

Clarion County Board of Commissioners
Meeting Minutes
November 10, 2015

Those present: Treasurer Snyder; Carol Clinger; Eileen Thiess; Nancy Jennerat; Kay Rupert; Evanne Gareis (press); Keaton MacBeth (press); Tom McConnell

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes dated October 27, 2015: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated October 27, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated October 29, was received from the state Game Commission (PGC) regarding Act 14 Notifications, bridge construction project at Coon Creek State Game Lands No. 24, Farmington Township. The PGC is planning to replace an existing stone surface ford with a new bridge over Coon Creek. The construction site is located on a PGC access road which connects to Guitonville Road on State Game Lands No. 24. The existing stone surface ford will be eliminated so that vehicles cannot drive through the stream. The new steel beam/timber deck bridge will be 50 feet long.
- Clarion County Treasurer's Report; Balance as of October 31, 2015: \$3,166,744.88.

Announcements:

- November 11, all Clarion County offices will be closed in honor of Veterans Day
- November 12, Clarion County Board of Inspector's meeting at 9 a.m. in the conference room
- November 17, Work session at 9 a.m. in the conference room
- November 22-24, County Commissioners Association of Pennsylvania's Fall Conference
- November 25, Commissioners, Salary, and Retirement Board Meeting, 9 a.m., conference room
- November 26-27, all Clarion County offices will be closed to observe the Thanksgiving Holiday

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Approval of the 2016 Clarion County Tentative Budget

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the tentative budget for 2016 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Note: Commissioner Brosius reported that the budget is \$18,569,375 and with no tax increases for 2016

2. Approval of a new contract on behalf Mental Health, Developmental Disabilities, and Early Intervention (MH/DD) Administration with Zelenkofske Axelrod LLC., for auditing services.

Cost: \$6,000 County Match: 10% Term: 11/10/ 2015 – 12/31/2015

On a motion made by Commissioner Brosius and second by Commissioner Campbell to table the decision on the Z&A LLC contract pending further review, the motion passed without opposition.

3. Approval of a new contract on behalf of District Court 18-3-03 (Knox) with Marcus McCormick of Johnstown, PA for telephone services.

Cost: \$179.99/month Term: 11/4/2015 – 11/03/2017

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Marcus McCormick as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a contract renewal on behalf of District Court 18-3-01 (Clarion) with Clarion Office Equipment of Clarion, PA for copier maintenance agreement.

Cost: \$0.0145/page Term: 12/31/2015 – 12/31/2016

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Clarion Office Equipment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

5. Approval of a contract amendment on behalf of MH/DD with Northwest Human Services High Point Center of DuBois, PA for 24 hr therapeutic foster care for youth in Clarion County

Cost: \$29.29/day Term: 7/1/2015-6/30/2016

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the NW HS High Point Center as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

6. Approval of a grant agreement with the state Housing Finance Agency for state Housing Affordability and Rehabilitation Enhancement Fund (PHARE).

Grant Award: \$50,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the grant agreement with the PHFA as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

7. Approval of an amended liquid fuel grant awarded on December 9, 2014, for the purpose of paving at the county park Liquid Fuel award increase from \$35,000 to \$41,249.60

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the liquid fuel grant award as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

8. Approval of a county tax refund to a Redbank Township tax payer.

Total refund of 2015 county taxes and penalties: \$325.98

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the tax refund to the Redbank Township tax payer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

9. Appointments to the Clarion County Conservation District Board:

- a) Reappointment of Public Directors:

i. William Kodrich of Clarion. Term: 1/1/2016-12/31/2019

ii. George Schmader of Lucinda. Term: 1/1/2016-12/31/2019

- b) Appoint of Paul Wingard to fill the unexpired Farmer Director term of Elise Deitz.

Term to expire: 12/31/16

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the appointments to the Conservation District Board of Directors as presented, the motion passed without opposition.

10. Approval of the proclamation declaring November as Adoption Awareness Month

On a motion made by Commissioner Campbell and second by Commissioner Faller to declare November as Adoption Awareness Month as presented, the motion passed without opposition.

11. Approval of the General Fund bills dated October 22 to November 6, 2015, totaling \$752,382.98.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

12. Approval of the budget transfers dated October 26 to November 6, 2015, totaling \$13,829.48.

| DEPARTMENT | FROM | TO | TOTAL |
|-------------------------|-----------------------|--------------------------|--------------------|
| COMMUNICATIONS | ADVERTISING | TRAINING | \$200.00 |
| EMA | MAINTENANCE COMPUTERS | 911 PROFESSIONAL SERVICE | \$2,000.00 |
| DISTRICT COURT 18-03-04 | TRAVEL | POSTAGE | \$1,000.00 |
| DISTRICT COURT 18-03-04 | MATERIALS & SUPPLIES | POSTAGE | \$510.00 |
| DISTRICT COURT 18-3-02 | MATERIALS & SUPPLIES | POSTAGE | \$80.00 |
| VETERANS AFFAIRS | CONTINGENCY RESERVE | BURIAL EXPENSE | \$1,000.00 |
| PUBLIC DEFENDER | MAINTENANCE COMPUTERS | TRAVEL | \$300.00 |
| HUMAN RESOURCES | RETIREMENT | MAINTENANCE EQUIPMENTS | \$850.00 |
| SHERIFF | TRAINING | MATERIALS & SUPPLIES | \$4,044.48 |
| ADULT PROBATION | DUES | DRUG TESTING | \$1,500.00 |
| COURT | PROFESSIONAL SERVICES | COURT COST | \$375.00 |
| REGISTER & RECORDER | RETIREMENT | CERTIFYING DEEDS | \$500.00 |
| DISTRICT COURT 18-3-04 | MATERIALS & SUPPLIES | POSTAGE | \$20.00 |
| CORONER | CONTINGENCY RESERVE | TRANSPORTS | \$900.00 |
| CORONER | CONTINGENCY RESERVE | MATERIALS & SUPPLIES | \$200.00 |
| ADMINISTRATION BLDG | ELECTRIC | MAINTENANCE BLDG | \$350.00 |
| TOTAL | | | \$13,829.48 |

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business: There was no other business presented at this meeting.

Public Questions and Answer Period: Ron Wilshire asked if the county would have an increase in taxes.

Michael Collins asked why the Z&A contract was tabled. Evanne Gareis asked if there would be pay raises for county employees.

Adjournment: On a motion made by Commissioner Faller and second by Commissioner Brosius to adjourn the meeting at 9:17 a.m., the motion passed without opposition.