

## **Commissioners' Minutes October 10, 2012**

### **Those in Attendance:**

Tyler Cotherman	Kay Rupert	Susan Kerr	Scott Seeley
Donna Reinsel	Marcie Emhoff	Twila Rifenberrick	Steve Allison

### **Roll Call:**

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

### **Approval of the Agenda:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented, the motion passed.

### **Approval of the Minutes:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated September 25, 2012, as presented, the motion passed.

### **Correspondence:**

- ❖ A letter dated September 24, 2012, was received from Glenn O. Hawbaker (GOH) Inc., of Bellefonte, Pa., notifying the county that GOH has applied for Plant No.17 – Clarion Aggregates Site to be covered under General Permit WMGR090 – Beneficial Use of Reclaimed Asphalt Pavement Materials, through Pennsylvania Department of Environmental Protection (DEP). DEP has already issued general permit WMGR090 for GOH's plant No.4 – Dubois location located in Sandy Township, Clearfield County. New DEP regulations allow for GOH to apply for coverage under the current permit for other "satellite" locations in Pennsylvania.
- ❖ A letter dated September 25, 2012, was received from Gwin, Dobson, & Foreman (GDF) Consulting Engineers of Altoona, Pa., notifying the county of the intent to submit an application, on behalf of Rimersburg Borough Municipality Authority, to the DEP for a sewer-line extension project on Route 68. This project is located along Route 68 starting at Rimersburg Borough/Toby Township line continuing north on Route 68 ending on Curlsville Road. The project area also stems off Route 68 onto Carwick Road terminating at Baker School Road. Another stem is located off of Route 68 on to Reigel School Road.
- ❖ A letter dated September 27, 2012 was received from Hiser Engineering, Inc., of Worthington, Pa., on behalf of Ben Hal Mining Company of Grove City, Pa., notifying the county that Ben Hal Mining Company has requested a Stage 3 bond release on the Kennemuth Mine, permit No.16050103, pursuant to the Surface Mining Conservation and Reclamation Act, the Clean Streams Law, and applicable Title 25 Rules and Regulations of the DEP. This permit was issued on September 14, 2005 and is located northeast of Shannondale Road and west of Birch Road in Redbank and Limestone townships, Clarion County on the property(s) of Michael & Mary Kennemuth. Total bond held is \$12,200 for 16.2 acres. The area has been re-vegetated in accordance with the approved permit and it has been at least five years since the area was planted.
- ❖ A notice received from FirstEnergy, on behalf of Penelec, advising the county of vegetation maintenance on the right-of-way crossing of county property. FirstEnergy has contracted Haverfield Aviation, Inc., to perform additional vegetation maintenance on the transmission right-of-way. The work to be performed involves side-trimming trees at the edge of the right-of-way utilizing a specially-equipped helicopter. The benefits of using an aerial saw

include eliminating the risk of injury to workers using bucket trucks or climbing trees near energized lines. Work is tentatively scheduled to begin on September 26, 2012 and should be completed by October 26 of this year, weather permitting.

- ❖ A certified letter dated September 18 was received from DEP approving of the Clarion County Act 167 Phase 2 Storm Water Management Plan (SMP) as amended and adopted by the Board of Commissioners on August 28, 2012. According to Section 11 (b) of Pennsylvania's Act 167, municipalities subject to the SMP, must enact or amend and implement such ordinances, as necessary, to regulate development in a manner consistent with the SMP by March 1, 2013. DEP will send notice to each municipality subject to this requirement. Appeals may be made to the Environmental Hearing Board, Second Floor, Rachel Carson State office, Building, 400 Market Street. Address and telephone number available, in the office of the Commissioners, upon request.
- ❖ A notification was received from Pennsylvania American Water (PAW) regarding the backflow device test at the Courthouse. In accordance with the Pennsylvania Safe Drinking Water Act, the backflow device must be tested on a routine basis to ensure that it is working properly. This test was conducted on September 26, 2012, by Stahlman Plumbing and Heating, and the device passed inspection.
- ❖ Two letters dated September 21 were received from Pennsylvania Department of Transportation (PennDOT) regarding a load rating analysis performed by the EADS Group Inc., recommending a load posting change based on the condition of the structure as listed: local bridges located in Beaver Township, Clarion County. Coulter Bridge, over Beaver Creek, has been approved for a "4 Tons" posted sign. Previously the posted sign read: "11 Tons", except combinations of "18 Tons." Shettler Road Bridge over Canoe Creek has been approved for a "4 Tons" posting; previously, this location was posted with a "5 Tons" sign.
- ❖ A Treasurer's report was received from Clarion County's Treasurer Snyder dated September 1 – 30, 2012, ending balance totaling \$4,673,995.15.

**Announcements:**

- ❖ Tuesday, October 16, at 9 a.m. is work session in the commissioners' conference room.
- ❖ Friday, October 19, at 9 a.m. is Board of Inspectors' meeting in the commissioners' conference room.
- ❖ Tuesday, October 23, at 9 a.m. is the Commissioner, Salary, and Retirement board meetings in the commissioners' conference room.

**Public Concerns and Comments:**

There were no public concerns or comments at this time.

**Business:**

- 1) Approval of the proposal submitted by Commonwealth Computer Recycling of Mount Pleasant, Pa., for the collection, transportation, recycling and disposal of computers and other electronic materials. On August 28, at a regular Commissioners' meeting, the Clarion County Board of Commissioners also received a proposal from Intercon Solutions of Chicago Heights, Ill. The motion was pending review. Term: 1 year/minimum of 4 events per year. Cost: There will be no cost billed to the County in association with this project. The county will be reimbursed for items collected as set forth in the contract.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proposal submitted by Commonwealth Computer Recycling, as presented, the motion passed. Note: The only cost to the county will be advertising that will be covered by a rebate per pound from Commonwealth Computer Recycling.

Roll Call Vote:

- Commissioner Brosius – yes
- Commissioner Campbell – yes
- Commissioner Faller – yes

- 2) Approval of an agreement between the Clarion County Planning and Development with SEDA-Council of Governments of Lewisburg, Pa., for technical assistance and training in the areas of Minority Business Enterprise/Women's Business Enterprise Section 3 and Davis-Bacon to the contractors, engineers, and architects working on Community Development Block Grant funded activities in their service area. Terms: September 1, 2012, through August 31, 2013. Cost: \$1,425.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agreement with SEDA-COG, as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

- 3) Approval of a new contract between Clarion County Human Services/Human Services Development Fund (HSDF) and Microtel Inn & Suites for emergency shelter. Term: July 1, 2012 to June 30, 2013. Cost: \$54/night. No County match.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Microtel Inn & Suites as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

- 4) Approval of a new contract between Clarion County Human Services/HSDF and Care Unlimited, Inc., of DuBois, Pa., for Homemaker Services (3 hour minimum). Term: July 1, 2012 to June 30, 2013. Cost: \$20.50/Hr weekday; \$20.95/hr weekend.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Human Service contract with Care Unlimited as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes  
Commissioner Campbell – yes  
Commissioner Faller – yes

- 5) Approval of contract renewals between Clarion County Human Services/HSDF and:

- Clarion Area Agency on Aging, Inc., of Clarion Pa., for home delivered meals. Term: July 1, 2012 to June 30, 2013. Cost: \$3.24/hot & frozen meals; \$4.66/special meal; \$5.44/delivery. No County match.
- Helpmates, Inc of Clarion, Pa., for homemaker services – home base support. Term: July 1, 2012 to June 30, 2013. Cost: \$15.86/hr. No County match.
- VNA Extended Care of Shippenville, Pa., for homemaker services – home attendant. Term: July 1, 2012 to June 30, 2013. Cost: \$20/hr. No County match.
- Super 8 of Clarion, Pa., for emergency shelter. Term: July 1, 2012 to June 30, 2013. Cost: \$49.05/night. No County match.
- Clarion County Transportation of Shippenville, Pa., for transportation. Term: July 1, 2012 to June 30, 2013. Cost: \$21.40-49.50/trip. No County match.
- Clarion County's Promise of Clarion, Pa., for collaborative coordination and family celebration summer activities. Term: July 1, 2012 to June 30, 2013. Cost: \$6,000. No County match.
- Ron Corcetti Rentals of Clarion, Pa., for emergency shelter. Term: July 1, 2012 to June 30, 2013. Cost: \$15/day or \$350/month. No County match.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the various contracts for Human Services as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

- 6) Approval of a contract extension between Clarion County Office of Emergency Services and Verizon Select Services, Inc., of King of Prussia, Pa., for CML maintenance. Previously, the Commissioners approved an extension at a regular business meeting on July 11 for three months. Effective: October 1, 2012 for six months. Cost: \$3,866.36.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract extension for the Office of Emergency Services with Verizon Select Services, Inc. for six months as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

- 7) Approval of an agreement renewal between the department of Clarion County Buildings and Grounds with TruGreen of Clarion, Pa., for lawn care effective: October 10, 2012.

- Veterans' Memorial Park Cost: Spring: \$262.50 – Fall \$1,112.
- Courthouse Cost: \$425.

On a motion made by Commissioner Campbell and second by Commissioner Faller to table the approval of the TruGreen agreement pending further review, the motion passed.

- 8) Approval of contract renewals between Clarion County Human Services/Homeless Assistance Program (HAP) and SAFE of Clarion, Pa., for bridge house services, a transitional service that allows homeless clients who are in temporary housing to move to a supportive living arrangement while preparing to live independently. Term: July 1, 2012, to June 30, 2013. Cost: \$59,779. No County match.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the SAFE contract renewal as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

- 9) Approval of an agreement between the Clarion County Office of Planning and Development and the Small Business and Development Center of Clarion, Pa., for rental of a training computer lab at Clarion University on November 7. Cost: No charge.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agreement with the Small Business and Development Center as presented, the motion passed.

Note: This is for rental of space to hold SEDA-COG training mentioned in business item no. two.

- 10) Approval of the request submitted by H. Eugene Burns on behalf of the Industrial Development Authority Board for re-appointment of Larry P. Gourley of New Bethlehem, Pa. Gourley's term expired on June 30, 2012. Term: July 1, 2012 to June 30, 2015.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the re-appointment of Larry P. Gourley to the Industrial Development Authority Board as presented, the motion passed.

11) Approval of the General Fund bills which include all expenditures over \$300; dated, September 22, through October 8, 2012, totaling \$830,528.90.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the payment of the General Fund bills as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

12) Approval of the budget transfer(s) for the dates of September 22, through October 8, 2012, totaling \$59,325.02.

DEPARTMENT	FROM	TO	TOTAL
PLANNING & DEVELOPMENT	MAINTNENACE COMPUTERS	TRAVEL	\$55.00
CORRECTIONS	MAINTENANCE BUILDINGS	MATERIALS & SUPPLIES	\$1,500.00
CORRECTIONS	TRAINING	TRAVEL	\$975.00
HUMAN RESOURCES	POSTAGE	MAINTENANCE EQUIPMENT	\$134.02
DISTRICT COURT 18-3-03	TRAVEL	TRAINING	\$20.00
DISTRICT ATTORNEY	TRAINING	LIBRARY	\$20.00
ADULT PROBATION	TRANSITION COST	ELECTRIC	\$900.00
JUVENILE PROBATION	TRANSITION COST	ELECTRIC	\$900.00
DISTRCT ATTORNEY	TRAVEL	WITNESSES ACCOUNT	\$30.00
DISTRICT ATTORNEY	TRAINING	TRANSCRIBER	\$900.00
EMA	MAINTENANCE EQUIPMENT	VEHICLE MAINTENANCE	\$200.00
EMA	MAINTENANCE EQUIPMENT	DUES	\$30.00
ADM. BUILDING	CO. PARK MAINTENANCE EQUIP.	ADM. BLDG. MAINTENANCE EQUIP	\$600.00
ADMINISTRATION BLDG	CO. PARK WATER	ADM. BLDG. WATER	\$1,200.00
DISTRICT ATTORNEY	TRAVEL	WITNESSES ACCOUNT	\$300.00
DISTRICT ATTORNEY	TRAINING	TRANSCRIBERS	\$400.00
HUMAN SERVICES	CONTIGENCY RESERVE	CHILDREN & YOUTH MATCH	\$47,941.00
COUNTY PARK	WATER	UNIFORMS	\$210.00
ELECTIONS	ELECTION OFFICERS	TRAVEL	\$110.00
ELECTIONS	ADVERTISING	FACILITY IMPROVEMENT	\$2,100.00
ASSESSMENT	DUES	POSTAGE	\$350.00
SHERIFF	TRANSPORT	POSTAGE	\$450.00
TOTAL			\$59,325.02

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

**Other Business:**

Commissioner Campbell made the following announcements:

- Yesterday, October 9, 2012, was the last day to register to vote in this year’s General Election.
- Voter I.D. will not be necessary to be permitted to vote in this election, but will be requested.
- October 30, 2012, is the last day to request an election absentee ballot.

**Public Questions and Answer Period:**

Steve Allison asked the following questions:

1. In the last sentence of business item #1 should the word reimbursed be rebated? Planning Director Twila Rifemberrick stated that it should be rebated.
2. Under business item #2: Will the SEDA-COG training be held more than once? Planning Director Rifemberrick said no.
3. How would the cost of the homemaker services and transportation services be covered for Human Service if there is no county match? These services are covered 100% by state grants. Transportation is strictly for medical appointments for those in the medical assistance program.

**Adjournment:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:18, the motion passed.