

Clarion County Board of Commissioners

Meeting Minutes

July 28, 2015

Those attending:

Carol Clinger, Trisha Douglas, Tess Snyder, Evanne Gareis (press), Scott Seeley (press), Tom DiStefano

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes: dated July 15, 2015

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the minutes dated July 15, 2015, as presented, the motion passed without opposition.

Correspondence:

➤ Municipal Notices:

- A letter dated June 18, 2015, was received from Gannett Fleming, Inc informing the county of the intention of the Redbank Valley Municipal Authority to file an application with the state Department of Environmental Protection (DEP) for a public water supply permit to replace water meters throughout its system, install tank mixing, and install plate settlers in the sedimentation basin of the water treatment plant in New Bethlehem, PA.
- A letter dated June 22, 2015, was received from GAI Consultants on behalf of Laurel Mountain Production, LLC (LMP), notifying the county that LMP intends to submit a notice of intent for coverage under the erosion and sediment control general permit for earth disturbance associated with oil and gas exploration, production, processing, or treatment operations or transmission facilities to the DEP for the Kennemuth well pad project located in Perry Township, Clarion County.

➤ Travel Advisory:

- The state Department of Transportation (PennDOT), announces work to begin on July 16, 2015, on Route 208 and State Street in Knox Borough. Stop signs and stop bars will be installed at each approach to the intersection and the traffic signal will be placed on all red flash for 90 days. If the new intersection operates in an acceptable manner during the test period, the traffic signal will be removed after the 90 days. The intersection will then be a four-way stop configuration. After the Knox Borough intersection is set up for the 90-day test, the contractor will then follow the procedure at the intersection of Route 68 and Route 2009 (Cherry Run Street/Lawsonham Street) in Rimersburg Borough.

Announcements:

- Clarion County Fair, Sunday, July 26 – August 1, at Redbank Valley Park
- CCAP Annual Spring Conference, Monday-Wednesday, August 3 – 5.
- Work session, Thursday, August 6, at 9 a.m. in the conference room
- Commissioner and Salary Board meeting, Tuesday, August 11 at 9 a.m. in the conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Approval of Resolution No. 12 for 2015, Keystone Opportunity Zone (KOZ) extending tax exemptions for new tenants through 2025.

On a motion made by Commissioner Campbell and second by Commissioner Faller to table this resolution pending further review of terms of the KOZ, the motion passed without opposition.

2. Approval of documentation to be submitted to PennDOT for the Climax Tunnel Phase III Project
 - a) Policy and Procedures form for consultant selection

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the policy and procedures form as presented, the motion passed.

- b) Resolution No. 13 for 2015 authorizing signatures on the policy and procedures form.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 13 as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval of a new contract with Fike Associates Inc., Surveying and Consulting of Clarion, PA for surveying the property in Paint Township Cost: \$4,500

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Fike Associates as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a new contract with Hager Paving, Inc of Strattanville, Pa., for paving and painting at the courthouse, including employee parking area, east side of the courthouse, back of courthouse and Sheriff's parking lot. Cost: \$6,199

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the seal coating (not paving)/line painting of the various courthouse employee parking lots including the administration building handicap area, and OES center as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 5. Approval of a new contract with S & T Bank for financial services intended for Growing Greener Fund Effective: July 28, 2015 Cost: Only if falls below minimum balance

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with S&T Bank as presented, the motion passed.

**Note: The fund is being moved into an investment account with better interest and no fees.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 6. Approval of amendment no. 1 with EADS Architects of Clarion, PA for work on the 9-1-1 facility to be constructed in Shippenville. Cost: \$196,000

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the EADS amendment as presented, the motion passed.

**Discussion: Commissioner Faller indicated that he feels there was not enough research done for other options, sites or for the use of the Human Service Complex Building.

**Note: The building will be designed at 8,000/sq. ft. The average for this type of building is 10,000/sq. ft.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 7. Approval of Clarion County PHARE Grant reports to be submitted to state Housing Finance Agency on behalf of the county by Community Action for the period ending June 30, 2015
a) Rental assistance
b) Home repairs required to qualify for PA DCED weatherization assistance program

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the PHARE grant weatherization program as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 8. Appointment of Robert Cardamone of Punxsutawney, Pa., to the newly formed Northwest PA Workforce Development Board as Executive Director in a Community Based Organization and Department of Public Welfare. Term July 1, 2015 through March 31, 2017

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointment of Robert Cardamone to the NW PA Workforce Development Board as presented, the motion passed without opposition.

**Note: Due to miss information, Cardamone was not transitioned to the new board with other nominees at the public meeting held on July 15, 2015. This will correct that matter.

- 9. Approval of the General Fund bills dated: July 10th through 23rd, 2015, totaling \$840,434.98.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 10. Approval of the budget transfer dated July 23, 2015, totaling \$7,000.

Table with 4 columns: DEPARTMENT, FROM, TO, TOTAL. Rows include COUNTY BUILDINGS, MEDICAL INSURANCE, MAINTENANCE BUILDINGS, and TOTAL.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll Call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business: There was no other business presented at this meeting.

Public Questions and Answer Period:

Evanne Gareis questioned the purpose of the policy and procedures form for the Climax Tunnel phase III, if the allocated funding would finish it, and if this is the last phase of the project.

Scott Seeley asked how much money is in the Growing Greener account and if there is a time line for the OES Center construction.

Tom DiStefano asked for further explanation on the KOZ.

Adjournment:

On a motion made by Commissioner Brosius and second by Commissioner Campbell to adjourn the meeting at 9:30 a.m., the motion passed without opposition.