

Clarion County Board of Commissioners
Meeting Minutes
February 9, 2016

Those attending: Carol Clinger; Trisha Douglas; Treasurer McConnell; Donna Reinsel; Steve Allison; Anthony Ditka; Ron Wolbert; Vern Smith; Kay Rupert; Nancy Jeannerat; Ron Wilshire (press); Evanne Gareis (press); Keaton MacBeth (press); Michael Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

Approval of the minutes dated January 26, 2016. On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from the last meeting as presented, the motion passed without opposition.

Correspondence:

- A letter dated January 22 was received from Plenary Walsh Keystone Partners regarding an application for Wetlands GP-11. The project proposes to repair a structurally deficient bridge that intersects Licking Creek. The project site is located on State Route (SR) 8005, in Knox Township.

Announcements:

- Prison Board meeting on Thursday, February 11 at 9 a.m. in the Commissioners' conference room
- All county offices will be closed on February 15, in observance of President's Day
- Work session on Tuesday, February 16 at 9 a.m. in the Commissioners' conference room
- Commissioners', Salary, and Retirement Board meetings on Tuesday, February 23 at 9 a.m. in the Commissioners' conference room

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Refinance of the county debt

- a) Approval of Ordinance No. 1 of 2016, Authorizing the Incurring Debt By the Issuance of a General Obligation Note In A Principal Amount of Five Million Six Hundred Sixty Four Thousand Sixty One Dollars (\$5,664,061)

Closing date: March 15, 2016

Discussion: Anthony Ditka from the Law Firm of Dinsmore & Shohl, LLC loan finance counsel for the county, addressed the commissioners explaining the refinance process regarding the debt refinancing on a tax exempt basis while complying with state and federal rules. The state requires a local government go through the Department of Community and Economic Development (DCED). A summary of the ordinance was published in the Clarion News and the Leader Vindicator announcing the ordinance is available for review by the public. Second notice will be published to announce enactment. Purpose of ordinance: (1) authorizes issuance of general obligation note and pledges full payment of the note (2) fixes the form, interest, and maturity dates for the note. If authorized Ditka to do a filing with state and county officers to do everything necessary to close the issuance. The ordinance creates a sinking fund (required by the state) and awards the note to Farmers National Bank. The proof of publication of summary notice, proof of publication of enactment notice, statement of being within legal debt capacity, signed copy of ordinance, and signed copy of commitment letter to be sent to DCED for approval. The reduction in the interest will save the county approximately \$400,000 over the life of the note.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve Ordinance No. 1 of 2016 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Approval of the Loan Agreement authorizing the issuance of a general obligation note with Farmers National Bank of Emlenton, Pa

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the loan agreement as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c) Approval of the General Obligation Note. Principal amount: \$5,664,061 Terms: 180 months at 2.65%, fixed, tax-free Fee: \$1,000 + closing fee

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the general obligation note as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 2. Approval of a contract renewal on behalf of the Clarion County Coroner with Erie County Coroner for forensic pathologist services.**

Term: 1/1/2016 – 12/31/2016

Cost: \$10,000 retainer and \$950 per autopsy

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract with the Erie County Coroner as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Approval of the renewal of the Juvenile Grant in Aide application on behalf of Juvenile Probation to be submitted to the Juvenile Court Judges' Commission.

Term: July 1, 2015 – June 30, 2016

Grant allocation: \$111,504

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the renewal of the grant as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Approval of a Hotel Tax grant award to benefit the Clarion County Bluegrass Jam

Grant allocation: \$2,000

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the grant award as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Appointments to:

- a) Clarion County Library System's Board of Directors to fill the Member-At-Large vacancy.
 - i. Greg Faller. Term: 3 years ending, December 31, 2018.

On a motion made by Commissioner Tharan and second by Commissioner Heasley to appoint Greg Faller to the Library Board as presented, the motion passed without opposition.

- b) Clarion County Hotel Tax Committee:

- i. Sheila Johnson, Rimersburg Chamber, vacancy to be filled by a Chamber Member.
- ii. Paul Larue, General Manager of the Park Inn to replace Matt Darr.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to appoint Sheila Johnson and Paul Larue to the Hotel Tax Committee as presented, the motion passed without opposition.

6. Approval of a proclamation congratulating Subway on its grand opening of a new building and location in New Bethlehem Borough

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the proclamation presented to the New Bethlehem Subway, the motion passed without opposition.

7. Approval of the General Fund bills dated: January 22 - February 4, 2016, totaling \$1,138,040.76.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Treasurer's Report: General Fund Balance as of January 31, 2016, is \$3,243,901.47
- 2) Approval for the Office of Emergency Services to utilize a Motorola Transmitter MTR-3,000 at Trinity Point to create a dedicated med 5 channel. This will create better communication for emergency personnel by using fewer towers and direct. Cost: \$1,000 labor for MobilCom to install.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to accept the cost of up to \$1,000 to complete the repeater transmitter project at Trinity Point as presented by Ron Wolbert of the OES, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Department Head Questions or Comments: There were no questions at this meeting

Public Questions and Answer Period:

Steve Allison asked for further explanation about the Hotel Tax Grants and how to apply. Apply through the Great Outdoors in Brookville. Promotes overnight stays in the county.

Ron Wilshire asked if the county rents or owns the Trinity tower. We rent for \$12,000/year

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 9:32 a.m., the motion passed without opposition.