

Clarion County Board of Commissioners
Meeting Minutes
July 9, 2014

Those in attendance: Carol Clinger Kay Rupert Donna Reinsel Trisha Douglas Joe Buzard
Evanne Gareis (press) Scott Seeley (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-absent Commissioner Faller-present

Approval of the Agenda: Commissioner Brosius added corrections to business item No. 9 (the addition of interim 911 coordinator) and No. 10 (start time of 1 p.m.). Commissioner Faller added an item under correspondence (Rail 66 Country Trail public meeting, July 13th, 2014, 7 p.m. at St. Joseph's Hall in Lucinda). On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the agenda as amended, the motion passed.

Approval of the meeting minutes dated June 24, 2014.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the meeting minutes dated June 24, 2014, as presented, the motion passed.

Correspondence:

- A letter dated June 20, 2014, was received from the Clarion PASSAGES, INC board of directors naming Marlene Austin as the new executive director.
- A letter dated May 30, 2014, was received from the state Emergency Management Agency (PEMA) stating that this year's wireless funding requests from both the Public Safety Answering Points and wireless providers exceeded revenue projections for SFY 2014/15. Therefore, the wireless fund will not be able to support 100 percent of the eligible SFY 2014-15 wireless funding requests. Clarion County requested: \$745,591.49, final total amount eligible: \$687,936.82, PEMA funding allocation: \$448,680.38.
- A letter dated June 12, 2014, was received from the state Emergency Management Agency referencing a single audit report from Donna Reinsel, County Fiscal Director, verifying that the county received funds for the Homeland Security Grant Program (HSGP) for the year ended December 31, 2012. Based on this review, Clarion County has maintained accurate records of federal pass-through funds for this program FY 2012.
- Clarion County Treasurer's report for June 2014. Balance as of June 30, 2014: \$5,712,993.64
- Route 66 Country Trail public meeting to be held on July 13, 2014, at 7 p.m. at St. Joseph's Hall in Lucinda.

Announcements:

- Prison Board, Thursday, July 10th, 9 a.m. in the commissioners' conference room
- Work Session, Tuesday, July 15th, 9 a.m. in the commissioners' conference room
- East Brady Riverfest Celebration and Parade, Friday, July 18th, 6:30 p.m.
- Shipperville Borough 125 year celebration, Saturday, July 19th, noon to 3 p.m. (Woodburn Park)
- Commissioners/Salary/Retirement Meetings, Tuesday, July 22nd, 9 a.m. in the commissioners' conference room.
- Clarion County Fair, July 20th through July 26th at the Redbank Valley Municipal Park

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

1. Approval of a proposed revision to the County Commissioners Association of PA (CCAP) Unemployment Compensation (UC) agreement as a result of a change in CCAP UC by-laws.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the revision of the CCAP agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

2. Approval of a new consulting agreement with MCM Consulting Group, Inc. of McMurray, PA, that will assist in implementing the plans and designs from the recently completed Needs Assessment & Strategic Plan for a new 911 Communications Center.

- a) Scope of services: assessment, acquisition, design, implementation, verification, training, and project management
- b) Effective for 24 months commencing on July 8, 2014
- c) Cost: \$90,000

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the MCM contract as presented, the motion passed.

Note: This contract will be revisited at the end of the 24 months and may be extended if the project is not completed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 3.** Approval of the 2013 Clarion County Hazardous Material Emergency Response Preparedness (HMERP) Assessment to be filed with the state Emergency Management Agency (PEMA).

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the HMERP assessment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 4.** Approval to continue with PEMA's proposed mobile generator grant project.
County expense: 3 percent of cost or approx. \$2400

On a motion made by Commissioner Faller and second by Commissioner Brosius to table a decision to continue with the PEMA generator project pending further review, the motion passed.

- 5.** Approval of a contract renewal on behalf of Clarion County Human Services with SAFE for the Bridge House services.

Effective: 7/14/2014 thru 6/30/2015 Cost: \$59,779

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract renewal with SAFE as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 6.** Approval of the 2014-15 Clarion County Human Services Plan and Assurance of Compliance.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the Human Service Plan and Assurance of Compliance as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 7.** Approval of a new contract on behalf of District Court 18-3-04 (Miller) with Karla Deal for office cleaning.

Effective: 7/9/2014 Cost: \$25/per cleaning

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract with Karla Deal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 8.** Approval of a grant agreement renewal on behalf of MH/DD Administration with Butler County Mental Health/Early Intervention/Intellectual Disabilities for the implementation and oversight of a 9 county shared Health Care Quality Unit (HCQU) retroactive FY 2013/14. Funding is allocated for training and distributed by Butler County

Effective: retroactive from 7/1/13 to 6/30/14 Funding allocation: \$6,000

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the grant agreement renewal with Butler County as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

- 9.** Appointment of Commissioner Butch Campbell to the position of Interim Director of the Office of Emergency Services (OES) (correction: and 911 Coordinator) retroactive to June 6, 2014.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve Campbell as interim director for the Office of Emergency Services and interim 9-1-1 Coordinator as presented, the motion passed with 2 in favor, 0 opposed.

10. Approval of a request submitted by Tri-County Animal Rescue Center to use the Veterans Memorial Park to observe International Homeless Pet Day.

Event date: August 16, 2014 Time: 2 p.m. to 9:30 p.m. (correction 1 p.m. to 9:30 p.m.)

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the Tri-County Animal Rescue Center request to use the park as presented, the motion passed with 2 in favor, 0 opposed.

11. Approval of the General Fund bills dated: June 21 to July 7, 2014, totaling \$973,796.40.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

12. Approval of the budget transfer(s) for the dates of June 25 to July 7, 2014, totaling \$733.

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>TOTAL</u>
DISTRICT ATTORNEY	EXTRADITION	TRAVEL	\$100.00
DISTRICT ATTORNEY	EXTRADITION	MATERIALS & SUPPLIES	\$300.00
ELECTIONS	TRAVEL	TRAINING	\$63.00
ELECTIONS	ADVERTISING	TRAINING	\$270.00
TOTAL			\$733.00

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-absent Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Evanne Gareis asked for further explanation of the MCM contract. Commissioner Brosius stated that MCM will oversee the designing and moving of the 911 Center into the annex. MCM working with the architect will make this project more efficient and cost effective. Brosius added that MCM specializes in this type of project and had helped Elk County with its new 911 Center. Gareis asked if Campbell's appointment as interim will be long term and if there were plans to fill the position permanently. Brosius stated that the position will be filled, but the commissioners have no time line for now.

Scott Seeley asked for further explanation of the CCAP by-law changes. Trisha Douglas, Human Resource Director, stated that the change was due to a cap of \$5,000 on the allowable use of CCAP funding for county appeals regarding employee UC claims. Seeley also asked what the purpose of the Bridge House is. Kay Rupert, Human Service Director, answered that it is transitional care of up to 18 months for homeless women/children. The expense is 100 percent covered by the state Homeless Assistance Program (HAP) and if a women becomes employed during her stay she will pay rent according to her income. Seeley asked if Commissioner Campbell will be compensated as interim OES Director/911 Coordinator. Commissioner Brosius answered that Campbell will not receive additional compensation.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Brosius to adjourn the meeting at 9:28 a.m., the motion passed.