

## Commissioner's Minutes January 11, 2012

### Those in Attendance:

Kay Rupert    Brandi Stretavski    Donna Reinsel    Randall Stahlman    Scott Seeley  
Frank Stacy    Josh Guntrum    Angi Keller

### Roll Call:

Commissioner Brosius – present  
Commissioner Campbell – present  
Commissioner Faller – present

### Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

**Approval of the Minutes:** On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated January 3, 2011 as presented, the motion passed.

At this time Commissioner Campbell stated the agenda needed to be amended due to an incorrect date. The minutes should reflect January 2, 2012, not January 3, 2011. On a motion made by Commissioner Campbell and second by Commissioner Faller to approve an amendment to the agenda regarding the date of the minutes as January 2, 2012 the motion passed.

### Correspondence:

- ❖ Letter dated December 16, 2011, from Pa Office of Attorney General stating that the state reimbursement for the District Attorney's salary through Act 57 of 2005 has been paid in full through 2009. Act 57 pays 65% of the D.A.'s salary, and stipulates that the full-time district attorney shall be compensated \$1000.00 lower than the compensation paid to the judge of the Court of Common Pleas. A check amounting to \$61,900.00 has been received toward the 2010 reimbursement.

### Announcements:

- ❖ **Monday, January 16, 2012 – Martin Luther King Day**
- ❖ Tuesday, January 17, 2012, 9:00am – Work Session in the Commissioner's conference room.
- ❖ Friday, January 20, 2012, 9:00am – Board of Inspectors in the Commissioner's conference room.
- ❖ Tuesday, January 24, 2012, 9:00am – Commissioner/Salary/ Retirement Board meeting in the Commissioner's conference room.

At this time Commissioner Campbell announced Clarion University will have a program to recognize Martin Luther King Day at the Gemmill Center on January 26 from 6 pm to 7:30 pm.

**Public Concerns and Comments:** There are no public concerns or comments at this time.

### Business:

#### 1. Presentation of Resolutions:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the presentation of Resolution #1 as presented, the motion passed.

- #1 of 2012 – For Executions of Grant Agreements and Contracts

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the presentation of Resolution #1 as presented, the motion passed.

- #2 of 2012 – Adopting a Budget and Fixing the Tax Rates for 2012

These resolutions can be found in print on the Re-Organizational meeting minutes of January 2, 2012.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal as presented, the motion passed.

2. Approval of a contract renewal with Election IQ, LLC to provide technical assistance/support for the Elections Department. Cost: \$46,500.00

Discussion: Commissioner Campbell stated “we have used this company in the pass. With hiring a new Elections Director we decided to go with more services.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller - yes

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract as presented, the motion passed.

3. Approval of a new contract for the Office of Emergency Services with MCM Consulting for budget management for Regional Telephony Contract. Cost: \$28,800.00. County to pay 45% of this cost. Effective date: 1/10/2012

Discussion: Commissioner Campbell stated “Even though our portion is only 45% we are to pay all upfront and are reimbursed by the 911 Surcharge fees. Everyone pays the 911 surcharge. For hard wire lines it is \$1.50 and it is \$1.00 for cellular and VoIP.”

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointments as presented, the motion passed.

4. Approval of appointments to the Clarion County Board of Assessment Appeals.
  - David M. Speer, Clarion PA
  - Mary Louise Logue, Sligo PA
  - Bryan W. Huwar, Summerville PA

Discussion: Commissioner Campbell “We appreciate the years of service provided to the Board of Assessment Appeals by both George Walston and Fred Anderson.”

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the liaison list as presented, the motion passed.

5. Approval of appointments for Commissioner liaison positions for County Departments

Discussion: Commissioner Brosius stated “This list is to assist the Commissioners in keeping closer contact with these branches. This will help with better availability for all offices.” Commissioner Faller stated “this will also be the basis for the emergency call list.”

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general funds as presented, the motion passed.

6. Approval of the General Fund bills which includes all expenditures including those over \$300; dated December 21, 2011 through January 4, 2012 totaling \$891,201.34

Roll Call Vote:

Commissioner Brosius – yes

Commissioner Campbell – yes

Commissioner Faller – yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

7. Budget Transfers dated December 21, 2011 through January 9, 2012 Total: \$16,694.02

DEPARTMENT	FROM	TO	TOTAL
COURTS	DUES	MATERIALS & SUPPLIES	\$100.00
COURTS	MEDIATION/ARBITRATION	COURT APPOINTED	\$1,200.00
JUVENILE PROBATION	TRAINING EXPENSE	VEHICLE MAINTENANCE	\$1,800.00
JUVENILE PROBATION	DRUG TESTING	VEHICLE MAINTENANCE	\$134.00
DOMESTIC RELATIONS	MAINTENANCE EQUIPMENT	JCP FEES	\$86.00
COURTS	FULL TIME SALARIES	COURT REPORTERS	\$2,700.00
DISTRICT COURT 18-3-01	POSTAGE	MATERIALS & SUPPLIES	\$152.00
DISTRICT COURT 18-3-01	POSTAGE	CONTRACTED MAINTENANCE	\$24.00
JUVENILE PROBATION	ADVERTISING	ADULT PROBATION ADVERTISING	\$50.26
JUVENILE PROBATION	ADULT PROBATION DRUG TESTING	JPO DRUG TESTING	\$735.00
JUVENILE PROBATION	TRAINING EXPENSE	MATERIALS & SUPPLIES	\$300.00
CORRECTIONS	MAINTENANCE VEHICLE	WATER/SEWAGE	\$1,000.00
CORRECTIONS	UTILITIES/FUEL	WATER/SEWAGE	\$457.00
COMMUNICATIONS	TRAVEL	CAPITAL EQUIPMENT	\$2,740.00
COMMUNICATIONS	TRAINING EXPENSE	CAPITAL EQUIPMENT	\$2,000.00
COMMUNICATIONS	FUEL	CAPITAL EQUIPMENT	\$700.00
COUNTY BUILDINGS	TELEPHONE	FUEL	\$650.00
COUNTY BUILDINGS	TELEPHONE	MATERIALS & SUPPLIES	\$350.00
JUVENILE PROBATION	ELECTRIC	WATER/SEWAGE	\$75.00
ADULT PROBATION	ELECTRIC	WATER/SEWAGE	\$150.00
EMERGENCY MANAGEMENT	TELEPHONE	MAINTENANCE BUILDINGS	\$491.87
EMERGENCY MANAGEMENT	DUES	MAINTENANCE BUILDINGS	\$71.00
HUMAN RESOURCE BUILDING	ELECTRIC	MAINTENANCE BUILDINGS	\$472.89
ADMINISTRATIVE BUILDING	FUEL	MAINTENANCE BUILDINGS	\$255.00
<b>TOTAL</b>			<b>\$16,694.02</b>

**Roll Call Vote:**

Commissioner Brosius – yes  
 Commissioner Campbell – yes  
 Commissioner Faller – yes

**Other Business:**

No other business at this time.

**Questions and Answer Period:**

No questions at this time.

**Adjournment:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:16 am, the motion passed.