72

Roll call vote:

Commissioner Brosius-yes
Commissioner Campbell-yes
Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the service agreement with Rodgers Clock Service of Harrisburg, PA, as presented. The motion passed.

9. Approval of a service renewal for the Clarion County Commissioners with Rodgers Clock Service of Harrisburg, PA, for annual maintenance on the tower clock on the Clarion County Courthouse. Cost: \$325.00.

Discussion: Commissioner Campbell stated: That this is an ongoing contract with Rodgers; they keep the four clocks in the Courthouse tower running and during the Courthouse exterior renovation in 2001 Rodgers Clock Service refurbished the clock and fixed the clock hands.

Roll call vote:

Commissioner Brosius-yes
Commissioner Campbell-yes
Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the promulgation of the county OES plan as presented. The motion passed.

10. Promulgation of the Clarion County Emergency Operations Plan. The Clarion County Emergency Operations Plan is an action plan for dealing with disastrous events. This plan complies with all applicable state and county laws and regulations.

Discussion: Randall Stahlman, OES director stated that the Emergency Operations Plan is promulgated every two years, but is updated on a continual basis.

Roll call vote:

Commissioner Brosius-yes
Commissioner Campbell-yes
Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agreement between Clarion and Forest counties for the county Housing Authority as presented. The motion passed.

11. Approval of the agreement between Clarion and Forest counties for the Clarion County Housing Authority to Provide Section 8 Housing Choice Voucher Assistance in Forest

County. The Clarion County Housing Authority will maintain a list for assistance for both Clarion and Forest County residents.

Discussion: This has been an ongoing agreement in place for a number of years. Due to the new Clarion County Board of Commissioners the county Housing Authority requested reauthorizing the agreement with Forest County.

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the appointments in items #12, #13, #14, and #15 as presented. The motion passed.

12. Approval of the appointment of John Stroup to the Northwest Regional Planning and Development Commission as a private sector member. Term: April 1, 2012, through March 31, 2013.
13. Approval of the appointments to the Transportation Advisory Committee (TAC):
 - Commissioner Wayne Brosius.
 - Commissioner Gregory Faller, alternate.
 - Reappointment of Twila Rifemberrick.
 - Reappointment of Kevin Reichard, alternate.
14. Approval of the Penn Soil Resource Conservation and Development (RC&D) Council appointments and reappointments as listed:
 - Ernest Aharrah, Member at Large – reappointment.
 - George Freeman, Member at Large – reappointment.
 - Commissioner Wayne Brosius, County Commissioner – appointment.
 - Commissioner Greg Faller, Alternate (Commissioner) – appointment.
 - William Kodrich, Conservation District Representative – appointment.
15. Approval of the reappointments of the current members and the appointments of new members to the Clarion County Local Emergency Planning Committee (LEPC).

CLARION COUNTY LEPC BOARD MEMBERS

Wayne Brosius	Clarion County Commissioner	Elected Official
Butch Campbell	Clarion County Commissioner	Elected Official
Gregory Faller	Clarion County Commissioner	Elected Official
Randall Stahlman	LEPC – Chairperson	Emergency Management
David Cyphert	LEPC – Vice Chairperson	Transportation
Josh Walzak	Leader Vindicator	Broadcasting/print media
William Hepler	Clarion Hospital EMS	Emergency Medical
Barry Fox	New Bethlehem Fire Chief	Firefighting
Steve Lencer	Self Employed	Facility Representative
John Thomas	Pennsylvania DEP	Facility Representative
Robert Ferguson	McCutheon Enterprises Inc.	Facility Representative
Rex Munsee	Clarion County Sheriff	Law Enforcement
Lori Lencer	Clarion Hospital	Emergency Medical
John Massa	Clarion University	Community Group
David Dunn	Clarion OES	Emergency Management
Scott Ryan	New Bethlehem Police Chief	Law Enforcement
Glen Reid	Clarion University Public Safety	Law Enforcement
Kevin Stewart	Callensburg Fire Department	Firefighting
James Desantis	PA American Water Co.	Facility Representative
Linda McCarthy	Prior Commissioner	Transportation
Michael Rearick	Paramedic	Emergency Medical
William D. Logue	Clarion OES	Emergency Management
Robin Riddle	American Red Cross	Community Organization
Tricia McCall	United Way	Community Organization

Roll call vote:

Commissioner Brosius-yes

Commissioner Campbell-yes

Commissioner Faller-yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamations as presented. The motion passed.

16. Approval of Proclamations:

Commissioner Brosius read the proclamation honoring Ms. Slike at this time.

- For Linda Slike – for more than 17 years of serving as a foster parent and caring for the youth of Clarion County.
- For Bauer–Hillis Funeral Home Centennial Celebration; Bauer–Hillis has attained its 100th anniversary of serving the Rimersburg area.



PROCLAMATION

Bauer-Hillis Funeral Home Centennial Celebration

WHEREAS, the Bauer-Hillis Funeral Home has attained its 100th anniversary of serving the Rimersburg area community.

WHEREAS, since their opening in 1912, by Cember "CB" Stewart, along with later owners including James D. Miller, Richard D. Hillis, and the Bauer family, all of whom have served hundreds of families in the area and have had a major impact on the Clarion County community.

WHEREAS, the service the business provides to the area is vital in comforting and providing a helping hand in times of need.

WHEREAS, the community has benefited from this exceptional dedication and outstanding achievement.

NOW, THEREFORE, WE, THE CLARION COUNTY COMMISSIONERS DO HEREBY PROCLAIM AND CONGRATULATE THE BAUER-HILLIS FUNERAL HOME ON ATTAINING A MILESTONE OF SERVICE TO YOUR FELLOW MAN, TO YOUR COMMUNITY, AND HONOR YOU WITH AN ANNIVERSARY MESSAGE ON THIS SPECIAL MOMENT IN YOUR BUSINESS.

This 30th day of January, 2012.

CLARION COUNTY BOARD OF COMMISSIONERS

Wayne R. Brosius G. Butch Campbell Gregory A. Faller

ATTEST:

Anjanette M. Keller, Chief Clerk

PROCLAMATION

Linda Slike

WHEREAS, Throughout Clarion County's rich history, the very foundation of our communities is the family unit; and,

WHEREAS, when children have the opportunity to learn and grow in a loving, supportive home, they can mature into responsible, productive and contributing members of our society; and

WHEREAS, for over 17 years Linda Slike has provided children with a loving and caring environment until their families are better able to care for them; and

WHEREAS, scores of Clarion County children have received love, security and guidance in her home; and

WHEREAS, Linda has worked tirelessly to meet the challenging but rewarding tasks of providing the needs of these special children.

NOW, THEREFORE, BE IT RESOLVED this 14th day of February, 2012, that the Clarion County Commissioners and Clarion County Children and Youth Services formally recognize the significant contribution that Linda Slike has made to the lives of the foster children who have been placed in her care.

CLARION COUNTY BOARD OF COMMISSIONERS

Wayne R. Brosius G. Butch Campbell Gregory A. Faller

ATTEST:

Anjanette M. Keller, Chief Clerk

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the General Fund bills as presented. The motion passed.

17. Approval of the General Fund bills which include all expenditures over \$300; dated, January 20, 2012, through February 10, 2012, totaling \$998,738.61.

Roll call vote:

- Commissioner Brosius-yes
- Commissioner Campbell-yes
- Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve to approve the budget transfers as presented. The motion passed.

18. Budget Transfers dated January 21, 2012, through February 10, 2012, totaling \$2,238.00

