

Clarion County Board of Commissioners
Meeting Minutes
June 14, 2016

Those attending: Carol Clinger; Trisha Douglas; Rose Logue; Kristi Ditz; Ron Wolbert; Nancy Jeannerat; David Dunn; Evanne Gareis (press); Bret Whitling (press); Ron Wilshire (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as amended with an addition to Other Business, the motion passed without opposition.

Approval of the minutes dated May 24, 2016: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from last meeting, the motion passed without opposition.

Correspondence:

- A letter dated May 19 was received from the state Department of Community and Economic Development (DCED) regarding the DCED approval of the grants listed: Clarion County \$226,528; On behalf of Clarion Borough \$91,761; On behalf of Clarion Township \$82,580; Total Grant Awarded: \$400,869. These funds are provided through the 2015 Community Development Block Grant (CDBG) program

Announcements:

- Buildings and Grounds Advisory Committee meets on Thursday, June 16 at 8 a.m., location tba
- Work session is on Tuesday, June 21, at 9 a.m. in the conference room
- Clarion County Recycling Day is Saturday, June 25 from 9 a.m. to 3 p.m. at the county park.
- Commissioners, Salary, and Retirement Board meetings are on Tuesday, June 28 at 9 a.m. in the conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Resolution No. 6 of 2016, Continuity of Government.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to adopt Resolution No. 6 of 2016 as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Signatory consent to the transfer of a sanitary sewer line in Beaver Township from Clarion County Economic Development (CCEDC) to Knox Borough

On a motion made by Commissioner Heasley and second by Commissioner Brosius to consent to the transfer of the sewer line to Knox Borough as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. New contract on behalf of Clarion County Planning & Development with the state Department of Community & Economic Development (DCED) for Community Development Block Grant (CDBG)
Term: 5/19/2016 – 5/18/2021 Grant Allocation: \$400,869

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract with DCED as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. New contract on behalf of Clarion County 9-1-1 Communications (9-1-1) with MCM Consulting Group (MCM) of McMurray, PA for consulting services on current, future and pending projects as they relate to the 9-1-1 services and systems and their relationship to the Northern Tier Group
Term: 6/1/2016 – 11/30/2016 Total Cost: \$38,250 County Portion: 7.41% or \$2,760.25

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract for the Northern Tier Group with MCM Consulting as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Contract renewal on behalf of Clarion County 9-1-1 with MCM of McMurray, PA for consulting services on current, future and pending projects as they related to the 9-1-1 services, including quarterly and annual reporting to the state Emergency Management Agency (PEMA) for continued funding
Term: 7/1/2016 – 6/30/2018 Total Cost: \$30,000

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract renewal with MCM as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Contract renewal on behalf of Children and Youth Services (CYS) with Clarion County's Promise of Clarion, PA for family group decision making

Term: 7/1/2015 – 6/30/2016 Total Cost: \$60,000 max County Portion: \$3,000 max

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal with Clarion County's Promise as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Amendment to a contract on behalf of CYS with Adelphoi Village, Inc., of Latrobe, PA for supervised independent living services.

Term: 7/1/2015 – 6/30/2016 Total Cost: \$198.55/day (increase of \$1.39) County Match: 20%

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract amendment with Adelphoi Village, Inc as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Contract renewal on behalf of Human Services Department with Second Harvest Food Bank of NWPA for lead agency agreement and plan of operations for Temporary Emergency Food Assistance Program (TEFAP)

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal with Second Harvest Food Bank of NWPA as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Contract renewal on behalf of Central Accounting with Maximus Consulting of Richmond VA for a cost allocation plan for audit years 2015-2017, negotiations with state or federal as needed

Term: 9/1/2016 – 8/31/2018 Total Cost: \$16,200 (\$5,400/yr.)

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Contract renewal on behalf of Central Accounting with Neopost for equipment lease and postage service

Term: 6/14/2016 – 6/14/2019 Total Cost: \$2,494.80

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal with Neopost as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Contract amendment on behalf of MH/DD/EI Admin with Roads to Recovery of Clearfield, PA for certified peer specialist and geriatric training

Term: 7/1/2015 – 6/30/2016 Total Cost: \$90,002 County Match: up to 10%

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract amendment with Roads to Recovery as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Request for an exoneration of the 2016 county per-capita tax for one New Bethlehem Borough tax payer

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the exoneration of per-capita tax as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Advertising to solicit invitations for bids on county surplus vehicles

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve advertising the invitation for bids to sell county vehicles as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Awarding of County Recognition – Water Run Landing, a WRC Senior Community

On a motion made by Commissioner Brosius and second by Commissioner Heasley to present a proclamation of county recognition to WRC as presented, the motion passed without opposition.

15. Request for use of Veterans Memorial Park on Saturday, July 16 from 10 a.m. to 1 p.m., submitted by Bill Hearst on behalf of WWCH/C93 Radio.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the request by WWCH/C93 Radio to use the Veterans Memorial Park for an event as presented, the motion passed without opposition.

16. Treasurer's report as of May 31st, 2016: Balance-\$6,835,968.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to accept the treasurer's report as presented, the motion passed without opposition.

17. Approval of the General Fund bills dated: May 20 – June 9, 2016, totaling \$963,242

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the payment of general fund bills as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

18. Approval of the budget transfer(s) for the dates of May 23 – June 9, 2016, totaling \$457.13

MAY 23 to JUNE 9, 2016			
DEPARTMENT	FROM	TO	TOTAL
JUVENILE PROBATION	MAINTENANCE VEHICLE	ADVERTISEMENT	\$127.13
CENTRAL ACCOUNTING	TRAVEL	MATERIALS & SUPPLIES	\$330.00
TOTAL			\$457.13

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

Commissioner Tharan reported that the distribution of Hotel/Motel tax grants as approved by the Hotel/Motel Tax Advisory Committee is as follows:

- 1) St. Joseph 4th of July Celebration..... \$2,000
- 2) Clarion County Airport Airshow.....\$2,000
- 3) Knox “Once upon a Christmas.....\$2,000
- 4) Redbank Valley Chamber.....\$2,000
- 5) East Brady Riverfest.....\$952.16
- 6) TOTAL..... \$8,952.16

Department Head Questions or Comments:

Nancy Jeannerat reported that the MH/DD Department was extremely pleased that Marcie Shiffhouer was hired as the CASSP Director.

Public Questions and Answer Period:

Ron Wilshire questioned the funding of MCM for the county.

Mike Collins asked for further explanation of the CDBG funding from DCED.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:35 a.m., the motion passed without opposition.