

Clarion County Board of Commissioners
Meeting Minutes
September 22, 2015

Those attending: Carol Clinger; Trisha Douglas; Donna Reinsel; Clifford Pastel; Treasurer Snyder; Rose Logue; Robert Lewis; Gerry Borovick; Keith Etzel; Kay Rupert; Ron Wilshire (press); Evanne Gareis (press); Mike Collins (press); Jacob Griffin (press); Keaton MacBeth (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes dated September 8, 2015: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the September 8th minutes as presented, the motion passed without opposition.

Approval of an amendment to the meeting minutes dated July 15, 2015:

Correction to Dunkel Roofing bid option 2 is corrected from \$53,900 to \$52,900

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the amendment the July 15th meeting as presented, the motion passed without opposition.

Correspondence:

➤ News Release:

- Clarion County Office of Emergency Services (OES) is conducting the required annual review of the County Hazard Mitigation Plan.

➤ Municipal Notices:

- Letter dated September 8, 2015, indicating the intention of Cintar Inc Engineers & Consultants of Glenshaw to submit an application to the Clarion County Conservation District for a Gen-National Pollutant Discharge Elimination System (NPDES) Permit for stormwater discharge associated with construction activities at Clarion Industries. The project consists of construction of access roads to a new truck dumper area and an additional wood chip storage pad.
- Letter dated September 1, 2015, from the state Department of Transportation (PennDOT) indicating the PennDOT will be filing for applications with the Department of Environmental Protection (DEP) for the proposed project to replace the deteriorated cross-pipe that carries SR-2005 (Olean Trail) over Piney Creek at Sutton Road with a structure that meets current design criteria.
- Letter dated September 4, 2015, from Young & Associates sending notice that Armstrong Conservation District is currently seeking all permits required for the District's 2 stream bank stabilization projects located in Redbank and Porter Townships (Clarion County).
- Letter dated August 31, 2015, from Sucevic, Piccolomini, & Kuchar Engineering, Inc of Uniontown sending notice of the submission for all required permits needed for the replacement of the structure that carries SR 0058 over Mineral Run in Sligo Borough.

➤ Announcement: SAFE, United Way, and Suzan Hahnfeldt State Farm Insurance will be presenting the Clothesline Project at various locations in Clarion.

- This is an interactive project speaking out against domestic violence, allowing people to express themselves in a safe and creative space. (1) Thursday, September 24th, at the Corner Salon 319 Main, (6 p.m. to 8 p.m.), (2) Thursday, October 1st, at the SAFE Office located at 1302 E Main St, (6 p.m. to 8 p.m.), and Saturday, September 26th, at Suzan Hahnfeldt-State Farm located at 110 Main St, (1pm to 3 pm.)

Announcements:

- Farm Bureau Legislative Day, Friday, September 25th at Paul's Pumpkin Patch located in Frogtown
- ALF, September 25th through October 4th
- ALF Craft Day/Columbus Day Holiday, Friday, October 2nd, all county offices will be closed
- Work Session, (2 consecutive) Tuesday September 29th and October 6th, 9 a.m., Admin conference room
- Prison Board, Thursday, October 8th, 9 a.m., Admin conference room
- NW County Commissioners Association Meeting, Tuesday, October 13th in Elk County
- Commissioners/Salary Board Meetings, Wednesday, October 14th, 9 a.m., Admin conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Approval of Resolution No. 15 of 2015 making a Declaration of Official Intent for Capital Expenditures to be Reimbursed From Subsequent Tax-Exempt Borrowings.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 15 of 2015 as presented, the motion passed.

Discussion: Cliff Pastel of Dinsmore & Shohl LLP, explained IRS regulations and how a declaration of intent makes it easier for the IRS to understand how financing is expended or reimbursed. Commissioner Faller indicated that the resolution states IRS codes and numbers. Commissioner Brosius further explained that there will be no reimbursement for expenses previously paid for.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Approval to seek Request for Proposals (RFP) designed for tax-exempt financing.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve seeking RFPs for financing as presented, the motion passed.

Commissioner Faller explained that this RFP has two parts: (1) A loan to see what rates are available for 911 Center and up to \$3.5 million to see what kind of financing is available. (2) Refinancing, at a lower rate, for exiting debt. Pastel (Dinsmore & Shohl) added the Anthony Ditka (Dinsmore & Shohl) has discussed this with DCED and the county is in compliance.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval to advertise an invitation for the public to bid (sealed) on the purchase of surplus county cars.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve advertising the sale of surplus vehicles as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of an amendment to the request for proposals (RFP) on behalf of the Office of Emergency Services (OES) 911 Center in relation to a Computer Aided Dispatch (CAD) solution.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the amendment to the CAD solution RFP as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

5. Approval of a request submitted by Judge Arner on behalf of the county Adult Probation to trade the 2003 Ford Explorer, VIN#1FMZU72K83UA91238, for a 2016 Ford Expedition.

Dealer price: \$36,408 Trade in: \$1800 Final cost: \$34,608

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the purchase of the APA vehicle trade in as presented, the motion passed.

Note: Vehicle will be purchased through the CoStars state contract purchasing program and is court funded.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

6. Approval of the annual review of the County Hazard Mitigation Plan as required by Pennsylvania and Federal Emergency Agency (PEMA and FEMA) to report on the status of mitigation actions and projects of county municipalities in order to be eligible for post disaster funds.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the annual review of the Hazard Mitigation Plan as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

7. Approval of the General Fund bills dated September 2 through 17, 2015, totaling \$906,526.46

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

8. Approval of the budget transfers dated September 8 through 17, 2015, totaling \$7,256

DEPARTMENT	FROM	TO	TOTAL
CORONER	AUTOPSY	TRANSPORT	\$2,535.00
CORONER	AUTOPSY	TRANSPORT	\$88.00
COMMUNICATIONS	MAINTENANCE BLDGS.	PROFESSIONAL SERVICES	\$1,000.00
COMMUNICATIONS	TRAINING	PROFESSIONAL SERVICES	\$1,000.00
COMMUNICATIONS	ELECTRIC	PROFESSIONAL SERVICES	\$1,000.00
COMMUNICATIONS	MAINTENANCE COMPUTER	PROFESSIONAL SERVICES	\$500.00
DISTRICT ATTORNEY	DRUG TESTING	TRAINING	\$100.00
HUMAN RESOURCES	MATERIALS & SUPPLIES	TRAINING	\$372.00
HUMAN RESOURCES	ADVERTISING	TRAINING	\$300.00
COMMUNICATIONS	TRAINING	PROFESSIONAL SERVICES	\$250.00
INFORMATION & TECHNOLOGY	TRAINING	MATERIALS & SUPPLIES	\$111.00
TOTAL			\$7,256.00

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business: There was no other business presented at this meeting.

Public Questions and Answer Period:

Ron Wilshire asked what the terms of financing RFP would be (15 year/fixed) and suggested that the general fund bills total seemed rather high.

Keith Etzel asked what the expense will be to get out of the Devnet contract. He questioned if all real-estate tax collected for the year has been spent and how much has been collected. (92%)

Rose Logue commented that the budget seems confusing because of variance in debt service revenue and expenditures. (Fiscal Director Reinsel stated that debt service is not just for loans)

Etzel questioned what percentage actually goes to the debt. (Reinsel answered that all taxes collected for debt service go to that service, be it past, present, or future).

Adjournment: On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:34 a.m., the motion passed without opposition.