

Salary Board Minutes

June 10, 2014

Those in Attendance:

Scott Seeley	Carol Clinger	Donna Reinsel	Chaundra Alderette
Tess Snyder	Trisha Douglas	Sean Saris	Evan Gareis

Call to Order:

Salary Board Meeting was called to order by Commissioner Brosius at 9:30 a.m. in the Conference Room of the Administration Building.

Roll Call:

Commissioner Brosius - present
Commissioner Campbell – present
Commissioner Faller – present
Treasurer Snyder – present

Approval of the Agenda: June 10, 2014

On a motion made by Commissioner Campbell and a second by Treasurer Snyder to accept the agenda the motion passed.

Approval of the Minutes: May 27, 2014

On a motion made by Commissioner Brosius and a second by Treasurer Snyder to accept the minutes, the motion passed.

Business:

1. Corrections. New Hire. Corrections Officer. Mr. Curtis Lee will be filling the vacant part-time, corrections officer position. Position will be part time, as needed. Requested hourly wage of \$12.50. Requested effective date June 10, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Campbell to accept the new hire the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

2. Corrections. New Hire. Corrections Officer. Mr. David Shick will be filling the vacant part-time, corrections officer position. Position will be part time, as needed. Requested hourly wage of

\$12.50. Requested effective date June 10, 2014. On a motion made by Commissioner Faller and a second by Treasurer Snyder to accept the new hire the motion was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

3. Courts. New Hire. Judicial Administrative Assistant. Ms. Anita Jane Matthews will be filling the vacant part-time, judicial administrative assistant position. Position will be part time 19 hours or less. Requested hourly wage of \$10.31. Requested effective date June 11, 2014. On a motion made by Commissioner Campbell and a second by Treasurer Snyder the motion of the new hire was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

4. Sheriffs. Contractual Pay Raise. Mr. Christopher Fox has completed a 90 day probation period to increase starting wage per union contract. Requested hourly wage \$13.68. Requested effective date, June 15, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Campbell the motion of the pay raise was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

5. Sheriffs. Contractual Pay Raise. Ms. Delores Reed has completed 5 years of service and has a pay increase under contract. Requested hourly wage \$12.36. Requested effective date June 10, 2014. On a motion passed by Commissioner Campbell and a second by Treasurer Snyder the motion of the pay raise was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

6. OES. Promotion. Ms. Ashley Buzard has completed her 911 dispatcher certification. Requested pay increase to an hourly wage of \$10.84. Requested effective date May 30, 2014. On a motion made by Commissioner Campbell and a second by Treasurer Snyder the motion of the pay increase was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

7. OES. Promotion. Ms Melinda Warsing has completed her 911 dispatcher certification. Requested pay increase to hourly wage of \$10.84. Requested effective date May 30, 2014. On a motion made by Commissioner Campbell and a second made by Treasurer Snyder the motion of pay increase was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

8. OES. Promotion. Mr. Joshua Shick has completed his 911 dispatcher certification. Requested pay increase to hourly wage of \$10.84. Requested effective date May, 30, 2014. On a motion made by Commissioner Campbell and a second by Treasurer Snyder the motion of pay increase was passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

9. OES. Position Requisition. Request creation of a full time, 35 hours per week, exempt, 911 Network Architect position. Position will be full time, exempt, 35 hours per week. Requested annual salary of \$41,683, Range 39 Step A. Requested effective date, June 9, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Campbell the motion was passed to create the new position.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller – yes
Treasurer Snyder – yes

10. OES. New Hire. 911 Network Architect. Mr. Dan McDonald will be filling the previously contracted 911 Network Architect position. Position will be full time, exempt, 35 hours per week. Requested annual salary of \$41,683, Range 39 Step A. Requested effective date, June 9, 2014.

On a motion made by Treasurer Snyder and a second by Commissioner Campbell the motion was passed to hire Dan McDonald.

Roll Call:

Commissioner Brosius - yes

Commissioner Campbell – yes

Commissioner Faller – yes

Treasurer Snyder – yes

11. Resignations/Terminations/Other Personnel Actions

- T. Lance Theiss, OES, Termination, June 6, 2014
- Sharon Rapp, Domestic Relations, Resignation, May 30, 2014

On a motion made by Commissioner Campbell and a second by Commissioner Brosius the motion was made to pass all terminations and resignations.

Roll Call:

Commissioner Brosius - yes

Commissioner Campbell – yes

Commissioner Faller – yes

Treasurer Snyder – yes

Other Business: N/A

Question and Answer Period: N/A

Executive Session: N/A

Adjournment: On a motion made by Treasurer Snyder and second by Commissioner Brosius to adjourn the meeting at 9:43 a.m., the motion passed.