

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**January 27, 2015**

Those present: Carol Clinger Trisha Douglas Treasurer Tess Snyder Steve Allison Craig Beary  
Josie Schultz Ronald Wolbert Dan Gruver Randall Stahlman Ron Wilshire (press)  
Evanne Gareis (press) Scott Seeley (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes: dated January 14, 2015

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated January 14, 2015, as presented, the motion passed without opposition.

**Presentation:** Office of Emergency Services Director, Vern Smith, to present certificates.

Three employees have completed the state Basic Emergency Management Certification.

Randall Stahlman, EMA Director, presented certificates to Craig Beary, Ronald Wolbert, and Christian Henry.

**Correspondence:**

- A letter dated January 15, 2015, from the state Department of Community Economic Development (DCED) sending notification that the county will now be managing the FFY 2015 Community Development Block Grant (CDBG) program on behalf of Clarion Borough by the office of Planning & Development.
- A letter dated January 22, 2015, from the state Commission on Crime and Delinquency (PCCD) notifying the county of an award for the state Victim/Witness Services fund for the Victim Support Services from January 1, 2015 to December 31, 2016, in the amount of \$52,113.

**Announcements:**

- Work Session, Tuesday, February 3<sup>rd</sup>, 9 a.m. in the conference room.
- Commissioners' and Salary Board meetings, Tuesday, February 10<sup>th</sup>, 9 a.m. in the conference room.

**Public Concerns and Comments:** (One person per issue or concern; three-minute limit per person.)

There were no public concerns or comments at this meeting.

**Business:**

1. Approval of a new contract with Taylor McConnell of Clarion, PA for cleaning services on behalf of District Court 18-3-01 (Quinn).  
Effective January 5, 2015. Cost: \$35/cleaning; three cleanings/ mo.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Taylor McConnell as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2. Approval of a contract renewal with McCleary Business Machines, Inc., of Knox, PA for copier maintenance services on behalf of multiple county offices.  
Contract term: January 1 – December 31, 2015.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with McCleary Business Machines as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of a contract renewal with Court View Justice Solutions for JuryTrac software support and maintenance of on behalf of Court Administration.  
Effective: March 1, 2015 through February 28, 2016. Cost: \$827.00.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Court View Justice Solutions as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of a contract renewal with state District Attorney's Institute for the maintenance and service of the PA's Statewide Automated Victim Information and Notification (SAVIN) for Clarion County.  
Effective date: January 1 through December 31, 2015. Cost: \$1,318.94.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with the state District Attorney's Institute as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a proclamation presented to Scott Sheffer honoring him for years of service as the Clarion County Airport Manager.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the proclamation as presented, the motion passed without opposition.

6. Approval of a request to use Clarion County Veterans Memorial Park, submitted by Bill Hearst of WWCH/C93 Radio for 'C93 Family Fun Block Party' on Saturday, June 27, 2015, from 9 a.m. to 1 p.m.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request for use of the Memorial Park as presented, the motion passed without opposition.

7. Approval of the General Fund bills dated: January 13 through January 25, 2015, totaling \$613,278.84.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of the budget transfer for the date: December 31, 2014, totaling \$122.80.

DEPARTMENT	FROM	TO	TOTAL
SHERIFF	TRAINING	VEHICLE REPAIR	\$122.80
TOTAL			\$122.80

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as amended, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

#### Other Business:

Commissioner Faller reported on an email received from the office of Senator Pat Toomey announcing that Toomey and Congressman GT Thompson introduced a bill to designate the U.S. Post Office in Knox, Pa. after Specialist Ross A. McGinnis, who was awarded the Medal of Honor for his heroism in Iraq in 2006.

Commissioner Brosius reported that the commissioners have signed a certificate of compliance for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) grant in the continuing effort to help families in need.

#### Public Questions and Answer Period:

Steve Allison asked if McCleary Business charge a flat rate. The charge is for service and supplies and varies by office. Allison also asked for a cost breakdown of the SAVIN.

Evanne Gareis asked for further information on Scott Sheffer and a further explanation of his job description.

Scott Seeley asked why there were so many changes to the cleaning staff at the DJ's office.

#### Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:31 a.m., the motion passed without opposition.