

# Clarion County Board of Commissioners

## Meeting Minutes

### July 26, 2016

The meeting was called to order at 6 p.m. by Commissioner Chairman Ted Tharan.

Those attending: Carol Clinger; Betty Isler; Trisha Douglas; Rose Logue; Chelsea Sierko; Raymond Hohl; Andrew Cable; Aaron Hammond; Ryan Radaker; Mike Robb; Jake Bauer; Ron Wilshire (press); Natasha Breneman (press); Evanne Gareis (press); Mike Collins (press); Samantha Beal (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: Business items, an MOU, GIS document, resolution for burn ban, request to relax a Clarion Borough ordinance, to be added under other business. On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes dated July 13, 2016. On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence:

- A municipal notice dated July 7 was received from the Plenary Walsh Keystone Partners informing the county that they will be applying for coverage under the bureau of waterways engineering and wetlands joint permit for the repair of water obstructions or encroachments as required by the DEP. The project site is located on State Route (SR) 4015, in Knox Township; this project proposes to repair a structurally deficient bridge that intersects Licking Creek.
- A letter dated July 8 was received from Larson Design Group advising the county that the bridge weight limit on the Reidsburg 3 Bridge, over Piney Creek, in Monroe Township must be lowered to 7 tons due to the increased section loss in the corrugated metal deck pans.
- An email dated July 15 was received from the state Department of Transportation (PennDOT) announcing shoulder cutting and ditch cleaning operations to be performed in the southwestern portion of the county. PennDOT is seeking waste material dump sites; property owners who are interested in receiving the fill are urged to contact Clarion County PennDOT Office at (814) 226-8200.
- A notice was received from the Office of Planning & Development announcing the final numbers for the County's Recycling Day: regular recyclables at 20,592 lbs; electronics at 15,788 lbs; household hazardous waste at 4,431lbs; and scrap metal at 3,660 lbs.
- Betty Isler, Clerk for the Office of Emergency Services was named Employee of the Month.

Announcements:

- Work session is on Tuesday, August 2 at 9 a.m., in the conference room
- Commissioner and Salary Boards meet on Thursday, August 11 at 9 a.m. in the conference room
- Prison Board meets on August 11, immediately following Salary Board

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Renewal of the Grant-In-Aid Continuing Program application on behalf of the Probation Department.

Term: 7/1/2016 – 6/30/17

Grant Award: \$52,000

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve renewing the grant obo probation as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. County surplus vehicle bids opened on June 28 and 29, 2016, were reviewed and awarded to the highest qualified bidder:

2005	CHEVROLET IMPALA	Kenny Wray Clarion, PA	\$ 526.00
2006	FORD CROWN VIC	Mike LaVan, Clarion, PA	\$ 311.00
2007	DODGE CARAVAN	Nick Schwabenbauer, Clarion, PA	\$ 711.00
2008	DODGE GRAND CARAVAN	Kevin Eisenmen, Shipperville, PA	\$ 2,001.00
2009	Ford E450 Super Duty	Mike LaVan, Clarion, PA	\$ 311.00
2010	DODGE MINI VAN	Mitchell Hendrickson, Baden, PA	\$ 1,702.00
2010	DODGE MINI VAN	Mark Gaudino, Baden, PA	\$ 1,808.00
2010	DODGE MINI VAN	Mitchell Hendrickson, Baden, PA	\$ 1,610.00
2010	DODGE GRAND CARAVAN	Richard Palm, Oil City, PA	\$ 3,125.55
2010	DODGE GRAND CARAVAN	Mitchell Hendrickson, Baden, PA	\$ 1,429.00
2009	Ford E450 Super Duty	Dave Geesey, Mechanicsburg, PA	\$ 1,451.00
2009	Ford E450 Super Duty	Al Gaudino, Freedom, PA	\$ 828.00

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the vehicle awards as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Tourism grant funding as recommended by the Hotel/Motel Tax Committee
  - a) Knox Horse Thief Days, August 17-20; Award: \$1,550
  - b) Foxburg Fall Art, Wine, & Food Festival, October 9; Award: \$1,125
  - c) Turkey Trot 5K Run and Walk, November 19; Award: \$1,200

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the grant funding as recommended by the H/M Tax Committee as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Letter of support for Glassworks Business Park Multimodal Transportation Fund application

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the LoS for Glassworks Business Park MTF application as presented.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Discussion: Ryan Miles a representative for Glassworks gave further explanation of the purpose/reason for the needed funds. He explained that Clarion Borough lacks the funds for the needed upgrades and changes to the streets leading to the Glassworks Development.

5. Treasurer's report given by Rose Logue, Fiscal Director: Current balance is \$5.4 million.

On a motion made by Commissioner Heasley and second by Commissioner Brosius accept the treasurer's report as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Approval of the General Fund bills dated: July 9 - 22, 2016, totaling \$1,078,969.25

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Approval of the budget transfer(s) for the dates of July 8 - 22, 2016, totaling \$6,587

DEPARTMENT	FROM	TO	TOTAL
CORONER	TRAVEL	TRAINING	\$50.00
ELECTIONS	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$537.00
DISTRICT ATTORNEY	MEDICAL INSURANCE	PROFESSIONAL SERVICES	\$3,200.00
CENTRAL ACCOUNTING	MEDICAL INSURANCE	MATERIALS & SUPPLIES	\$1,200.00
CENTRAL ACCOUNTING	MEDICAL INSURANCE	TRAINING	\$1,600.00
<b>TOTAL</b>			<b>\$6,587.00</b>

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Memorandum of Understanding (MOU) between the Information Technology (IT) Department and the 911 Communications Department. IT will provide 12 hours a week dedicated to the technical assistance and support of all 911 needs and projects. Cost: \$40/hour will be paid from the wireless fees.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the MOU as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 2) Business Requirement Document- Specification Report on behalf of Clarion County GIS Department with Tyler Technology regarding the extraction of GIS data needed for future public access and availability.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the document pending further review by the GIS Department, IT Department, and the county solicitor, if applicable with no cost to the county.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 3) Resolution No. 8 for 2016, Countywide Outdoor Burn Ban.

Commissioner Heasley reported that Act 1995-52 requires a 48 hour notice to the public prior to implementation, therefore the ban will be effective on July 29, 2016.

Commissioner Heasley also highlighted the exceptions to the burn ban:

- a) Campfires in fire rings that confine/contain the campfire

- b) Covered burn barrels
- c) Volunteer organizations controlled cook-out fires

On a motion made by Commissioner Brosius and second by Commissioner Tharan to implement the burn ban as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 4) Request for Clarion Borough to relax the ordinance closing the public parks from 10 p.m. until dawn and moving the closing to midnight.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to consider approaching the borough manager, who has the authority, to relax the ordinance.

Discussion: Pvt 1<sup>st</sup> Class Raymond Hohl; Andrew Cable; Aaron Hammond; Ryan Radaker, in turn, spoke in favor of relaxing the ordinance to accommodate the adult public who play the virtual Nintendo game of Pokémon in the county Veterans Memorial Park.

Roll call vote: Commissioner Tharan-no; Commissioner Brosius-yes; Commissioner Heasley-no

Commissioner Tharan added that the commissioners would like to have further discussions with the borough council on this issue.

Department Head Questions or Comments: There were no comments from department heads at this meeting.

Public Questions and Answer Period: There were no questions at this meeting.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 6:58 p.m., the motion passed without opposition.