

Commissioner's Minutes **January 24, 2012**

Those in attendance:

Sue Leonard Steve Allison Twila Rifemberrick Scott Seeley Donna Reinsel Ryan Kunselman
Tyler Cotherman Jayne Smail Danielle Kunselman Frank Stacy Judge James Arner
Treasurer Tess Snyder Chief Clerk Angi Keller Sheriff Rex Munsee

Roll Call:

Commissioner Brosius – present
Commissioner Campbell – present
Commissioner Faller – present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated January 11, 2012 as presented, the motion passed.

Correspondence:

- ❖ Letter dated January 6, 2012, from the Pennsylvania Commission on Crime and Delinquency (PCCD) approving the application for federal Byrne Justice Assistance Grant Program funds in the amount of \$56,537.00 for project period of 1/11/2012 – 12/31/2012.
- ❖ Letter dated January 4, 2012, from Pennsylvania Department of Transportation announcing funding available for the Stoney Lonesome Bridge Replacement Project in Clarion Township. Construction scheduled to begin in the spring of 2012.
- ❖ Letter from the Pennsylvania Office of Child Development and Early Learning regarding Child Care Information Services (CCIS) of Clarion/Jefferson Counties announcing a decrease totaling \$18,282.96 - Clarion County decrease of (\$5,252.96)/Jefferson County decrease of (\$13,000.00)
- ❖ Treasurer's Annual Report dated January 1, 2011 through December 31, 2011, totaling balance for December 31, 2011 as \$2,846,796.27

At this time Commissioner Campbell had additional correspondence:

- ❖ A news release dated January 23, 2012 from Community Action Partnership announcing free income tax preparation offered in Clarion County.

Announcements:

- ❖ Tuesday, January 31, 2012, 9:00 am – Work Session in the Commissioners Conference Room.
- ❖ Wednesday, February 1, 2012, 2:00 pm – 4:00 pm, 2012 CDBG Program 1st Public Hearing in the Commissioners Conference Room.
- ❖ Thursday, February 2, 2012, 10:00 am – Record's Improvement meeting in the Commissioner Conference Room.
- ❖ Tuesday, February 7, 2012, 9:00 am – Work Session in the Commissioners Conference Room
- ❖ Tuesday, February 14, 2012, 9:00 am – Commissioner and Salary Board meeting in the Commissioners Conference Room.

Public Concerns and Comments:

Scott Seeley asked how much the Stoney Lonesome Bridge Replacement Project would cost. Commissioner Brosius stated "we could provide you with a toll free number for more information." No public concerns or comments at this time.

Business:

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the resolution as presented, the motion passed.

1. Approval of Resolution #3 of 2012 – Approving the 9-1-1 Telephone Access Plan and Contribution Rate for the Residents of the County of Clarion



RESOLUTION #3 of 2012

**RESOLUTION OF THE COMMISSIONERS OF
County of Clarion**

**APPROVING THE 9-1-1 TELEPHONE ACCESS PLAN
AND CONTRIBUTION RATE FOR THE RESIDENTS OF THE COUNTY OF CLARION**

WHEREAS, the COUNTY of CLARION Commissioners are implementing a County wide centralized Communications Center to dispatch all County emergency services, and

WHEREAS, the County-wide Centralized Communication Center shall serve as the 9-1-1 Public Safety Access Point, and

WHEREAS, the COUNTY of CLARION Commissioners have appointed Danielle Kunselman, as the CLARION County 9-1-1 coordinator, and

WHEREAS, the COUNTY of CLARION Commissioners have developed a plan for implementation of enhanced 9-1-1 Telephone services for the County of CLARION, and

WHEREAS, the COUNTY of CLARION Commissioners have set the monthly contribution rate at \$1.50 per month and the rate will be included on all monthly telephone bills; collected by the telephone company and forwarded to the CLARION County Commissioners for the exclusive use in the payment of authorized charges for the implementation and provision of 9-1-1 Emergency Telephone Services in and to CLARION County, and

WHEREAS, the said rate shall remain in effect by law for a period of not less than 3 years, and

WHEREAS, this plan conforms with the Guidelines for Administration of the Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes

NOW, THEREFORE, be it resolved, by the COUNTY of CLARION Commissioners as follows:

1. That said 9-1-1 Telephone access plan is approved by the COUNTY of CLARION Commissioners.
2. That DANIELLE KUNSELMAN, of the COUNTY of CLARION 9-1-1 Coordinator is authorized to file and update said plan and transmit all required documents and



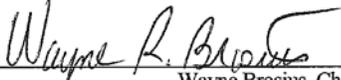
information to the Pennsylvania Emergency Management Agency for distribution to such other agents as required.

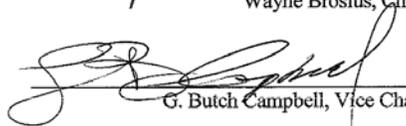
FOR THE COUNTY of CLARION PENNSYLVANIA

I hereby certify that the above is a true and correct copy of a resolution adopted by the CLARION County Commissioners at its regularly scheduled meeting on January 24, 2012.

COMMISSIONERS OF CLARION COUNTY

(Seal)


Wayne Brosius, Chairman


G. Butch Campbell, Vice Chairman


Gregory A. Faller, Secretary

Attest 
Anjanette M. Keller, Chief Clerk/ County Administrator
Date: January 24, 2012

Discussion: Steve Allison asked "Who will be charged the contribution rate, landlines or cell phones?" Commissioner Campbell stated "both landlines and cells will be charged. We don't collect any of the funds, Harrisburg collects all fees and then it is re-distributed to our 911 office." Commissioner Brosius stated fees were \$1.00 for landlines and \$1.50 per cellular phones, and this is not an increase. Scott Seeley asked "if this is an increase." Commissioner Brosius stated there was no increase. Commissioner Campbell said "I believe, and correct me if I am wrong Danielle, but this will also apply to VoIP."

Danielle said "yes that is correct."

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Triennial Plan as presented, the motion passed.

- 2. Approval of the 9-1-1 Triennial Plan implementing a county – wide centralized communication center to dispatch all county emergency services.

Discussion: Commissioner Brosius asked Danielle Kunselman to explain the plan. Danielle “Every three years we are required by the state to provide a plan of how we will be able to dispatch all county emergency service, this plan will lay out our goals for the next three years.

Commissioner Campbell stated, “This plan was created in conjunction with the 911 office, Clarion County Emergency Management Agency and MCM Consulting Group.”

Roll Call Vote:

- Commissioner Brosius – yes
Commissioner Campbell – yes
Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the resolution as presented, the motion passed.

- 3. Approval of Resolution #4 of 2012 – Authorizing and Directing Sheriff Munsee to sign the Agility Agreement or Amendment on behalf of Clarion County replacing Resolution #12 of 2011 approved at a regular Commissioner business meeting on September 27, 2011.



RESOLUTION #4 OF 2012

BE IT RESOLVED, by the authority of the Clarion County Commissioners of the Clarion County Sheriff, Clarion County, and it is hereby resolved by authority of the same, that the Sheriff of said Partner be authorized and directed to sign the attached Agreement or Amendment on its behalf.

Clarion County Sheriff
(Name of Partner)

Board of Clarion County Commissioners

Wayne R. Brosius, Chair

G. Butch Campbell

Gregory A. Faller

ATTEST:

Anjanette M. Keller,
Chief Clerk/County Administrator

I, Anjanette M. Keller, Chief Clerk/County Administrator of the Clarion County Commissioners and the Clarion County Sheriff, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Clarion County Commissioners held the 24th of January, 2012.

Date: 1/24/2012

Anjanette M. Keller
Chief Clerk/County Administrator

Discussion: Commissioner Brosius stated “this is for a barter agreement with PennDOT. We will be able to use their carwash for free in exchange for on site protection when deemed necessary.” Commissioner Campbell stated “PennDOT had this agreement before but not with a Sheriff, and it was tedious, so we commend Sheriff Munsee on working on this project.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract as presented, the motion passed.

4. Approval of a new contract with Manpower International and the Clarion County District Attorney’s office for a temporary secretary. Term: January 9, 2012 through the beginning of April, 2012. Cost: \$320.32/week not to exceed 28 hours per week.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract as presented, the motion passed.

5. Approval of a new contract with Pediatric Therapy Professionals, Inc for Clarion County Mental Health and Developmental Disabilities Administration for Early Intervention Waiver services with no County match:

- Speech Pathology – Cost: \$31.76/15 minutes
- Special Instructions – Cost: \$27.99/15 minutes
- Physical Therapy – Cost: \$31.76/15 minutes
- Occupational Therapy – Cost: \$31.76/15 minutes
- Nutrition – Cost: \$27.99/15 minutes

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the lease agreement as presented, the motion passed.

6. Approval of a new lease agreement with GovConnection, Inc. of Pittsburgh, PA for the Clarion County Court of Common Pleas for 7 laptops and 7 docking station. Cost: 198.31/month Terms: 36 months. Totaling \$7,139.16 and a one time fee of \$75.00 with end of lease purchase option at fair market value.

Discussion: Scott Seeley asked “What are the computers going to be used for exactly?” Judge Arner stated “they will used for various office work, creating letters, tracking information, setting calendar appointments.” Commissioner Campbell stated “Judge Arner asked for new computers last year. We did decided to purchase them in an incremental process so this way courts would get seven, then Judge Arner decided to go with leases to keep them updated. We consulted with our Information Technology director and went with his recommendation. The old computers will be passed on to the district judges’ offices.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal as presented, the motion passed.

7. Approval of a contract renewal with County of Erie and the Clarion County Coroner for Forensic Pathologist services through the office of Lyell P. Cook, Erie County Coroner. Annual retainer fee: \$10,000.00. Autopsy cost: \$850.00/ea. Effective: January 1, 2012 through December 31, 2012

Commissioner Brosius stated “This contract is for specialized services we cannot complete here.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agreement renewal as presented, the motion passed.

8. Approval of an agreement renewal with McCleary Business Machines of Knox, PA and the Clarion County Commissioners for copier maintenance. Cost: \$681.51 Term: January 1, 2012 through December 31, 2012

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal as presented, the motion passed.

9. Approval of a contract renewal with Alexander, Troese and Seidle, LLP Attorneys at Law of Clarion and Clarion County Tax Claim Bureau for solicitorship. Cost: \$150.00/Monthly Retainer with no additional fees. Effective February 1, 2012 to December 31, 2012.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proposal as presented, the motion passed.

10. Approval of a proposal with M.V. Property Care of Rimersburg, PA and Clarion County Commissioners for lawn and ground maintenance at East Brady Scenic Overlook. Cost: \$95.00/mow with mowing to be on an as needed basis. \$200.00/herbicide application with a maximum of two treatments.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the plan as presented, the motion passed.

11. Approval of the Section 3 Implementation Action Plan for Clarion County’s Community Development Block Grant (CDBG) Program.

Discussion: Commissioner Brosius asked Twila Rifenberrick “would you like to elaborate on the program?” Twila stated “CDBG is Federal money that is through HUD guidelines. CDBG funds are to assist with Section 3 which identifies low to moderate income families and businesses who hire families that are of low to moderate income or who are owned by low to moderate income families. These businesses get contract priority for assisting these families. We can provide a list of qualifying people to the companies that are looking to hire. We also have forms available to see if anyone qualifies to be on the Section 3 list. If you know anyone who would like to check to see if they qualify, please have them contact the Clarion County Planning and Development office.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant modification as presented, the motion passed.

12. Approval of the Adult Probation Officer Retention Grant Modification through Pennsylvania Commission on Crime and Delinquency (PCCD) for the Clarion County Adult Probation office. Grant amount \$200,000.00 Project Period term: April 1, 2010 through September 30, 2012.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the reappointments as presented, the motion passed.

13. Approval of the reappointments to the Clarion County Planning Commissioner for a four (4) year term to expire December 31, 2015.

- Rayburn Smith, Emlenton PA
- Keith Decker, Knox PA
- Steve Ketner, Sligo PA

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve business item 14 and 15, as presented, the motion passed.

14. Approval of the reappointment of Don D. Lewis to the Workforce Investment Board (WIB) for a three (3) year term to expire on January 31, 2015.

15. Approval of the appointment of Tim P. Reddinger to the Workforce Investment Board (WIB) for a three (3) year term to expire on January 31, 2015.

Discussion: Commissioner Campbell stated “please note, Don Lewis has been on WIB for over 12 years, since its inception and has been a big developer here in Clarion County. Tim Reddinger was a former Commissioner and has developed a passion for the Workforce Investment Board and agreed to serve in the private sector.” Commissioner Brosius stated “Commissioner Campbell is our representative to WIB for the Clarion County Commissioners.”

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund as presented, the motion passed.

16. Approval of the General Fund bills which includes all expenditures including those over \$300; dated January 11, 2012 through January 20, 2012 totaling \$1,105,029.08.

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the transfers as presented, the motion passed.

17. Budget Transfers dated January 9 through January 20, 2012 totaling \$23,288.63.

JANUARY 9 TO 20, 2012			
CLARION COUNTY			
BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
ASSESSMENT	VEHICLE MAINTENANCE	PROFESSIONAL SERVICES	\$700.00
ASSESSMENT	MAINTENANCE COMPUTERS	PROFESSIONAL SERVICES	\$540.00
ASSESSMENT	MATERIALS & SUPPLIES	PROFESSIONAL SERVICES	\$162.00
COMMUNICATIONS	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$12.09
DISTRICT COURT 18-3-01	PROFESSIONAL SERVICES/COURT	CONSTABLE FEES	\$800.00
DISTRICT COURT 18-3-01	PROFESSIONAL SERVICES/COURT	MATERIALS & SUPPLIES	\$50.00
DISTRICT COURT 18-3-03	CONTRACTED MAINTENANCE	MATERIALS & SUPPLIES	\$125.00
CORRECTIONS	MEDICAL	MATERIALS & SUPPLIES	\$250.14
CORRECTIONS	MEDICAL	UNIFORMS	\$520.09
CORRECTIONS	MEDICAL	FOOD	\$4,600.13
CORRECTIONS	MEDICAL	TRAINING	\$454.60
CORRECTIONS	MEDICAL	TRASH	\$19.20
HUMAN RESOURCES	TRAINING	TRAVEL	\$28.00
ASSESSMENT	CONTINGENCY RESERVE	PROFESSIONAL SERVICES	\$1,868.00
ELECTIONS	TRAINING	MATERIALS & SUPPLIES	\$185.00
INFORMATION & TECHNOLOGY	TRAVEL	MATERIALS & SUPPLIES	\$522.70
DISTRICT ATTORNEY	WITNESS	TRAVEL	\$420.00
COMMUNICATIONS	TRAVEL	UTILITIES/ELECTRIC TOWER RENT	\$25.00
COUNTY PARK	MAINTENANCE GROUNDS	FUEL	\$584.57
COMMISSIONER	TRAINING	TRAVEL	\$389.00
CORRECTIONS	MEDICAL	FOOD	\$1,315.33
COURTS	LIBRARY	COURT REPORTERS	\$2,600.00
DISTRICT COURT 18-3-03	CUSTODIAN	MATERIALS & SUPPLIES	\$100.00
ADMINISTRATIVE BLDG	TRASH	MAINTENANCE EQUIPMENT	\$106.00
ADMINISTRATIVE BLDG	WATER/SEWAGE	MAINTENANCE EQUIPMENT	\$148.00
DISTRICT COURT 18-3-04	TRAVEL	MATERIALS & SUPPLIES	\$100.00
VETERAN'S AFFAIRS	BURIAL EXPENSE	MATERIALS & SUPPLIES	\$207.00
HUMAN RESOURCES	TRAINING	MATERIALS & SUPPLIES	\$250.00
REGISTER & RECORDER	CERTIFYING DEEDS	MATERIALS & SUPPLIES	\$445.00
REGISTER & RECORDER	PROFESSIONAL SERVICES	MATERIALS & SUPPLIES	\$140.00
REGISTER & RECORDER	PRINTING	MATERIALS & SUPPLIES	\$24.00
COMMISSIONERS	TRAINING	MATERIALS & SUPPLIES	\$358.80
COUNTY PARK	MATERIALS & SUPPLIES	TRAS REMOVAL	\$280.50
COUNTY BUILDINGS	WATER/SEWAGE	POSTAGE	\$8.68
COUNTY BUILDINGS	WATER/SEWAGE	MATERIALS & SUPPLIES	\$41.17
COUNTY BUILDINGS	WATER/SEWAGE	BUILDING MAINTENANCE	\$8.63
TOTAL			\$18,388.63

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

Other Business: No other business at this time.

Questions and Answer Period: No questions at this time.

Adjournment: On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn at 9:31 am, the motion passed.