

Clarion County Board of Commissioners
Meeting Minutes
October 27, 2015

Those present: Carol Clinger; Erin Burns; Trisha Douglas; Treasurer Snyder; Clay Williams; John Donahue; Steve Allison; Vern Smith; Evanne Gareis (press); Keaton MacBeth (press); Ron Wilshire (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda with the addition of business item no. 7 the Clarion County Fireman's Association request to place a monument on the courthouse lawn, the motion passed without opposition.

Approval of the Minutes dated October 14, 2015: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated October 14, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated October 7, was received from the state Department of Agriculture, Bureau of Food Distribution, advising the agency has reviewed Clarion County's single audit report for the year ending December 31, 2011. The review includes the Schedule of Expenditures of Federal Awards (SEFA) and if applicable, any findings related to the USDA commodity program. The review indicated that the SEFA was acceptable; therefore, the single audit report was approved and in compliance for programs funded by this office.
- Municipal Notice
 - Letters dated October 14 were received from P. Joseph Lehman, Inc., Consulting Engineers announcing intent to submit a BWM-GP-11 General Permit Registration application to the state Department of Environmental Protection (DEP) for the following:
 - Project S.R. 3004 section 350. Replacement of the bridge carrying S.R. 3004 over Catfish Run with a new bridge in Madison Township, Clarion County
 - Project S.R. 1007 Section 350. Replacement of the bridge carrying S.R. 1007 over Tributary to Brush Run with a new bridge in Clarion Township, Clarion County.
 - A letter dated October 20 was received from Columbia Gas of Pennsylvania notifying the county of the intent to submit permit applications to the state DEP for the Line D-5181 pipeline replacement project in Toby Township, Clarion County. The project proposes to install approximately 2,100 feet of six-inch plastic natural gas pipeline to upgrade a section of existing pipeline D-5181 in Toby Township. The pipeline will be installed along Rankin Road (aka Gross Ranch Road) in Rimersburg. An unnamed tributary to Black Fox Run is within the project area and may be crossed as part of the project activities.
- Press Release
 - In accordance with a request from the Administrative Offices of Pennsylvania Courts (AOPC), on November 6, the Clarion County Sheriff's Office, in cooperation with the Clarion County Commissioners, Office of Emergency Services, and Commonwealth Judge James Arner's Office, will be conducting an active shooter drill at 3:30 p.m. All offices in the courthouse, located at 421 Main Street, Clarion Borough, will be closed at that time and the public will not be permitted inside during the drill. This drill is to test the response capabilities of staff in various offices. An evacuation of courthouse employees will also be conducted. Please refer all questions to the Sheriff's office at (814) 226-7611.

Announcements:

- ELECTION DAY, Tuesday, November 3rd, polls open at 7 a.m.
- Work Session, Wednesday, November 4th, 9 a.m. Admin Conference Room
- Records Improvement Meeting, Thursday, November 5th, 10 a.m., Admin Conference Room
- Commissioners/Salary Board meetings, Tuesday, November 10th, 9 a.m., Admin Conference Room
- VETERANS DAY HOLIDAY, Wednesday, November 11th, all county offices will be closed

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Proposal for the Computer Aided Dispatch (CAD) System

On a motion made by Commissioner Campbell and second by Commissioner Faller to award New World Systems with the purchase of the CAD System Software pending review and recommendation by the county solicitor at a cost amount not to exceed \$325,340, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Bid award announcement for the county surplus vehicle sale

On a motion made by Commissioner Campbell and second by Commissioner Faller to award the vehicle bids to the following high bidders, at the amount listed, but if a bidder cannot meet all requirements the vehicle is to be awarded to the next highest bidder, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

	Year	Make	Model	Vin	Mileage	Winner
1a	1994	International	Truck	1HSHBAZR0RH571837	337,900	David Ledbetter \$3,750
1b	2001	Carmate	Trailer	5A3C836T71L001968	n/a	included in bid 1
2	2005	Dodge	Neon	1B3E556C85D176293	104,628	Randy Brown \$700
3	2009	Ford	E40 Cutaway	1FDFE45S49DA80921	153,025	Mark Gaudino \$858
4	2004	Ford	Crown Vic	2FAFP71W24X124866	138,043	Weiser Auto Sales \$310
5	2008	Dodge	Grand Caravan	1D8HN44H58B118946	193,000	Mark Gaudino \$1030
6	2010	Dodge	Grand Caravan	2D4RN4DE6AR487544	150,379	Mark Gaudino \$2052
7	2005	Ford	Excursion	1FMNU41SX5ED41901	110,026	Yousef Dabbagh \$1268
8	2008	Ford	Champion Bus	1FD4E45S28DB42791	153,438	Mark Gaudino \$858

3. Approval of a new contract on behalf of the Clarion County District Attorney's Office with:

- a) Cassandra Munsee for services performed as a part-time Assistant DA
 Effective: 1 year/retro to October 19, 2015 Cost: \$25,000/year

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract with Munsee as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

- b) District Attorney's Association for a grant to cover Naloxone obtained from Clarion Hospital and carried by local police.

On a motion mad by Commissioner Faller and second by Commissioner Campbell to approve the new contract with the District Attorney's Association as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a request submitted by Elk Township for a letter of support to accompany a grant application for bridge replacements.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve a letter of support to accompany Elk Township's grant application, the motion passed without opposition.

5. Approval of the General Fund bills dated: October 9 through 22, 2015, totaling \$793,944.87.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the payment of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

6. Approval of the budget transfers for the dates of October 13 to 22, 2015, totaling \$3,687.

DEPARTMENT	FROM	TO	TOTAL
COMMUNICATIONS	MAINTENANCE COMPUTERS	TRAVEL	\$1,000.00
VETERANS AFFAIRS	RETIREMENT	BURIAL EXPENSE	\$437.00
VETERANS AFFAIRS	RETIREMENT	FLAG & MAKERS	\$250.00
PUBLIC DEFENDERS	INVESTIGATORS	RESEARCH/LAW LIBRARY	\$1,000.00
PUBLIC DEFENDERS	MATERIALS & SUPPLIES	RESEARCH/LAW LIBRARY	\$1,000.00
TOTAL			\$3,687.00

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

7. Approval of a monument to honor Clarion County firefighters.

Clay Williams, accompanied by John Donahue, representing Clarion County Fireman's Association, presented a request to place a monument in the west side of the courthouse lawn memorializing/honoring all past, present, and future county firefighters. All county fire company names with company numbers will be listed (this will include Foxburg, no longer an active company and Marienville VFD, Forest County, active in the association and in helping Clarion County answer calls). Borland Monuments of Leeper will create and place the monument. Cost of the monument placement will be paid by the County Fireman's Association.

On a motion made by Commissioner Brosius and second by Commissioner Faller to grant permission to the Clarion County Fireman's Association to the placement of the firefighter memorial on the west side of the courthouse lawn as presented, the motion passed without opposition.

Other Business: There was no other business presented at this meeting.

Public Questions and Answer Period:

Evanne Gareis asked how much the grant was for the DA to provide Naloxone to local first responders. Steve Allison if county vehicles had more than one bid and what if the high bidder doesn't take it.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Campbell to adjourn the meeting at 9:27 a.m.