

Clarion County Board of Commissioners

Meeting Minutes

September 8, 2015

Those attending: Carol Clinger, Trisha Douglas, Treasurer Snyder, Erin Burns, Steve Allison, Kay Rupert, Ted Tharan, Bob Balough, Ron Wilshire (press), Evanne Gareis (press), Michael Collins (press), Tom DiStefano (press)

Roll call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: Correction to business item #1 effective date (2015 to 2016). On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes dated August 25, 2015. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated August 25, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated August 14, 2015, from the state Department of Human Services announcing a tentative Medical Assistance Transportation Program (MATP) grant allocation for FY 2015-2016 of \$668,417 with the initial MATP allocation to be determined after the state budget is enacted.
- A municipal notice dated August 31, 2015, was received from SPK Engineering, Inc. of Union Town, PA, who is seeking the necessary DEP permits for the replacement of the bridge that carries SR 0058 over Mineral Run in Sligo Borough.
- Clarion County Treasurer's Report; Balance as of August 31, 2015: \$5,226,150

Announcements:

- Prison Board, Thursday, September 10th, 9 a.m., at the Prison
- Open House at the Drop in Center, September 10th, 11:30-1:30, at the Victory House, 1099 E Main
- Suicide Coalition walk through Clarion Borough, September 10th, 4 to 6 p.m.
- Strattanville Homecoming, September 12th weekend
- Work Session, Tuesday, September 15th, 9 a.m. in the Admin Conference Room
- Clarion County Association of Twp Officials Annual Conference, Thursday, September 17th
- New Bethlehem Peanut Butter Festival, September 19th weekend.
- Commissioner/Salary/Retirement Board Meeting, Tuesday, September 22nd, 9 a.m., conference room
- New fall hours at the Clarion County Park:
 - ✓ September: 8 a.m. to 8 p.m.
 - ✓ October: 10 a.m. to 7 p.m.

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Approval of a contract on behalf of Court Administration with Language Line Services of Monterey CA for interpreter services in the county court of common pleas.

Effective: 9/08/2015 to 9/07/2016 Cost: \$1.85-\$2.00/minute

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Language Line Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Approval of an Assurance of Compliance/Participation on behalf of Children & Youth Services (CYS) to be submitted with the FY 2016-2017 Needs Based Plan and Budget.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the assurance of compliance/participation for CYS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval of an equipment lease on behalf of Children & Youth Services with Lenovo Financial Services to lease 11 Microsoft Service Pro 3 tablets with keyboards.

Terms: 48 months Cost: \$297/tablet \$30.50/keyboard Lease total: \$327.50/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the equipment lease for CYS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of new five year contracts on behalf of Domestic Relations that will be effective from 10/01/2015 to 9/30/2020 with:

a) Clarion County Sheriff for security services Reimbursement (34% county): 66% FFP rate

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with the Sheriff as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) Ray Scott, Clarion, for service as a hearing officer Cost: \$125/hour
- c) H John Drayer, Clarion, for service as a hearing officer Cost: \$125/hour
- d) John Eichlin, Corsica, for service as a hearing officer Cost: \$125/hour

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the various hearing officer contracts for Domestic Relations as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 5. Approval of a new contract on behalf of the Department of Planning and Development with the Department of Community and Economic Development (DCED) to make available appropriated Community Development Block Grant (CDBG) funds to the county.

Effective: 8/05/2015 through 8/4/2020

Allocation: \$311,167

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the the contract with DCED as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 6. Approval of the MATP grant agreement & assurance of compliance to be submitted to the state Department of Human Services for the release of the 2015-2016 allocation.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the MATP grant agreement & assurance of compliance as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 7. Approval to advertise a request for proposals (RFP) on behalf of the Office of Emergency Services (OES) 911 Center in relation to a Computer Aided Dispatch (CAD) solution.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the advertising of RFP for OES as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 8. Approval of the General Fund bills dated August 21st through September 2, 2015, totaling \$1,322,402.66.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bill payment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 9. Approval of the budget transfer as of September 1, 2015, totaling \$300.

DEPARTMENT	FROM	TO	TOTAL
TAX CLAIMS	TITLE SEARCHES	MATERIALS & SUPPLIES	\$300.00
TOTAL			\$300.00

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Ted Tharan questioned leasing an existing building for the OES center as opposed to building new, if there is a plan for financing, and how much of the phone fees cover OES wages.

Bob Balough asked if other locations have been considered, which buildings have been considered, and if an analysis is available to the public. Commissioner Campbell answered that commissioners would make time to speak to anyone on this matter and the board has been working on this issue since last spring and has looked at various properties that include Trinity Point, Bi Lo, and property behind Country Fair in Paint Township, but were either unsuitable or too costly. Balough then asked if a space analysis has been done, a plan for the next 20 to 30 years, and a projected cost to the tax payers.

Tharan then asked for the current size of the OES and about using the current location. He also asked how much the taxes would raise in 3 years and when the construction bids would be awarded.

When asked for a comment, Commissioner Brosius stated that the present board does not want to rent.

Commissioner Faller indicated that he would like to clarify numbers. Many locations have been considered. Originally the locations, for example the Clarion Mall, Bi Lo building, Clipper building, and the University Inn, were considered for relocating the offices in the courthouse while the renovation was taking place. Then problems with the OES building were discovered and this became the priority. Several discussions were had on how to solve this problem including building an addition onto the existing building (area too tight and gas well concerns), moving the 911 center to the Human Service Complex (concerns of it being a multi-use center), leasing, or construction. Committing to a lease for 911 may not be the best way to move forward or have money put to best use. Can we afford it? Yes. Will there be a savings? I hope so, but the project will be stopped if it goes over the budgeted amount. Looking at 5, 10, 15 year capital.

Balough asked that the calculations be posted on the county website and Tharan requested that any raise in taxes be published.

Evanne Gareis asked how the CDBG fund are used. (Infrastructure, municipal projects. Awarded to municipalities upon request.) Gareis also questioned the CAD system. (Software used by 911 dispatch).

Balough asked if the cost of the CYS tablets was per tablet or the total. (Total monthly lease payment for all)

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:51 a.m., the motion passed without opposition.