

Clarion County Board of Commissioners
Meeting Minutes
April 15, 2015

Those in attendance:

Carol Clinger, Donna Reinsel, Trisha Douglas, Treasurer Snyder, Steve Allison, Kay Rupert, Nancy Jeannerat, Edie Quinn, Cindy Curran, Keith Etzel, Vern Smith, David Dunn, Bob Gourley, Scott Seeley (press) Evan Gareis (press) Ron Wilshire (press) Michael Collins (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-absent; Commissioner Faller-present
Approval of the Agenda

Correction to business items No.6 (location of dumpster) and No.10 (cost).

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes: March 25, 2015

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the minutes as presented, the motion passed without opposition.

Correspondence:

- A letter dated March 25, 2015, was received from the state Department of Public Welfare, announcing Clarion County's tentative Child Welfare Needs-Based Budget allocations for state Fiscal Year 2015-16. Grant funds awarded: \$3,217,953.00.
- A letter dated April 2, 2015, from the state Department of Transportation, District 10, inviting the public to view the plans for the State Route 58 Mineral Run Bridge Replacement project, located over Mineral Run in Sligo Borough, April 30, from 5 p.m. to 6 p.m. at the Sligo Recreation Center.
- A letter dated March 18, 2015 was received from the Deputy Secretary for Mental Health and Substance Abuse Services announcing the reallocation of \$60,963 in FY 2013-14 Mental Health Services carryover funds (Appropriation 10248). These funds are to be used to support start-up costs for Community/Hospital Integration Projects Program (CHIPPs). These funds pertain to costs associated with individuals discharged from Warren State Hospital during state FY 2013-2014. Prior allocation: \$0.
- A travel advisory issued by PennDOT on March 26, 2015 – Lane and width restriction planned for Route 322 in Clarion Township, Clarion County, for bridge rehabilitation. A 10 foot wide, single lane, controlled by temporary traffic signals will be in place on Route 322, beginning April 1, over Interstate 80.
- Clarion County Treasurer's report. Balance as of March 31, 2015: \$1,718,514.40

Announcements:

- Work session, Tuesday, April 21 at 9 a.m. in the Commissioners' conference room
- Commissioner, Salary, and Retirement Board meetings, Tuesday, April 28, at 9 a.m. in the Commissioners conference room

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

- 1.** Approval of National Telecommunications Week, April 12-18 Proclamation.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve declaring the week of April 12-18 National Telecommunications Week in Clarion County as presented, the motion passed without opposition.

Note: At this time Commissioner Brosius read the proclamation and presented it to Vern Smith, Director of the Office of Emergency Services.

- 2.** Approval of the Hazard Vulnerability Analysis prepared by the Office of Emergency Services.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the Hazard Vulnerability Analysis as presented, the motion passed without opposition.

- 3.** Approval of a grant funding request for reimbursement from the Hazardous Materials Response Fund (HMRF) FY 2014.

Grant funding request: \$14,770.10

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the HMRF grant funding reimbursement request as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

4. Approval of an FCC license applicant letter of authorization for the Office of Emergency Services (OES) giving MobilCom authority to submit FCC license applications to the PCIA on its behalf.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the letter of authorization for MobilCom as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

5. Approval of landscaping contracts (mowing, trimming, clean-up)

a) Clarion County Cemetery: Josh Anthony \$40/per mow & trim

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the county cemetery landscaping contract with Josh Anthony as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

b) Helen Furnace: Fyock's Lawn Care Plus Cost: \$145/per mow & trim

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve a Helen Furnace park landscaping contract with Fyock's Lawn Care as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

c) East Brady Look-out: Joe Rainey \$50/per mow

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the East Brady Park landscape mow contract with Joe Rainey as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

6. Approval of an amendment to the disposal contract on behalf of County Buildings with Advanced Disposal to switch dumpster at the ~~Admin Building~~ (correction: Courthouse) from 4YD to a 6YD with pickup once a week.

Effective: April 1, 2015 Cost: \$134/month

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract amendment with Advanced Disposal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

7. Approval of a contract renewal with Rodgers Clock Service of Harrisburg for an annual inspection of the courthouse clock.

Effective: 4/6/2015 Cost: \$325

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract renewal with Rodgers Clock Service as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

8. Approval of a new contract on behalf of County Probation Services with National Curriculum & Training Institute, Inc. (NCIT) of Phoenix, AZ for training curriculum.

Reproduction rights for 38 copies of curriculum Cost: \$1,782 \$42/each additional

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve to approve the new contract with National Curriculum as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

9. Approval of a contract amendment on behalf of MH/DD with NHS Human Services of DuBois for Community Residential Rehabilitation (CRR) placement of youth in 24 hour therapeutic foster family placement in Clarion Co.

Effective: 7/1/14 to 6/30/15

Total Cost: \$10,000 (\$7500 contract--\$2500 amendment addition) Co match: \$1,000 (\$750/\$250)

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract amendment with NHS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

10. Approval of a contract amendment on behalf of Children & Youth Services (CYS) with Clarion Vocational Services (CVS) for office cleaning services.

Effective: 3/1/2015 to 6/30/2015 Cost: \$104/month

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract amendment with CVS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

11. Approval of a purchase order for a tractor/mower/loader, through state purchasing contract #4400011369, to be used at the Clarion County Park.

Servicing dealer: Elder Ag and Turf of Fairmount City Cost: \$18,732.08

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the purchase of the tractor/mower/loader as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes
Note: The commissioners announced that several old tractors were sold in order to help pay for the new one.

- 12.** Approval of grant renewal to be submitted to the state Commissioner on Crime and Delinquency (PCCD) on behalf of District Attorney's Office for the Victims of Juvenile Offenders (VOJO) Grant.
Effective: 7/1/2015 to 12/30/2016 Grant allocation: \$12,794 No county match

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the VOJO grant renewal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

- 13.** Appointment of Terri Gregory of Clarion to the Clarion County Mental Health/Developmental Disabilities Advisory Board for a term of 3 years beginning May 26, 2015.

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the appointment of Terri Gregory to the MH/DD Advisory Board as presented, the motion passed without opposition.

- 14.** Approval for the exemption of the 2015 county per capita tax for two New Bethlehem tax payers.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the exemption for the New Bethlehem tax payers as presented, the motion passed without opposition.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

- 15.** Approval of a request submitted by the Clarion Area Chamber of Business and Industry for permission to use of county owned property on/around the Courthouse/employee parking lot west of the courthouse/Veterans Memorial Park during the Autumn Leaf Festival, September 22 through October 6, 2015.

- 1) Permission to place picnic tables in western lawn of Memorial Park from Monday, September 22 through Tuesday, October 6, 2015;
- 2) Use of Memorial Park from Friday, September 4 through Sunday, October 4, 2015 for food-concessions and amusement company (same as previous years);
- 3) Use of employee parking lot next to the Courthouse from 5:00 p.m. Friday, September 25 through Sunday, October 4, 2015 for the amusement company (same as previous years);
- 4) Use, of a basement electric power source from the Courthouse to an electric panel box in the Chamber sign area (same as previous years);
- 5) Use of the eastern side of the Courthouse lawn used for sponsor tents or tables and picnic tables. We will have no food concessions in the middle of Memorial Park;
- 6) Use of the sidewalk area in front of the Courthouse for food concessions (same as previous years);
- 7) Use of the Courthouse outside water hook-ups for food concessions placed on the Courthouse side (north) of Main Street;
- 8) Use of the Courthouse entrance sidewalk from the Courthouse main entrance steps to the Main Street sidewalk for Cultural Nights for Monday, September 28 from 6:00 p.m. until 11:00 p.m.; Tuesday, September 29 from 6:00 p.m. until 11:00 p.m.; Wednesday, September 30 from 5:30 p.m. until 11:00 p.m. Thursday, October 1 from 6:00 p.m. until 11:00 p.m.;
- 9) Use of the Courthouse entrance sidewalk from the Courthouse main entrance steps to the Main Street sidewalk for the "Concert at the Courthouse" for Friday, October 2, from 6:00 p.m. until 11:00 p.m.;
- 10) Use of the Courthouse entrance sidewalk from the Courthouse main entrance steps to the Main Street sidewalk for the post Tournament of Leaves parade Concert from 3:00 p.m. until 10:00 p.m. on Saturday, October 3 (same as 2009 through 2014);
- 11) Find a suitable location for the County Courthouse dumpster so as not to interfere with the business of the County and to provide a positive impact on the overall appearance of the Amusement Company. The Clarion Area Chamber will have the garbage service provider, Advanced Disposal Services, collect the waste from the County dumpster as part of their nightly service (same as in previous years — will coordinate with Bob Smith).
- 12) Have David Dunn serve as Chair for the Emergency Preparedness for the Autumn Leaf Festival. David understands all aspects of the festival, has great interaction communication with other event committee chairs as well as the staff of the Chamber.

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the request to use county property for the ALF as presented, the motion passed without opposition.

- 16.** Approval of a request submitted by Elise Deitz, Manager of the Clarion County Farmers Market Association, for permission to use of the Clarion County Employee Parking Lot to hold the farmers market on Saturday mornings, May 9, 2015 through October 31, 2015, from 8 a.m. to noon.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the request to use the county employee parking lot for the Farmers Market as presented, the motion passed without opposition.

- 17.** Approval of a request submitted by the Clarion Ministerial for permission to use of the Veterans Memorial Park on May 7, 2015, for the purpose of holding a National Day of Prayer Service.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the request to use the Memorial Park to hold the National Day of Prayer Services as presented, the motion passed without opposition.

- 18.** Approval of the General Fund bills dated: March 20 through April 10, 2015, totaling \$1,485,320.98.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

19. Approval of the budget transfers dated March 20 through April 10, 2015, totaling \$7,600

DEPARTMENT	FROM	TO	TOTAL
COMMISSIONERS	TRAINING	DUES	\$600.00
COMMUNICATIONS	PROFESSIONAL SERVICES	MAINTENANCE COMPUTERS	\$7,000.00
TOTAL			\$7,600.00

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-absent; Commissioner Faller-yes

Other Business:

There was no other business conducted at this meeting.

Public Questions and Answer Period:

Ron Wilshire asked where the county cemetery is located.

Keith Etzel asked for further explanation on the county debt service tax. Wilshire questioned the location of the deposit of the tax monies.

Scott Seeley asked about the FCC authorization. Vern Smith provided further explanation. Seeley also asked for further explanation of the park mowing, dumpster contract change, and who will benefit from the training of NCIT curriculum.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Brosius to adjourn the meeting at 9:39 a.m., the motion passed without opposition.