

Clarion County Board of Commissioners
Meeting Minutes
July 13, 2016

Those attending: Carol Clinger; Trisha Douglas; Kay Rupert; Tammy Bartley; Brett Whitling (press); Evanne Gareis (press); Natasha Brennimen (press); Ron Wilshire (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: Two business items will be added to Other Business. On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes dated June 28, 2016. On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence:

- A municipal notice was received from the state Department of Transportation (PennDOT) announcing plans to replace Tippecanoe Bridge over Canoe Creek. The tentative work timeframe is planned to fall between school closure in the spring of 2017 and school opening in the fall of 2017. The road closure will include a 19.33-mile detour.

Announcements:

- Prison Board will meet on Thursday, July 14 at 9 a.m. in the Commissioners' conference room
- Work session is on Tuesday, July 19 at 9 a.m. in the conference room
- Commissioners, Salary and Retirement board meetings will meet on July 26, please note time as 6 p.m.

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Resolution No. 8 creating a county municipal funding program.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to table Resolution No. 8 pending further review, the motion passed without opposition.

2. New contract (Promissory Note) with West Freedom Water Authority

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve a promissory note for funding aid to the West Freedom Water Authority in the amount of \$4,000 with payments back to the county of \$333.33/month for 12 months as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. New lease agreement with Justice Works Youth Care, Inc., of Pittsburgh, PA., for offices within the Clarion County Human Services Complex.

Term: 8/1/2016 – 6/30/2017

Total Charge: \$8,789

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve a new lease agreement with Justice Works Youth Care for office space in the Human Service Complex as presented; the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Submission of the 2016 – 2017 Clarion County Human Services Plan

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the submission of the Human Services Plan as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Discussion: Kay Rupert, Human Services Director, further explained the purpose of the plan. Annually the county is required to submit a narrative and estimated budget for Human Services expenditures that have been allocated by federal and state government. The budget requires state and county match. It includes identification of services, consumers served, and dollars anticipated and budgeted for Mental Health, Developmental Disabilities, Early Intervention, Adult Services, and Homeless Assistance Program. Rupert also acknowledged that this plan took team effort that included help from MH/DD Staff, Nancy Jeannerat, Barb Cherico, Mary Lutz, and Erin Burns.

5. Contracts on behalf of Mental Health, Developmental Disabilities and Early Intervention Administration (MH/DD/EI) with term: 7/1/2016 – 6/30/2017:

- a) New contract with Pediatric Therapy Professionals of New Castle, PA for occupational, physical, and speech therapy and special instruction for audiology, vision, and nutrition
Total Cost: \$10,000 County Match: Up to 10%

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve a new contract with Pediatric Therapy Professionals as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) New contract with Family Psychological Associates of Kittanning, PA for mental health trauma informed care trainings. This contract is in addition to existing contract.
Total Cost: \$7,045.84

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract with Family Psychological Associates as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c) Grant renewal with Butler County Human Services of Butler, PA for health care quality unit
Total Cost for services: \$6,000 Grant Award: \$6,000

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the grant renewal with Butler County Human Services as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 6. Contract renewal on behalf of Clarion County Probation Services with NCTI of Phoenix, AZ for adult & juvenile curriculum for the Crossroads Programs.
Term: 5/1/2016 – 4/30/2017 Total Cost: \$1,782

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve a contract renewal with NCTI as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 7. Permanent relocation of polling place, 25-01, Redbank Township East to the Zion Lutheran Church

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the relocation of the Redbank Township East polling place as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 8. Request for exonerations of the 2016 county per capita tax from one tax payer in New Bethlehem Borough

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the exonerations of the county per capita tax as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 9. Request for use of county property submitted by:
 - a) VFW Post 2145, for use of Veterans Memorial Park and Gazebo on September 11, 2016, to hold a Patriots Day Ceremony

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the request of the VFW Post 2145 as presented, the motion passed without opposition.

- b) Megan Laird of Fairmont City for Zumba classes on Tuesday evening through September 20, from 7 p.m. – 8 p.m.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the request of Megan Laird as presented, the motion passed without opposition.

- 10. Letter of support for Clarion County’s YMCA’s Multimodal Transportation Fund proposal

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve a letter of support for the YMCA as presented, the motion passed without opposition.

- 11. Treasurer’s report: Revenue: \$942,863.69; Expenditures: \$1,803,400.91; Balance \$5,976,940.83.
Opened a new checking at S&T Bank for Liquid Fuels (Closed at PNC). At the recommendation of the auditors new accounts (separate from the general fund) were opened at NW Savings Bank for CYS and MH/DD/EI for the purpose of better accounting and tracking.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the treasurers report as presented, the motion passed without opposition.

- 12. General Fund bills dated: June 27 – July 8, 2016, totaling \$816,274.25

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 13. Budget transfer(s) for the dates of June 25 – July 8, 2016, totaling \$50.00

JULY 8 to, 2016			
BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
CORONER	TRAVEL	TRAINING	\$50.00
TOTAL			\$50.00

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfer as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Request by Clarion County Sheriff Munsee to purchase a new x-ray/screening inspection machine and walk through metal detector for the county courthouse. Cost will be reimbursed up to \$21,500 through a grant from the AOPC to upgrade court facility security.

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the purchase as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 2) Request to purchase (within budgetary limitations) necessary supplies, materials, and equipment for repairs, maintenance, and upgrades to the Human Service Building.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the necessary purchases as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Department Head Questions or Comments:

Treasurer McConnell reported on the high volume sale of doe license for this year. As of today the treasurer's office has issued well over 3,000 license. Approximately 2,500 license were received today.

Public Questions and Answer Period:

Ron Wilshire asked for further clarification on the Human Services Plan Budget. The budget, not including Drug & Alcohol or Children & Youth, is \$2,158,357 and is 90 percent state and 10 percent county funded.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:38 a.m., the motion passed without opposition.