

Clarion County Board of Commissioners
Meeting Minutes
August 25, 2015

Those attending: Carol Clinger; Trisha Douglas; Susan Buechele; Shelby Collett; Melinda Warnsing; Chelsea Sierico; Nathan Girvan; Mathias Smerkar; Vern Smith; Kay Rupert; Ashley Benson; Randall Stahlman; Mary Lutz; Ted Tharan; Steve Allison; Erin Burns;

Mike C (press); Tom DiStefano (press); Keaton MacBeth (press); Ron Wilshire (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, with a correction made to the spelling of Mindy Warnsing's name, the motion passed without opposition.

Approval of the Minutes dated August 11, 2015

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated August 11, 2015, as presented the motion passed without opposition.

Correspondence:

- Notice of payment was received from the state Department of Transportation (PennDOT) announcing the Act 13 Highway Bridge Improvement Restricted Account allocation in the amount of \$61,993.60. Act 13 of 2012 established a Marcellus Legacy Fund that allocates a portion of the impact fee to highway bridge improvement restricted account in the motor licensed fund. These allocations are to be used to fund the replacement or repair of locally owned (county/municipal), at-risk, deteriorated bridges.

Announcements:

- Work session, Tuesday, September 1, at 9 a.m. in the conference room.
- Labor Day, Monday, September 7. All county offices will be closed and resume on Tuesday, the 8th.
- Commissioners' and Salary Board meeting, Tuesday, September 8, at 9 a.m. in conference room.

Commissioner Campbell addressed the rumor circulating concerning the closing of bridges on I-80 and detouring of traffic onto 322. Commissioner Campbell contacted the local PennDOT Office, Indiana PennDOT Office, and these rumors are unfounded. There will be no closing of bridges on I-80.

Public Concerns and Comments: There were no concerns or comments at this time.

Business:

1. Presentation by Vern Smith, Director of the Office of Emergency Services (OES) of certifications to 9-1-1 dispatcher:
 - I. Advanced EMA Certification: Susan Buechele
 - II. Basic EMA Certification: Shelby Collett; Mindy Warnsing; Mathias Smerkar; Chelsea Sierko; Nathan Girvan

At this time Vern Smith presented EMA Certifications to the above mentioned OES employees.

Discussion: Smith announced that they have exceeded state requirements in some categories. Commissioner Campbell praised this group for their hard work and the commented on the importance of the job.

2. Approval to instruct the county solicitor, H. William White III, to send a letter of termination for an agreement entered into on April 1, 2014, with DEVNET, Inc. of Sycamore, Illinois, involving a Computer Assisted Mass Appraisal (CAMA) property tax software system. Effective: 30 day notice

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Solicitor White sending a letter of termination to DEVNET as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval of a new contract on behalf of the County Assessment Office with Tyler Technologies of Moraine, OH, for software license (iasWorld CAMA w/tax extension) and tech services.
Effective: 8/25/2015 Cost: Software license: \$118,610; Implement Services: \$146,070;
Third party products: \$14,540; Maintenance: \$38,880/yr Term: Annual renewal

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract with Tyler Technologies as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a new contract on behalf of the Clarion County Court Administration with Credit Management Company of Pittsburgh, PA., for collection services, at no cost to Clarion County.
Effective 8/25/15 Term: annual renewal

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Credit Management Company as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

5. Approval of a contract renewal on behalf of Children and Youth Services with:

- a) Brenda Manno, Project Point of Light of Shippenville, PA., for sex offender and victim assessment and treatment. Effective: 7/1/2015-6/30/2016
Cost: \$138,000 Co Match: 20% less offender payments

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Brenda Manno as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) Clarion Project Point of Light for reimbursement of phone calls, 400 hours of clerical support at \$10/hr. Effective: 7/1/2015-6/30/2016
Cost: \$4,000 Co Match: \$800/yr. max

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Clarion Project Point of Light as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- c) Pentz Run Youth Services, Inc., of DuBois, PA., for IL case management services.
Effective: 7/1/15-6/30/16 Cost: \$94,981 Co Match: \$10,353

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Pentz Run contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- d) Justice Works Youth Care of Pittsburgh, for truancy remediation services, in-home services for CYS and JPO youth. Effective: 7/01/14-6/30/15
Cost: \$75-\$80/hr. Co Match: 20%, 10% for truancy remediation, (\$30,000 max)

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Justice Works contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 6. Approval of a contract renewal on behalf of Human Services with Helpmates, Inc., of Ridgeway, PA., for homemaker services – home base support. .**
Effective: 7/1/15-6/30/16 Cost: \$15.86/hr

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Helpmates as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 7. Approval of a funding request submitted by the Armstrong Department of Planning & Development on behalf of the Armstrong County Tourist Bureau to help establish a section of the Allegheny River not designated as an official water trail (26 of the 65 miles of the undesignated portion, located between Emlenton and Freeport, run through Clarion County). The total project budget: \$21,000.
Clarion County allocation (Act 13/Marcellus Shale Legacy Funds): \$2,000**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve a \$2,000 contribution to be funded from the Act 13, Marcellus Shale Legacy Fund as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 8. Appointment of Ted Minich of Hawthorn to the Clarion County Airport Zoning Board for a 3 year term to expire August 31, 2018.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to appoint Ted Minich to the Airport Zoning Board as presented, the motion passed without opposition.

- 9. Proclaim September as Food Stock month in Clarion County.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to proclaim September as Food Stock Month, the motion passed without opposition.

- 10. Proclaim the week of September 7th as Suicide Awareness Week with Thursday September 10th designated as Awareness Day.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to proclaim the week of September 7th as Suicide Awareness Week/September 10th as Suicide Awareness Day, the motion passed without opposition.

- 11. Approval of the General Fund bills dated August 8 through 20, 2015, totaling \$556,255.05.**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 12. Approval of the budget transfers for the dated August 8 through 20, 2015, totaling \$1,851.54.**

DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	DRUG TESTING	TRANSCRIBERS	\$500.00
ASSESSMENT	MAINTENANCE VEHICLE	MATERIALS & SUPPLIES	\$1,000.00
PLANNING	TRAVEL	ADVERTISING	\$351.54
TOTAL			\$1,851.54

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business:

There was no other business presented by the Board at this meeting.

Public Questions and Answer Period:

Ted Tharan asked the commissioners if leasing a building had look into to house the OES Center. (Old Bi-Lo building was researched)

Tharan also questioned what the old jail (currently houses OES) will be used for. (Storage for now)

Ron Wilshire asked if the DEVNET contract had included implementation and if the Tyler cost was higher.

Steve Allison asked for further information on Tyler's background.

Tharan questioned DEVNET owning the taxing information and if we must buy it back. (County owns the information also will with Tyler)

Tom DiStefano asked what will be done with the bridge money (Act 13, Highway Bridge improvement). (Set aside for county bridge repairs as needed)

Allison asked if the tax collectors are aware of the software change.

Wilshire questioned if funding was held in reserve for the courthouse renovation. (Earmarked in Capital)

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:47 a.m., the motion passed without opposition.