

Clarion County Board of Commissioners
Meeting Minutes
October 14, 2015

Those attending: Carol Clinger; Trisha Douglas; Theresa Snyder; Donna Reinsel; Kay Rupert; Vern Smith; Keith Etzel; Ted Tharan; Evanne Gareis (press); Keaton MacBeth (press); Mike Collins (press)

Roll Call: Commissioner Brosius-present; Commissioner Campbell-present; Commissioner Faller-present

Approval of the Agenda: Commissioner Brosius added a letter from Z&A auditors to the agenda correspondence. On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes: On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated September 22, 2015, as presented, the motion passed without opposition.

Correspondence:

- A letter dated September 24, 2015, was received from Broadwood Towers in New Bethlehem announcing that it currently has an open waiting list for one bedroom subsidized apartments for applicants, 55 years of age or disabled as defined in Section 223 of the Social Security Act. Anyone interested should contact Nancy Wensel, Property Manager, at (814) 275-4000
- A letter dated September 29, 2015, was received from the state Department of Conservation and Natural Resources (DCNR), Bureau of Recreation and Conservation announcing the grant programs will be accepting applications from January 20 to April 13, 2016. The grant program encourages applications that advance local conservation and recreation vision and those that implement PA's Statewide Comprehensive Outdoor Recreation Plan 2014-2019. The new plan, entitled Natural Connections, can be found by visiting: paoutdoorrecplan.com
- A letter dated September 22 was received from the state Emergency Management Agency (PEMA) regarding the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate, FFY 2015 Homeland Security Grant Program (HSGP) – State Homeland Security Grant Program; Catalog of Federal Domestic Assistance Federal Grant Award. The Northwest Central Pennsylvania Emergency Response Group has been allocated \$286,004 and is available for cost reimbursement based on the performance period of September 1, 2015 through August 31, 2018.
- Municipal Notice:
 - A letter dated September 29 was received from Dakota Designers Consultants regarding an Act 14 notice on behalf of West Freedom Water Association, Inc., Perry Township. According to the provisions of Act 14, notice is given that West Freedom Water Association, Inc will be applying for a Water Facilities Construction Permit with the state Department of Environmental Protection. This will be for replacement of failing finished drinking water storage tanks with new concrete tanks.
- A letter dated October 8 was sent from the County Commissioners to all Clarion County Human Service Providers with an update concerning the state budget impasse and continued funding.
- Clarion County Treasurer's report: Balance as of September 30th: \$4,169,793.13
- Commissioner Brosius reported on a letter dated October 13, 2015, received from Zelenkofske Axelrod LLC, governmental auditors. The letter gave a very favorable report of maintaining a strong general fund and total government net position. The letter noted that the county has made great progress in addressing and correcting the prior audit finding issues and concluded that there were no findings this year.

Announcements:

- Work session, Tuesday, October 20 at 9 a.m. in the conference room
- Commissioners/Salary and Retirement Board meeting, Tuesday, October 27 at 9 a.m. in the conference room

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Open and review proposals on behalf of the Office of Emergency Services (OES) 911 Center in relation to a Computer Aided Dispatch (CAD) solution:

Proposals were received by:

- I. SunGard Public Sector, Inc of High Point, NC
Software cost: \$256,630; Maintenance: Yr 1-\$0/ yr 2 & 3-\$21,944/ yr 4-\$22,822*/ yr 5-\$22,857
(*starting year 4-subject to 4% increase or CPI, whichever is lower.
- II. New World Systems of Troy MI
Software cost: \$325,340; Maintenance: Yr 1-\$0/ yr 2-\$25,924/ yr 3-\$26,492/ yr 4-27,078/ yr 5-\$27,681
- III. Intergraph of Madison AL
Software cost: \$585,190; Maintenance: Yr 1-included/ yr 2-\$58,378/ yr 3-\$61,297/ yr 4-\$64,362/ yr 5-\$67,580

On a motion made by Commissioner Campbell and second by Commissioner Faller to accept the three (3) RFP received and table the award pending review with OES and the county solicitor, the motion passed.

Note: This project is PEMA funded and no cost to the county

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

2. Open and review bids for surplus county vehicles.

Bids were received from:

1994 International Truck
w/2001 Carmate Trailer
*David Leadbetter \$3750

2005 Dodge Neon
*Randy Brown \$700
*B.F. Auto Sales \$650
*Richard Herbert II \$600
*Donald Karg \$516
*Weiser Auto Sales \$510
*Richard Palm \$400
*David Leadbetter \$310

2009 Ford E40 Cutaway
*Mark Gaudino \$858
*Weiser Auto Sales \$410

2004 Ford Crown Victoria
*Weiser Auto Sales \$310
*David Leadbetter \$115

2008 Dodge Caravan
*Mark Gaudino \$1030
*Todd Allio-Personal check not
accepted
*David Leadbetter \$650
*Joseph Schill \$750
*Weiser Auto Sales \$510
*Richard Palm \$110

2010 Dodge Grand Caravan
*Mark Gaudino \$2052
*Yousef Dabbagh \$1268

cont... 2010 Dodge Grand
Caravan

*Weiser Auto Sales \$1010
Richard *Palm \$820
*David Leadbetter \$610
*Randy Brown \$600

2005 Ford Excursion Yousef
*Dabbagh \$1268
*Jay Hunsberger No check
included
*Al Gaudino \$652
*Weiser Auto Sales \$310

2008 Ford Champion Bus
*Mark Gaudino \$858
*Weiser Auto Sales \$510
*Dennis Knapp \$733

continued.....

On a motion made by Commissioner Campbell and second by Commissioner Faller to accept the bids received and table the award pending review for compliance with bid guidelines, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

3. Approval to sell surplus items no longer used by the county at a public auction to be held at Clarion County Park on October 22 at 4 p.m.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the sale of surplus items at a public auction as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

4. Approval of a new contract with M and B Redi Mix, Inc of Clarion, PA on behalf the Human Services Complex Maintenance for 2015/16 winter.

Cost: \$55/hour for plow truck or dump; \$35/hour for loader; \$16.50/100 lbs of salt;

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with M and B Redi Mix for winter maintenance at the HS Complex as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

5. Approval of a new contract with Harborcreek Youth Services of Harborcreek, PA on behalf of Children and Youth Services for residential placement facility.

Cost: \$268.85/day County Match: 40% Effective: 7/1/15-6/30/16

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Harborcreek Youth Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

6. Approval of a contract renewal with MobilCom of Meadville, PA on behalf of the Office of Emergency Services/9-1-1 for radio, communications, and generator.

Cost: \$6,283/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with MobilCom as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

7. Approval of an amendment to the lease agreement with Roads to Recovery for additional office space. Rent: \$354/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the lease with Roads to Recovery as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

8. Approval of the project modification request for the 2015-2016 Victim Services – RASA Grant Project on behalf of the Clarion County District Attorney’s office.

Additional grant request: \$9,119 County Match: \$0.00

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the project modification to the RASA Grant Project as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

9. Approval of Proclamations:

- a) Declaring October as Domestic Violence Awareness Month
- b) Recognizing the Community Action, Inc. 2015 Volunteer of the Year

c) Recognizing the Volunteer for the 2015 Clarion Community Action PA Legacy Award
 On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the proclamations as presented, the motion passed without opposition

10. Approval of a county real estate tax refund settlement in Farmington Township for the amount \$11,798.48.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the tax refund settlement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Commissioner Brosius noted that this refund is in regards to the County Landfill settlement.

11. Approval of a temporary change to the polling location in Redbank East

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the temporary change to the Redbank East polling place.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

12. Approval of a letter of support for the Clarion Area Robotics Team, Robocore W.E.S.T. (Wind, Energy, Systems, and Transportation).

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the letter of support for the Robotics Team as presented, the motion passed without opposition.

13. Approval of the General Fund bills dated: September 18 – October 9, 2015, totaling \$1,272,671.16.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed without opposition.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

14. Approval to cover the cost of the human service programs from the general fund through October 31, 2015. In the absence of a state budget, and in keeping with the terms of our contracts, beginning November 1, 2015, Clarion County will be unable to continue this compensation until funds are release from the state

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the cost of the human services programs through October 31, 2015, as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

15. Approval of the budget transfers for the dates of September 21 - October 9, 2015, totaling \$24,416.71.

DEPARTMENT	FROM	TO	TOTAL
ADULT PROBATION	RETIREMENT	WATER/SEWAGE	\$425.00
JUVENILE PROBATION	RETIREMENT	WATER/SEWAGE	\$425.00
DISTRICT ATTORNEY	DRUG TESTING	TRANSCRIBERS	\$500.00
COURTS	PROFESSIONAL SERVICES	BOARD OF VIEWERS	\$1,856.50
JUVENILE PROBATION	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$75.00
DISTRICT COURT 18-3-03	BUILDING MAINTENANCE	MATERIAL & SUPPLIES	\$600.00
DOMESTIC RELATIONS	LEGAL COSTS	JCP FEES	\$2,500.00
TAX CLAIMS	TITLE SEARCHES	TELEPHONE	\$351.00
CORRECTIONS	ELECTRIC	FUEL	\$2,600.00
HUMAN SERVICE BUILDING	MAINTENANCE BUILDING	ELECTRIC	\$10,700.00
COMMUNICATIONS	EMA MAINTENANCE EQUIPMENT	911 MATERIALS & SUPPLIES	\$500.00
DISTRICT ATTORNEY	WITNESS	MATERIAL & SUPPLIES	\$300.00
CORONER	AUTOPSY	TRANSPORTS	\$1,230.00
VETERANS AFFAIRS	MATERIALS & SUPPLIES	TRAVEL	\$150.00
VETERANS AFFAIRS	DUES	TRAVEL	\$200.00
PLANNING	MATERIALS & SUPPLIES	TRAVEL	\$600.00
COURTS	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$86.69
ASSESSMENT	TRAINING	POSTAGE	\$700.00
I. T.	TRAINING	MATERIAL & SUPPLIES	\$400.00
HUMAN RESOURCES	POSTAGE	MATERIAL & SUPPLIES	\$48.64
HUMAN RESOURCES	TRAVEL		\$168.88
TOTAL			\$24,416.71

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes; Commissioner Campbell-yes; Commissioner Faller-yes

Other Business:

Commissioner Faller announced the Trails Association fund raiser drawings here at 6 p.m. tonight.

Public Questions and Answer Period:

Ron Wilshire questioned if the CAD software/maintenance included equipment, if PEMA will cover all cost

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 10:05 a.m.