

## **Salary Board Minutes**

**July 28, 2015**

### **Those in Attendance:**

Tom Distefano

Scott Seeley

Carol Clinger

Donna Reinsel

Evanne Gareis

### **Call to Order:**

Salary Board Meeting was called to order by Commissioner Brosius at 9:31 a.m. in the Conference Room of the Administration Building.

### **Roll Call:**

Commissioner Brosius - present

Commissioner Campbell – present

Commissioner Faller – present

Treasurer Snyder – present

### **Approval of the Agenda:** July 28, 2015

On a motion made by Commissioner Faller and a second by Commissioner Campbell to accept the agenda the motion passed.

### **Approval of the Minutes:** July 15, 2015

On a motion made by Commissioner Faller, and a second by Commissioner Brosius to accept the minutes dated July 15, 2015, the motion passed.

### **Business:**

1. Courts. New Hire. Ms. Pammie Warham will be filling the vacant Judicial Administrative Assistant for DJ 18-3-03. Position will be full time, 35 hours per week. Requested annual salary of \$18,941.38. Requested effective date, August 3, 2015. On a motion made by Treasurer Snyder and a second by Commissioner Campbell, the motion passed.

### **Roll Call:**

Commissioner Brosius - yes

Commissioner Campbell – yes

Commissioner Faller- yes

Treasurer Snyder – yes

2. Courts. New Hire. Ms. Patrice Stephens will be filling the vacant Judicial Administrative Assistant for DJ 18-3-03. Position will be full time, 35 hours per week. Requested annual salary of \$18,941.38. Requested effective date, August 3, 2015. On a motion made by Treasurer Snyder and a second by Commissioner Faller, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

3. Courts. New Hire. Ms. Meagan McElroy will be filling the vacant Law Clerk position. Position will be full time 40 hours per week. Requested annual salary of \$37,004.15. Requested effective date August 10, 2015. On a motion made by Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

4. Corrections. New Hire. Mr. Vincent Ream will be filling the vacant part time Corrections Officer position. Position will be part time, 29 hours a week or less. Requested hourly wage of \$10.00. Requested effective date July 30, 2015. On a motion made by Commissioner Faller and a second by Treasurer Snyder, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

5. Planning and Development. Promotion. Ms. Kristi Ditz will be promoted into the vacant Planning and Development Director position. Position will be full time 35 hours a week. Requested annual salary of \$33, 285.00 Requested effective date July 1, 2015. On a motion made by Treasurer Snyder and a second by Commissioner Faller, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

6. Corrections. New Hire. Ms. Audreanna King will be filling the vacant part time Corrections Officer position. Position will be part time, 29 hours a week or less. Requested hourly wage of \$10.00. Requested effective date July 30, 2015. On a motion made by Commissioner Faller and a second by Treasurer Snyder, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

7. Resignations/Terminations/Other Personnel Actions

- Barbara Phillips/Courts/Resignation/August 7, 2015
- Kearston Troutman/Courts/Resignation/August 7, 2015

On a motion made by Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

**Roll Call:**

Commissioner Brosius - yes  
Commissioner Campbell – yes  
Commissioner Faller- yes  
Treasurer Snyder – yes

**Other Business:** N/A

**Question and Answer Period:** Scott Seeley asked, “Kristi was Twila’s assistant, are there plans to fill Kristi’s position? Commissioner Brosius answered “yes.”

**Executive Session:** N/A

**Adjournment:** On a motion made by Treasurer Snyder and second by Commissioner Faller to adjourn the meeting at 9:38 a.m., the motion passed

