

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**June 23, 2015**

Those in attendance: Carol Clinger, Trisha Douglas, Treasurer Tess Snyder, Steve Allison, Donna Reinsel, Twila Rifemberrick, Tom DiStefano (press) Evan Gareis (press) Ron Wilshire (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated June 9, 2015 as presented, the motion passed without opposition.

Correspondence

- A letter dated June 15, 2015, was received from the state Department of Transportation (PennDOT) seeking anyone with knowledge of historical resources regarding State Route (SR) 2025 Bridge carrying Potter Road over Interstate 80 in Clarion Township or comments on potential impacts to historical resources. Contact project manager, John McCombie, P.E., Project Manager. PennDOT is planning a full structural replacement of this bridge in 2016.

Announcements

- Clarion Chamber's Open House, Thursday, June 25<sup>th</sup>, 1 p.m. – 4 p.m.
- C93 Family Fun Block Party, Saturday, June 27<sup>th</sup>, 9 a.m. – 1 p.m., at Veterans Memorial Park
- Work Session, Tuesday, June 30<sup>th</sup>, 9 a.m. in the conference room
- County Offices will be closed, Friday, July 3<sup>rd</sup>, in observance of Independence Day
- Work Session, Tuesday, July 7<sup>th</sup>, 9 a.m. in the conference room
- Prison Board meeting, Thursday, July 9<sup>th</sup>, 9 a.m. in the conference room
- Northwest County Commissioners Association meeting, Tuesday, July 14<sup>th</sup> in Cameron County
- Commissioners/Salary Board meetings, Wednesday, July 15<sup>th</sup>, 9 a.m. in the conference room

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

**1. Approval of documents on behalf of Human Resources**

- a) Resolution No. 11 for 2015 ensuring the safety of the public, county employees, and county property in the event of labor unrest.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 11 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) Strike prevention and strike contingency plan

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the strike prevention and contingency plan as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**2. Approval of contract renewal on behalf of Children and Youth Services effective: July 1, 2015 – June 30, 2016 with:**

- a) Justice Works Youth Care of Pittsburgh, PA., for truancy remediation services.  
Cost: \$77.25 – 82.50/hr County Match: 10% - truancy & STOPP services \$68,000 max.  
20% all other services – CANS/FAST training \$2,000.
- b) Avanco International, Inc of Fairfax, VA., for consulting agreement regarding: county specific issues, upgrades and reporting. Cost: \$25,387 County Match: \$8,530.03
- c) Avanco International, Inc of Fairfax, VA., for consulting agreement regarding: county specific issues, upgrades, and reporting. Cost: \$10,000 County Match: \$3,360.
- d) Verizon Wireless for cellular service plan change. Cost: \$1,203.15 + tax/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the CYS contracts as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**3. Approval to various office space leases at the Human Service Complex effective 7/1/15-6/30/16**

- a) Community Guidance Center of Indiana, PA. Rent: \$1,196/month
- b) Center for Community Resources of Butler, PA. Rent: \$247/month
- c) Roads to Recovery of Clearfield, PA. Rent: \$672/month

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|---|---------------------|
| d) Clarion County MH/DD/EI                      | Rent: \$1,703/month |
| e) Department of Human Services                 | Rent: \$464/month   |
| f) Clarion Vocational Services                  | Rent: \$1,292/month |
| g) Clarion Children & Youth Services            | Rent: \$7,881/month |
| h) Clarion County Promise                       | Rent: \$775/month   |
| i) Center for Community Resources of Butler, PA | Rent: \$1,823/month |

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the leases for office space at the HS Complex as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 4.** Approval of contract renewals on behalf of Human Services effective: July 1, 2015- June 30, 2016 with:

- a) Clarion County's Promise of Clarion PA., for collaborative Board and community outreach – funded through HSDF grant. Cost: \$6,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Clarion County's Promise as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) SAFE, Inc., of Clarion, PA., for Homeless Assistance Program (HAP) funding. Cost: \$59,779

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with SAFE as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 5.** Approval of a Memorandum of Understanding with Clarion University of PA (CUP) for the purpose of transferring ownership of a 2009 Ford Crown Victoria Police Interceptor, designated as university police surplus property, from CUP to the county as a no cost "Goodwill Offering".

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the MOU with CUP as presented, the motion passed without opposition

- 6.** Approval of Addendum No. 1 to an agreement with Farmington Township executed on July 6, 2005, for the purpose of placing radio antennas on the township water tank. This addendum will give the county authority to replace one of the antennas with a microwave dish.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve addendum no. 1 to the Farmington Township Agreement as presented, the motion passed without opposition.

- 7.** Approval of a Grant Agreement with the state Department of Agriculture (PDA) and Plan of Operation for participation in the State Food Purchase Program. Term: July 1, 2015-June 30, 2020  
Lead Agency (administration): Second Harvest Food Bank of NW PA.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 8.** Approval of a Community Development Block Grant (CDBG) Program housing rehabilitation lien agreement to be used by the Department of Planning and Development to possess a lien on a county homeowner's rehabilitated residence in an amount equal to the cost of the rehabilitation.

Liens will automatically terminate after 5 years.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the CDBG housing rehabilitation lien agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- 9.** Appointments to:

- a) Clarion County Airport Authority
- a. Mr. Robert E. Walter of Clarion, PA. Term: expires 12/31/2016.  
Mr. Walter is completing the remaining term for Jim Papke
  - b. Dr. Rodrick Stevenson of Clarion, PA. Term: 1/1/2015-12/31/2017
  - c. Mr. Donald B. Cumpston of Clarion, PA. Term: 1/1/2015-12/31/2017

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the appointments to the Airport Authority as presented, the motion passed without opposition.

- b) Northwest Commission – Correction of term.

- a. John Stroup was approved for a three-year term at the public meeting held on June 9<sup>th</sup>, 2015. Stroup's term is for two years and will expire in 2017.

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the correction of John Stroup to the NW Commission for a two year term to expire in 2017 as presented, the motion passed without opposition.

**10.** Approval of requests to use the Veterans Memorial Park from:

- a) Kelly Stroup set up in the park on Saturday, June 20, 2015 to invite community members to drop by and write a letters of encouragement the passing of legislation in the PA House for funding in rural school districts.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the use of the Veterans Memorial Park by Kelly Stroup as presented, the motion passed without opposition.

- b) Clarion County Coalition for Suicide Prevention is planning an awareness walk September 10, 2015, and would like the park as the start and end point for the walk.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve using the Veterans Memorial Park by the SP Coalition as presented, the motion passed without opposition

**11.** Approval of the General Fund bills dated: June 6 to 18, 2015, totaling \$608,860.17.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**12.** Approval of the budget transfers for the dated June 16 to 18, 2015, totaling \$475.

DEPARTMENT	FROM	TO	TOTAL
HUMAN RESOURCES	MATERIALS & SUPPLIES	TRAVEL	\$300.00
ELECTIONS	ELECTION OFFICERS	ADVERTISING	\$175.00
TOTAL			\$475.00

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**Other Business:**

At this time the commissioners read and presented a proclamation to Twila Rifemberrick in honor of her retirement after 39 years of service to the county, 20 of which were as the director for the Department of Planning and Development.

**Public Questions and Answer Period:**

Ron Wilshire asked for further explanation of the rent at the HS Complex and how it affects the general fund budget. The rent is contingent on operating expenses from the previous year.

Evanne Gareis questioned the need for the strike resolution and plan, which is being put in place just as a formality. There are no labor problems in the county.

Steve Allison asked for further explanation regarding the CDBG homeowners lean.

Wilshire asked if anyone has ever been denied CDBG grant help. Rifemberrick stated that HUD is involved and help is given only to those with low to moderate income.

**Adjournment:**

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:30 a.m., the motion passed without opposition.