

## **Commissioners' Minutes December 11, 2012**

**Those Present:** Donna Reinsel                      Susan Kerr                      Scott Seeley                      Deputy Tim Bish  
Steve Allison      Dell Spafford                      Fred Fair                      Deputy Tom Lawton      Kay Rupert  
Angi Keller              Cindy Munsee                      Sheriff Rex Munsee      Kelsey Huebert              Trisha Douglas  
Tess Snyder

### **Roll Call:**

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

**Approval of the Agenda:** On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda with a correction to item no. 8, the troop number is 56, the motion passed.

**Approval of the Minutes:** On motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated November 27, 2012, as presented, the motion passed.

### **Correspondence:**

- ❖ A press release dated November 8 was received from Campbell & Levine, LLC., of Pittsburgh, Pa., stating that on November 5 Judge Christine A. Ward of the Court of Common Pleas of Allegheny County entered an order appointing the law firm of Campbell & Levine, LLC to act as Receiver for the Central Tax Bureau of Pennsylvania, Inc. (also known as Centax).
- ❖ A letter dated November 14 was received from the Pennsylvania Department of Public Welfare (DPW) reporting an adjustment has been made to Clarion County's Medical Assistance Transportation Program (MATP) allocation for FY 2011-2012 to \$703,769.
- ❖ A letter dated November 13 was received from The Pennsylvania Emergency Management Agency (PEMA) announcing a release of an electronic payment of grant funds in the amount of \$55,130.59 to Clarion County for the FY 2012 Emergency Management Performance Grant Program.
- ❖ A municipal notice dated November 29 was received from Fike Associates, Inc. of Clarion, Pa., informing the county of a GP-5 general permit registration with the Department of Environmental Protection (DEP) for three utility line stream crossings for Palo CNG Station in Clarion Township.
- ❖ A municipal notice dated November 29 was received from Senate Engineering Company of Pittsburgh, Pa, informing the county that the Hawthorn Redbank/Redbank Municipal Authority is applying for a Water Quality Management Part II permit from the DEP for the new wastewater treatment plant and sanitary sewer lines that will be located in Redbank Township, Armstrong County.
- ❖ A notice dated December 2012 was received from Pennsylvania Department of Transportation informing the county of a Liquid Fuels allocation in the amount of \$61,936.24 and Act 44 allocation of \$1,047.83 is to be received on December 3, 2012.
- ❖ A noticed dated November 27 was received from W.D. Mohney & Associates of Kittanning, Pa., informing the county that T.C. Mining is seeking a Stage 111 bond release on 15.3 acres at Rider Mine in Madison Township, Clarion County.
- ❖ A notice dated November 19 was received from Pennsylvania Commission on Crime and Delinquency (PCCD) informing that the county's application for federal ARRA/Byrne Justice Assistance Grant Program funds in the amount of \$3,022 was approved. This is the "Megan's Law Registration Grant" to assist the Clarion County Probation offices with updating the required soft/hardware upgrades as needed.
- ❖ A payment notice dated November 28 was received from DPW advising the county of a MATP payment for \$78,498 is currently being processed. This payment is reimbursement for actual expenditures incurred during the period July 1, 2011 through June 30, 2012.
- ❖ A letter dated December 3 was received from County Commissioners Association of Pennsylvania (CCAP) Insurance Programs announcing a dividend distribution to Clarion County in the amount of \$40,471.

### **Announcements:**

- ❖ Tuesday, December 18, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Friday, December 21, at 9 a.m. is the Board of Inspectors' meeting at the corrections facility.
- ❖ Monday – Tuesday, December 24 and 25, the County offices will be closed in observance of Christmas.
- ❖ Wednesday, December 26, at 9 a.m. is the Commissioner, Salary, and Retirement board meetings in the commissioners' conference room.

### **Public Concerns and Comments:**

There were no concerns or comments at this time.

At this time Fred Fair and Del Spafford from the Office of the Secretary of Defense presented Clarion County Sheriff Rex Munsee with the Employer Support of the Guard and Reserve (ESGR) award

recognizing the sheriff as a patriotic employer for contributing to national security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve Force. Sheriff Munsee was nominated for this award by Deputy Sheriff Timothy Bish, a member of the Marine Corp Reserve.

**Business:**

- 1) Approval of a letter of agreement between the Clarion County Mental Health/Developmental Disabilities Administration and Butler County Mental Health/ Early Intervention/ Intellectual Disabilities for the implementation and oversight of a shared Health Care Quality Unit (HCQU).  
Term: July 1, 2012, through June 30, 2013.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the HCQU agreement as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

- 2) Approval of a contract renewal between the County of Clarion and Vision Benefits of America for managed employee eye care. Term: January 1, 2013, through December 31, 2014. Cost: Not to exceed \$33,940.60.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Vision Benefits of America as presented, the motion passed.

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

- 3) Approval of a contract renewal between Clarion County Children and Youth Services and Christian Family Services Management Corp (The Bair Foundation) of New Wilmington, Pa., for purchased foster care services. July 1, 2012 through June 30, 2013. Cost: \$17-\$44.11/day. County Match: \$3.40 - \$8.82/day.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the HCQU agreement as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

- 4) Approval of a grant application, Juvenile Block Grant – Restitution Program, administered through PCCD for the Clarion County Probation Offices. This grant money will be used to pay restitution owed by a juvenile in exchange for community service. The juvenile will be paid at a rate of \$6/hr for each hour of community service he/she completes. Term: April 1, 2013, through March 31, 2014. Grant amount: \$10,000. County Match: \$1,112.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve to approve the Juvenile Block Grant application as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

- 5) Approval of Liquid Fuel grant awards totaling in the amount of \$132,250 to municipalities as listed:

- Beaver Township for the purchase of a plow and truck – award amount: \$17,250.
- St. Petersburg for installation of parallel pipes, inlets, and boxes for Emlenton and Mill Streets – award amount: \$5,000.
- Elk Township for the widening of Pine City Road – award amount: \$15,000.
- Perry Township for oil application on various township roads – award amount: \$18,000.
- Ashland Township for double sealcoat on Ninevah Road and intersection – award amount: \$30,000.
- East Brady Borough for completion of Ferry Street paving, this is a request for additional funds – award amount: \$15,000.
- Limestone Township for replacement of culvert pipe along Love Road – award amount: \$6,000.
- Millcreek Township for the purchase of a road rake – award amount: \$6,000.
- Piney Township for 3” of 19 mm super-pave binder course on McCall Road (approx 1/2 mile) – award amount: \$20,000.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Liquid Fuels grant awards as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

- 6) Approval of the rate increase for the County of Clarion Open Records Office for charges of copies made. Current rates: \$0.10/page. New rates: \$0.15/page for 8 1/2x11 size paper; \$0.20/page for 8 1/2x14 size paper; \$0.25 for 11x17 size paper. Effective: January 1, 2013.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the rate increase for copies requested from Clarion County Open Records, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

7) Approval for exoneration request of the \$5 Clarion County Per Capita Tax for the year 2012 for one tax payer in Monroe Township.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the exoneration request of the \$5 per capita tax as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

8) Approval of the proclamation for Robert M. Mancini of Knox, Pa., Troop 56 for the achievement of attaining the rank of Eagle Scout in the Boy Scouts of America. The project included straightening of headstones at the Knox St. Luke’s Evangelical Lutheran Cemetery.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamation for presentation to Robert M. Mancini as presented, the motion passed.

9) Approval of the General Fund bills dated: November 21 through December 6, 2012, totaling \$809,137.89.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the payment of the general fund bills as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

10) Approval of the budget transfer(s) for the dates of November 9 through 20, 2012, totaling \$38,782.07.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

DEPARTMENT	FROM	TO	TOTAL
COMMISSIONERS	TRAINING	TRAVEL	\$100.00
CORRECTIONS	MEDICAL	TRAVEL	\$200.00
DISTRICT ATTORNEY	POSTAGE	DRUG TESTING	\$201.00
COMMISSIONERS	TRAINING	ADVERTISING	\$350.00
DISTRICT COURT 18-03-03	BUILDING MAINTENANCE	MATERIALS & SUPPLIES	\$149.30
DISTRICT COURT 18-03-03	TRAVEL	MATERIALS & SUPPLIES	\$148.36
SHERIFF	PROFESSIONAL SERVICES	MATERIALS & SUPPLIES	\$53.74
SHERIFF	PROFESSIONAL SERVICES	MAINTENANCE VEHICLES	\$329.91
DISTRICT COURT 18-3-02	POSTAGE	TELEPHONE	\$173.81
ELECTIONS	ELECTION OFFICERS	MATERIALS & SUPPLIES	\$120.00
DISTRICT COURT 18-3-01	MAINTENANCE BUILDINGS	CONSTABLE FEES	\$455.00
DISTRICT COURT 18-3-02	POSTAGE	TELEPHONE	\$49.70
PLANNING	CONTINGENCY RESERVE	PROFESSIONAL SERVICES	\$2,313.00
COMMUNICATIONS	TRAVEL	TELEPHONE	\$1,200.00
COMMUNICATIONS	MAINTENANCE EQUIPMENT	PROFESSIONAL SERVICES	\$3,000.00
DISTRICT COURT 18-3-01	MAINTENANCE EQUIPMENT	MATERIALS & SUPPLIES	\$50.00
DISTRICT COURT 18-3-03	MAINTENANCE EQUIPMENT	MATERIALS & SUPPLIES	\$40.00
COURTS	COURT COSTS	LIBRARY	\$150.00
CORRECTIONS	MEDICAL	MAINTENANCE BUILDINGS	\$700.00
TOTAL			\$9,783.82

Roll Call Vote:

Commissioner Brosius – yes                      Commissioner Campbell – yes                      Commissioner Faller – yes

**Other Business:**

There was no other business presented at this time.

**Public Questions and Answer Period:**

Kelsey Huebert asked the commissioners if they had turned down any Liquid Fuels requests.

Commissioner Brosius stated that they had, due to budgetary restrictions. The commissioners travel through out the county examining roads and bridges and check to see which municipalities have recently received Liquid Fuels monies when making the decision to award the grants.

Steve Allison asked the commissioners if the Liquid Fuels were state grants. When told that they were state grants, he thanked the commissioners for the awards that help the municipalities.

Scott Seeley asked the commissioners if the \$6 per hour paid to a juvenile in exchange for community service will be paid by a check being cut directly to the victim. Restitution will be paid directly to a victim from the juvenile’s hourly pay.

**Adjournment:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:34 a.m., the motion passed.