

Clarion County Board of Commissioners

Meeting Minutes

July 15, 2015

Those attending: Carol Clinger, Trisha Douglas, Steve Allison, Rose Logue, Kay Rupert, Nancy Jeannerat, Evanne Gareis (press), Ron Wilshire (press), Tom DisStefano; Michael C (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes: dated June 23, 2015

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated June 23, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated June 17, 2015, was received from the state Office of Attorney General, regarding a partial reimbursement for the District Attorney's salary for the calendar year 2014, in the amount of \$83,000.
- A letter dated June 18, 2015, was received from Headwaters Charitable Trust of DuBois, PA, notifying the county that Headwaters, on behalf of Clarion, Forest, Elk and McKean counties, is submitting an application to the state Financing Authority to acquire the former Baltimore Ohio Railroad corridor, also known as the Knox Kane Railroad for the purpose of developing a recreational rail trail.
- Municipal Notice:
 - A letter dated June 18 was received from Gannett Fleming, Inc., informing the county of the intention of the Redbank Valley Municipal Authority to file an application with the state Department of Environmental Protection (DEP) for a public water supply permit to replace water meters throughout its system, install plate settlers in the sedimentation basin of the water treatment plant in New Bethlehem, PA.
 - A letter dated June 22 was received from GAI Consultants, Inc notifying the county that Laurel Mountain Production, LLC, intends to submit a notice of intent for coverage under the erosion and sediment control general permit for earth disturbance associated with oil and gas exploration, production, processing, or treatment operations or transmission facilities to the state DEP. The project is at the Kennemuth Well Pad located in Perry Township.
- Clarion County's Treasurer's Report: Balance as of June 30, 2015: \$6,255,127.41

Announcements:

- Work session, Tuesday, July 21, 9 a.m. in the conference room
- Clarion County Fair, July 26-August 1, Redbank Valley Park
- Commissioners, Salary, and Retirement Board meetings, Tuesday, July 28 at 9 a.m. in the conference room.

Public Concerns and Comments: There were no concerns or comments at this meeting.

Prior to conducting the business portion of the meeting, Commissioner Brosius informed the public of the passing of former Commissioner Donna Hartle, who held the office of commissioner for three terms from 2000 through 2011.

Business:

1. Open and review bids for roof project at the county Human Service Complex.

Option No. 1 – Repair of west wing roof

Option No. 2 – Repair of west, east, and north wing rooftops

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| a) <u>Kroh Roofing:</u> | <u>Option 1-\$49,461</u> | <u>Option 2-\$59,909</u> |
| b) <u>Curtis Wray:</u> | <u>Option 1-\$32,750</u> | <u>Option 2-\$39,719</u> |
| c) <u>TMR Roofing:</u> | <u>Option 1-\$62,500</u> | <u>Option 2-\$89,900</u> |
| d) <u>Dunkel Roofing:</u> | <u>Option 1-\$43,975</u> | <u>Option 2-\$53,900</u> |
| e) <u>Strongland Roofing</u> | <u>Option 1-\$87,650</u> | <u>Option 2-\$107,150</u> |
| f) <u>SRI Roofing</u> | <u>Option 1-\$55,857</u> | <u>Option 2-\$86,957</u> |

On a motion made by Commissioner Faller and second by Commissioner Campbell to accept the bids as presented and award the job project pending review of the bids to match requested specifications.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Approval of new contracts on behalf of Mental Health, Developmental Disabilities (MH/DD) effective 7/1/15-6/30/16 with:

- a) Alliance for Non-Profit Resources of Butler, PA for administrative support.
Cost: \$129,734 County Match: Up to 10%
- b) Alliance for Non-Profit Resources of Butler, PA for Crisis Delegates.
Cost: \$16,340 County Match: Up to 10%

- c) Family Links of Pittsburgh, PA for Developmental Disabilities evaluations
Cost: \$2,000 County Match: Up to 10%

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contracts on behalf of MH/DD as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval of contract renewals on behalf of Clarion County Children and Youth Services, effective 7/1/15-6/30/16 with:

- a) Clarion County Promise (Promise) of Clarion, PA for in-home parenting services, periodic developmental screening for children birth - 5 yrs, 71/4 positions (PAT) + 1 position of ASQ
Cost: \$241,223 County Match: 20%
- b) Promise of Clarion, PA for Collaborative Board, Youth Council and PAYS data coordinator
Cost: \$35,000 County Match: 20%
- c) Mars Home for Youth of Mars, PA for multi-systemic therapy
Cost: \$65/day County Match: 5%
- d) Promise of Clarion, PA for Homemaker Mentor – In-home assistance to families – budgeting, home organization, cleaning, etc
Cost: \$30,000 County Match: 20%

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewals for CYS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a contract renewal on behalf of Clarion County Human Services effective 7/1/15-6/30/16 with Clarion Area Agency on Aging of Clarion, PA for home delivered meals for adults services consumers. Cost: \$3.48 to \$5.13 + delivery

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal for Human Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

5. Approval of contract renewals on behalf of MH/DD effective 7/1/2015 – 6/30/2016 with:

- a) Service Access and Management, Inc., (SAMs, Inc) of Clarion, PA for blended case management, certified peer specialist, forensic training.
Cost: \$188,500 County Match: up to 10%
- b) Center for Community Resources (CCR) of Butler, PA for Drop-in Center, MH BSU, Crisis, PATH, supported housing, emergency apartment.
Cost: \$1,158,611 County Match: up to 10%
- c) Clarion County Taxi of Shippenville, PA for transportation for DD consumers.
Cost: \$2,000 County Match: up to 10%
- d) Community Voices of Oil City, PA for independent monitoring for quality (IM4Q) for developmental disability program
Cost: \$15,548.40, dependent of final 15/16 allocation
- e) The Arc of Clarion and Venango Counties for drop in services for consumers with a mental health diagnosis and short term temporary respite
Cost: \$7,390 County Match : up to 10%
- f) Clarion Vocation Services of Clarion, PA for community employment.
Cost: \$41,537.92 County Match: up to 10%
- g) Clarion Vocation Services of Clarion, PA for housekeeping.
Cost: \$2,400 County Match: up to 10%
- h) Clarion Vocation Services of Clarion, PA for mental health respite.
Cost: \$2,129 County Match: up to 10%
- i) Community Guidance Center of Indiana, PA for psychiatric rehabilitation program
Cost: \$75,000 County Match: up to 10%
- j) Family Psychological Associates of Kittanning, PA for blended case management services, outpatient mental health services, clerical support and forensic blended case management training.
Cost: \$64,500 County Match: up to 10%
- k) Misty Isle Bridges of Clarion, PA for mental health family based services.
Cost: \$26,790 (dependent on DPWs) County Match: up to 10%
- l) NAMI, of Rimersburg, PA for family and consumer support group.
Cost: \$2,650 County Match: up to 10%

- m) Roads to Recovery of Clearfield, PA for certified peer specialist and consumer/family satisfaction team.
Cost: \$54,490 County Match: up to 10%
- n) Shamrock Solutions of Clarion, PA for mental health family based services
Cost: \$26,790 (dependent on DPWs) County Match: up to 10%
- o) Achieva Support of Pittsburg, PA for early intervention services
Cost: \$10,000 County Match: up to 10%
- p) Amazing Kids, LLC of Brookville, PA for early intervention services
Cost: \$30,000 County Match: up to 10%
- q) Family Links of Pittsburgh, PA for early intervention services
Cost: \$10,000 County Match: up to 10%
- r) Joanne Keller of Kersey, PA for early intervention services
Cost: \$5,000 County Match: up to 10%
- s) Next Step Therapy of Seneca, PA for early intervention waiver services
Cost: \$105,000
- t) Northwest Human Services of DuBois, PA for 24 hour therapeutic foster care for youth
Cost: \$10,000 County Match: up to 10%
- u) Non Profit Development Corporation of Butler, PA for supportive housing unit
Cost: \$52,500 County Match: up to 10%

On a motion made by Commissioner Faller and second by Commissioner Campbell approve the contract renewals for MH/DD as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 6.** Approval of a contract amendment on behalf of Information Technology with EarthLink Business for phone and internet services at the Probation offices and Human Service Complex.
Cost: \$1,445.15/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract amendment for IT as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 7.** Approval of a contract renewal on behalf of the Offices of Emergency Services/9-1-1 with MCM Consulting Group of McMurray, PA for wireline/wireless audit and applying for funds.
Cost: \$12,500 Effective: July 1, 2015 – July 2016

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal for OES/911 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 8.** Approval of an agreement on behalf of MH/DD with Butler County Human Services of Butler PA. Butler is the administrator for nine counties and distributes grant funds from the Health Care Quality Unit Grant. Clarion's allocation: \$6,000

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agreement for MH/DD as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 9.** Approval of a grant application renewal on behalf of Adult Probation from the state Board of Probation and Parole for the Grant-in-Aide. FY 2015-2016. Grant allocation: approx. \$60,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the grant application renewal for APO as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 10.** Approval of Appendix A for FY 2015-16 County Human Services Plan Assurance of Compliance.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve appendix A for the HS Plan Assurance of Compliance as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 11.** Approval of county grant funding requests:

- a) Approval of a request from East Brady Borough Council for help funding improvements to the recreation complex, allocated from the Act – 13, Marcellus Legacy Fund.

On a motion made by Commissioner Campbell and second by Commissioner Faller to award a grant allocation of \$15,000 from Marcellus Shale Legacy Funds to East Brady as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) Approval of a request from West Freedom Municipal Authority (Perry Township) for help funding the replacement of a municipal water tower, allocated from the Growing Green Fund.

On a motion made by Commissioner Brosius and second by Commissioner Campbell to award \$20,000 from the Growing Greener Fund to the West Freedom Municipal Authority in Perry Township to help with the replacement of two water towers that service West Freedom, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

12. Appointments:

a) Clarion County Library System

- i. Ms. Mary Buchanan of Clarion, PA to fill the unexpired term of Ms. Joanne Vavrek.

On a motion made by Commissioner Faller and second by Commissioner Campbell to appoint Mary Buchanan to the Library System Board of Directors as presented, the motion passed without opposition.

b) MH/DD Advisory Board

- i. Mr. Thomas Crissman of Clarion, PA will be appointed for a three year term.
- ii. Ms. Ashten Lewis of Clarion, PA will be appointed for a two year term
- iii. Mr. Jacob Smith of Leeper, PA will be appointed for a one year term.

On a motion made by Commissioner Faller and second by Commissioner Campbell to appoint Thomas Crissman, Ashten Lewis, and Jacob Smith to the MH/DD Advisory Board as presented, the motion passed without opposition.

c) Northwest Pennsylvania Workforce Development Board (formally Workforce Investment Board)

- i. Mr. Richard Baumcratz of Lucinda, PA will be transitioned to the newly formed Northwest PA Workforce Development Board as Labor Organization Member. Term: July 1, 2015-March 31, 2017.
- ii. Ms. Marybeth Reszkowski of Shipperville, PA will be transitioned to the newly formed Northwest PA Workforce Development Board as Business Representative Member. Term: July 1, 2015 – March 31, 2017

On a motion made by Commissioner Campbell and second by Commissioner Faller to appoint Richard Baumcratz and Marybeth Reszkowski to the Northwest PA Workforce Development Board as presented, the motion passed without opposition.

- iii. Mr. Bob Cardamone’s position cannot be transitioned to the newly formed Northwest PA Workforce Development Board due to qualification changes through the Workforce Innovation and Opportunity Act.

On a motion made by Commissioner Campbell and second by Commissioner Faller not to transition Bob Cardamone to the Northwest PA Workforce Development Board as presented, the motion passed without opposition.

13. Approval of the General Fund bills dated: June 20 – July 9, 2015 totaling \$873,102.82.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

14. Approval of the budget transfer(s) for the dates of June 22 – July 10, 2015 totaling \$1,103.99.

DEPARTMENT	FROM	TO	TOTAL
INFORMATION & TECHNOLOGY	CONTINGENCY RESERVE	MAINTENANCE EQUIPMENT	\$470.00
DISTRICT COURT 18-3-01	MATERIALS & SUPPLIES	TRAINING	\$25.00
PLANNING	PROFESSIONAL SERVICES	ADVERTISING	\$408.99
JUVENILE PROBATION	TRAVEL	MAINTENANCE EQUIPMENT	\$200.00
TOTAL			\$1,103.99

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business: There was no other business conducted at this meeting

Public Questions and Answer Period:

Ron Wilshire asked if the county expects to receive any more reimbursement on the District Attorney’s salary. Donna Reinsel, Fiscal Director, stated that another \$32,000 is expected of the 65% reimbursement. Steve Allison asked where the Growing Greener Funds come from. County Landfill Trust (fees collected) Tom DisStefano asked who prepares the meals for the Area Agency on Aging. (Nutrition Inc. of Ford City). Allison also asked how often the contracts for the MH/DD/EI are used. (Needs to be in place when needed)

Adjournment:
On a motion made by Commissioner Campbell and second by Commissioner Faller to approve adjourning the meeting at 9:37 a.m., the motion passed without opposition.