

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**February 10, 2015**

Those in attendance: Carol Clinger, Donna Reinsel, Trisha Douglas, Treasurer Snyder, Nancy Jeannerat, Vern Smith, Dan Gruver, Steve Allison, Kelly Stroup, Scott Seeley (press) Evan Gareis (press) Ron Wilshire (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: Addition of the county treasurer's report to correspondence and a correction to business item #5c (no county match) and addition of business item 5e (Center for Community Resources).

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes dated January 27, 2015

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated January 27, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated January 20, 2015, was received from the Administrative Office of state Courts, announcing the Senior Judge Support Grant is available again this year to provide reimbursement to the county to defray the cost of secretarial assistance, law clerks, and chambers provided to senior judges.
- An Order dated January 26, 2015, was received from the Court of Common Pleas of Clarion County advising of an increase of the Victim/Witness Coordinator Fee from \$75.00 to \$100.00 effective February 1, 2015.
- Clarion County Treasurer's report: Balance as of January 31, 2015: \$2,548,410.06

Announcements:

- Prison Board, Thursday, February 12<sup>th</sup>, 9 a.m. in the Admin Conference Room
- *President's Day Holiday*, Monday, February 16<sup>th</sup>, all county offices will be closed
- Work Session, Tuesday, February 17<sup>th</sup>, 9 a.m. in the conference room
- Commissioners/Salary/Retirement Board Meetings, February 24<sup>th</sup>, 9 a.m. in the conference room

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Approval of Resolution No. 4 of 2015 for the proposed revision to the FFY 2011 CDBG Program to reallocate funds from two completed projects (Knox Borough Curb Ramp Project and the Strattanville Borough Sidewalk Replacement Project) to the Hawthorn Redbank Redbank Municipal Authority Sewer Lateral Project being submitted to the state Department of Community and Economic Development (DCED) and names the chairman of the board of commissioners with authority to execute all necessary documents on behalf of the county.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 4 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Approval of Resolution No. 5 of 2015 repealing Resolution No. 18 of 2014 and authorizing the board of commissioners to execute a cooperation agreement between WRC Pennsylvania Memorial Home, Clarion County Industrial Development Authority, and Clarion County with the board chairman authorized to execute said agreement for the purpose of securing the release of \$1,000,000 in Redevelopment Assistance Capital Program (RACP) grant funding associated with the construction of the Villas at Water Run Project to be located in Monroe Township.

- a) Cooperative Agreement with WRC, CCIDA, and Clarion County(acting as local tax entity):  
Effective immediately upon full contract execution

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 5 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Discussion: Commissioner Campbell explained that the original cooperation agreement was with the Harrisburg Redevelopment Agency. After being rejected by the state budget office, WRC approached Clarion County Industrial Development Authority. There are no other changes to the original agreement.

Commissioner Campbell further stated that he has family residing at Highland Oaks, but he has no financial ties to WRC.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**3. Approval of Resolution No. 6 of 2015 in support of 911 Funding and System Reform.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 6 as presented, the motion passed.

Discussion: Commissioner Campbell explained that this support was requested by the County Commissioners Association (CCAP) for continued county funding through the 911 surcharge. The sunset date is June 30, 2015. From this funding 53% is returned to the county. The funding had covered all of the Office of Emergency Services expenses, but last year only covered 55%.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**4. Approval of a contract renewal with Paris Uniform Services for rental of uniforms, hallway/entry carpet mats, and mops.**

Effective: 2/1/2015 to 2/1/2018

Cost: Uniforms: \$5.75/week/per person; Carpet Mats: \$2.25-\$5.82/per size;

Mops: \$1.50-\$3/month; Delivery: \$5

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Paris Uniform Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**5. Approval of contracts on behalf of Mental Health/Developmental Disabilities (MH/DD)**

- a) Contract amendment with Next Step Therapy for early intervention speech; special instructions; physical therapy; occupational therapy:

Effective: 7/1/2014 to 6/30/2015 Cost: \$105,000

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract amendment with Next Step Therapy as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) Contract amendment with Family Links of Pittsburgh for early intervention special instruction: Effective: 7/1/2014 to 6/30/2015 Cost: \$20,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract amendment with Family Links as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- c) Contract amendment with Amazing Kids, LLC of Brookville for occupational therapy, special instruction, speech therapy: Effective: 7/1/2014 to 6/30/2015; Cost: \$30,000;

Grant allocation: ~~\$27,000~~; Co. match: ~~\$3,000~~ \*\*Correction: Grant allocation: \$30,000 (no co match)

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract amendment with Amazing Kids as corrected, the motion passed.

Discussion: Nancy Jeannerat, Director of MH/DD, reported that the state reimburses for all Early Intervention expenses.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- d) New contract with Joanna Keller of Kersey, PA for early intervention speech pathology Effective: 2/1/2015 to 6/30/2015 Cost/Grant allocation: \$10,600 (no co match)

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Joanna Keller as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- e) Contract amendment with Center for Community Resources (CCR) of Butler for MH/EI base services:

Effective: 2/1/2014 to 6/30/2015 Cost: \$10,000 (no co match)

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract amendment with CCR as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**6. Approval to rescind the request for Clarion Borough to vacate North Jefferson Place and discontinue the adoption of Borough Ordinance No. 2014-803.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve rescinding the request to have Clarion Borough to vacate North Jefferson Place as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

**7. Acknowledgement of court ordered appointments to the 2015 Clarion County Board of Elections.**

- a) Joseph J. Buzard (R) of Sligo to replace Wayne Brosius  
b) Mary Jane McCall (D) of Clarion to replace Greg Faller

On a motion made by Commissioner Campbell and second by Commissioner Faller to acknowledge the appointments to the County Board of Elections as presented, the motion passed without opposition.

**8. Appointment to the Clarion County Planning Commission:**

- a) Eugene E. Metcalf of Sligo to serve out the final year of the unexpired term of Rayburn Smith (12/31/2015).

On a motion made by Commissioner Faller and second by Commissioner Campbell to appoint Eugene Metcalf to the County Planning Commission as presented, the motion passed without opposition.

- b) Roger Nulph of New Bethlehem to serve a four year term expiring 12/31/2018.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve to appoint Roger Nulph to County Planning Commission as presented, the motion passed without opposition.

**9. Approval of a proclamation honoring Women's Relief Corp (WRC) for 125 years of care and service to families throughout Clarion, Jefferson, and Elk Counties.**

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the proclamation honoring WRC as presented, the motion passed without opposition.

**10. Approval of General Fund bills dated: January 26 through February 6, 2015, totaling \$667,732.06.**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business: There was no other business presented at this meeting

**Public Questions and Answer Period:**

Ron Wilshire asked if rescinding the request for the borough to vacate North Jefferson place means that the proposed annex project plans are dead. The commissioners answered that they are still looking at options.

Scott Seeley asked how much CDBG funding is being reallocated by Resolution No. 4. Commissioner Faller answered that \$10,000 remained after Knox and Strattanville had finished projects. The funding will be used by Hawthorn Redbank Redbank Municipal Authority to subsidize low income households with the expense associated with the sewage project. Seeley asked who the uniforms are for and where the mats and mops will be used. Uniforms are for park employees and mats/mops to be used at the Admin Building, Courthouse, and Human Service Complex. Seeley also asked for further explanation of the MH/DD contracts being on an "as needed" basis.

Adjournment: On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:30 a.m., the motion passed without opposition.