

Commissioners Re-Organization Meeting Minutes

January 4, 2016

1 p.m. in the Commissioners' Conference Room

Those attending: Carol Clinger, Greg Faller, Kay Rupert, Nancy Jeannerat, Tom McConnell, Donna Reinsel; H. William White; Rodney Sherman (press); Keaton MacBeth (press); Chris Rossetti (press); Evanne Gareis

Roll Call: Commissioner Brosius-present; Commissioner Tharan-present; Commissioner Heasley-present

Approval of the Agenda: Correction to the name of one of the Banks of Deposit for 2016.

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the agenda as amended, the motion passed without opposition.

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Officers of the Board of County Commissioners for 2016:

❖ Chairman

On a motion made by Commissioner Heasley and second by Commissioner Brosius to appoint Commissioner Tharan as Chairman of the Board of Clarion County Commissioners, the motion passed without opposition.

❖ Vice Chairman

On a motion made by Commissioner Tharan and second by Commissioner Heasley to appoint Commissioner Brosius as Vice Chairman of the Board of Clarion County Commissioners, the motion passed without opposition.

❖ Secretary

On a motion made by Commissioner Brosius and second by Commissioner Tharan to appoint Commissioner Heasley as Secretary of the Board of Clarion County Commissioners, the motion passed without opposition.

At this time Commissioner Brosius relinquished the position of chairman to Commissioner Tharan.

2. Boards/Assignments for 2016:

❖ Ted Tharan

- Economic Development
- Clarion County Airport Authority
- Clarion County Criminal Justice Advisory Board (CJAB)
- Penn State Extension
- Clarion County Fair Board
- Communications/Emergency Mgt.
- Local Emergency Planning Committee (LEPC)
- Retirement Board
- Prison Board of Inspectors
- Hotel Tax Committee

❖ Wayne R. Brosius

- Armstrong, Indiana, Clarion (AIC) Drug & Alcohol Commission
- Community Action
- Clarion County Housing Authority
- Workforce Investment Act Board (WIB)
- Clarion County Planning Commission
- Communications/Emergency Mgt.
- Local Emergency Planning Committee (LEPC)
- Retirement Board, Chairman
- Prison Board of Inspectors
- Hotel Tax Committee

❖ Ed Heasley

- Children & Youth Services
- Family Net Advisory Board
- Clarion County Library Association Board
- Mental Health/Developmental Disabilities Advisory Board
- Clarion Conservation District
- Communications/Emergency Mgt.
- Local Emergency Planning Committee (LEPC)
- Retirement Board
- Prison Board of Inspectors, Chairman
- Hotel Tax Committee

On a motion made by Commissioner Brosius and second Commissioner Heasley to approve the commissioners'

board appointments as presented, the motion passed without opposition.

3. 2016 Appointments:

- Chief Clerk/County Administrator
 - ❖ Carol A. Clinger

On a motion made by Commissioner Brosius and second by Commissioner Heasley to reappoint Carol Clinger to the position of Chief Clerk/County Administrator as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- County Solicitor
 - ❖ H. William White, III/Dillon McCandless King Coulter & Graham LLP, Butler

On a motion made by Commissioner Heasley and second by Commissioner Brosius to appoint H. William White as Clarion County's solicitor as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Banks of Deposit for 2016

- Clarion County Community Bank
- Farmers National Bank
- Community First Bank
- First United National Bank
- PNC Bank
- Northwest Savings Bank
- PLGIT
- S & T Bank

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the banks of deposit for 2016 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Commissioners'/Salary/Retirement Board Meetings Schedule for 2016 (2nd and 4th Tuesday of each month at 9 a.m., unless noted otherwise).

Meetings are held the second and fourth Tuesdays at 9 a.m. unless otherwise noted.

*** Retirement Board is included in the last meeting of each month following Salary Board**

January 13 (Wednesday)	July 13 (Wednesday)
January 26	July 26 (6 p.m.)
February 9	August 11 (Thursday)
February 23	August 23
March 8	September 13
March 22	September 27
April 13 (Wednesday)	October 12
April 27 (6 p.m.)	October 25 (6 p.m.)
May 10	November 9 (Wednesday)
May 24	November 23 (Wednesday)
June 14	December 13
June 28	December 27

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the board meetings for 2016 as presented, the motion passed without opposition.

6. Work Session Schedule for 2016

** Tuesdays at 9 a.m. unless otherwise noted.

January 5	July 5
January 19	July 19
February 2	August 2
February 16	August 16
March 1	August 30
March 16 (Wednesday)	September 6
March 29	September 20
April 5	October 4
April 19	October 18
May 3	November 1
May 17	November 15
May 31	November 29
June 7	December 6
June 21	December 20

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the work sessions for 2016 as presented, the motion passed without opposition.

7. Prison Board Meeting Schedule for 2016 (2nd Thursday of each month at 9 a.m.)

Meetings are scheduled for the second Thursday of each month in the Admin Building conference room unless otherwise noted.

January 14	July 14
February 11	August 11 (immediately after Salary Board)
March 10 (Prison)	September 8 (Prison)
April 14	October 13
May 12	November 10
June 9 (Prison)	December 8 (Prison)

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Prison Board meeting schedule for 2016 as presented, the motion passed without opposition.

8. Records Improvements Meeting Schedule for 2016 (Meetings scheduled for 10 a.m.)

February 4	August 4
May 5	November 3

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Records Improvement meeting schedule for 2016 as presented, the motion passed without opposition.

9. Election Days for 2016

Primary Election Day	April 26
Election Return Board	April 29
General Election Day	November 8
Election Return Board	November 14

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the dates set for Election Day and Return Boards as presented, the motion passed without opposition.

10. Resolution No. 1 of 2016:

COUNTY OF CLARION RESOLUTION NO. 1 OF 2016

FOR EXECUTION OF GRANT AGREEMENTS AND CONTRACTS

BE IT RESOLVED, By the authority of the Board of Commissioners of the County of Clarion, any member of the Board of Commissioners may be authorized and directed to sign any and all agreements, contracts, or grants for the County of Clarion and on behalf of all county-related offices and departments.

Upon such signing, these documents will then be presented and placed on the next Commissioners Board Agenda, for official review and ratification by the Board of Commissioners.

This Resolution No.1 of 2016 shall remain in effect until December 31, 2016, or until rescinded or replaced with a new resolution.

APPROVED AND ADOPTED THIS 4th DAY OF JANUARY, 2016.

COUNTY OF CLARION
BOARD OF COMMISSIONERS
Commissioner Theodore W. Tharan
Commissioner Wayne R. Brosius
Commissioner C. Edward Heasley

ATTEST:

Carol A. Clinger, Chief Clerk

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve and adopt Resolution No. 1 of 2016 as revised by Attorney White to reflect a change.

11. Tax Anticipation Loan:

On a motion made by Commissioner Brosius and second by Commissioner Heasley to direct Donna Reinsel, Central Accounting Director, and county staff to prepare and suggest the best offer from proposals received by banks for review and prepare for official action at the public commissioners meeting, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Commissioner Tharan reported on the present debt of Clarion County:

• Balance as of the beginning of 2015:	\$5,927,024.09
• Balance as of the end of 2015:	\$5,664,060.61
• Paid on debt principle:	\$286,124
• Paid in interest :	\$194,371
• Expected revenue due from state:	\$2,402,828
• Current balance on hand:	\$1,336,591

Questions:

Evanne Gareis asked for further explanation on the tax anticipation loan.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 9:25 a.m., the motion passed without opposition.