

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**August 12, 2014**

Those present: Carol Clinger David Dunn Kay Rupert Donna Reinsel Trisha Douglas  
Nancy Jeannerat Ashley Benson Twila Rifemberrick Joe Buzard Steve Allison  
Evanne Gareis (Leader Vindicator) Scott Seeley (Clarion News) Chaundra Alderette (C93 radio)  
Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present  
Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended with a correction to business item number 6-b-12, Misty Isle Bridges, the motion passed.

Approval of the Minutes: dated July 22, 2014.

- Correction to the motion for the Army Reserve use of the gazebo. Date correction: August 11, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes from the meeting dated July 22, 2014 as amended, the motion passed.

Correspondence:

- Notices from the state Department of Transportation (PennDOT):
  - 1) Act 89, the state's new transportation plan, is making possible a project beginning the week of July 28<sup>th</sup> to resurface approximately 3.5 miles of Rte.38 in Richland and Salem townships. Work is expected to be complete in early November.
  - 2) The Porter Township Bridge over Leatherwood Creek on Packing Road does not meet the National Bridge Inspection Standards (NBIS) requirements and can no longer be inspected under the county's federally funded inspection contract. This inspection will now be at the discretion of the township.
- Headwaters Charitable Trust & Headwater Resource Conservation and Development Council is sending notice that on behalf of Clarion, Forest, Elk, and McKean Counties is submitting an application to the PA Commonwealth Financing Authority to acquire the former Baltimore Ohio Railroad corridor (aka the Knox Kane Railroad) for the purpose of completing the development of a recreational rail trail. The 73.8 mile corridor parallels Route 66 beginning at North Clarion Junction through Clarion, Forest, and Elk Counties then follows US Highway 6 through McKean County. The outcome of a 2011 feasibility study can be reviewed at <http://visitanf.com/wpcontent/pdf/Knox-Kane-Rail-Trail-Feasibility-Study-0830>.
- Letters were received from the state Department of Public Welfare revealing grant allocations for:
  - 1) Child Welfare Needs Based Plan and Budget (NBPB) allocation for FY 2014-2015. Total revenues are \$3,099,973 of which \$598,849 is county funded.
  - 2) Human Services Development Fund (HSFD) final approved allocation FY 2014-2015 is \$50,000.
- Municipal Notices:
  - 1) Exotic Oil & Gas, LLC, sending notice, dated July 14, 2014, of its intent to submit an application to the state Department of Environmental Protection (DEP) for a National Pollutant Discharge Elimination System (NPDES) Stormwater GP-2 for Oil/gas well brine storage facility construction activity at the North Clarion Storage Facility in Elk Township.
  - 2) EADS Group, sending notice, dated July 14, 2014, of its intent to apply for a GP-5 Utility Stream Crossing permit from the DEP for a line crossing of an unnamed tributary to Canoe Creek at the Wentlings Corners Sanitary Sewer Extension project in Beaver Township.
  - 3) Headwaters Charitable Trust on behalf of the Mill Creek Coalition sent a notice dated July 15, 2014, of its intent to submit an application for funding through the Commonwealth Financing Authority for the purpose of installing Abandoned Mine Drainage (AMD) treatment systems at the Douglass Run AMD Abate in Clarion Township to improve water quality and restore Mill Creek to a wild trout fishery.
- Clarion County Treasurer's report dated July 1 through July 31, 2014. Balance as of July 31<sup>st</sup>: \$5,196,115.12.

Announcements:

- Clarion County Airport Open House celebration, August 15<sup>th</sup>-17<sup>th</sup>, [www.clarionairport.com](http://www.clarionairport.com) for more information.
- Statewide Election Officials Conference, August 17<sup>th</sup>-21<sup>st</sup>, Election and Voter Registration will be closed.
- Work Session, Tuesday, August 19<sup>th</sup>, 9 a.m. in the conference room.

- Knox Horsethief Days, August 16<sup>th</sup>-24<sup>th</sup>
- Town & Country Day at Long Acres Potato Farm in Tionesta, Saturday, August 23<sup>rd</sup>, noon to 6 p.m.
- Clarion County Veteran's Picnic at the Clarion County Park, Saturday, August 23<sup>rd</sup>, noon to 4 p.m.
- Commissioners/Salary/Retirement Board Meetings, Tuesday, August 26<sup>th</sup>, 9 a.m., conference room.
- Commissioner Campbell announced a Vehicle Dice Run to be held this Saturday, August 16, 2014. Proceeds will benefit the Clarion County Fair.

**Public Concerns and Comments:**

Steve Allison asked why the Porter Township Bridge over Leatherwood Creek did not meet NBIS requirements. Commissioner Brosius answered that the bridge did not meet the NBIS length requirements.

**Business:**

1. Adoption of Resolution No. 9 for 2014, authorizing and directing the emergency succession of county officers and continuity of county government.

On a motion made by Commissioner Campbell and second by Commissioner Faller to adopt Resolution No. 9 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2. Approval of the Clarion County Continuity of Government/Operations Plan. (COG/OP)

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the COG/OP as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of a revision to the cost for work to repair the St. Charles Bridge (co-owned with Armstrong County). An estimated cost of \$52,081.75 was approved at a public meeting held on January 28, 2014. The revised cost of repairs will be \$85,637 (an additional \$33,555.25). Clarion County will cover half of the cost using allocated Marcellus Shale funds. Armstrong County will cover the remaining half and is overseeing this project.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the additional cost of repairs to the St. Charles Bridge as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of a new School Resource Officer Agreement on behalf of the Sheriff's Department with the Clarion-Limestone Area School District, Strattanville, for deputy services during the school year.
  - a) Effective: August 25, 2014, to June 30, 2017
  - b) County will be compensated for wages at \$17/hour.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the School Resource Officer Agreement with Clarion-Limestone Area School District as presented, the motion passed. Discussion: Steve Allison asked if this type of service would be put in place in other county school districts. Sheriff Munsee stated that C-L Superintendent Johnson has been instrumental in getting this set up and had applied for grant funding for this position, but upon not receiving that funding, the school board has included this service in the school budget. He added that at this time his office does not have the resources to expand to other school districts, even though districts that do not have a borough police department and must rely on the PA State Police would benefit from this type of service. The sheriff added that the deputy is stationed at the school during school hours and functions for visibility and security.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a new contract on behalf of Mental Health/Developmental Disabilities/Early Intervention (MH/DD/EI) with the Center for Community Resources (CCR) of Butler for the startup of transitional housing through the Community Hospital Integration Projects Program (CHIPP).
  - a) Effective: June 1, 2014 to June 30, 2015 Cost: \$15,000 allocated from CHIPP funding

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the CCR contract as amended with the effective date being June 1, 2014, to June 30, 2014, the motion passed.

Discussion: Commissioner Campbell asked if this money has already been spent. Nancy Jeannerat, MH/DD/EI Administration Director, answered yes. CCR has not been paid, yet, but the apartment renovations have been done.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of contracts on behalf of Children & Youth Services:
  - a) New contract with Clarion Vocational Services (CVS) of Clarion for office cleaning services
 

Effective: August 1, 2014 to June 30, 2015	Cost: \$160/full biweekly-\$30/trash
& restrooms on alternating weeks	Co. match: \$887/year

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with CVS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

b) Contract renewals effective from July 1, 2014 to June 30, 2015 with:

1) H. John Drayer of Clarion as agency solicitor Cost: \$42,000/year Co. match: \$8400/max

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with H. John Drayer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2) James R. Young for clinical polygraphs

Cost: \$275/administration Co. match: 20 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with James R. Young as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3) Justice Works Youth Care of Pittsburgh for truancy remediation services

Cost: \$75/hr.-\$50,000/max Co. match: \$7500/max

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Justice Works Youth Care as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4) Pentz Run Youth Services of DuBois for:

a) Independent Living (IL) Services Cost: \$87,634 Co. match:  
\$9201.57

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Pentz Run Youth Services for IL services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

b) Community residential services for dependent and delinquent youth

Cost: \$106.82-\$139/35/day Co. match: 10 - 20 percent

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Pentz Run Youth Services for community residential services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5) CRC Health Group (dba) White Deer Run of Allenwood, PA for residential placement services for delinquent youth

Cost: \$265/day Co. match: 40 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with White Deer Run as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6) Pathways Adolescent Center in Oil City for community residential & independent living placement

Cost: \$135-\$145/day Co. match: 10-20 percent

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Pathways Adolescent Center as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7) Care Unlimited, Inc. in Pittsburgh for in-home aide and nursing services

Cost: \$21.50-\$43/hour Co. match: 20 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Care Unlimited as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8) BI Incorporated of Boulder CO for unit rental /monitoring service

Cost: \$4.25/day Co. match: \$0.85/day

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with BI Incorporated as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

9) Mars Home for Youth in Mars, PA for multi-systemic therapy

Cost: \$65/day Co. match: \$13/day

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Mars Home for Youth as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

10) MHY Family Services in Mars, PA for truancy support and monitoring

Cost: \$30/hour Co. match: \$6/hour

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with MHY Family Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 11) Misty Isle Bridges, Inc for Kids in Common Program/Kid Konnection-Visitation with incarcerated parents

Cost: \$39,062.75/\$28,000/year for a total of \$67,062.75 Co. match: \$13,412/year

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Misty Isle Bridges as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 12) Clarion Project Point of Light-Clerical for reimbursement for phone calls

Cost: \$10/hour for 250 hours of clerical support (\$2500/max) Co. match: \$500/year

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Project Point of Light-Clerical as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 13) Brenda Manno, Project Point of Light for sex offender and victim assessments/treatment

Cost: \$108,000 Co. match: 20 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Brenda Manno as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 14) Scott Patterson Polygraph Service in Fredonia, PA for clinical polygraphs

Cost: \$275/administered Co. match: 20 percent

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Scott Patterson Polygraph Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 15) Clarion County's Promise for:

- a) Homemaker mentoring, in-home assistance to families

Cost: \$30,000 Co. match: 10-20 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Clarion County's Promise as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Collaborative Board, Youth Council, and PAYS Data Coordinator

Cost: \$30,334 Co. match: 20 percent

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Clarion County's Promise as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) In-home parenting services, periodic developmental screenings for children birth to 5 years

Cost: \$189,207 Co. match: 20 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Clarion County's Promise as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 16) SPAN Corporation of Ann Arbor, MI for drug testing and compliance monitoring

Cost: \$35-\$350 Co. match: 20 percent

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with SPAN as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of contract amendments on behalf of Central Accounting with Service Access Management (SAM):

Effective: July 1, 2014 to December 31, 2015

- a) Transition of fiscal services

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract amendment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Fiscal Closeout FY 2013/2014

Cost: \$45,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract amendment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of contract renewals on behalf of Clarion County Human Services:

Effective: July 1, 2014 to ~~December 31~~, 2015

Funded by the Human Services Development Fund (HSDF) Grant

- a) Helpmates, Inc. in Ridgeway for homemaker services-home base support

Cost: \$15.86/hour

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Helpmate contract as presented with the amended effective date of July 1, 2014, to June 30, 2015, the motion passed.

- b) Clarion County Promise for collaborative board and community outreach
Cost: \$6,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Promise contract as presented with the amended effective date of July 1, 2014, to June 30, 2015, the motion passed.

- 9. Approval of a grant award agreement between the Department of Planning and Development and the Lumber Heritage Region (in partnership with the PA Wilds Planning Team) for pass-through funds on behalf of the Clarion County Trails Association for the printing of 25,000 county trails maps.

Effective: May 1, 2014 to June 30, 2015 Grant allocation: \$2,520

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant award agreement with Lumber Heritage Region as presented the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 10. Approval of a grant application to be submitted by the county Office of Emergency Services to the state Emergency Management Agency (PEMA) for funding from the Emergency Management Performance Grant (EMPG) Program to cover staff wages and benefits.

Grant period: October 13, 2014, to December 14, 2015

Grant allocation: \$81,325 Co. match: \$81,325

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the grant application as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 11. Approval of applications for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funding

- a) Community Action on behalf of Clarion County

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the grant application for PHARE funding as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Clarion County Mental Health

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant application for PHARE funding as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 12. Appointment of Dr. Joe Fotos of Liberty Street, Clarion to the Clarion County Airport Zoning Board.

Term: 3 years September 1, 2014 to August 31, 2017

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointment of Dr. Fotos to the Airport Zoning Board as presented, the motion passed unanimously.

- 13. Approval of a request submitted by the Clarion Main Street Center to use the Veterans Memorial Park and Gazebo on Wednesday, September 3rd, from 10:30 a.m. to 2 p.m. for a group picnic.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Main Street Center holding a group picnic in the park as presented, the motion passed unanimously.

- 14. Approval of the General Fund bills dated: July 19 through August 8, 2014, totaling \$1,016,194.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 15. Approval of the budget transfer(s) dated: July 21 to August 8, 2014, totaling \$ 2,025.

Table with 4 columns: DEPARTMENT, FROM, TO, TOTAL. Rows include District Attorney, Human Resources, Veterans Affairs, and a TOTAL row.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Steve Allison asked if the county is responsible for the salary and benefits of the OES staff if the EMPG grant was not received. Commissioner Campbell stated that the county is always responsible for payroll. Allison also asked for further explanation on the fiscal transfer from SAM. Commissioner Faller

answered that the county is taking over fiscal services for MH/DD. Allison then asked why the county match was higher for White Deer Run. Kay Rupert, Director of CYS, answered that the state will reimburse according the restrictive nature of the housing. The more restrictive, the more the state reimburses. This type of institutional housing is unrestrictive.

Evanne Gareis asked the commissioners what the Resolution No. 9 meant. Commissioner Campbell answer that the succession of county officers was the order of county officers who would oversee county government if the commissioners were not available.

Scott Seeley asked a number of questions. 1) What the order of county officers is. The order is: I) Commissioner Chairperson, II) Commissioner Vice-Chairperson, III) Commissioner Secretary, IV) Chief Clerk, V) Emergency Management Director, and VII) Deputy Emergency Management Director, and VIII) Deputy Chief Clerk. 2) For further explanation of the County Continuity of Government/Operations Plan. David Dunn, EMA Planner, stated that PEMA requires that a plan be updated every two years. It consists of two parts, the plan and the resolution. 3) What additional work needed done to the St. Charles Bridge and why it was not added to the first cost proposal? Commissioner Brosius answered that when the top of the bridge was removed hidden damage was found. 4) How long the agreement with Clarion-Limestone School has been in the works. Sheriff Munsee stated that Superintendent Johnson approached him approximately 1½ years ago and along with the PA State Police invited them to the school to view the school's security system. Superintendent Johnson wanted a full time officer on the premises. According to Commissioner Campbell the superintendent is very pro-active concerning the safety of the students. 5) If a deputy sheriff's salary is \$17/hour. Sheriff Munsee said that cost included gas and the use of the county vehicle. 6) Was the fiscal closeout with SAMs for last year? Commissioner Faller answered that this reporting is done for the state. According to Commissioner Faller funding for the closeout has been set aside by SAMs. 7) Is the EMPG grant annual? Commissioner Campbell explained that PEMA has never denied this grant or lowered the funds. 8) What was the allocation requested for the two PHARE grant applications? Community Action request was approximately \$42, 0000 and MH/DD was \$100,000.

#### Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9: 52 a.m., the motion passed.