

Salary Board Minutes

November 26, 2014

Those in Attendance:

Donna Reinsel	Scott Seeley	Evanne Gareis	Savanah Barr
Trisha Douglas	Carol Clinger	Ron Wilshire	

Call to Order:

Salary Board Meeting was called to order by Commissioner Brosius at 9:59 a.m. in the Conference Room of the Administration Building.

Roll Call:

Commissioner Brosius - present
Commissioner Campbell – present
Commissioner Faller – present
Treasurer Snyder – present

Approval of the Agenda: November 26, 2014

On a motion made by Commissioner Campbell and a second by Treasurer Snyder to accept the agenda the motion passed.

Approval of the Minutes: November 12, 2014

On a motion made by Treasurer Snyder and a second by Commissioner Faller to accept the minutes, the motion passed.

Business:

1. OES/911. Promotion. Ms. Chelsea Sierko has completed training and is now a certified dispatcher. Requested wage of \$10.84 an hour. Requested effective date November 4, 2014. On a motion made by Commissioner Campbell and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

2. Assessment/ Register and Recorder. Position creation. Request creation of full time clerk, 35 hours a week duties to be split 80%, 20% between Assessment and Register and Recorder Office. Requested effective date January 1, 2015. On a motion made by Treasurer Snyder and a second by Commissioner Campbell, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

3. Assessment/ Register and Recorder. Promotion. Mr. Thomas McConnell will be promoted to full time Clerk. Position will be full time, 35 hours per week with a requested wage of \$20,292. Requested effective date of January 1, 2015. On a motion made by Commissioner Faller and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

4. CYS. Salary Increase. Mr. Todd Kline will receive a salary increase after review of duties from recent promotion. Requested annual salary \$38,909.00. Requested effective date November 26, 2014. On a motion made by Commissioner Faller and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

5. CYS. Salary Increase. Ms. Maryl Curtis will receive a salary increase after review of duties from recent promotion. Requested annual salary \$32,587.00. Requested effective date November 26, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Brosius, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

6. CYS. Position Requisition. Request creation of full time, 35 hours a week Concurrent Planning Coordinator/Caseworker 3. Requested effective date November 26, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Faller, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

7. CYS. Promotion. Ms. Staci Rodgers will receive be promoted to fill the newly created Concurrent Planning Coordinator/ Caseworker 3 position. Position will be full time, 35 hours a week. Requested annual salary of \$31,636.00. Requested effective date November 26, 2014. On a motion made by Commissioner Faller and a second by Treasurer Snyder, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

8. CYS. Promotion. Ms. Teresa Holdren will receive be promoted to fill the vacant Quality Assurance Coordinator/ Caseworker 3 position. Position will be full time, 35 hours a week. Requested annual salary of \$30,417.00. Requested effective date November 26, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Brosius, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

9. CYS. Promotion. Mr. Kevin Latchaw will receive be promoted to fill the vacant Casework Supervisor position. Position will be full time, 35 hours a week. Requested annual salary of \$27,565.00. Requested effective date November 26, 2014. On a motion made by Treasurer Snyder and a second by Commissioner Brosius, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

10. Corrections. New Hire. Ms. Tessia Van Ness will be filling the vacant part time corrections officer position. Position is part time, not to exceed 19 hours per week. Requested hourly wage \$10.00. Requested effective date November 24, 2014. On a motion made by Commissioner Faller and a second by Commissioner Campbell, the motion passed.

Roll Call:

Commissioner Brosius - yes
Commissioner Campbell – yes
Commissioner Faller- yes
Treasurer Snyder – yes

Other Business: N/A

Question and Answer Period: Evanne Gareis asked for an explanation of shared position between the Assessment office and Register and Recorder. Trisha Douglas explained that the position saves money as opposed to hiring another part time employee and will help to alleviate the increased work flow.

Executive Session: N/A

Adjournment: On a motion made by Commissioner Faller and second by Treasurer Snyder to adjourn the meeting at 10:09 a.m., the motion passed