

Salary Board Minutes

January 28, 2014

Those in Attendance:

Carol Clinger Evanne Gareis Steve Allison Scott Seeley Kay Rupert
Tess Snyder Trisha Douglas Angi Keller Donna Reinsel

Call to Order:

Salary Board Meeting was called to order by Commissioner Brosius at 9:21 a.m. in the Conference Room of the Administration Building.

Roll Call:

Commissioner Brosius - present
Commissioner Campbell – present
Commissioner Faller – present
Treasurer Snyder – present

Approval of the Agenda: January 28, 2014

On a motion made by Commissioner Campbell and a second by Treasurer Snyder to accept the agenda the motion passed.

Approval of the Minutes: January 15, 2014

On a motion made by Commissioner Faller and a second by Treasurer Snyder to accept the minutes, the motion passed.

Business:

1. Corrections. Position Requisition. Request creation of an Office Manager position. Position will be full time, 35 hours per week. Requested effective date February 9, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

2. Corrections. Transfer. Ms. Barbara Conner will be filling the Office Manager position. Position will be full time, 35 hours per week with a requested salary of \$25,125 per year. Requested effective date February 10, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

3. Corrections. New Hire. Mr. Nicholas Palmer will be filling the vacant part- time corrections officer position. Position will be part time as needed with a requested training wage of \$9.00 an hour. Requested effective date January 23, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

4. Corrections. New Hire. Mr. Brian Fox will be filling the vacant part- time corrections officer position. Position will be part time as needed with a requested training wage of \$9.00 an hour. Requested effective date January 23, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

5. Corrections. New Hire. Ms. Robin Deloe will be filling the vacant part- time corrections officer position. Position will be part time as needed with a requested training wage of \$9.00 an hour. Requested effective date January 23, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

6. Corrections. Promotion. Mr. Jordan Ochs will be promoted from part-time to fill the vacant full- time corrections officer position. Position will be full time 42 hours a week, with a requested training wage of \$9.00 an hour. Requested effective date January 23, 2014. On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

7. 2014 Salary Compliment Adjustment.

Judith Mellott- \$14.86 per hour
Trudy Alexander-\$24.31 per hour
Bernard Spozio- \$30.88 per hour
T. Lance Theiss- \$44,582.20 annually
Donna Gallagher- \$27,644.98 annually

On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

8. Resignations/Terminations/Other Personnel Actions

- Tammy Shetler, January 24, 2014
- Maurice McBride, January 24, 2014

On a motion made Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

Other Business: N/A

Question and Answer Period: N/A

Executive Session: On a motion made by Commissioner Faller and a second by Treasurer Snyder entered into Executive session at 9:29 to discuss personnel actions. On a motion made by Commissioner Faller and a second by Treasurer Snyder ended Executive session at 9:39 and resumed salary board.

Adjournment: On a motion made by Treasurer Snyder and second by Commissioner Faller to adjourn the meeting at 9:40 a.m., the motion passed.