

**COUNTY OF CLARION,
PENNSYLVANIA**

**SINGLE AUDIT REPORT
YEAR ENDED DECEMBER 31, 2010**

COUNTY OF CLARION, PENNSYLVANIA
SINGLE AUDIT REPORT
YEAR ENDED DECEMBER 31, 2010

CONTENTS

	<u>Page</u>
Independent Auditors' Report on the Supplementary Schedules of Expenditures of Federal and Pennsylvania Department of Public Welfare Awards	1
Schedule of Expenditures of Federal Awards	2 - 3
Schedule of Pennsylvania Department of Public Welfare Expenditures	4
Notes to Schedules of Expenditures of Awards	5 - 6
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With Government Auditing Standards	7 - 8
Independent Auditors' Report on Compliance with Requirements That Could Have a Direct And Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133 and the Pennsylvania Department of Public Welfare Single Audit Supplement	9 -10
Independent Auditors' Report on Applying Agreed-upon Procedures to the Financial Schedules and Exhibits Required by the Pennsylvania Department of Public Welfare	11 - 13
Pennsylvania Department of Public Welfare Schedules and Exhibits	14 - 29
Schedule of Findings and Questioned Costs	31 - 35
Summary Schedule of Prior Audit Findings	36

Zelenkofske Axelrod LLC

INDEPENDENT AUDITORS' REPORT ON THE SUPPLEMENTARY SCHEDULES OF EXPENDITURES OF FEDERAL AND PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE AWARDS

County Commissioners
County of Clarion, Pennsylvania

We have audited the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the COUNTY OF CLARION as of and for the year ended December 31, 2010, which collectively comprise the COUNTY OF CLARION's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the COUNTY OF CLARION's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit of the Clarion County Airport Authority. Those financial statements were audited by another auditor, whose report thereon has been furnished to us, and our opinions expressed in our report on the financial statements dated September 16, 2011, insofar as it relates for the amounts included for the component unit, are based solely on the report of another auditor.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of Clarion County Airport Authority were not audited in accordance with *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the COUNTY OF CLARION's financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the *Pennsylvania Department of Public Welfare Single Audit Supplement*, and is also not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Zelenkofske Axelrod LLC

ZELENKOFOSKE AXELROD LLC

Pittsburgh, Pennsylvania
September 16, 2011

<u>Harrisburg</u>	<u>Lehigh Valley</u>	<u>Philadelphia</u>	<u>Pittsburgh</u>
830 Sir Thomas Court, Suite 100 Harrisburg, PA 17109 717.561.9200 Fax 717.561.9202	1101 West Hamilton Street Allentown, PA 18101-1043 610.871.5077 Fax 717.561.9202	2370 York Road, Suite A-5 Jannison, PA 18929 215.918.2277 Fax 215.918.2302	3800 McKnight E. Drive, Suite 3805 Pittsburgh, PA 15237 412.367.7102 Fax 412.367.7103

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2010

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	(Accrued/ Deferred Revenue at December 31, 2009	Federal Grant Receipts	Federal Grant Expenditures	Accrued/ (Deferred) Revenue at December 31, 2010
U.S. Department of Agriculture					
Emergency Food Assistance Program Administrative Costs	10.568	\$ -	\$ 6,590	\$ 9,361	\$ 2,771
Emergency Food Assistance Program Commodities	10.589	-	93,427	93,427	-
Food and Nutrition Service	10.561	-	66,669	65,969	-
Total U.S. Department of Agriculture		-	166,686	168,757	2,771
U.S. Department of Housing and Urban Development					
Pass-through Pennsylvania Department of Community and Economic Development:					
Community Development Block Grants/State's Program					
CDBG 2005	ME# C-000014882	14.228	-	3,221	3,221 *
CDBG 2006	ME# C-000020789	14.228	-	135,590	135,590 *
CDBG 2007	ME# C-000028380	14.228	(20,000)	108,894	88,894 *
CDBG 2008	ME# C-000036509	14.228	(80,521)	173,283	102,419 *
CDBG 2009	ME# C-000046093	14.228	-	126,032	128,944 *
CDBG 2010	ME# C-000049448	14.228	-	23,475	38,329 *
Total CFDA # 14.228		(100,521)	570,496	497,397	27,423
CDBG 2009	ME# C-000046093 (ARRA)	14.255	-	80,320	80,320 *
Total U.S. Department of Housing and Urban Development		(100,521)	650,815	577,717	27,423
U.S. Department of Justice					
Juvenile Accountability Block Grant	16.523	-	6,600	9,153	2,553
Public Safety Partnership and Community Policing Grants (ARRA)	16.710	18,117	250,000	84,889	(163,228)
Total U.S. Department of Justice		18,117	256,600	94,042	(160,675)
U.S. Department of Transportation					
Pass-through Commonwealth of Pennsylvania Department of Transportation:					
Highway Planning and Construction - Liquid Fuels					
	20.205	-	5,086	5,086	-
Interagency Hazardous Materials Public Sector Training and Planning Grant	20.703	-	11,483	11,483	-
Total U.S. Department of Transportation		-	16,569	16,569	-
U.S. Department of Education					
Pass-through Commonwealth of Pennsylvania Department of Public Welfare					
Special Education Grants for Infants and Families with Disabilities					
	84.181	-	45,920	45,920	-
Total U.S. Department of Education		-	45,920	45,920	-
U.S. Department of Health and Human Services					
Pass-through Commonwealth of Pennsylvania Department of Aging:					
Special Programs for the Aging - Title VII, Chapter 2 - Long term Care Ombudsman Services for Older Individuals					
	93.042	-	4,250	4,250	-
Special Programs for the Aging - Title III, Part F - Disease Prevention and Health Promotion Services	93.043	-	6,183	6,183	-
Aging Cluster					
Special Programs for the Aging - Title III, Part B - Grants for Supportive	93.044	-	88,866	88,866	-
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	-	124,751	124,751	-
Nutrition Services Incentive Program	93.053	-	37,978	37,978	-
Aging Home-Delivered Nutrition Services for States (ARRA)	93.705	-	15,341	15,341	-
Aging Congregate Nutrition Services for States (ARRA)	93.707	-	20,000	20,000	-
Total Aging Cluster		-	286,936	286,936	-
Pass-through Commonwealth of Pennsylvania Department of Aging:					
National Family Caregiver Support	93.052	-	38,207	38,207	-
Pass-through Commonwealth of Pennsylvania Department of Aging:					
Medicare Enrollment Assistance Program	93.071	-	1,715	1,715	-
Pass through Commonwealth of Pennsylvania Department of Public Welfare					
Projects for Assistance in Transition from Homelessness (PATH)	93.150	-	39,508	39,508	-
Temporary Assistance for Needy Families					
Children and Youth	93.558	(13,258)	31,811	42,056	23,702
Child Care Information Services Pass-Through	93.558	-	17,945	17,945	-
Mental Health/Mental Retardation	93.558	-	52,109	52,109	-
Child Support Enforcement	93.563	(16,528)	140,332	145,099	21,855

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2010

Federal Grant/Pass-through Grant/Program Title	Federal CFDA Number	(Accrued/ Deferred Revenue at December 31, 2009	Federal Grant Receipts	Federal Grant Expenditures	Accrued/ (Deferred) Revenue at December 31, 2010
U.S. Department of Health and Human Services (Continued)					
Pass-through Commonwealth of Pennsylvania Department of Public Welfare (Continued)					
Child Care Block Grant and Development Fund	93.575	-	331,402	331,402 *	-
Child Care Block Grant and Development Fund	93.598	-	418,359	418,359 *	-
Child Care Block Grant and Development Fund (ARRA)	93.713	-	85,437	85,437 *	-
Total Child Care Cluster		-	835,198	835,198	-
Child Welfare Services	93.645	-	21,100	21,100	-
Foster Care Title IV-E	93.658	(113,372)	298,508	312,440 *	127,304
Adoption Assistance Title IV-E	93.659	(56,447)	113,952	81,040 *	43,535
Social Services Block Grant - Title XX					
Children and Youth	93.657	-	142,626	142,626 *	-
Child Care Information Services Pass-Through	93.657	-	30,956	30,956 *	-
Mental Health/Mental Retardation	93.657	-	33,442	33,442 *	-
Chafee Foster Care Independent Living	93.674	(16,194)	187,018	170,822	32,388
Medical Assistance Program					
Children and Youth	93.778	(727)	1,157	1,893	1,463
Aging	93.778	-	76,669	75,659	-
Aging - PDA Waiver	93.778	(52,115)	109,213	83,553	26,455
Mental Health/Mental Retardation	93.778	(9,665)	130,285	121,386	756
Medical Assistance Transportation Program	93.778	-	277,824	277,824	-
Pass-through Commonwealth of Pennsylvania Department of Aging					
CMS Research, Demonstrations and Evaluations	93.779	-	13,856	13,856	-
Pass-through Commonwealth of Pennsylvania Department of Public Welfare:					
Block Grants for Community Mental Health Services	93.958	-	78,886	78,886	-
Block Grants for Prevention and Treatment of Substance Abuse	93.959	-	82,170	82,170	-
Total U.S. Department of Health and Human Services		(288,298)	3,050,844	3,007,458	277,498
U.S. Department of Homeland Security					
Pass-through Commonwealth of Pennsylvania Emergency Management:					
Homeland Security Grant Program	97.067	-	7,960	7,960	-
Emergency Management Performance Grants	97.042	-	19,171	19,171	-
Total U.S. Department of Homeland Security		-	27,131	27,131	-
TOTAL FEDERAL AWARDS		\$ (370,700)	\$ 4,214,365	\$ 3,938,294	\$ 127,017

* Denotes tested as a major program

COUNTY OF CLARION, PENNSYLVANIA
 SCHEDULE OF PENNSYLVANIA DEPARTMENT OF
 PUBLIC WELFARE EXPENDITURES
 YEAR ENDED DECEMBER 31, 2010

<u>Program</u>	<u>Combined Federal/State Expenditures</u>
Child Support Enforcement	\$ 263,988
Children and Youth	2,269,724*
Mental Health/Mental Retardation	2,370,423
Medical Assistance Transportation	546,061
Homeless Assistance Program	124,954
Child Care Information Services Program	<u>2,085,253*</u>
	<u>\$ 7,660,403</u>

- * Denotes a program tested as major for Pennsylvania Department of Public Welfare purposes. The 2010 threshold for Type A programs is \$300,000. The amount expended under major Pennsylvania Department of Public Welfare programs for the year ended December 31, 2010, totaled \$4,354,977 or 57% of the total Pennsylvania Department of Public Welfare financial assistance.

See accompanying notes to Schedules of Expenditures of Awards.

COUNTY OF CLARION, PENNSYLVANIA
 NOTES TO SCHEDULES OF EXPENDITURES OF AWARDS
 YEAR ENDED DECEMBER 31, 2010

NOTE 1: REPORTING ENTITY

The County of Clarion, Pennsylvania (the "County") is the reporting entity for financial reporting purposes as defined in Note 1 to the County's financial statements. For purposes of preparing the schedules of expenditures of awards, the County's reporting entity is the same that was used for financial purposes.

NOTE 2: BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of Federal and Pennsylvania Department of Public Welfare Awards are prepared using the modified accrual basis of accounting which is described in Note 1 to the County's financial statements.

NOTE 3: RISK-BASED AUDIT APPROACH

The 2010 threshold for determining Type A and Type B Programs is \$300,000. The following high risk Type B programs were audited as major for Federal and DPW purposes.

<u>CFDA #</u>	<u>Program</u>
93.667	Social Services Block Grant

The following low risk Type A Programs were not audited as major programs for Federal and DPW purposes.

<u>CFDA #</u>	<u>Program</u>
93.778	Medical Assistance Program
DPW	Medical Assistance Transportation Program
DPW	Mental Health/Mental Retardation

The amount expended under major federal programs for the year ended December 31, 2010, totaled \$2,023,419 or 51% of total federal funds.

NOTE 4: PROGRAM CLUSTERS

The following program clusters, as defined by OMB Circular A-133, were treated as a single program for determining major programs:

<u>CFDA #</u>	<u>Expenditures</u>
10.568	\$ 9,361
10.569	<u>93,427</u>
Total Emergency Food Assistance Cluster	\$ 102,788
14.228	\$ 497,397
14.255	<u>80,320</u>
Total CDBG State-Administered Small Cities Program Cluster	\$ 577,717

COUNTY OF CLARION, PENNSYLVANIA
NOTES TO SCHEDULES OF EXPENDITURES OF AWARDS (Continued)
YEAR ENDED DECEMBER 31, 2010

NOTE 4: PROGRAM CLUSTERS (CONTINUED)

<u>CFDA #</u>	<u>Expenditures</u>
93.044	\$ 88,866
93.045	124,751
93.053	37,978
93.705	15,341
93.707	<u>20,000</u>
Total Aging Cluster	\$ 286,936
93.575	\$ 331,402
93.596	418,359
93.713	<u>85,437</u>
Total CCDF Cluster	\$ 835,198

Zelenkofske Axelrod LLC

INDEPENDENT AUDITORS' REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

County Commissioners
County of Clarion, Pennsylvania

We have audited the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of COUNTY OF CLARION as of and for the year ended December 31, 2010, which collectively comprise the COUNTY OF CLARION'S basic financial statements and have issued our report thereon dated September 16, 2011. We did not audit the financial statements of the discretely presented component unit of the Clarion County Airport Authority. Those financial statements were audited by another auditor, whose report thereon has been furnished to us, and our opinions expressed in our report on the financial statements dated September 16, 2011, insofar as it relates for the amounts included for the component unit, are based solely on the report of another auditor. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the Clarion County Airport Authority were not audited in accordance with *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the COUNTY OF CLARION's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the COUNTY OF CLARION's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the COUNTY OF CLARION's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the COUNTY OF CLARION's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as findings 10-1, 10-2, 10-3, 10-4, 10-5, 10-6 and 10-7 to be material weaknesses.

Harrisburg	Lehigh Valley	Philadelphia	Pittsburgh
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Zelenkofske Axelrod LLC

County Commissioners
County of Clarion, Pennsylvania

Compliance and Other Matters

As part of obtaining reasonable assurance about whether COUNTY OF CLARION's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The COUNTY OF CLARION's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the COUNTY OF CLARION's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, County Commissioners, federal awarding agencies, pass-through entities, and the Pennsylvania Department of Public Welfare and is not intended to be and should not be used by anyone other than these specified parties.

Zelenkofske Axelrod LLC

ZELENKOFKSKE AXELROD LLC

Pittsburgh, Pennsylvania
September 16, 2011

Zelenkofske Axelrod LLC

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133 AND THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE
SINGLE AUDIT SUPPLEMENT

County Commissioners
County of Clarion, Pennsylvania

Compliance

We have audited the compliance of COUNTY OF CLARION with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* and the Pennsylvania Department of Public Welfare (DPW), Single Audit Supplement that are applicable to each of its major federal and DPW programs for the year ended December 31, 2010. The COUNTY OF CLARION's major federal and DPW programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal and DPW programs is the responsibility of COUNTY OF CLARION's management. Our responsibility is to express an opinion on COUNTY OF CLARION's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the DPW Single Audit Supplement. Those standards and OMB Circular A-133 and the DPW Single Audit Supplement require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or DPW program occurred. An audit includes examining, on a test basis, evidence about COUNTY OF CLARION's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of COUNTY OF CLARION's compliance with those requirements.

In our opinion, COUNTY OF CLARION, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal and DPW programs for the year ended December 31, 2010.

Harrisburg	Lehigh Valley	Philadelphia	Pittsburgh
830 Sir Thomas Court, Suite 100 Harrisburg, PA 17109 717.561.9200 Fax 717.561.9202	1101 West Hamilton Street Allentown, PA 18101-1043 610.871.5077 Fax 717.561.9202	2370 York Road, Suite A-5 Janison, PA 18929 215.918.2277 Fax 215.918.2302	3800 McKnight E. Drive, Suite 3805 Pittsburgh, PA 15237 412.367.7102 Fax 412.367.7103

Zelenkofske Axelrod LLC

County Commissioners
County of Clarion, Pennsylvania

Internal Control Over Compliance

Management of the COUNTY OF CLARION is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal and DPW programs. In planning and performing our audit, we considered COUNTY OF CLARION's internal control over compliance with the requirements that could have a direct and material effect on a major federal or DPW program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF CLARION's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or DPW program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, County Commissioners, federal awarding agencies, pass-through entities, and the Pennsylvania Department of Public Welfare and is not intended to be and should not be used by anyone other than these specified parties.

Zelenkofske Axelrod LLC

ZELENKOFSCHE AXELROD LLC

Pittsburgh, Pennsylvania
September 16, 2011

Zelenkofske Axelrod LLC

INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURES TO THE FINANCIAL SCHEDULES AND EXHIBITS REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE

County of Commissioners
County of Clarion, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania Department of Public Welfare (DPW) and COUNTY OF CLARION, solely to assist you with respect to the financial schedules and exhibits required by the DPW Single Audit Supplement for fiscal year ended June 30, 2010 and calendar year ended December 31, 2010 for Exhibit A-1. We did not perform agreed-upon procedures for the financial schedules and exhibits of the Child Care Information Services Program (Exhibits XVIII). The procedures discussed below on those schedules were performed by another auditor whose report thereon has been furnished to us and our report on those procedures, insofar as it relates to the schedules and exhibits of the Child Care Information Services Program, is based solely on the report of the other auditor. This engagement to apply agreed-upon procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the DPW. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

- a) We have verified by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DPW for fiscal year ended June 30, 2010 and calendar year December 31, 2010, for Exhibit A-1, have been accurately compiled and reflect the audited books and records of COUNTY OF CLARION. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DPW Single Audit Supplement pertaining to this period.

<u>Program Name</u>	<u>Exhibit Number</u>	<u>Referenced Schedule/Exhibit</u>
Child Support Enforcement	A-I	Schedule of Expenditures
Medical Assistance Transportation Program	III	Schedule of Revenues and Expenditures

<u>Harrisburg</u>	<u>Lehigh Valley</u>	<u>Philadelphia</u>	<u>Pittsburgh</u>
830 Sir Thomas Court, Suite 100 Harrisburg, PA 17109 717.561.9200 Fax 717.561.9202	1101 West Hamilton Street Allentown, PA 18101-1043 610.871.5077 Fax 717.561.9202	2370 York Road, Suite A-5 Jamison, PA 18929 215.918.2277 Fax 215.918.2302	3800 McKnight E. Drive, Suite 3805 Pittsburgh, PA 15237 412.367.7102 Fax 412.367.7103

Zelenkofske Axelrod LLC

County Commissioners
County of Clarion, Pennsylvania

<u>Program Name</u>	<u>Exhibit Number</u>	<u>Referenced Schedule/Exhibit</u>
Mental Health/Mental Retardation Program	IV(a)MH	Schedule of Revenues, Expenditures, and Carryover Funds – MH
	IV(b)MH	Report of Income and Expenditures – MH
	IV(c)MR	Schedule of Revenues, Expenditures, and Carryover Funds – MR
	IV(d)MR	Report of Income and Expenditures – MR
Mental Retardation Targeted Service Management	V(e-1)	Cost Settlement Report
Early Intervention	V(a)EI	Early Intervention Services
	V(b)EI	Report of Income and Expenditures – Early Intervention Services
Child Care Information Services Program	XVIII	CCIS Final Recap Administrative Monthly Cost Report (Fund A) Former TANF (Fund C) Monthly Budget Report Resource and Referral Expenditure Report Summary Report
Homeless Assistance Program	XIX	Schedule of Revenues and Expenditures

- b) We have inquired of management regarding adjustments to reported revenues or expenditures which were not reflected on reports submitted to DPW for the periods in question.
- c) The procedures detailed in (a) and (b) above disclosed no adjustments and/or findings.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Zelenkofske Axelrod LLC

County Commissioners
County of Clarion, Pennsylvania

This report is intended solely for the information and use of the Department of Public Welfare and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes, and is not intended to be and should not be used by anyone other than this specified party.

Zelenkofske Axelrod LLC

ZELENKOFKSKE AXELROD LLC

Pittsburgh, Pennsylvania
September 16, 2011

COUNTY OF CLARION, PENNSYLVANIA
SUMMARY OF EXPENDITURES - TITLE IV-C CHILD SUPPORT ENFORCEMENT PROGRAM
FOR THE YEAR ENDED DECEMBER 31, 2010

	Single Audit Expenditures						Reported Expenditures						Single Audit Over/Under Reported						
	(A)	(B)	(C)	(D)	(E)	(F)	(A)	(B)	(C)	(D)	(E)	(F)	(A)	(B)	(C)	(D)	(E)	(F)	
	Total	Unallocable	Incentive Paid Costs	Net (A-B-C)	FFF	Amount Paid (D+E)	Total	Unallocable	Incentive Paid Costs	Net (A-B-C)	FFF	Amount Paid (D+E)	Total	Unallocable	Incentive Paid Costs	Net (A-B-C)	FFF	Amount Paid (D+E)	
Calendar Quarter Ended 9/30/2010																			
Salary/Overhead (Exclude Blood Tests)	\$ 73,717	\$ 2,463	\$ -	\$ 71,254	66%	\$ 47,028	\$ 73,717	\$ 2,463	\$ -	\$ 71,254	66%	\$ 47,028	\$ -	\$ -	\$ -	\$ -	66%	\$ -	
Fees/Coats	19,255	1,427	-	8,628	66%	5,826	10,255	1,427	-	8,828	66%	5,826	-	-	-	-	66%	-	
Interest/Program Income	823	-	-	823	66%	543	823	-	-	823	66%	543	-	-	-	-	66%	-	
Genetic Testing Fees	62,639	1,036	-	61,603	66%	40,639	62,639	1,036	-	61,603	66%	40,639	-	-	-	-	66%	-	
School (1-2-3-4)	416	-	-	416	66%	275	416	-	-	416	66%	275	-	-	-	-	66%	-	
ADP	-	-	-	-	66%	-	-	-	-	-	66%	-	-	-	-	-	66%	-	
Net Total (9-16-7)	\$ 63,055	\$ 1,036	\$ -	\$ 62,019		\$ 40,933	\$ 63,055	\$ 1,036	\$ -	\$ 62,019		\$ 40,933	\$ -	\$ -	\$ -	\$ -		\$ -	
Calendar Quarter Ended 6/30/2010																			
Salary/Overhead (Exclude Blood Tests)	\$ 64,573	\$ 2,785	\$ -	\$ 61,788	66%	\$ 40,780	\$ 64,573	\$ 2,785	\$ -	\$ 61,788	66%	\$ 40,780	\$ -	\$ -	\$ -	\$ -	66%	\$ -	
Fees/Coats	13,428	864	-	12,564	66%	8,292	13,428	864	-	12,564	66%	8,292	-	-	-	-	66%	-	
Interest/Program Income	130	-	-	130	66%	86	130	-	-	130	66%	86	-	-	-	-	66%	-	
Genetic Testing Fees	51,015	1,921	-	49,094	66%	32,402	51,015	1,921	-	49,094	66%	32,402	-	-	-	-	66%	-	
School (1-2-3-4)	1,280	-	-	1,280	66%	845	1,280	-	-	1,280	66%	845	-	-	-	-	66%	-	
ADP	-	-	-	-	66%	-	-	-	-	-	66%	-	-	-	-	-	66%	-	
Net Total (6-16-7)	\$ 52,295	\$ 1,921	\$ -	\$ 50,374		\$ 33,247	\$ 52,295	\$ 1,921	\$ -	\$ 50,374		\$ 33,247	\$ -	\$ -	\$ -	\$ -		\$ -	
Calendar Quarter Ended 9/30/2010																			
Salary/Overhead (Exclude Blood Tests)	\$ 58,030	\$ 2,728	\$ -	\$ 55,302	66%	\$ 36,499	\$ 58,030	\$ 2,728	\$ -	\$ 55,302	66%	\$ 36,499	\$ -	\$ -	\$ -	\$ -	66%	\$ -	
Fees/Coats	9,372	514	-	8,858	66%	5,847	9,372	514	-	8,858	66%	5,847	-	-	-	-	66%	-	
Interest/Program Income	965	-	-	965	66%	636	965	-	-	965	66%	636	-	-	-	-	66%	-	
Genetic Testing Fees	47,683	2,214	-	45,470	66%	30,016	47,693	2,214	-	45,479	66%	30,016	-	-	-	-	66%	-	
School (1-2-3-4)	800	-	-	800	66%	528	800	-	-	800	66%	528	-	-	-	-	66%	-	
ADP	-	-	-	-	66%	-	-	-	-	-	66%	-	-	-	-	-	66%	-	
Net Total (9-16-7)	\$ 48,493	\$ 2,214	\$ -	\$ 46,279		\$ 30,545	\$ 48,493	\$ 2,214	\$ -	\$ 46,279		\$ 30,545	\$ -	\$ -	\$ -	\$ -		\$ -	
Calendar Quarter Ended 12/31/2010																			
Salary/Overhead (Exclude Blood Tests)	\$ 61,357	\$ 2,474	\$ -	\$ 58,883	66%	\$ 38,863	\$ 61,357	\$ 2,474	\$ -	\$ 58,883	66%	\$ 38,863	\$ -	\$ -	\$ -	\$ -	66%	\$ -	
Fees/Coats	9,147	627	-	8,520	66%	5,623	9,147	627	-	8,520	66%	5,623	-	-	-	-	66%	-	
Interest/Program Income	1,949	-	-	1,949	66%	1,286	1,949	-	-	1,949	66%	1,286	-	-	-	-	66%	-	
Genetic Testing Fees	51,170	1,847	-	49,323	66%	32,554	51,170	1,847	-	49,323	66%	32,554	-	-	-	-	66%	-	
School (1-2-3-4)	1,504	-	-	1,504	66%	993	1,504	-	-	1,504	66%	993	-	-	-	-	66%	-	
ADP	-	-	-	-	66%	-	-	-	-	-	66%	-	-	-	-	-	66%	-	
Net Total (6-16-7)	\$ 52,074	\$ 1,847	\$ -	\$ 50,227		\$ 33,546	\$ 52,074	\$ 1,847	\$ -	\$ 50,227		\$ 33,546	\$ -	\$ -	\$ -	\$ -		\$ -	

COUNTY OF CLARION, PENNSYLVANIA
 SCHEDULE OF REVENUES AND EXPENDITURES
 MEDICAL ASSISTANCE TRANSPORTATION SYSTEM
 FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	<u>Reported</u>	<u>Actual</u>
Service Data:		
Expenditures		
Group I Clients	\$ 473,144	\$ 473,144
Group II Clients	45,502	45,502
	<u>518,646</u>	<u>518,646</u>
Total Expenditures	<u>\$ 518,646</u>	<u>\$ 518,646</u>
Allocation Data:		
Revenues		
Department of Public Welfare	\$ 518,614	\$ 518,614
Interest Income	32	32
	<u>518,646</u>	<u>518,646</u>
Total Revenues	<u>518,646</u>	<u>518,646</u>
Funds Expended		
Service Costs	456,846	456,846
Administrative Costs	61,800	61,800
	<u>518,646</u>	<u>518,646</u>
Total Funds Expended	<u>518,646</u>	<u>518,646</u>
Excess of Revenues Under Expenditures	<u>\$ -</u>	<u>\$ -</u>

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CARRYOVER FUNDS - MENTAL HEALTH PROGRAM
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Sources of DPW Funds	App	DPW FUNDS AVAILABLE			Cost Eligible for DPW Participation (4)	Balance of Funds (5)	Grant Fund Adjustments (6A)	CSR State Grant Fund Adjustments (6B)	CSR - MAMIS Adjustments (6C)	Total Fund Balance (7)
		Carryover Funds (1)	Allotment (2)	Total Allocation (3)						
A. MH Services	10248	\$ 5,321	\$ 1,225,962	\$ 1,231,283	\$ 1,230,299	\$ 984	\$ -	\$ -	\$ -	\$ 984
B. Other State Funds										
1. Spec. Res.	10258	-	-	-	-	-	-	-	-	-
2. BH Initiative	10262	-	92,956	92,956	92,956	-	-	-	-	-
3. BH IGT	10262	-	-	-	0	-	-	-	-	-
4. Total Other State		-	92,956	92,956	92,956	-	-	-	-	-
C. SSBG	70135	-	4,372	4,372	4,372	-	-	-	-	-
D. CMHSBG	70167	-	80,485	80,485	80,485	-	-	-	-	-
E. Other Federal Funds										
1. Maximizing Participation Project	70121	-	34,739	34,739	34,739	-	-	-	-	-
2. PATH Homeless	70154	-	47,720	47,720	47,720	-	-	-	-	-
3. Terrorism Related Disaster Relief	80168	-	-	-	-	-	-	-	-	-
4. PCCD Grant	80166	-	-	-	-	-	-	-	-	-
5. Capitalization of POMS	70522	-	-	-	-	-	-	-	-	-
6. Crisis Counseling Grant	80329	-	-	-	-	-	-	-	-	-
7. ER Capacity Grant	70549	-	-	-	-	-	-	-	-	-
8. Biotersm Hosp Prep/Pub Hith Prep	80343	-	-	-	-	-	-	-	-	-
9. Hospital Prep Program	80222	-	2,645	2,645	2,645	-	-	-	-	-
10. Total Other Federal		-	85,104	85,104	85,104	-	-	-	-	-
F. Total		\$ 5,321	\$ 1,488,879	\$ 1,494,200	\$ 1,493,216	\$ 984	\$ -	\$ -	\$ -	\$ 984

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CARRYOVER FUNDS - MENTAL RETARDATION SERVICES
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Sources of DPW Funds		DPW FUNDS AVAILABLE			Cost Eligible	Balance	Grant Fund	CSR State	CSR - Promise	Total
App	Carryover Funds (1)	Allotment (2)	Total Allocation (3)	for DPW Participation (4)	of Funds (5)	Adjustments (6A)	Grant Fund Adjustments (6B)	Adjustments (6C)	Fund Balance (7)	
A. MR Services										
1. Community (NR/Res)	10255	\$ -	\$ 270,962	\$ 270,962	\$ 227,553	\$ 43,409	\$ -	\$ -	\$ -	\$ 43,409
2. SSBG	70177	-	29,070	29,070	29,070	-	-	-	-	-
3. Reserved- OTO Federal Maint.	70175	-	-	-	-	-	-	-	-	-
4. Subtotal MR Services		-	300,032	300,032	256,623	43,409	-	-	-	43,409
B. Waiver										
1. Waiver Services	10255/70175	-	278,628	278,628	278,628	-	-	-	-	-
2. Reserved	00002	193,749	(193,749)	-	-	-	-	-	-	-
3. PFDS	10255/70175	-	-	-	-	-	-	-	-	-
4. Subtotal Waiver		193,749	84,879	278,628	278,628	-	-	-	-	-
C. Early Intervention										
1. State Early Inter.	10235	-	-	-	-	-	-	-	-	-
2. Pennhurst Dispersal	10241	-	-	-	-	-	-	-	-	-
3. Infants and Toddlers	70170	-	-	-	-	-	-	-	-	-
4. SSBG-EI	70178	-	-	-	-	-	-	-	-	-
5. ITF Waiver Serv.	10235/70184	-	-	-	-	-	-	-	-	-
6. ITF Waiver Admin.	10235/70184	-	-	-	-	-	-	-	-	-
7. Reserved- Maint. 02-03 Backfill	10235	-	-	-	-	-	-	-	-	-
8. Reserve- OTO Federal Maint.	70184	-	-	-	-	-	-	-	-	-
9. Subtotal Early Inter.		-	-	-	-	-	-	-	-	-
D. Other										
1. Elwyn	10236	-	-	-	-	-	-	-	-	-
2. Pennhurst Dispersal	10241	-	-	-	-	-	-	-	-	-
3. Pennhurst Dispersal(Cons Waiver)	10241/70175	-	-	-	-	-	-	-	-	-
4. Reserved	99999	-	-	-	-	-	-	-	-	-
5. Subtotal Other		-	-	-	-	-	-	-	-	-
E. Total		\$ 193,749	\$ 384,911	\$ 578,660	\$ 535,251	\$ 43,409	\$ -	\$ -	\$ -	\$ 43,409

Targeted Service Management(TSM)/Supports Coordination (SC)/Case Management (CM)

COST SETTLEMENT REPORT (CSR)

County/Joinder/Administrative Entity:	Clarion County	MPI #:	100006624
Provider Name:	Service Access Management	Svcs Loc (SL):	36

Total Expenditures:	\$637,508	Lower of Allocation or Reported costs:	
Total Allocation:	\$30,044		\$30,044
Waiver (Consolidated & P/FDS) (W7210)	\$0		
TSM (T1017)	\$30,044		
Base (Case Management)	\$0		

1. Service Delivery Analysis Actual paid units

MA Eligible Units	
a. SC/Consolidated & P/FDS (W7210)	19,502
b. TSM/TSM (T1017)	1,160
Sub Total:	20,662
Non-MA Units (Non FFP)	
c. Base/Case Management	268
Sub Total:	268
Combined Units:	20,930

2. Expenditures	Expenditures	Allocation	Lower Alloc/Expend
Total Program Expenditures	\$637,508	\$30,044	\$30,044
Waiver - Con & P/FDS (W7210)	\$594,012	\$0	\$0
TSM (T1017)	\$35,333	\$30,044	\$30,044
Base (CM)	\$8,163	\$0	\$0

3. Revenues	Revenues	Lower Alloc/Expend	Underpayment/(Overpayment)
a. PROMISE Revenue			
Waiver - Con & P/FDS (W7210)	\$0	\$0	\$0
TSM (T1017)	\$38,854	\$30,044	(\$8,810)
b. Revenues received for Non-MA units			
Base/Case Management	\$0	\$0	\$0
Total Program Revenues:	\$38,854		

4. Lower of Allocation or Expenditures minus Revenues	MA Funding	NonMA Funding
	(\$8,810)	\$0

5. Reconciliation Recap	Amount
Overpayment	
a. PROMISE Repayment Request	(\$8,810)
Underpayment	
b. PROMISE Gross Adjustment requested to initiate payment	\$0
c. No PROMISE Gross Adjustment	

Base Case Management Adjustment	\$0 (County Funding)
---------------------------------	----------------------

CSR Summary	
A. Total TSM Expenditures	\$35,333
B. Reported PROMISE Revenue	\$38,854
C. PROMISE Gross Adjustment requested	(\$8,810)
D. Total adjusted MA revenue	\$30,044

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF REVENUES, EXPENDITURES, AND CARRYOVER FUNDS - EARLY INTERVENTION SERVICES
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Sources of DPW Funds	App	DPW FUNDS AVAILABLE				Cost Eligible for DPW Participation (4)	Balance of Funds (5)	Grant Fund Adjustments (6A)	Total Fund Balance (7)
		Carryover Funds (1)	Allotment (2)	Total Allocation (3)					
A. EARLY INTERVENTION									
1. State Early Intervention	10235	\$ 840	\$ 217,642	\$ 218,482	\$ 144,640	\$ 73,842	\$ -	\$ 73,842	
2. State Early Intervention - Training	10235	-	4,057	4,057	4,057	-	-	-	
3. EI Administration	10235	-	24,806	24,806	24,806	-	-	-	
4. Infants & Toddlers w/Disabilities Part C	70170	-	61,226	61,226	61,226	-	-	-	
5. SSBG - EI	70178	-	-	-	-	-	-	-	
6. IT&F Waiver Services	10235/70184	5	105,379	105,384	105,384	-	-	-	
7. IT&F Waiver Administration	10235/70184	-	3,756	3,756	3,756	-	-	-	
8. Reserved	00001	-	-	-	-	-	-	-	
9. Total Early Intervention		\$ 845	\$ 416,866	\$ 417,711	\$ 343,869	\$ 73,842	\$ -	\$ 73,842	

COUNTY OF CLARION, PENNSYLVANIA
REPORT OF INCOME AND EXPENDITURES - EARLY INTERVENTION SERVICES
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	<u>Admin Office</u>	<u>Early Intervention</u>	<u>Other</u>	<u>Supp. Coord.</u>	<u>Total</u>
I. TOTAL ALLOCATION					\$ 417,711
II. TOTAL EXPENDITURES	\$ 31,318	\$ 444,601	\$ -	\$ 239,474	\$ 715,393
III. COSTS OVER ALLOCATION					
A. County Funded Eligible	-	-	-	-	-
B. County Funded Ineligible	-	-	-	-	-
C. Other Eligible	-	-	-	-	-
D. Other Ineligible	-	-	-	-	-
E. Total Costs Over Allocation	\$ -	\$ -	\$ -	\$ -	\$ -
IV. REVENUES					
A. Program Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -
B. Private Insurance Fees	-	-	-	-	-
C. Medical Assistance - MA EI	-	240,767	-	104,676	345,443
D. Medical Assistance - Admin	-	-	-	-	-
E. Earned Interest	-	-	-	-	-
H. Other	-	-	-	-	-
G. Total Revenue	\$ -	\$ 240,767	\$ -	\$ 104,676	\$ 345,443
V. DPW REIMBURSEMENT					
A. Base Allocation 90%	\$ -	\$ -	\$ -	\$ -	\$ -
B. Base Allocation 100%	-	-	-	-	-
C. DPW Cat. Funding 90%	24,806	88,605	-	121,318	234,729
D. DPW Cat. Funding 100%	3,756	105,384	-	-	109,140
E. SSBG 90% Child	-	-	-	-	-
VI. COUNTY MATCH					
10% County Match	2,756	9,845	-	13,480	26,081
VII. TOTAL DPW REIMBURSEMENT AND COUNTY MATCH	\$ 31,318	\$ 203,834	\$ -	\$ 134,798	\$ 369,950
VIII. TOTAL CARRYOVER					\$ 73,842

COUNTY OF CLARION
FINAL CCIS RECAP
CHILD CARE INFORMATION SERVICES - CHILD CARE NETWORK
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Low Income		Former TANF		TANF		Total
	Admin.	Service	Admin.	Service	Admin.	Service	
REVENUE							
DPW Funds	\$ 218,192	\$ 1,222,783	\$ 25,568	\$ 242,109	\$ 55,839	\$ 224,419	\$ 1,988,910
Interest	-	130	-	23	-	27	180
Audit Adjustments	-	-	-	-	-	-	-
Penalties	-	-	-	-	-	-	-
TOTAL REVENUE	218,192	1,222,913	25,568	242,132	55,839	224,446	1,989,090
EXPENDITURES							
Final Report Totals	197,954	1,221,108	23,848	238,328	54,574	218,810	1,954,622
Penalties	-	-	-	-	-	-	-
TOTAL EXPENDITURES	197,954	1,221,108	23,848	238,328	54,574	218,810	1,954,622
TOTAL DUE TO DPW	\$ 20,238	\$ 1,805	\$ 1,720	\$ 3,804	\$ 1,265	\$ 5,636	\$ 34,468

COUNTY OF CLARION
 ADMINISTRATIVE BUDGET REPORT (LOW INCOME)
 CHILD CARE INFORMATION SERVICES - CHILD CARE NETWORK
 FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Budget Category	Budget Amount	Expenditure YTD	YTD % Expended
Personnel			
Total Salaries/Wages	\$ 120,487	\$ 114,154	95%
Benefits	36,210	33,702	93%
Occupancy	6,195	6,195	100%
Communications			
Telephone	5,180	4,398	85%
Advertising	2,220	1,619	73%
Printing	74	32	43%
Postage	5,920	5,695	96%
Supplies	4,555	2,018	44%
Equipment	881	880	100%
Travel	2,590	1,389	54%
Training	149	149	100%
Audit	4,881	4,880	100%
Depreciation	-	-	
Other:			
insurance	1,628	1,190	73%
Interest	530	529	100%
Maintenance	740	628	85%
Other	18,552	16,860	91%
Technical Support	7,400	3,636	49%
Indirect Costs	-	-	
Fixed Assets	-	-	

EXHIBIT XVIII (Continued)

COUNTY OF CLARION
 ADMINISTRATIVE BUDGET REPORT (FORMER TANF)
 CHILD CARE INFORMATION SERVICES - CHILD CARE NETWORK
 FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Budget Category	Budget Amount	Expenditures YTD	YTD % Expended
Personnel			
Salaries	\$ 13,409	\$ 12,886	96%
Benefits	3,800	3,773	99%
Occupancy	1,331	1,331	100%
Communications			
Telephone	560	521	93%
Advertising	240	175	73%
Printing	8	1	13%
Postage	640	616	96%
Supplies	492	485	99%
Equipment	40	-	0%
Travel	280	150	54%
Audit	840	528	63%
Depreciation	-	-	
Other:			
Insurance	176	146	83%
Interest	232	231	100%
Maintenance	80	67	84%
Other	2,640	2,511	95%
Technical Support	800	427	53%
Indirect Costs	-	-	
Fixed Assets	-	-	

EXHIBIT XVIII (Continued)

COUNTY OF CLARION
 ADMINISTRATIVE BUDGET REPORT (TANF)
 CHILD CARE INFORMATION SERVICES - CHILD CARE NETWORK
 FOR THE FISCAL YEAR ENDED JUNE 30, 2010

<u>Budget Category</u>	<u>Budget Amount</u>	<u>Expenditures YTD</u>	<u>YTD % Expended</u>
Personnel			
Salaries	\$ 30,693	\$ 30,324	99%
Benefits	8,549	8,549	100%
Occupancy	5,474	4,594	84%
Communications			
Telephone	1,260	1,115	88%
Advertising	540	396	73%
Printing	18	12	67%
Postage	1,440	1,385	96%
Supplies	1,108	1,021	92%
Equipment	90	-	0%
Travel	630	337	53%
Audit	1,890	1,187	63%
Depreciation	-	-	
Other:			
Insurance	396	295	74%
Maintenance	180	152	84%
Other	5,940	4,262	72%
Technical Support	1,800	945	53%
Indirect Costs	-	-	
Fixed Assets	-	-	

COUNTY OF CLARION
 YTD ADMINISTRATION/FAMILY SUPPORT SERVICES BUDGET SUMMARY
 CHILD CARE INFORMATION SERVICES - CHILD CARE NETWORK
 FOR THE FISCAL YEAR ENDED JUNE 30, 2010

<u>CCIS</u>	<u>County</u>	<u>Funding Source</u>	<u>Admin/Fam Support Services Allocation</u>	<u>YTD Expenditures</u>
Clarion/Jefferson	Clarion	Low Income - Fund A	\$ 218,192	\$ 197,954
		Former TANF -Fund C	25,568	23,848
		TANF	60,008	54,574
		General Assistance/Work Support 2	-	-

COUNTY OF CLARION PENNSYLVANIA
SCHEDULE OF REVENUES AND EXPENDITURES
COMBINED HOMELESS ASSISTANCE PROGRAM
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Sources of Funding	Total Available Funds
DPIW Allocation (Must Equal Total County HAP Allocation)	\$ 131,168
Client Contributions	-
Other	1,403
Interest Earned	138
Total HAP Funding	\$ 132,709

Expenses	Bridge Housing	Case Management	Rental Assistance	Emergency Shelter	Innovative Supportive Housing	Total Expenses
On Behalf of Clients	\$ 668		\$ 59,070	\$ 845	\$ -	\$ 60,583
Personnel	38,309	\$ 3,000				41,309
Operating	20,802	2,403				23,205
Fixed Assets/Equipment	-					-
Subtotal	\$ 59,779	\$ 5,403	\$ 59,070	\$ 845	\$ -	125,097

County Administration	\$ 7,612
Total HAP Expenses	\$ 132,709
Total Unexpended Funds	\$ -

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2010

Section I - Summary of Auditors' Results:

Financial Statements

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? yes no
- Significant Deficiency(s) identified that are not considered to be material weaknesses?
 yes none reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? yes no
- Significant Deficiency(s) identified that are not considered to be material weaknesses?
 yes none reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? yes no

Identification of major programs:

CFDA Number(s) Name of Federal Program or Cluster

14.228	Community Development Block Grant
14.255	Community Development Block Grant (ARRA)
93.575	Child Care and Development Block Grant
93.596	Child Care Block Grant
93.713	Child Care and Development Block Grant (ARRA)
93.667	Social Services Block Grant
93.658	Foster Care Title-IV-E
93.659	Adoption Assistance Title IV-E

Name of DPW Programs

Child Care Information Services
Children & Youth

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee? yes no

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2010

Section II – Financial Statement Findings

Finding #10-1: Accounting Records

Criteria: The accounts of the County should include all significant transactions in the period of benefit.

Condition: During the audit, certain audit adjustments were required to record additional payables/expenditures and receivables/revenues after the County's year-end close of the accounting records.

Cause: Transactions were not recorded in the period of benefit.

Effect: The financial records did not reflect the correct financial activity of a period which would result in a material misstatement of the financial statements.

Questioned Costs: This finding does not result in questioned costs.

Recommendation: The County should ensure that internal control procedures over financial reporting are sufficient to identify and record all material adjustments.

Response: The County will implement procedures to ensure that all significant transactions are recorded in the period of benefit.

Finding #10-2: Funds not being reported on the County's General Ledger and Financial Statements

Criteria: County Funds in the County's name are to be recorded on the County's general Ledger and in the County's Financial Statements.

Condition: During the audit, ZA noted the Growing Greener Fund (A Capital Project Fund) was not recorded on the County's general ledger and therefore had not been included in prior years financial statements.

Cause: The Growing Greener Fund was not disclosed to the auditors.

Effect: The financial records did not reflect the correct financial activity for the Growing Greener fund which would result in a material misstatement of the financial statements and restatement for the 2010 Financial Statement.

Questioned Costs: This finding does not result in questioned costs.

Recommendation: The County should put in place a procedure to ensure that all funds in the County's name are being reporting on the County's general ledger and Financial Statements.

Response: The County will implement procedures to ensure that all Funds in the County name are being reported.

COUNTY OF CLARION, PENNSYLVANIA
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
 FOR THE YEAR ENDED DECEMBER 31, 2010

Section II – Financial Statement Findings (Continued)

Finding #10-3: Beginning fund balances on the County's general ledger do not tie to the ending funding balances on the County's prior year financial statements

Criteria:	The County's beginning fund balances are to agree to the prior year County's Financial Statements ending fund balances.
Condition:	The beginning fund balances for various funds of the County do not agree to the 12/31/2009 Financial Statements.
Cause:	The County's fund balances are not reconciled to the 12/31/2009 Financial Statement.
Effect:	The County's general ledger balances for beginning fund balances in the various funds did not agree to prior years financial statements.
Questioned Costs:	This finding does not result in questioned costs.
Recommendation:	The County should put in place a procedure to ensure that all fund balances are reconciled and agree to the prior year Financial Statements.
Response:	The County will implement procedures to ensure that all fund balances are in agreement with prior year Financial Statements.

Finding #10-4: Revenues are not being recorded in the proper accounting period

Criteria:	The County Funds are accounted for on the modified accrual basis of accounting. Revenue must be recorded when the revenue is earned and reported in the proper accounting period.
Condition:	During the audit, it was determined that \$222,778 of charges for services of revenue were not recorded in the General Fund as of 12/31/2010.
Cause:	Revenue accruals are not being accurately recorded at year end.
Effect:	The financial records did not reflect the correct financial activity of a period which would result in a material misstatement of the financial statements.
Questioned Costs:	This finding does not result in questioned costs.
Recommendation:	The County should put in place a procedure to ensure that all funds revenues are being properly reported.
Response:	The County will implement procedures to ensure that all revenues are being recorded in the correct accounting period.

COUNTY OF CLARION, PENNSYLVANIA
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
 FOR THE YEAR ENDED DECEMBER 31, 2010

Section II – Financial Statement Findings (Continued)

Finding #10-5: Fixed Assets are being recorded at the fund level

Criteria:	Fixed Assets are to be recorded on the Statement of Net Assets for the Government Wide financial statements as outlined under GASB 34 and should only be expensed on the fund level financial statements.
Condition:	During the audit, it was determined that funds such as the General fund and Special Revenue Funds had fixed asset accounts on the balances sheet and depreciation expense at the fund level.
Cause:	These funds were not reported in accordance with GASB 34.
Effect:	The financial records did not reflect the correct financial activity of a period which would result in a material misstatement of the financial statements.
Questioned Costs:	This finding does not result in questioned costs.
Recommendation:	The County should not have fixed asset accounts at the fund level for the General Fund and Special Revenue Funds. Fixed Assets are to be recorded on the Statement of Net Assets as outlined under GASB 34.
Response:	The County, in conjunction with the implementation of the new accounting system, will implement procedures to ensure that all Funds are being properly recorded as outlined under the GASB standards.

Finding #10-6: Accounts Receivable accounts not being reconciled

Criteria:	Account receivable accounts are to be reconciled on a timely matter.
Condition:	During the audit, it was determined there were numerous account receivable accounts that had credit balances.
Cause:	These accounts transactions were incorrectly reported.
Effect:	The financial records did not reflect the correct financial activity of a period which would result in a material misstatement of the financial statements.
Questioned Costs:	This finding does not result in questioned costs.
Recommendation:	The County should be reconciling all balance sheets accounts to ensure these accounts are properly being recorded on the balance sheet.
Response:	Central Accounting reconciles the accounts on a regular basis, based on the transactions for that period. This has been an ongoing issue since 2001, when we implemented the old accounting system, with incorrect beginning balances. The County, in conjunction with the implementation of the new accounting system, will implement procedures to ensure that all Funds and accounts are being properly recorded.

COUNTY OF CLARION, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2010

Section II – Financial Statement Findings (Continued)

Finding #10-7: County Funds are not being recorded in one central accounting system

Criteria:	All Governmental Funds should be recorded in a one central accounting system.
Condition:	During the audit, it was determined that there are funds handled by the Finance Department, Treasurer's Department and Planning department. Each of which have their own accounting system. Each of these departments are processing accounts payable checks.
Cause:	The County currently has a decentralized accounting system.
Effect:	The County does not have a centralized reporting system for their financial records. The County is not getting a complete measurement of the County's financial affairs.
Questioned Costs:	This finding does not result in questioned costs.
Recommendation:	The County should consider consolidating all funds into one centralized department. All supporting documentation should be kept in this centralized area and not at the department level.
Response:	The County will consider the possibility to consolidate the County's records into one centralized department.

COUNTY OF CLARION, PENNSYLVANIA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2010

The summary which follows indicates the current year status of findings identified in the prior year Single Audit Report.

<u>County Program</u>	<u>Prior Year Finding</u>	<u>Brief Description of Finding</u>	<u>Current Year Status</u>
Financial Statements	09-1	Accounting Records	10-1