

# Clarion County Board of Commissioners

## Meeting Minutes

### July 22, 2014

Those present: Carol Clinger Kay Rupert Twila Rifemberrick Nancy Jeannerat Donna Reinsel Trisha Douglas Michael Robb (Center for Community Resources) Ron Steffey (Allegheny Valley Land Trust) Joe Buzard Scott Seeley (Clarion News) Evanne Gareis (Leader Vindicator) Chandra Alderette (C93 Radio)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present  
Approval of the Agenda

Commissioner Brosius added a correction to business item No. 2 (SALDO contract). The county match is \$12,546.50. On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, the motion passed.

Approval of the meeting minutes dated July 9, 2014:

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the meeting minutes dated July, 9, 2014, as presented, the motion passed.

Correspondence:

- Letters dated July 3, 2014, were received from the state Department of Transportation (PennDOT) sending notification of its intent to replace three bridges in the county.
  - 1) Reids Run Bridge (SR2003) in Monroe Township
  - 2) Eiseman Bridge (SR4035) in Washington Township
  - 3) Canoe Furnace Bridge (SR4005) in Beaver TownshipNo date was given at this time for the replacements.
- A letter dated July 1, 2014, was received from Larson Design Group of Williamsport on behalf of PennDOT reporting of needed corrections to the signs at the Millcreek Bridge on T-547 that connects Clarion and Millcreek Townships. Correction to be made:
  - 1) Posted bridge weight limit-25 tons/combinations 29 tons
  - 2) Replacement of weight limit signs that are not legible due to cracks, fading, and bullet holes
  - 3) Raise signs to 5' above roadway and 25' from intersection
  - 4) County engineer, Kevin Reichard, will oversee the corrections
- A letter dated June 23, 2014, was received from the state Department of Public Welfare announcing a revised FY 2013/14 primary allocation for Intellectual Disabilities-Community Base Program of an increase of \$6,482 in Base Maintenance allocations and a decrease of \$11,547 in Family Support Services Base categorical allocation for enhanced services to Base consumers.
- Municipal Notices were received from:
  - 1) The EADS Group, Inc:
    - a) Dated July 9, 2014, reporting of the intent of Knox Township to submit a Sewage Facilities Grant application through Department of Community & Economic Development (DCED) for the reimbursement of costs for the development of the Act 537 Plan. The grant being requested is for \$22,000 with a total project cost of \$44,000.
    - b) Dated July 14, 2014, reporting that Beaver Township Sewage Authority will be applying for a GP-5 Utility Stream Crossing from the Department of Environmental Protection (DEP) for a utility line crossing a tributary to Canoe Creek at the intersection of Wentlings Corners Rd and Alt Lane.
  - 2) EQT:
    - a) Dated July 10, 2014, sending notice of intent to use erosion and sediment control GP-2 for oil and gas operation in order to construct 4 Marcellus Shale gas wells on an existing pad at the Redbank Project in Porter Township.

Announcements:

- Clarion County Fair, July 20<sup>th</sup> through July 26<sup>th</sup> at the Redbank Valley Municipal Park
- Youth Field Day, Saturday, July 26<sup>th</sup> at Camp Coffman
- Work Session, Tuesday, July 29<sup>th</sup>, 9 a.m. in the conference room
- County Commissioner Association of PA (CCAP) annual conference, Monday-Wednesday, August 4<sup>th</sup>-6<sup>th</sup>
- Work Session, Thursday, August 7<sup>th</sup>, 9 a.m. in the conference room
- Rimersburg Cookie Daze Parade, Friday, August 8<sup>th</sup> at 6:30
- Clarion County Airport Fly in Open House, Friday, August 15<sup>th</sup> – 17<sup>th</sup>.

➤ Commissioners/Salary Board meeting, Tuesday, August 12<sup>th</sup>, 9 a.m. in the conference room.

**Public Concerns and Comments:**

There were no public concerns or comments at this meeting.

**Business:**

**1. Approval of a letter of support on behalf of:**

- a) The Oil Region Alliance of Business, Industry & Tourism in its effort to apply for DCED Greenways, Trails, & Recreation Grant funding for the purpose of acquiring a tract of land in Foxburg. The acquisition of this property will allow for construction of the final link connecting Emlenton to Parker on the Allegheny River Trail.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve a letter of support for the Oil Region Alliance as presented, the motion passed.

- b) The Allegheny Valley Land Trust/Redbank Valley Trails Association to endorse its 2014 Commonwealth Finance Agency (CFA) Greenways, Trails, and Recreation Program grant funding application. Funding will be used to complete the work needed to open the Climax Tunnel on the Redbank Valley Trail, giving trail visitors access to the Allegheny River and the Armstrong Trail.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve a letter of support for the Allegheny Valley Land Trust as presented, the motion passed.

**2. Approval of a new contract with Olsen & Associates, LLC for consulting services associated with the preparation and update of the Clarion County Subdivision and Land Development Ordinance (SALDO). Effective: July 9, 2014 to June 30, 2015**

Total Cost: \$25,093 (DCED) grant allocation up to \$13,978, County match: ~~\$11,115~~ (\$12,540)

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract with Olsen & Associates as amended (county match is \$12,546.50), the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**3. Approval of contracts on behalf of Mental Health/Developmental Disabilities (MH/DD):**

- a) Contract amendment with Achieva of Pittsburgh adding speech pathology to Early Intervention (EI) contract list of services

Effective: 7/1/14-6/30/15 Cost: \$229.90/unit

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the Achieva contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Contract amendment with Next Step Therapy of Seneca adding special instruction hearing to EI contract list of services

Effective retroactive: 7/1/12-6/30/15 Cost: \$27/unit

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the Next Step Therapy contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) New contract with Community Center for Resources of Butler for the operation of a Mental Health Drop in Center.

Effective retroactive: 7/1/14-6/30/15 Cost/state grant allocation: \$106,297.05

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract as presented with a correction to the name being Center for Community Resources, the motion passed.

Commissioner Faller introduced Michael Robb, Executive Director of Center for Community Resources, who was in attendance and stated that he has met with Nancy Jeannerat, County MH/DD Administrator, in preparation of the opening of the Drop in Center in early August.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**4. Approval of contract renewals on behalf of Children & Youth Services (CYS):**

- a) AAA Life Services for a Community Based Abstinence Program

Effective: 7/1/14-6/30/15 Cost: \$38,336 County match: \$7,667

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with AAA Life Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Joe B./Bonnie J Ferguson (Bluebird Rentals) for renting of the Independent Living (IL) apartments/building (includes water & sewage):

Effective: 7/1/14-6/30/15 Cost: \$3,210/month County match: \$337.05/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Bluebird Rentals as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) A-C Valley School District for intensive in-home parenting:

Effective: 7/1/14-6/30/15 Cost: \$5,000 County match: \$1,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with A-C Valley School District as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- d) PA Family Support Alliance of Harrisburg for Program services-parent support groups in the county:

Effective: 7/1/14-6/30/15 Cost: \$6,150 County match: \$1,230

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with PA Family Support Alliance as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- e) Big Brothers/Big Sisters of Venango, Forest & Clarion Counties of Oil City:

Effective: 7/1/14-6/30/15 Cost: \$15,000 County match: \$3,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with Big Brothers/Big Sisters as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a contract renewal on behalf of the county Human Services with Clarion Agency on Aging for home delivered meals for adult services consumers.

Effective: 7/1/14-6/30/15 Cost: \$3.47-\$4.99/meal + \$5.71/delivery

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Clarion Agency on Aging as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of an amendment to the credit contract with S&T Bank.

- a) Increase the credit limit on the county credit card from \$5,000 to \$10,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the increase on the S&T credit card as presented, the motion passed.

Discussion: Commissioner Brosius stated that following recent severe storms and how it crippled the county electronic systems, that on occasion there is a need for large purchases. Donna Reinsel, Fiscal Director added that the card is only used for certain purchases, e.g. room reservations for conferences/training, vehicle fuel, and emergencies.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Authorizing County Fiscal Director, Donna Reinsel, as official signature.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Donna Reinsel as the authorized signature on the card, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of an application on behalf of the county Sheriff's Office for credit with Fleet Fueling to be used for fueling the Sheriff's vehicle fleet at Palo's CNG/Gas station in Clarion.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the application for credit by the county sheriff as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of Resolution No. 8 for 2014 authorizing the Clarion County Transportation Administrative Supervisor to submit and modify dotGrant documentation being submitted to PennDOT.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve authorizing the person in the position of Clarion County Transportation Administrative Supervisor to submit and modify dotGrants as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

9. Approval of Clarion County Transportation's Federal Transit Administration (FTA) FY 2014 Certifications and Assurances. This document is needed to accompany an application to ensure that the

grant applicant agrees to comply with all applicable federal statutes and regulations to carry out any FTA funded projects.

Effective: 7/1/14-6/30/15

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the FTA Certifications and Assurances as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 10.** Approval of an application and agreement intended for financial support, through the PA Board of Probation and Parole, of the grant-in-aid continuing program for the improvement of Adult Probation Services FY 2014-2015.

Effective: 7/1/14-6/30/15

Grant request: \$302,790

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the application and agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 11.** Approval to continue with the PA Emergency Management Agency's (PEMA) proposed mobile generator grant project. County expense: 3 percent of cost or approx. \$2400.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve continuing with the PEMA generator grant project as presented, the motion passed.

Discussion: Commissioner Campbell stated that the generator will be purchased through PEMA and will become county property to be used in power outages where there is no adequate generator and will be overseen by the county Emergency Management Agency (EMA).

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 12.** Approval for the appointment of interim OES Director/911 Coordinator, G. Butch Campbell, to represent Clarion County on two Boards of Director:

a) EMMCO West

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the appointment to EMMCO West as presented, the motion passed with 2 yes, 1 abstention.

b) Northwest Central PA Emergency Response Group (NWCPAERG)

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the appointment to NWCPAERG as presented, the motion passed with 2 yes, 1 abstention .

- 13.** Approval of a tax refund of \$548 to a tax payer regarding property in Clarion Township.

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the tax refund as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 14.** Approval of a proclamation of appreciation to the Redbank Valley Trails Association and all volunteers who helped make the Trail a reality and on being named as state 2014 Trail of the Year.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamation as presented with 3 in favor, 0 opposed.

Commissioner Faller introduced Ron Steffey, Executive Director of the Allegheny Valley Land Trust, who thanked the commissioners for their support of the Redbank Valley Trail and the effort to open the Climax Tunnel that will complete the trail from New Bethlehem to Brookville.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 15.** Approval of requests submitted to use the Veterans Memorial Park:

a) Liberty Street Church of God request to place a Live Nativity display on December 5 and 6, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the request to place the Live Nativity display in the park as presented, the motion passed.

b) US Army Recruiting, Clarion Company request to hold its change of command ceremony in the park gazebo on August 14, 2014, from 9 a.m. to 12 p.m. Rain location will be the Clarion American Legion.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request of the Army Recruiting to use the park gazebo as presented, the motion passed.

- 16.** Approval of the General Fund bills dated: July 8 through July 18, 2014, totaling \$845,723.98.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the payment of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes  
17. Approval of the budget transfer(s) for the dates of April 22 to May 7, 2014, totaling \$7,795.

DEPARTMENT	FROM	TO	TOTAL
MISC. JUDICIAL EXPENSE	CONTINGENCY RESERVE	HOMICIDE CASES	\$950.00
VOTERE REGISTRATION	CONTINGENCY RESERVE	MATERIALS & SUPPLIES	\$625.00
ELECTIONS	TRAINING	TRAVEL	\$630.00
COUNTY PARK	CONTINGENCY RESERVE	TELEPHONE	\$865.00
COUNTY BUILDINGS	ELECTRIC	FUEL	\$4,500.00
MISC. JUDICIAL EXPENSE	CONTINGENCY RESERVE	HOMICIDE CASES	\$225.00
TOTAL			\$7,795.00

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting

Public Questions and Answer Period:

Evanne Gareis and Scott Seeley asked for further explanation of the CFA Greenways, Trails, and Recreation Program and what will be done to finish the Climax Tunnel. Ron Steffey explained that a grant of \$238,000 with the county a sponsor was received through PennDOT for work on the trail. Another \$500,000 was received with Department of Conservation and Natural Resources (DCNR) as sponsor that finished the work on the east end of the tunnel. The present grant of \$505,000 will complete the work to open the tunnel and finish the trail. Volunteer work has saved a considerable amount of the cost. With volunteer workers, according to Steffey, the cost of the trail construction/improvements is approximately \$12,000/mile compared to \$200,000/mile if the work were to be contracted.

Seeley asked about the SALDO. Twila Rifenberrick, Director of Planning & Development, stated that there were a number of necessary updates needed. He then asked where the MH Drop in Center will be located. Michael Robb answered that it will be located at 1099 East Main Street, Clarion. Seeley then asked what the county credit card is used for. Donna Reinsel, Fiscal Director, answered that the county has had the card since 2008 and it is used for emergency purchases, training, and room reservations for overnight stays when attending conventions, conferences, or meetings. Seeley asked if the sheriff's cars use gasoline or natural gas. Commissioner Brosius answered that the sheriff's cars use gasoline. Seeley asked for further explanation of the dotGrant authorization. Donna Reinsel answered that this is authorization to go inline to PennDOT's site on behalf of the county.

Gareis asked for a time-line for the proposed Drop in Center. Ross stated that CCR hopes to be operating by August 1<sup>st</sup>.

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:44 a.m., the motion passed.